

Appearance Review Commission

Meeting Minutes

June 27, 2022

A meeting of the Appearance Review Commission was held on Monday, June 27, 2022 at 7:30 p.m. in the Community Conference Room at Deerfield Village Hall, 850 Waukegan Road. Vice-Chairperson Sherry Flores called the meeting to order at 7:30 p.m.

Present:

Beth Chaitman  
Sherry Flores, Vice-Chairperson  
Troy Mock  
Amy Schneider

Absent:

Lisa Dunn, Chairperson  
Jason Golub  
Daniel Moons

Also Present:

Liz Delevitt, Planning & Design Specialist  
Jeri Cotton, Secretary

Public Comment:

There was no Public Comment on non-agenda items.

Document Approval

Ms. Chaitman moved to approve the minutes from the May 23, 2022 Appearance Review Commission meeting. Ms. Schneider seconded the motion. The motion passed unanimously on a voice vote.

Business:

1. The Dog Stop, 495 Lake Cook Road: play yard shade structures

Jami Guthrie, Owner of The Dog Stop was present. He would like approval for three (3) shade structures in their play yard, because there is a lack of shade for the dogs. Mr. Guthrie noted The Goddard School has similar structures to what is proposed. The proposed structures would be 8 feet high, and the tops would be visible from the parking lot. Ms. Delevitt noted Mitchell Pool has similar shade structures as well. Mr. Guthrie explained the steel structure is permanent, but the shade fabric would be removed for winter. The proposed shade color would be Terracotta, which closely matches their Sunbrella Logo Red awnings.

Ms. Schneider moved to approve the three (3) play yard shade structures for The Dog Stop as submitted. Mr. Mock seconded the motion. The motion passed by the following vote:

AYES: Chaitman, Mock, Schneider, Flores (6)

NAYS: None (0)

#### Items from Staff

Ms. Delevitt noted cleaning supplies and kitchen equipment are always visible through the open windows at Sweetgreen. She spoke to them about their storage needs, and they would like their original proposal to opaque the remaining Waukegan Road windows considered. They believe the design of the space is a hardship with the property. The Commissioners believe adding opaque vinyl to the remaining windows would be an improvement. Mr. Mock believes petitioners should configure their interior spaces so they appear nice from the outside. He would not want to set a precedent with other businesses. For this situation, the Commissioners are okay with adding vinyl to the windows.

Ms. Delevitt reported she spoke to Assistant Village Manager, Andrew Lichterman, about the complaints of Rosebud employees smoking on the corner of Deerfield and Waukegan Roads. Mr. Lichterman will contact the restaurant about the issue and provide them with signs to post outside their doors.

Ms. Delevitt reached out to Starbucks Coffee about the banners hanging on their patio during construction. Cyclebar had their signs installed even though they are not close to opening. They also installed the monument sign incorrectly. They will cover their wall sign and reinstall their monument sign according to the ARC's approved drawings.

#### Items from the Commission

Ms. Flores noted Sweetgreens has garbage cans in front of their restaurant. The Commissioners expressed concern, because they are using garbage cans instead of the dumpster.

Ms. Flores asked about the location of the planter boxes at Italian Kitchen. Ms. Delevitt has not noticed anything, but will look into it.

Mr. Mock asked about Worldwide Liquors. Ms. Delevitt believes they have a new Owner and will reach out to them about cleaning up their windows once the sale is finalized.

Adjournment:

There being no further business or discussion, Ms. Schneider moved to adjourn the meeting. Ms. Flores seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:20 p.m. The next regular meeting of the Appearance Review Commission will be held on July 25, 2022 at 7:30 p.m.

Respectfully submitted,

Jeri Cotton  
Secretary