

August 21, 2023

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order on August 21, 2023, at 7:30 p.m. at Deerfield Village Hall. The clerk called the roll and announced that the following were

Present: Robert Benton
Larry Berg
Elaine Jacoby
Rebekah Metts-Childers
Mary Oppenheim
William Seiden
Dan Shapiro, Mayor

and that a quorum was present and in attendance. Also present were Village Manager Kent Street and Ben Schuster, Village Attorney.

PLEDGE OF ALLEGIANCE

Members of the Deerfield High School EIU Academic Challenge team and the Deerfield High School IHSEA eSports Overwatch 2 Tournament State championship team led those in attendance in reciting the Pledge of Allegiance.

RECOGNITION

Mayor Shapiro recognized the members of the Deerfield High School EIU Academic Challenge Team State Championship team and presented them with a street sign that will be placed at the entrances of the Village. Senior Kevin Song and incoming Northwestern University freshman Ryan Wilcoff introduced themselves. Coach Marty Esgar indicated there were three State champions and a number of place winners in addition to the team championship.

RECOGNITION

Mayor Shapiro recognized the members of the Deerfield High School IHSEA eSports Overwatch 2 Tournament State Champions 2022 – 2023. James Winer, Inoa Nakahara, Elan Kreshevsky and Cooper Jacobson introduced themselves. Mr. Winer outlined their accomplishments, which won \$15,000 for the school. Coach Derrick Tiveron is very proud of how the team competed in the first year of eSports at DHS. Mayor Shapiro presented the team with a street sign that will be placed at the entrances to the Village.

DOCUMENT APPROVAL

Trustee Oppenheim moved to approve the minutes from the August 7, 2023, Board of Trustees meeting.

Trustee Benton seconded the motion. The motion passed unanimously on a voice vote.

BILLS AND PAYROLL

Trustee Oppenheim moved to approve the bills and payroll dated August 7, 2023. Trustee Metts-Childers seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)
NAYS: None (0)

PUBLIC COMMENT

There was no Public Comment.

REPORTS

CONSIDERATION AND ACTION ON A REPORT AND RECOMMENDATION OF THE BOARD OF ZONING APPEALS RE: 1223 CRABTREE LANE TO PERMIT THE INSTALLATION OF A FENCE WITHIN THE REQUIRED FRONT YARD AT 4 FEET IN HEIGHT IN LIEU OF THE MAXIMUM PERMITTED HEIGHT OF 3 FEET AS SPECIFIED IN ARTICLE 2.04-H,3,A OF THE DEERFIELD ZONING ORDINANCE

Mr. Steet reported the Board of Zoning Appeals held a Public Hearing on July 18, 2023, to consider the request of petitioners Lauren and Eric White, 1223 Crabtree Lane, to install a 4-foot high fence within the required front yard in lieu of the maximum permitted height of 3 feet. The BZA voted 6-0 to send a favorable recommendation to the Board.

Mr. White noted their lot is adjacent to Woodland Park but their home is perpendicular to the park, so their side yard is essentially their back yard. They

are trying to fence in their side yard.

Trustee Oppenheim moved to accept the report and recommendation of the Board of Zoning Appeals and directed the Village Attorney to prepare the Ordinance. Trustee Metts-Childers seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)
NAYS: None (0)

CONSENT AGENDA

There were no items on the Consent Agenda.

OLD BUSINESS

ORDINANCE O-23-24 AMENDING SECTION 6-1 OF THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD, 1975, AS AMENDED, REGARDING BUILDING PERMIT REQUIREMENTS

An Ordinance amending Section 6-1 of the Municipal Code of the Village of Deerfield regarding building permit requirements.

Assistant Village Manager Andrew Lichterman reported this Ordinance is intended to bring clarity as to when permits are required. He noted the

Ordinance would take effect 60 days after passage and there will be an educational campaign

associated with the amendments. The Board asked for flyers to be distributed by the Trustees at the Farmers Market and that the information be included in the D-Tales newsletter. Village Attorney Schuster noted Deerfield is no more restrictive than other communities. This amendment provides clarity on when a permit is required and makes it easier for residents and contractors to understand.

