

**MINUTES**  
**FAMILY DAYS COMMISSION**  
**May 6, 2019**

The Family Days Commission met in the Community Conference Room of the Village Hall at 4:00 p.m. on Monday, May 6, 2019. In attendance were:

**Present:**

John Coughenour      Phil Bettiker    Angie Butera  
Judy Geuder           Barry Gray      Janet Youngberg

**Others Present:**

Justin Keenan, Staff Liaison  
Vicki Street, DBR Executive Director  
Jay Zahn, Director of Parks  
Tom Keane, Deputy Police Chief

**Minutes**

Commissioner Gray made a motion to approve the April 1, 2019, minutes and Commissioner Geuder seconded the motion. The motion passed unanimously.

**Public Comment**

There were no comments from the public.

**Old Business**

**Playground Games**

Liaison Keenan gave a brief update on Playground Games Proposal. After speaking with Playground Games, a proposal was submitted with five “blow up rides” and a trackless train for \$3,876.75. The Commission could then either pay for the event and sell a combined 3<sup>rd</sup>/4<sup>th</sup> wristband or allow the vendor to sell their own wristband. The vendor has stated they will sell the wristband for \$10. Keenan explained that the event would be held on the north side of the Patty Turner Center parking lot to the west of where the food vendors are located. Before any formal approval can be given, the Police Department, Fire Department and Park District must sign on the event location.

Commissioner Bettiker stated that he supported the two wristband approach. As long the difference in 3<sup>rd</sup>/4<sup>th</sup> wristbands was well advertised, he did not think there would be any problems. Commissioner Butera raised concerns that residents could be confused and then angry that the July 3<sup>rd</sup> wristband did not work on the 4<sup>th</sup>. This could also lead to decreased profits if families who buy wristbands on the 3<sup>rd</sup> do not want to on the 4<sup>th</sup>. Commissioner Geuder is in favor of a one year test trial to determine the feasibility of the event. Commissioner Butera raised concerns that the carnival games vendors Johns Concessions pays \$300 per game for the 3<sup>rd</sup> and 4<sup>th</sup>. Therefore, Playground Games should also have to pay a fee. The Commission discussed this proposal and agreed on \$150 total since they would only be onsite on the 3<sup>rd</sup>. Bettiker motioned to approve a one year July 3<sup>rd</sup> contract with Playground Games allowing them to sell their own wristbands and Geuder seconded the motioned. The motioned passed unanimously.

## Committee Reports

### **a. Sponsorships**

DBR Executive Director Vicki Street informed the Commission that three silver sponsors have been purchased and one additional silver sponsorship has been promised. Street will keep the Commission updated as more sponsorships are purchased. Commissioner Geuder and Street discussed the parade application form and agreed on the correct method for submitting parade application to Geuder.

### **b. Bike Parade**

Commissioner Butera informed the Commission that the Bike Parade is ready to go. Butera intends to speak with Eriks Bike Shop to determine if they want to sponsor the event. Butera also requested that Liaison Keenan has the parking lot swept before the event as in previous years. Keenan stated that it was on his list of tasks the week before the event.

### **c. Dog Show**

No Report

### **d. Flower Show**

Commissioner Youngberg informed the Commission that the Flower Show hours are changing to give participants more time to submit their flowers. Youngberg gave Liaison Keenan last year's post card with the new times.

### **e. Poster Contest**

No Report

### **f. Optimist Sale**

Commissioner Geuder relayed to the Commission that she had spoken to the Optimist Club and they will be selling wristbands on July 4<sup>th</sup> this year.

### **g. Parade**

Commissioner Geuder stated that all of the paid vendors will be returning. Circ Esteem agreed to substantially lower their fee and therefore will be returning. So far, ten parade applications have been submitted which is normal at this point in the year.

### **h. Rotary Race**

Commissioner Gray relayed to the Commission that the updated registration form has been completed and is on the website. Due to the route change the race will not be CARA certified. Gray has ordered the medals and they will be delivered shortly. Furthermore, he plans to decrease the number of shirts ordered from 275 to 225 to reduce costs.

### **i. Bazaar (Arts/Crafts)**

Liaison Keenan informed that Commission that he is working with the Chamber of Commerce on advertising the event. As of today, five applications have been submitted.

Commissioner Butera will contact local schools that host craft fairs to advertise the event to potential vendors.

**j. Entertainment/rides, etc.**

Commissioner Butera stated that the contracts with Four Seasons Amusements and Energy Productions have been signed and the deposits have been paid. Liaison Keenan asked Butera to obtain a contract from the petting zoo vendor.

**k. Port-O-Let Rentals**

Liaison Keenan relayed to the Commission that he has been in contact with Waste Management and has received a contract for this year.

**l. Fireworks**

Staff Liaison Keenan informed the Commission that the fireworks contract has been signed.

**m. Food Vendors**

The Commission discussed a number of restaurants including Portillos, Dog Out and Taco Vida that could be vendors this year. Liaison Keenan will also reach out to Good Humor Ice Cream to determine if they could be the ice cream vendor.

**Fire Department**

No Report

**Police Department**

Deputy Chief Tom Keane asked Liaison Keenan if the Corporate 500 parking agreement had already been signed. Keenan stated that he will be reaching out to Corporate 500 later this month. Keane and Keenan also discussed setting up an emergency management meeting on July 3<sup>rd</sup> at the senior center and scheduling a planning meeting with PW and PD staff the week before the event.

**Park District**

Director of Parks Jay Zahn informed the Commission that the Park District is preparing for the event and that there are no changes planned this year.

**Additional Items for Consideration**

None

**Next Meeting Dates**

June 3, 2019

**Adjournment**

Commissioner Gray motioned to adjourn. Commissioner Geuder seconded the motion. The motion passed unanimously. The meeting adjourned at 5:05p.m.

Respectfully submitted,  
Justin Keenan, Assistant to the Director of Public Works