

January 17, 2023

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order on January 17, 2023, at 7:30 p.m. at Deerfield Village Hall. The clerk called the roll and announced that the following were

Present: Dan Shapiro, Mayor  
Robert Benton  
Larry Berg  
Rebekah Metts-Childers  
Mary Oppenheim  
William Seiden

Absent: Elaine Jacoby

and that a quorum was present and in attendance. Also present were Village Manager Kent Street and Brooke Lenneman, Village Attorney.

PLEDGE OF ALLEGIANCE

Village Attorney Brooke Lenneman led those in attendance in reciting the Pledge of Allegiance.

PUBLIC WORKS & ENGINEERING  
DEPARTMENT REPORT

Director of Public Works and Engineering, Bob Phillips, presented highlights from the 2023 annual objectives report. As expected, 2022 was a busy year. Mr. Phillips reported that in response to inflation and supply chain issues, the Capital Improvement Program was completely revised. Mr. Phillips noted the program included rehabilitation of several streets, the replacement of more than 4,000 water meter heads, and upgrades to the Water Reclamation Facility, which are currently underway. Mr. Phillips reported the department continues to plan for upcoming infrastructure projects, lining of sanitary and storm sewers, and refining the Village's water system operations.

Mr. Phillips reported the Engineering Division defined and supervised Village construction projects, continued to upgrade and structure the engineering and public works data keeping, managed and oversaw the GIS system, and reviewed commercial and residential development plans with respect to drainage and grading impacts. Mr. Phillips noted the division also provided inspection services to permits as required by the Village Code, provided site reviews to residents with flooding concerns, addressed Village-responsible flooding problems, reviewed, evaluated and approved applications relative to the Village Tree Ordinance, pursued IEPA and other outside funding sources for projects and managed the backflow tracking program.

Mr. Phillips reported the Street Division maintained streets and kept them clean and cleared from snow and ice, purchased salt, installed and maintained street signs in accordance with FHWA guidelines, facilitated the Village's 50/50 tree program, and maintained and repaired the railroad station interior and upgraded street lights. Mr. Phillips noted the division was also responsible for cutting weeds and grass on Village-owned property, maintaining trees in Village rights-of-

way, leaf collection and maintaining adequate supplies of gas and diesel fuel to keep equipment in good working order.

Mr. Phillips reported the Water Division provides fresh and safe potable water to Village residents by continuously monitoring and testing water and implementing EPA regulations. Mr. Phillips noted the division continues to maintain, repair and replace water main, water services and fire hydrants, as needed, to upgrade and improve water distribution. They also maintain an elevated tank, 13 water pumps, three underground reservoirs and a booster station with a system capacity of more than six million gallons, and install, repair, and replace and test water meters and take meter readings of all residential and commercial establishments within the Village. Mr. Phillips reported the Water Division also handles water distribution SCADA system upgrades and the flushing of all 1280 fire hydrants in the distribution system.

Mr. Phillips reported the Sewer Division maintains, cleans and repairs the sanitary and storm sewer systems, including sewer televising. Mr. Phillips noted the Wastewater Division maintains and operates the Water Reclamation Facility as well as the satellite facilities. Mr. Phillips stated the Garage Division is responsible for the overall maintenance of all Village vehicles and mobile equipment as well as the Public Works building and HVAC. Mr. Phillips reported the division is also responsible for the written specifications, awarding bids and taking delivery of all public works vehicles and equipment.

Trustee Seiden noted the sewer issues have been substantially reduced. He asked if anything could be done with water mains. Mr. Phillips noted water mains are pressure pipes and cannot be televised the same way. Mr. Phillips reported the current practice is to replace water mains at a rate of 1 percent per year. Mayor Shapiro noted the Department is being as proactive as possible, which is a great practice. Trustee Oppenheim noted the Village replaced a large number of water meters at the same time. They could need to be replaced at the same time. Mr. Phillips pointed out the Board approved a replacement fee, which will be used to offset the replacements.

DOCUMENT APPROVAL

Trustee Oppenheim moved to approve the minutes from the January 3, 2023, Board of Trustees meeting. Trustee Metts-Childers seconded the motion. The motion passed by following vote:

AYES: Berg, Metts-Childers, Oppenheim, Seiden (4)

NAYS: None (0)

ABSTAIN: Benton (1)

BILLS AND PAYROLL

Trustee Seiden moved to approve the bills and payroll dated January 17, 2023. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Metts-Childers, Oppenheim, Seiden (5)

NAYS: None (0)

PUBLIC COMMENT

There was no Public Comment on non-agenda items.

REPORTS

There were no reports.

CONSENT AGENDA

There were no items on the Consent Agenda.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

RESOLUTION R-23-02 AUTHORIZING RENEWAL OF CONTRACT TO ELEVATOR INSPECTION SERVICES Assistant Village Manager Andrew Lichterman reported the Village has contracted with Elevator Inspection Services Company, Inc., (EIS) since 2014 to provide annual inspection and plan review services for the 225 elevators in the Village. In 2018, the Village formally bid this professional service and received bids from EIS and Thompson Elevator. Mr. Lichterman noted that at that time, EIS was the low bidder and the Village awarded a five-year contract to EIS, which ended December 31, 2022.

Mr. Lichterman reported that staff recently obtained new quotes from EIS and Thompson Elevator. Mr. Lichterman noted EIS has retained their current pricing of: \$19.00 for an initial inspection, \$17.00 for re-inspections and \$80.00 for plan reviews, which was much less than the quote from Thompson Elevator. Mr. Lichterman stated that all charges are pass-through costs that are reimbursed to the Village by the elevator owner.

Staff recommends authorizing a new two-year contract (with one one-year extension) to EIS commencing January 1, 2023.

Trustee Seiden moved to authorize a new two-year contract with one-year extension to EIS. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Metts-Childers, Oppenheim, Seiden (5)

NAYS: None (0)

DISCUSSION

INNAUGURATION

event.

Mayor Shapiro attended the inauguration of Governor Pritzker and it was a very interesting

ASSAULT WEAPON BAN

thanked State Representative Bob Morgan for his tireless work.

Mayor Shapiro is proud the State was the ninth state to pass an assault weapon ban. Trustee Oppenheim

ADJOURNMENT

Oppenheim seconded the motion. The motion passed unanimously on a voice vote.

There being no further business or discussion, Trustee Berg moved adjourn the meeting. Trustee

The meeting was adjourned at 7:54 p.m.

The next regular Board of Trustees meeting is scheduled to take place on Monday, February 6, 2023, at 7:30 p.m.

APPROVED:

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Mayor

ATTEST:

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Village Clerk