Trustee Seiden moved to adopt the Ordinance amending Section 6-1 of the Municipal Code of the Village of Deerfield, 1975, as amended, regarding building permit requirements. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

NEW BUSINESS

ORDINANCE O-23-25 ADOPTING BY REFERENCE OF THE LAKE COUNTY WATERSHED DEVELOPMENT ORDINANCE An Ordinance adopting the Lake County Watershed Development Ordinance by reference.

Director of Public Works and Engineering Bob Phillips reported the Village follows the Lake County Watershed Development Ordinance. He noted the updated Ordinance has been on display at Village Hall for the required 30 days. Mr. Phillips stated a number of the updates involve flood plain and enforcement. Mr. Street noted the Village of Deerfield has been a proponent of watershed management since the 1990s. Trustee Benton questioned whether there will be conflicts between the WDO and the WMO (Cook County) for the area south of Lake Cook Road. Mr. Phillips reported the Metropolitan Water Reclamation District, which manages the WMO, has given the Village authority to use the WDO.

Trustee Oppenheim moved to adopt the Lake County Watershed Development Ordinance by reference. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

RESOLUTION R-23-38 APPROVING A POLICY CONCERNING ATTENDANCE AT VILLAGE MEETINGS BY VIDEO OR AUDIO CONFERENCE A Resolution approving a policy concerning attendance at Village meetings by video or audio conference.

Mr. Schuster reported that under the Illinois Open Meetings Act, the Village can allow members of public bodies to attend meetings by video or audio conference. He noted the member cannot vote unless it is pursuant to rules adopted by the Village. The OMA states three traditional reasons to attend remotely:

1. Personal illness or disability
2. Employment purposes
3. Family or other emergency

Mr. Schuster noted that this year in Springfield, an Amendment was passed to include a fourth reason of unexpected childcare obligations. He stated this Resolution amends the Village's policy to add this fourth reason.

Mr. Schuster reported he other reason to attend by video or audio conference is a COVID-like emergency situation where the head of the Board of Commission deems it not advisable to attend in person. He reminded the Board that a quorum is still required in person in non-emergency situations.

Trustee Seiden questioned why taking care of a child is not considered a family emergency. Trustee Oppenheim noted it is redundant. Mr. Schuster noted unexpected childcare situations may not be considered an emergency. Mr. Street reported the Village cannot make a separate policy if it is not included in the State Statute. Trustee Benton questioned how much advance notice would be required. Mr. Schuster noted the rules in subsection 4(a) requires at least four hours' written notice unless not practical.

Trustee Metts-Childers moved to approve a Resolution approving a policy concerning attendance at Village meetings by video or audio conference. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

DISCUSSION

HARVEST FEST

Mayor Shapiro invited everyone to Harvest Fest on September 9, 2023, from 5-9 p.m. He noted it will be a great time with music at the old Marathon lot on Park Avenue. Trustee Oppenheim noted the festivities will begin at the Farmers Market that morning.

FOOD TRUCK WEDNESDAY

Mayor Shapiro reported last Wednesday's food truck event was a tremendous success. He noted there have been more than 700 people in attendance with 10-12 trucks at each event. Mayor Shapiro thanked Assistant to the Village Manager Justin Keenan for his hard work.

COMMITTEE OF THE WHOLE

Mayor Shapiro reported there will be a Committee of the Whole meeting on August 28, 2023, starting at 3:00 p.m.

PROPERTY TAX WORKSHOPS Mayor Shapiro reported the West Deerfield Township Assessor will be holding three workshops on how to reduce your property taxes. He noted the workshops will take place on September 9, 2023, at 2:00 p.m.; September 12, 2023, at 1:00 p.m.; and September 18, 2023, at 7:00 p.m.

TRUSTEE IN THE TOWN Trustee Seiden invited residents to ask questions at Trustee in the Town at the Farmers Market on Saturday, August 26, 2023, from 9 a.m. to noon. Trustee Metts-Childers and Trustee Berg will be available to answer questions.

CONGRATULATIONS Trustee Benton congratulated Mayor Shapiro for the letter and email about the start of school and safety precautions.

ADJOURNMENT Trustee Berg moved to adjourn the meeting. Trustee Benton seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:02 p.m.

The next regular Board of Trustees meeting is scheduled to take place on Tuesday, September 5, 2023 at 7:30 p.m.

APPROVED:

Mayor

ATTEST:

Village Clerk