

May 2, 2022

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order on May 2, 2022, at 7:30 p.m. at Deerfield Village Hall. The clerk called the roll and announced that the following were

Present: Robert Benton  
Larry Berg  
Elaine Jacoby  
Rebekah Metts-Childers  
Mary Oppenheim  
William Seiden

Absent: Dan Shapiro, Mayor

and that a quorum was present and in attendance. Also present were Village Manager Kent Street and Steven Elrod, Village Attorney.

MAYOR PRO TEM

In the absence of Mayor Shapiro, Trustee Benton moved to appoint Trustee Metts-Childers as Mayor Pro Tem. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

PLEDGE OF ALLEGIANCE

Members of the Rochelle Zell Jewish High School Model U.N. team along with Principal Tony Frank and faculty members Josh Aaronson and June Kramer led those in attendance in reciting the Pledge of Allegiance.

Ms. Kramer noted this is the school's eighth consecutive victory in the Model U.N. competition. Thousands of students from around the world compete. The students introduced themselves and discussed the committees they worked on. Mayor Pro Tem Metts-Childers noted the students also won a number of individual competitions as well as the overall competition.

PROCLAMATION

Mayor Shapiro proclaimed May as Mental Health Month in the Village of Deerfield and called upon the citizens, government agencies, public and private institutions, businesses and schools in Deerfield to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Trustee Benton moved to accept the Proclamation. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

POLICE DEPARTMENT SOCIAL SERVICES REPORT

Social workers Katharina Rygiel and Isabell Weintraub represent the Village and Police Department. Their services include crisis

intervention, short-term counseling, stress debriefing and provide community resources to individuals and families as needed. Their services are confidential. Ms. Weintraub noted they also act as liaisons for Village staff.

Ms. Weintraub noted they offer immediate and short-term psychological care aimed at assisting individuals in a crisis in order to restore equilibrium. Emergency services include suicide of a coworker, prolonged exposure to death, any serious injury, sex crimes or a death of a child.

Ms. Rygiel stated they reach out to other community agencies to better serve an individual or provide appropriate referrals. Sometimes, individuals just want to know where to go to get a service. Ms. Weintraub noted they often receive referrals that may come from the Police Department, school personnel, clergy, physicians or other community professionals. Calls can also be made by the individual in need.

Mr. Street thanked the Board and Police Department for supporting this program.

FINANCE DEPARTMENT 6-MONTH DEPARTMENTAL OBJECTIVE REPORT

Finance Director Eric Burk presented highlights from the Finance Department six-month departmental objectives report. Over the past six

months, the Finance Department completed required filings, issued refunding & new bonds, updated current processes and researched upcoming topics. They completed the work for the year-end audit, annual budget documents, capital plan and revenue projections for 2022. Mr. Burk reported the Village has received the GFOA Distinguished Budget Award once again. Mr. Burk reported the Police Pension Fund is 100 percent funded.

The AAA bond rating was confirmed with the establishment of the \$7 million of new debt to partially fund the 2022/2023 two-year capital plan. Mr. Burk noted no new debt is anticipated in 2022.

Mr. Burk noted the Village is currently recruiting for an open position in the Public Works department. Employee insurance open enrollment was held virtually. They implemented a procedure for paperless ICMA contributions, coordinated Volunteer Engagement Commission meetings, completed annual ACA forms for the Village and Library staff, attended a variety of trainings, coordinated wellness lunch and learn sessions and performed ongoing tasks.

DOCUMENT APPROVAL

Trustee Oppenheim moved to approve the minutes from the April 18, 2022 Board of Trustees

meeting. Trustee Benton seconded the motion. The motion passed unanimously on a voice vote.

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

TREASURER'S REPORT

Mr. Burk presented highlights from the March Treasurer's Report representing 25 percent of the fiscal year. Sales tax increased from last month as IDOR corrected a short payment of approximately \$100,000 which should have been received in January. The Village received a portion of Cook County Property Tax. Hotel tax reflects payments from all hotels. Motor Fuel Tax revenue includes the fifth payment of \$206,268 related to Rebuild IL Bonds. Building permit revenue includes several commercial projects along with normal residential activity. Overall operating expenditures are below projection as expected due to timing of seasonal/once-a-year expenditures such as liability insurance, memberships and special events.

BILLS AND PAYROLL

Trustee Oppenheim moved to approve the bills and payroll dated May 2, 2022. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

PUBLIC COMMENT

There were no public comments in person or received via email prior to the meeting.

