

July 19, 2021

The special meeting of the Board of Trustees of the Village of Deerfield was called to order by Mayor Dan Shapiro on July 19, 2021, at 7:30 p.m. in the council chambers of the Deerfield Village Hall located at 850 Waukegan Road. The clerk called the roll and announced that the following were:

Present: Dan Shapiro, Mayor  
Robert Benton  
Elaine Jacoby  
Tom Jester  
Rebekah Metts-Childers  
Mary Oppenheim  
William Seiden

and that a quorum was present and in attendance. Also present were Kent Street, Village Manager and Steven Elrod, Village Attorney.

PLEDGE OF ALLEGIANCE

Mr. Elrod led those in attendance in reciting the Pledge of Allegiance.

DOCUMENT APPROVAL

Trustee Seiden moved to accept the minutes from the Board of Trustees meetings from July 6, 2021.

Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

BILLS AND PAYROLL

Trustee Oppenheim moved to approve the bills and payroll dated July 19, 2021. Trustee Seiden

seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

PUBLIC COMMENT

There was no Public Comment on non-agenda items.

REPORTS

CONSIDERATION AND ACTION ON A REPORT AND RECOMMENDATION OF THE BOARD OF ZONING APPEALS CONCERNING THE REQUEST FOR RELIEF FROM ARTICLE 4.03-F,3,B OF

The Board of Zoning Appeals held a Public Hearing on June 15, 2021 to consider the request of Jon and Sue Gutstein, 330 Pine Street, Deerfield for permission to construct an addition to the existing single car attached garage which would extend the

THE DEERFIELD ZONING ORDINANCE FOR THE PROPERTY LOCATED AT 330 PINE STREET TO PERMIT THE CONSTRUCTION OF A ONE-STORY GARAGE ADDITION 6.083 FEET FROM THE SOUTH SIDE PROPERTY LINE IN LIEU OF THE MINIMUM 8 FEET existing structure within 6.086 feet of the south south property line. The proposed addition would add an additional car bay providing a two-car garage, reducing the required side yard to 6 feet, 1 inch in lieu of the required minimum side yard setback of 8 feet. The BZA voted 6-0 in favor of the request.

Trustee Jester noted the applicant's next-door neighbor did the same thing.

Trustee Benton moved to accept the report and recommendation of the Board of Zoning Appeals regarding the request for a variance for the property located at 330 Pine Street, and direct the Village Attorney to prepare the Ordinance. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

CONSIDERATION AND ACTION ON THE REPORT AND RECOMMENDATION OF THE PLAN COMMISSION ON THE REQUEST FOR APPROVAL OF A SPECIAL USE TO PERMIT THE ESTABLISHMENT OF A RESTAURANT IN SUITE 103 (FORMER JOSH'S HOT DOGS SPACE) AT 740 WAUKEGAN ROAD (KIRBY LIMITED PARTNERS AND EGG HARBOR CAFE) The Plan Commission held a Public Hearing on June 24, 2021, to consider the request for approval of a Special Use to establish a 3900 square foot restaurant with a 300 square foot outdoor dining patio located at 740 Waukegan Road, Suite 103, Deerfield, Illinois. The Plan Commission voted 5-0 in favor of the request.

Chris Siavelis from CRM Property Group indicated Egg Harbor is a well-established and locally owned business. He could not think of a better use for the space.

Trustee Oppenheim moved to accept the report and recommendation of the Plan Commission for approval of a request for a 300 square foot restaurant with a 300 square foot outdoor dining patio and direct the Village Attorney to prepare the Ordinance. Trustee Jacoby seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

CONSIDERATION AND ACTION ON THE REPORT AND RECOMMENDATION OF THE PLAN COMMISSION ON THE REQUEST FOR APPROVAL OF AN AMENDMENT TO THE DEERFIELD PARK PLAZA The Plan Commission held a Public Hearing to consider the request for an amendment to the Deerfield Park Plaza PUD to establish an 800 square foot outdoor seating area for Jimmy Thai Restaurant located at 405 Lake Cook Road, Suite A1, Deerfield, Illinois. The Plan Commission voted

PLANNED UNIT DEVELOPMENT AND A SPECIAL USE TO ESTABLISH AN OUTDOOR SEATING AREA FOR JIMMY THAI RESTAURANT AT 405 LAKE COOK ROAD, SUITE A1 IN DEERFIELD PARK PLAZA SHOPPING CENTER (MOSAIC PROPERTIES AND DEVELOPMENT LLC AND JIMMY THAI RESTAURANT) 5-0 in favor of the request.

PLANNED UNIT DEVELOPMENT AND A SPECIAL USE TO ESTABLISH AN OUTDOOR SEATING AREA FOR JIMMY THAI RESTAURANT AT 405 LAKE COOK ROAD, SUITE A1 IN DEERFIELD PARK PLAZA SHOPPING CENTER (MOSAIC PROPERTIES AND DEVELOPMENT LLC AND JIMMY THAI RESTAURANT)

The Appearance Review Commission held a workshop meeting on June 28, 2021, to consider the request. The ARC voted 4-0 to recommend approval of the outdoor dining area. The area will be similar to a picnic area, but Jimmy Thai Restaurant would be handling the garbage. They believe this will be a welcome addition to the restaurant.

