

**MEETING MINUTES
VOLUNTEER ENGAGEMENT COMMISSION
February 8, 2022**

A meeting of the Volunteer Engagement Commission was held virtually on Tuesday, February 8 at 5:30 p.m. Village Staff were available at Deerfield Village Hall, 850 Waukegan Road, in the main lobby, for public comment. The meeting was called to order at 5:39 p.m.

In attendance were:

Present:

Susie Kessler, Chairman

Lori Berk

Jonathan Kohl

Kevin Whitney

Also present:

Desiree van Thorre, Administrative Services Coordinator

Absent:

Phil Carlitz

Public Comment

There was no public comment.

Document Approval

Ms. Kessler moved to approve the minutes from the December 27, 2021. Ms. Berk seconded the motion. The motion passed by the following vote:

AYES: Berk, Whitney, Kessler, Kohl (4)

NAYS: None (0)

Commission Questionnaire Review

Ms. Kessler led the group through a review of a questionnaire that was distributed to the commissioners and staff liaison. Questions included a request for information on the general purpose of the commission, meeting schedule, objectives and special topics for 2022 and the knowledge, skills and abilities preferred in commission members. Ms. Kessler suggested the information be used to create one-page information fliers that can be distributed to prospective volunteers. Mr. Whitney agreed to create a template for this document that will be reviewed at the next meeting. Only one commission had not yet submitted a questionnaire. Ms. Kessler agreed to reach out and contact that commission chairperson.

Upcoming Changes to Boards & Commissions

Ms. van Thorre reviewed the current openings including Community Relations, Cable & Telecommunications, Family Days, Fine Arts, and an ex-officio position on the Board of Police Commissioners.

Volunteer Interview Meetings

Led by Commissioner Kessler, the group met with three volunteers. One scheduled applicant did not attend his meeting.

Recommendations

After discussion, the VEC made a motion to recommend the following appointments to the Mayor:

Renee Grxirena – Community Relations Commission

Jon Shollman – Family Days

JR Baily – Transfer to Cable & Communications (will remain on Family Days through 2022 event)

Gary Thalheimer – Holding application until requested commissions have opening

The motion passed by the following vote:

AYES: Berk, Whitney, Kessler, Kohl (4)

NAYS: None (0)

Discussion Items

Mr. Whitney asked about the possibility of adding additional ex-officio positions to commissions so open spots could be filled more quickly. Ms. Van Thorre said she would look into the requirements of the commissions and if that was a possibility. She noted some of that information might be stated in the municipal code.

The next Volunteer Engagement Commission meeting will be scheduled for Tuesday, April 5th 5:30pm via zoom or 6:00pm if in person at Village Hall.

Public Comment

There was no public comment.

Adjournment

Commissioner Whitney made a motion to adjourn. The motion was seconded by Commissioner Kohl. The meeting was adjourned at 7:04 p.m.

Respectfully submitted,
Desiree van Thorre
Administrative Services Coordinator