

January 5, 2026

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order on January 5, 2026, at 7:30 p.m. at Deerfield Village Hall. The clerk called the roll and announced that the following were

Present: Dan Shapiro, Mayor
Robert Benton
Larry Berg
Jennifer Goldstone
Jesse Greenberg
Mary Oppenheim

Absent: Elaine Jacoby

and that a quorum was present and in attendance. Also present were Village Manager Kent Street and Benjamin Schuster, Village Attorney.

PLEDGE OF ALLEGIANCE

Mayor Shapiro led those in attendance in reciting the Pledge of Allegiance.

DEPARTMENT OBJECTIVES

Management Analyst Jessica Sciarretta presented highlights from the Administration Department objectives report. The Administration Department includes the Village Manager's office, Information Technology division and the Village custodian. In 2025, Village Manager Kent Street received the Distinguished Mentor award from the Illinois Association of Municipal Management Assistants. Ms. Sciarretta reported on Village communications, general government operations, commissions and information technologies.

The 2026 departmental objectives include continuing to monitor internal operations of all departments, overseeing residential and commercial solid waste collection franchises, implementation of the new ADA regulations per compliance web accessibility guidelines, expanding the Farmers Market, advancing the sustainability benefits of Community Solar, transitioning paper forms and applications to the online application software, managing special events and much more.

DOCUMENT APPROVAL

Trustee Oppenheim moved to approve the minutes from the December 15, 2025 Board of Trustees meeting. Trustee Benton seconded the motion. The motion passed unanimously on a voice vote.

BILLS AND PAYROLL

Trustee Oppenheim moved to approve the bills and payroll dated January 5, 2026. Trustee Benton seconded the motion. The motion passed by the following vote:

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AYES: Benton, Berg, Goldstone, Greenberg, Oppenheim (5)

NAYS: None (0)

PUBLIC COMMENT

There was no Public Comment on non-agenda items.

REPORTS

There were no Reports.

CONSENT AGENDA

ORDINANCE O-26-01 AMENDING CHAPTER 3 OF THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD, ILLINOIS, 1975” AS AMENDED, TO INCREASE THE NUMBER OF CLASS F-1 LIQUOR LICENSES

An Ordinance amending Chapter 3 of the Municipal Code of the Village of Deerfield, Illinois, 1975 as amended, to increase the Class F-1 (hotel marketplace/pantry) liquor license for the Embassy Suites by Hilton Chicago located at 1445 Lake Cook Road.

RESOLUTION R-26-01 SELECTING AND DESIGNATING THE DELEGATE AND ALTERNATE DELEGATES TO THE NORTHEASTERN ILLINOIS PUBLIC SAFETY TRAINING ACADEMY (NIPSTA) BOARD OF DIRECTORS

A Resolution designating Director of Public Works and Engineering Robert Phillips as the Village delegate of the NIPSTA Board of Directors and Assistant Village Manager Justin Keenan and Assistant Director of Public Works and Engineering Tyler Dickinson as the alternate delegates.

Trustee Berg moved to approve the Consent Agenda and adopt the Ordinance and Resolution. Trustee Goldstone seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Goldstone, Greenberg, Oppenheim (5)

NAYS: None (0)

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

ORDINANCE O-26-02 AMENDING THE VILLAGE OF DEERFIELD WAGE

An Ordinance adjusting the Village Manager compensation on the previously approved wage and

AND SALARY PLAN salary plan and adds the Human Resources/Risk Manager position for 2026. Mr. Burk reported this was discussed at the closed session meeting held on December 15, 2025.

Trustee Oppenheim moved to approve the Ordinance amending the Village of Deerfield wage and salary plan. Trustee Goldstone seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Goldstone, Greenberg, Oppenheim (5)

NAYS: None (0)

RESOLUTION R-26-02 AUTHORIZING THE VILLAGE TO ISSUE A PURCHASE ORDER TO SYNAGRO CENTRAL LLC FOR BIOSOLIDS REMOVAL SERVICES Wastewater Treatment Plant Supervisor Brandon Janes reported the WRF accumulates about 2,000 cubic yards of biosolids each year which must be disposed of in accordance with IEPA requirements. This year, \$100,500 has been budgeted for the removal and beneficial reuse of this product. The storage building where the biosolids are accumulated is emptied out two times per year, in the spring and fall. The current contract with Synagro Central LLC expired on December 31, 2025. Staff recommends the Board of Trustees authorize biosolids removal services from Synagro Central LLC in an amount not to exceed \$100,500. Mr. Street noted the Village is looking at hauling three times a year.

