

Brief Description/Summary

The Village of Deerfield is a municipality in Lake and Cook counties, Illinois. A northern suburb of Chicago, Deerfield is located about 28 miles north of downtown Chicago. The population is 19,196. Deerfield has a total area of 5.55 square miles. Deerfield is bordered to the north by Bannockburn, to the east by Highland Park, to the south by Northbrook and to the west by Riverwoods. Deerfield is represented by the 10th Congressional District of Illinois, 29th District of the Illinois Senate and the 58th District of the Illinois House of Representatives. The Village of Deerfield was incorporated in April 14, 1903, and the incorporation was certified by the State of Illinois on June 22, 1903. The Council-Manager form of government was adopted in 1952. The Village of Deerfield has been a Home-Rule municipality since April 15, 1975. The corporate authorities consist of a Mayor and six elected Trustees elected at-large serving four-year staggered terms. The Village of Deerfield government provides a wide range of basic services and is comprised of five departments: Police, Public Works & Engineering, Finance, Administration and Community Development.

Budget Figures

The total expenditure budget for fiscal year 2025 is \$62,288,840. The operating component of the budget is approximately \$37,700,000.

Village Facilities

Bernard Forrest Deerfield Village Hall 850 Waukegan Road Deerfield, IL 60015 Hours: Monday – Friday 8:00 a.m. to 4:30 p.m. Closed from noon to 1:00 p.m.	(847) 945-5000
Deerfield Police Department 850 Waukegan Road Deerfield, IL 60015 Hours: Open all day, every day	(847) 945-8636
Public Works and Engineering 465 Elm Street Deerfield, IL 60015 Hours: Monday – Friday 7:00 a.m. to 3:30 p.m.	(847) 317-7245 or (847) 317-2490
Wastewater Reclamation Facility (WRF) 1045 Hackberry Road Deerfield, IL 60015 Hours: Monday – Friday 7:00 a.m. to 3:30 p.m.	(847) 317-7224

Number of Full-Time and Part-Time Employees

Full-Time Non-contractual Employees	59
Police Contractual Employees	29
Public Works Contractual Employees	26
Total Number of Full-Time Employees	114
Total Number of Part-Time Employees	7

Freedom of Information Act

All requests to inspect, copy, or certify public records must be in writing, directed to the Village of Deerfield, and submitted via personal delivery, mail, fax, or email. The Village prefers a Requestor use the Freedom of Information Act Request Form submitted to the attention of the FOIA officer, but will honor all requests lawfully submitted to the Village even if not submitted on the preferred form. Any written request submitted to the Village for a public record shall be deemed a FOIA request and treated accordingly.

All Requests for inspection and copying received by the Village shall immediately be forwarded to its FOIA Officer or designee. Upon receiving a request for a public record, the FOIA Officer will note the request with the date and time of receipt by the Village and note the date on which a response is due. The FOIA Officer maintains a file for the retention of the original request, a copy of the response, a record of written communications with the Requestor and a copy of other communications related to the Request.

Hard copies of the Freedom of Information Act Request Forms can be found in the main entrance vestibule and at the Admin/Finance Desk. Additionally, Freedom of Information Act Request Forms can be found at every Village of Deerfield Facility and on the Village of Deerfield website.

Freedom of Information Act Request Fees

No copies or certified copies of the specified records will be provided until the following fees have been paid.

Fees must be paid in cash, by cashier's or certified check, or by money order.

8½ x 11 or 8½ x 14 Black and White Copy Cost:

First 50 Pages Free

Additional Pages: \$0.10 per page

Color Copy Cost: \$0.15 per page

Certification Cost: \$1.00 each document

The following records are immediately available on the Village of Deerfield Website, www.deerfield.il.us at no charge:

Assault Weapons Ban	Board and Commission Agendas and Minutes
Coal Tar Sealant Ban	Annual Fee Resolution
Massage Establishment Licensing Regulations	Audits
Appearance Code	Budgets
Building Codes	Freedom of Information Act Requests
Comprehensive Plan	TIF District Documents
Construction Site Management	Social Media Policies
Development Code	Police Union Contract
ICC Codes	Public Works Union Contract
Recreational Cannabis Zoning Regulations	Historic Cemetery Map
Municipal Code	Press Releases
Window Signage Regulations	Street Guide Community Map
Zoning Map	D-Tales Newsletters
Zoning Ordinance	Block Party permit
Unscheduled Bus Stop Regulations	Building Permit Application
Contractor Registration Form	Commercial Filming Permit Application
Garage/Estate Sale Form	Hen Keeping License
Solicitor Permit Application	Raffle License
Tree Removal Permit	Pavement Sealant License Application
TIF Ordinance/Resolutions and Maps	Employment Application