

MINUTES
FAMILY DAYS COMMISSION
May 8, 2023

The Family Days Commission met in the Community Conference Room in Village Hall at 4:01 p.m. on Monday, May 8 2023. In attendance were:

Present:

Co-Chair Judy Geuder
Co-Chair Angie Butera
Phil Bettiker
Rick Cervarich
Jason Merel
Jon Schallman

Absent:

Mike Butera

Also Present:

Vicki Street, DBR Chamber of Commerce and Rotary Liaison
Justin Keenan, Staff Liaison
Ryan Oates, Staff Liaison

Introductions

None

Consideration of Minutes from April 10, 2023 Meeting

Commissioner Bettiker made a motion to approve the April 10, 2023, minutes and Commissioner Schallman seconded the motion. The motion passed unanimously.

Public Comment

None

Old Business

a. Sponsorship Brochure

Commissioner Cervarich stated that he has a list of businesses that he has heard back from regarding sponsorship. Currently, we have raised over \$5,000. Liaison Keenan stated that there is a deadline of May 15 for all the sponsors to be in so the Commission can deliver it to the editor by the deadline of May 19.

Co-Chair Butera asked about in-kind sponsorships. There was discussion about who qualifies for an in-kind sponsor and who these sponsors will be. Co-Chair Butera also asked about the Mayor's Message and Liaison Keenan stated he would communicate with staff to prepare an updated message.

Committee Reports

a. Parade

Co-Chair Geuder reported that she has booked all the paid bands for this year and came in under budget. So far there are five paid parade attendees and she is hoping to receive more applications as we get closer

to the parade. Co-Chair Geuder also stated that the Parade Marshalls this year will be the League of Women Voters and Mayor Emeritus Harriet Rosenthal. Co-Chair Angie asked if there are any sponsors that will have a float this year, and Commissioner Cervarich stated that there has been no interest so far due to lack of staffing amongst organizations.

b. Rotary Race

Committee Member Street reported that the Rotary Race link is active and so far, two runners have signed up. She also stated that shirts have been ordered and this year the T-shirts will be white in color. Committee Member Street asked about the course set up and Liaison Keenan stated that we will work with the park district to provide tables, chairs and the painted arrows.

c. Arts & Crafts

Liaison Oates shared that there have been eight vendors who have signed up for Arts & Crafts with more interest from other vendors as well. Eight is a great start and we are looking forward to getting more vendors before the event.

d. Fireworks

Liaison Oates reported that the fireworks contract will be brought to the board on Monday, May 15 to be approved. Liaison Keenan stated that he will reach out to the Fire Department to make sure they are ready as well.

e. Food Vendors

Commissioner Schallman reported that there are no updates from the last meeting. He stated that he reached out to Chick-fil-a with no answer and he plans on reaching out to Joe Donuts. Co-Chair Butera asked about Wild Rosters and Liaison Keenan stated that he will talk to them.

f. Sponsorships

Update on sponsorship was discussed in the Sponsorship Brochure section under Old Business.

g. Entertainment/Rides, etc.

Co-Chair Butera said that it is her understanding that the rides and entertainment are all set to go and Liaison Oates confirmed. Liaison Oates stated that the contracts have been signed and that the vendors should be receiving their checks shortly.

h. Dog Show

Co-Chair Geuder said that she spoke with Committee Member Issacs and the dog show is still on track. She stated that Dog Spot will be providing goodie bags and that she will be getting the ribbons for the winners. Co-Chair Geuder also asked if any of the Commissioners have spoken with Pet People and Commissioner Cervarich stated that he did not get a solid answer on if they're willing to sponsor the dog show.

i. Poster Contest

Co-Chair Butera said that she spoke with Committee Member Finne and the plan is to continue with the poster contest. Commissioner Bettiker asked if Italian Kitchen is still offering a small pizza for all participants and Co-Chair Butera confirmed that Italian Kitchen will provide the pizzas.

Other Items for Consideration

Co-Chair Butera asked if we will be putting the Parade Marshalls in the Brochure. Co-Chair Geuder stated that she will reach out to the Parade Marshalls for a write-up so that it can be included in the brochure. Co-Chair Butera also asked if we have set up the porta-potty contract. Liaison Oates stated that he will reach out to the provider shortly to get it set up.

New Business

Co-Chair Butera asked if Commissioner Cervarich has heard back from Riverwoods, which Commissioner Cervarich stated he has not.

Next Meeting

June 5, 2023 at 4:00 p.m. in the Community Conference Room in Village Hall.

Public Comment

None

Adjournment

Co-chair Geuder made a motion to adjourn and Commissioner Bettiker seconded the motion. The motion passed unanimously. The meeting adjourned at 4:47 p.m.

Respectfully submitted,
Ryan Oates, Staff Liaison