Trustee Oppenheim moved to accept the report and recommendation of the Plan Commission for approval of a request for an amendment to the Deerfield Park Plaza PUD to establish an 800 square foot outdoor seating area for Jimmy Thai Restaurant and direct the Village Attorney to prepare the Ordinance. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

CONSIDERATION AND ACTION ON A REPORT AND REVIEW OF COMPREHENSIVE ANNUAL FINANCIAL REPORT

Finance Director Eric Burk introduced Joe Lightcap, Audit Partner from Baker Tilly Virchow Krause, LLP. Baker Tilly issued an unmodified opinion of the Village's financial statements for the year ended December 31, 2020.

Mr. Lightcap went through the report. He explained the audit includes one additional audit. The EB is a single audit triggered by Cares Act money received by the Village. Mr. Lightcap thanked Mr. Burk and the Finance team for their assistance in getting the information in a timely manner.

Mr. Lightcap discussed the income statement which shows the inflows and outflows of the major funds. The total fund balance went down about \$6.7 million due to the infrastructure replacement expenditure of \$8.2 million. The Enterprise funds increased about \$48,000 showing revenues and expenses were in line throughout the year. The police pension trust fund was up about \$7 million due to good investment returns.

Reporting and Insights look at the non-financial highlights, which satisfy various auditing standards. This shows the audit went very smoothly and lists future accounting standards.

The Report on Federal Awards is a new report due to Cares Act funding and stimulus money. This is a compliance report on the spending of the Federal funds. The Village had significant expenditures to offset the awards and is in a good spot going forward.

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Mr. Street noted the Village participated in a joint RFQ with other communities to find Baker Tilly.

Trustee Jester moved to accept the comprehensive annual financial report. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

### CONSENT AGENDA

There were no items on the Consent Agenda.

### OLD BUSINESS

There was no Old Business.

### NEW BUSINESS

ORDINANCE O-21-26 AMENDING SECTIONS 2-156 AND 2-158 OF THE ‘THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD, ILLINOIS, 1975,’ AS AMENDED REGARDING THE COMPOSITION AND DUTIES OF THE APPEARANCE REVIEW COMMISSION

An Ordinance amending the Municipal Code to update the Appearance Review Commission (ARC) membership provision to reflect the current membership of seven (7) members. The change also reflects that the ARC conducts public meetings rather than Public Hearings.

Assistant Village Manager Andrew Lichterman reported this is a housekeeping item to fix and update the Municipal Code to match the current practice.

Trustee Oppenheim moved to waive the First Reading of the Ordinance and adopt the Ordinance amending the Municipal Code to update the membership provision for the Appearance Review Commission. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

ORDINANCE O-21-27 AMENDING SECTIONS 2-156 AND 2-158 OF THE ‘THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD, ILLINOIS, 1975,’ AS AMENDED TO ELIMINATE

An Ordinance amending the Municipal Code to eliminate the Electrical Commission which has not met in decades and modify the electrical contractor registration requirements.

THE ELECTRICAL COMMISSION AND  
MODIFY THE ELECTRICAL  
CONTRACTOR REGISTRATION  
REQUIREMENTS

Mr. Lichterman reported the Village is recommending eliminating the Electrical Commission as they have not met in more than a decade. They recommend a registration process rather than a licensing process, similar to other municipalities. Licensed electricians would provide proof of their qualifications on an annual basis. Mr. Lichterman noted licensing is generally administered by the State, larger municipalities and other authorized agencies.

Trustee Benton moved to waive the First Reading of the Ordinance and adopt the Ordinance amending the Municipal Code to eliminate the Electrical Commission and modify the electrical contractor registration requirements. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

RESOLUTION R-21-24 AMENDING THE A Resolution amending the Annual Fee Resolution  
ANNUAL FEE RESOLUTION OF THE of the Village of Deerfield to establish the Electrical  
VILLAGE OF DEERFIELD REGARDING Contractor registration fee of \$100.  
ELECTRICAL CONTRACTOR  
REGISTRATION FEES

Mr. Lichterman reported the fee is similar to other licensed contractor fees in the Village as well as other municipalities.

Trustee Seiden moved to adopt the Resolution amending the Annual Fee Resolution of the Village of Deerfield regarding electrical contractor registration fees. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

DISCUSSION

IN PERSON MEETINGS

Trustee Oppenheim thinks it is wonderful to be meeting in person. She thinks it will be more collegial and a very positive development. She urged everyone to get vaccinated.

COMMITTEE OF THE WHOLE

Mayor Shapiro reported there will be a committee Of the Whole meeting on July 28, 2021, at 3:30 p.m. The agenda will be online on Thursday.

COVID 19 VACCINES

Mayor Shapiro noted 12,000 vaccines were Administered at the Patty Turner Center.

FARMER’S MARKET

The Farmer’s Market has started. It is good to see people participating.

POLICE INCIDENT

On July 13, 2021, the Dispatch Center received a call about an unresponsive subject without a pulse in a restaurant. Responding officers placed the subject on the ground and applied chest compressions. The subject began breathing on his own. The responding officers’ actions resulted in a life-saving event. Mayor Shapiro commends the officers for their outstanding efforts. He noted in the past 10 years, Deerfield police officers have saved at least 50 lives.

ADJOURNMENT

There being no further business or discussion, Trustee Oppenheim moved to adjourn the meeting. Trustee Jacoby seconded the motion. The motion passed unanimously on a voice vote. The meeting was adjourned at 8:00 p.m.

The next regular Board of Trustees meeting is scheduled to take place on Monday, August 2, 2021, at 7:30 p.m.

APPROVED:

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Mayor

ATTEST:

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Village Clerk