REPORTS

CONSIDERATION AND ACTION ON THE REPORT OF THE COMMUNITY RELATIONS COMMISSION REGARDING HERITAGE CELEBRATION MONTH PROPOSAL

Communications Coordinator David Fitzgerald-Sullivan reported the Community Relations Commission's Heritage Celebration Months are periods within the year that are designated to celebrate and acknowledge various ethnic and marginalized groups. These are times not only to celebrate, but also to educate others on various groups' histories and contributions to American History. The Village will find something to highlight each month.

Trustee Oppenheim asked if the Commission would reach out to other organizations. She believes it is critical the Village gets input from outside groups. Mr. Fitzgerald-Sullivan explained the Commission is working with other groups.

Trustee Oppenheim moved to accept the report of the Community Relations Commission regarding the Heritage Celebration Month proposal. Trustee Seiden seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

CONSIDERATION AND ACTION ON  
THE PLAN COMMISSION  
RECOMMENDATION ON A REQUEST  
FOR AN AMENDMENT TO THE  
DEERFIELD PARK PLAZA PLANNED  
UNIT DEVELOPMENT FOR SITE  
CHANGES AND AN AMENDMENT TO  
THE GODDARD SPECIAL USE TO  
PERMIT THE EXPANSION OF THE  
GODDARD SCHOOL INTO THE  
ADJACENT 471 LAKE COOK ROAD  
TENANT SPACE IN DEERFIELD PARK  
PLAZA SHOPPING CENTER

The Plan Commission held a Public Hearing on March 31, 2022 to consider the request for an amendment to the Goddard School Special Use Permit to expand their operations into an adjacent vacant tenant space located at 471 Lake Cook Road. The expansion will add approximately 1,300 square feet of interior space along the northeastern section to the existing 10,325 square foot building. The expanded interior space will include a 525 square foot classroom, office, restroom, storage, mechanics and bollards, ornamental fencing and gates. The Plan Commission voted 6-0 in favor of the request.

The Appearance Review commission held a workshop meeting on April 25, 2022. The ARC voted 4-0 in favor of the request, pending Board approval for the Special Use.

Boris Kholyavski, Goddard School Co-owner, pointed out their journey started four years ago. The facility is full and they have a long wait list. Mr. Kholyavski noted they have the opportunity to expand in the former MedSpa space, which is adjacent to their current building.

Trustee Seiden moved to accept the report of the Plan Commission and direct the Village Attorney to prepare the Ordinance. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

CONSENT AGENDA

There were no items on the Consent Agenda.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

RESOLUTION R-22-28 TO AWARD THE  
VILLAGE HALL MONOPOLE  
PAINING CONTRACT

Assistant to the Village Manager Justin Keenan reported in January, the Village looked into painting the Village Hall monopole. The lowest bidder was Jetco, Ltd; however, if Jetco is awarded the contract, the Village would contract with Deerfield Construction to reinstall four fiberglass

canisters. Mr. Keenan noted Jetco has painted the Village's water tower the last two times while Deerfield Construction has only painted four monopoles to date.

Trustee Oppenheim moved to waive the competitive bidding process and award the Village Hall monopole painting contract to Jetco, Ltd. in an amount not to exceed \$30,000. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

RESOLUTION R-22-29 TO AWARD THE MONOPOLE RADIO EQUIPMENT REPLACEMENT CONTRACT Mr. Keenan reported the exterior of the monopole has police communication equipment that needs to be removed and reinstalled. There are 12 exterior antennas that will need to be removed and only 4 will be reinstalled due to changing technology. The Public Works Department will also be adding a water meter reading antenna onto the monopole as part of this contract. Radicom, Inc. is the only provider that can conduct this work as the police department has a service contract with Radicom.

Trustee Seiden moved to waive the competitive bidding process and award the monopole radio equipment replacement contract to Radicom, Inc. in an amount not to exceed \$36,922.70. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Jacoby, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

#### DISCUSSION

#### ADJOURNMENT

There being no further business or discussion, Trustee Benton moved to adjourn the meeting.

Trustee Jacoby seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:15 p.m.

The next regular Board of Trustees meeting is scheduled to take place on Monday, May 16, 2022, at 7:30 p.m.

APPROVED:

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Mayor Pro Tem

ATTEST:

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Village Clerk