

**AGENDA FOR THE BOARD OF TRUSTEES**  
**Monday, March 2, 2026, 7:30 P.M.**  
**Livestream available at Channel 10 and [Village website](#)**

Call to Order  
Roll Call  
Pledge of Allegiance  
Minutes of Previous Meeting  
Bills and Payroll  
Public Comment

**REPORTS**

26-28            Consideration and Action on the Plan Commission Recommendation for Approval of the 2026 Zoning Map

**CONSENT AGENDA**

**OLD BUSINESS**

**NEW BUSINESS**

26-27            Resolution to Enter into an Intergovernmental Agreement with Union Drainage District No. 1

26-29            Resolution to Award the Contract for the 2026 Street Rehabilitation Project

26-30            Resolution to Approve Agreement for Phase II Engineering Services for the Arbor Vitae & Appletree Lane Project

26-31            Resolution Authorizing Purchase Order For Centrifuge Repair

26-32            Resolution Awarding Purchase of Enterprise Forms Software

26-33            Resolution in Support of the Illinois America250 Commemoration

Items for Discussion by Mayor and Board of Trustees  
Reports of the Village Manager  
Motion to Enter into Closed Session Pursuant to ILCS 120/2 Sections 2(c)(11) and 2(c)(21)  
Adjournment

February 17, 2026

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order on February 17, 2026, at 7:30 p.m. at Deerfield Village Hall. The clerk called the roll and announced that the following were

Present: Robert Benton  
Larry Berg  
Jennifer Goldstone  
Jesse Greenberg (remote)  
Elaine Jacoby  
Mary Oppenheim

Absent: Dan Shapiro, Mayor

and that a quorum was present and in attendance. Also present were Village Manager Kent Street and Benjamin Schuster, Village Attorney.

PRESIDING OFFICER

Trustee Berg moved to appoint Trustee Goldstone as the Presiding Officer. Trustee Oppenheim seconded the motion. The motion passed unanimously on a voice vote.

PLEDGE OF ALLEGIANCE

Ameeta Reed, Angie Butera and Mary Beth Arzac from the District 113 Education Foundation led those in attendance in the Pledge of Allegiance.

APPOINTMENT

On behalf of Mayor Shapiro, Presiding Officer Goldstone appointed Dottie Fiedler to the Chair of the Fine Arts Commission.

Trustee Oppenheim moved to approve the appointment. Trustee Berg seconded the motion. The motion passed unanimously on a voice vote.

PRESENTATION

Ms. Reed reported their mission is to enrich the student experience at Deerfield and Highland Park High Schools by trying to fund beyond the budgeted amounts to create innovative initiatives and opportunities to empower students. They are a 501(c)3 and have funded \$650,000 in grant requests since 2007. Some of their funded innovative projects include STEM, athletics, special needs, world languages, fine arts, English and social science programs to support leadership, diversity and social/mental health.

Their grants support both current and future students. These investments benefit Deerfield students by fostering meaningful, long-lasting connections and ensure the students have an enhanced experience. The grants are accessible to everyone, not just certain groups of students. Ms. Reed asked for the Village's sponsorship.

DEPARTMENTAL OBJECTIVES

Director of Public Works and Engineering Bob Phillips presented highlights from the departmental objectives report. He announced the upcoming retirement of a long-term employee from the department. The 2025 construction season was highly productive and included the substantial completion of the Hazel Avenue Reconstruction Project, continued sewer rehabilitation, water systems upgrades and full compliance with all IEPA and NPDES permit requirements at the Water Reclamation Facility. The Department also advanced regional watershed initiatives, completed the nutrient assessment and reduction plan, expanded energy efficiency through the WRF solar project and supported multiple commercial and residential developments throughout the Village. In addition to capital improvements, staff maintained essential daily operations including snow and ice control, street maintenance, water distribution, fleet and facility upkeep and regulatory compliance. Investments in new vehicles, equipment and asset management systems further strengthened service reliability and operational efficiency. In 2026, the proposed street rehabilitation project will come before the Trustees at the next Board of Trustees meeting. In 2025, there were 52 water main breaks, which is a manageable number compared to 140 a few years back. Sewer blockages are down substantially due to the hard work of the Sewer Division. The Public Works Department assists in a number of Village-wide special events. Mr. Phillips thanked the Trustees for their support. Trustee Oppenheim asked if residents could be informed about the departmental statistics and the ongoing need to invest in the maintenance of the Village's infrastructure.