Trustee Oppenheim moved to adopt a Resolution authorizing biosolids removal service by Synagro Central LLC in an amount not to exceed \$100,500. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Goldstone, Greenberg, Oppenheim (5)

NAYS: None (0)

RESOLUTION R-26-03 WAVING BIDDING AND AUTHORIZING THE VILLAGE TO ISSUE A PURCHASE ORDER TO SOLENIS LLC FOR BIOSOLIDS POLYMER Mr. Janes reported in October of 2024 the WRF conducted jar testing and full-scale testing of polymers in coordination with four wastewater polymer suppliers to select the most cost-effective product. As a result, the WRF has been utilizing a proprietary polymer from Solenis LLC. The department recommends the Board approve a Resolution waiving the competitive bidding and authorizing the purchase of biosolid polymer in an amount not to exceed \$45,000. Trustee Greenberg asked if the polymers could be turned into energy. Mr. Janes noted it would be cost prohibitive. He also state the WRF was set up to be as neighbor-friendly as possible.

Trustee Benton moved to approve a Resolution waiving the competitive bidding and authorizing the purchase of biosolid polymer in an amount not to exceed \$45,000. Trustee Goldstone seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Goldstone, Greenberg, Oppenheim (5)

NAYS: None (0)

RESOLUTION R-26-04 APPROVING
AN AGREEMENT WITH STRAND
ASSOCIATES INC. FOR DESIGN
ENGINEERING SERVICES

Mr. Janes stated the SCADA system components are near the end of their useful life. The Village's operation and maintenance manual suggests replacement of system components between 5-7 years. The last replacement occurred in 2017.

Strand Associates Inc. assisted WRF staff with the equipment selection in 2025 for this project and a server replacement in 2024. Strand Associates designed and has been assisting the Village in the upkeep of the SCADA system since its inception. The department recommends the Board approve a Resolution approving an agreement with Strand Associates Inc. for the 2026 computer replacement project in the amount of \$34,200.

Trustee Greenberg moved to approve a Resolution approving an agreement with Strand Associates Inc. for the 2026 computer replacement project in the amount of \$34,200. Trustee Goldstone seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Goldstone, Greenberg, Oppenheim (5)

NAYS: None (0)

RESOLUTION R-26-05 AUTHORIZING
(DEW) PURCHASE ORDER FOR DEW
PUMPS

Mr. Janes stated two disinfected effluent water pumps installed as part of the WRF reconstruction project in 2012 have experienced ongoing cavitation issues due to operating conditions. As a result, the

pumps and impellers will require significant rehabilitation. Staff has determined that continued investment in repairing these pumps is not cost-effective, as they will not operate efficiently under existing conditions.

To address this issue, staff engaged Strand Associates Inc. to review and update the design calculations based on current field conditions, and to assist in selecting a replacement pump better suited to the system's operational needs. The recommended replacement is a Fairbanks 2½-inch Model 1844 pump with a 20-horsepower, 1,800 RPM motor. This pump is manufactured by the same company as the existing units and, while some mechanical modifications to the piping will be required, it will resolve the ongoing cavitation and maintenance issues. The manufacturer's authorized representative is Drydon Equipment Inc.

Trustee Oppenheim asked about the expected life of the pumps. Mr. Janes noted these pumps usually last 5-10 years, but can last up to 100 years. As these pumps are cavitating, he believes it is in the Village's best interest to replace the pumps.

Trustee Oppenheim moved to approve the Resolution waiving the competitive bidding and authorizing the purchase of DEW pumps from Drydon Equipment Inc. for a total cost of \$64,266. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Goldstone, Greenberg, Oppenheim (5)

NAYS: None (0)

RESOLUTION R-26-06 APPROVING A MASTER SERVICES AGREEMENT AND STATEMENT OF WORK WITH MGT IMPACT SOLUTIONS OF TAMPA, FLORIDA, FOR EMPLOYMENT SEARCH SERVICES FOR A HUMAN RESOURCES/RISK MANAGER

Director of Finance Eric Burk reported staff requested a proposal from MGT for assistance with the Human Resources/Risk Manager position. MGT will assist with a position assessment, announcement, marketing brochure, recruit evaluation, interview assistance and background checks. Trustee Goldstone asked about the termination clause. Mr. Schuster stated this is a master service agreement. The contract would end

after the position is filled, but the master service agreement could stay active for the year. Mr. Street suggested cleaning up the Resolution.

Trustee Goldstone moved to approve the Resolution to engage MGT Impact Solutions to assist with the recruitment of a Human Resources/Risk Manager in an approximate amount of \$26,000 subject to revision of the Master Services agreement to include termination of the agreement once the position is filled. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Goldstone, Greenberg, Oppenheim (5)

NAYS: None (0)

DISCUSSION

HAPPY NEW YEAR

As this is the first meeting of the year, Mayor Shapiro hopes everyone had a happy New Year and a nice holiday season. He thanked Public Works for the holiday lights.

CURBSIDE TREE COLLECTION

The tree collection will continue through January 21, 2026.

ADJOURNMENT

There being no further business or discussion, Trustee Berg moved to adjourn the meeting.

Trustee Goldstone seconded the motion. The motion passed unanimously on a voice vote. The meeting was adjourned at 8:11 p.m.

The next regular Board of Trustees meeting is scheduled to take place on Tuesday, January 20, 2026, at 7:30 p.m.

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APPROVED:

Mayor

ATTEST:

Village Clerk