DOCUMENT APPROVAL

Trustee Benton moved to approve the minutes from the February 2, 2026 Board of Trustees meeting. Trustee Jacoby seconded the motion. Village Manager Street noted there were scrivener corrections to pages 18, 19 and 21 of Ordinance O-266-05 approved on February 2, 2026. The motion passed unanimously on a voice vote as corrected.

TREASURER'S REPORT

Finance Director Eric Burk presented highlights from the January 2026 Treasurer's Report representing the first month of the fiscal year. Sales tax continues to exceed the prior two years due to the increased cost of goods. Water and sewer billings reflect lower usage months, which is typical this time of year. Hotel tax reflects payments from five hotels. The sixth hotel paid shortly after year-end. State Income tax increased from the same period of last year and last month. Many of the January cash payments related to 2025 and are not included as expenditures in this report. Overall operating expenditures are below projection as expected due to the timing of seasonal/once-a-year expenditures such as liability insurance, memberships and special events. The audit fieldwork will begin next month.

BILLS AND PAYROLL

Trustee Oppenheim moved to approve the bills and payroll dated February 17, 2026. Trustee Berg seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Goldstone, Greenberg, Jacoby, Oppenheim (6)

NAYS: None (0)

PUBLIC COMMENT

There was no public comment.

REPORTS

CONSIDERATION AND ACTION ON  
THE REPORT AND  
RECOMMENDATION: RESIDENTIAL  
LEAD SERVICE LINE REPLACEMENT  
COST SHARE PROGRAM

Assistant Director of Public Works and Engineering Tyler Dickinson reported that as part of the Illinois Lead Service Line Replacement and Notification Act passed in 2021, the Village must facilitate the replacement of known lead service lines beginning in 2027. Taking a proactive approach to this requirement, the Village has budgeted \$100,000 in FY2026 to begin a cost sharing program that would financially aid residential properties that replace their lead water service line. The general approach to this program was presented at the Committee of the Whole meeting in the spring of 2025 and has since been refined based on stakeholder input. If the program is approved, staff will work to make this available to the public in early March.

Mr. Dickinson noted that all Village residents with dedicated water service lines are eligible for this program. Eligibility is for full replacement unless there is copper. The reimbursement for a full replacement is up to \$6,000. Permit fees will be waived and the expenditures are on a first-come-first-serve basis.

Trustee Goldstone questioned if there will be more incentives if residents hold out. Mr. Dickinson said it is difficult to know. Mr. Schuster noted it is up to the Village Board to make funds available and they may decide to stop funding it in future years.

Trustee Jacoby questioned whether the Village should reach out to residents adjacent to the resident taking advantage of the cost share to take advantage of economies of scale. Mr. Dickinson noted there are areas the Village wants to target, but the budget is \$100,000.

Trustee Oppenheim moved to approve the report and recommendation regarding residential lead service line replacement costs share program. Trustee Jacoby seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Goldstone, Greenberg, Jacoby, Oppenheim (6)

NAYS: None (0)

CONSENT AGENDA

There were no items on the Consent Agenda.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

ORDINANCE O-26-06 AMENDING THE VILLAGE OF DEERFIELD, ILLINOIS WAGE AND SALARY PLAN Mr. Burk stated this Ordinance adjusts the Village's wage and salary plan to add a building inspector/plan reviewer category as discussed in Closed Session.

Trustee Oppenheim moved to adopt the Ordinance amending the wage and salary plan to add a building inspector/plan reviewer category. Trustee Berg seconded the motion. The motion passed by the following vote:

AYES: Benton, Berg, Goldstone, Greenberg, Jacoby, Oppenheim (6)  
NAYS: None (0)

DISCUSSION

ADJOURNMENT There being no further business or discussion, Trustee Benton moved to adjourn the meeting. Trustee Berg seconded the motion. The motion passed unanimously on a voice vote. The meeting was adjourned at 8:22 p.m.

The next regular Board of Trustees meeting is scheduled to take place on Monday, March 2, 2026 at 7:30 p.m.

APPROVED:

---

Mayor

ATTEST:

---

Village Clerk



VILLAGE OF DEERFIELD

# **BILLS & PAYROLL**

FOR THE

**Monday, March 2, 2026**

VILLAGE BOARD MEETING

# Invoices for Prelist 030226

Vendor Name	Invoice Number	Description	Amount
1ST AYD CORPORATION	PSI849116	SUPPLIES	\$1,010.20
			Vendor Total:
3M	9437963030	SIGN MATERIALS	\$2,494.97
	9437952428	SIGN MATERIALS - OVERLAY FILM	\$1,458.84
	Vendor Total:	\$3,953.81	
AA SERVICE CO HEATING & COOLING	543076548	VILLAGE HALL HVAC REPAIR	\$3,689.55
	542392221	VILLAGE HALL HVAC REPAIR	\$323.75
	Vendor Total:	\$4,013.30	
ABC HUMANE WILDLIFE	864225	RODENT CONTROL	\$350.00
			Vendor Total:
ACKERSON, NEIL	DECK-25-13/8056	934 NORTHWOODS RD/DEPOSIT	\$3,000.00
			Vendor Total:
AEP ENERGY	3013128904-012626	A/C 3013128904 12/03/25 THRU 01/06/26	\$1,131.54
			Vendor Total:
AETNA TRUCK PARTS, INC.	750388	STOCK	\$353.01
			Vendor Total:
AMAZON CAPITAL SERVICES	1KD4-QXXC-D41P	GIS SUPPLIES	\$112.64
	1QH6-XQFP-LWLD	IT SUPPLIES	\$44.00
	1VG6-GTQ7-CQTD	IT SUPPLIES	\$424.77
	1V6F-Y6PD-YLN3	OPERATING SUPPLIES	\$25.37
	Vendor Total:	\$606.78	
ASCAP	122025	2026 ANNUAL LICENSE FEE	\$458.00
			Vendor Total:
ASSOCIATED TECHNICAL SERVICES LTD	41765	AS-NEEDED LEAK DETECTION SERVICES	\$1,000.00
			Vendor Total:

BADE PAPER PRODUCTS INC	111013	MULTIFOLD PAPER TOWELS	\$195.68
	110867	PAPER PRODUCTS	\$511.78
	Vendor Total:		\$707.46
BAKER TILLY VIRCHOW KRAUSE LLP	BT3489760	PROGRESS BILLING / FY25 AUDIT	\$12,500.00
	Vendor Total:		\$12,500.00
BEHRENDTS, PSYD, PC, KELLY J.	V2401 - 021826	EAP BENEFIT REIMB: V2401 / JAN & FEB 2026	\$40.00
	Vendor Total:		\$40.00
BUILDING & FIRE CODE ACADEMY	56210	TRAINING – SIMO	\$380.00
	Vendor Total:		\$380.00
CANON SOLUTIONS AMERICA INC	6014788514	INV PRINTER: 11/1-1/30	\$399.04
	Vendor Total:		\$399.04
CBS AWARDS INC	877	CPA GIVEAWAYS	\$311.40
	Vendor Total:		\$311.40
CINTAS	9359761282	APPAREL - GRAHAM	\$59.99
	Vendor Total:		\$59.99
CIORBA GROUP INC	0033965	ARBOR VITAE RD & APPLETREE LN INFRASTRUCTURE	\$793.50
	Vendor Total:		\$793.50
CIVILTECH ENGINEERING INC	3908-03.02-13	HAZEL AVENUE RECONSTRUCTION PROJECT PHASE III	\$64,993.64
	Vendor Total:		\$64,993.64
CLCJAWA	11/01 - 01/31/26-B	COLIFORM TESTING	\$460.00
	11/01 - 01/31/26-A	COLIFORM TESTING	\$920.00
	Vendor Total:		\$1,380.00
CLOWNING AROUND ENTERTAINMENT	44880	INFLATABLES FOR FAMILY DAYS - DEPOSIT	\$3,512.50
	Vendor Total:		\$3,512.50
COMCAST	0010692-020526	CABLE TV SRVC: 021626 – 031526	\$106.00
	262821687	PRI VOICE TRUNK SRVC: 020126 – 022826	\$928.77
	0459766-011426	TRN STN INTERNET SRVC: 011826 – 021726	\$167.85
	0517878-012326	WRF INTERNET SRVC: 012726 - 022626	\$314.08
	Vendor Total:		\$1,516.70
COMED	5148762222-020626	A/C 5148762222 12/23/25 THRU 01/26/26	\$352.67
	6921501111-021026	A/C 6921501111 01/06/26 THRU 02/03/26	\$89.24

COMED			Vendor Total:	\$441.91
CONTINENTAL RESOURCES INC	91186665	CARBYNE DISPATCH COMPUTERS		\$6,056.13
	91186611	STAFF LAPTOPS		\$14,829.50
			Vendor Total:	\$20,885.63
COPP, KARA	36220-V2310	EAP BENEFIT REIMB: V2310 / JAN 2026		\$280.00
			Vendor Total:	\$280.00
CORPORATE BUSINESS CARDS	347112	SHIPPING		\$16.30
			Vendor Total:	\$16.30
CRONE, MARVIN	01132026	TREE REMOVAL - 68 BUCKINGHAM COURT		\$1,164.00
			Vendor Total:	\$1,164.00
CRYSTAL OVERHEAD DOOR INC	62539587	OVERHEAD DOOR REPAIR		\$360.00
	62349507	WASH BAY DOOR REPAIRS		\$2,070.00
			Vendor Total:	\$2,430.00
CUTLER HARDWARE/WORKWARE	PS-INV058156	APPAREL - BRUMM		\$144.58
			Vendor Total:	\$144.58
DAVE'S NORTH SHORE TOWING INC	3599	TOWED VEHICLE		\$230.00
			Vendor Total:	\$230.00
DE VROEG, RICHARD	02122026	TRAVEL ADVANCE - WATERCON		\$1,495.20
			Vendor Total:	\$1,495.20
DEERFIELD BOTTLE SHOP	022526	CLASS K LIQUOR LICENSE REFUND		\$200.00
			Vendor Total:	\$200.00
DEMUTH INC	V4362	HAZEL LSLR - 1106 HAZEL		\$4,500.00
			Vendor Total:	\$4,500.00
DIVINCI PAINTERS INC	66205-1	GENERAL MAINTENANCE SUPPORT & PAINTING		\$2,540.00
	65223-1	PREP & PAINT - COMM CONF ROOM		\$1,350.00
			Vendor Total:	\$3,890.00
DR ROBIN KROLL INC	04-20-24-2026	PEER SUPPORT TRAINING (MATHEWS/BLAU)		\$1,500.00
			Vendor Total:	\$1,500.00
EL-COR INDUSTRIES	284851	VEHICLE #604		\$290.49
			Vendor Total:	\$290.49

ELEVATOR INSPECTION SERVICES	00362566	ELEVATOR INSPECTIONS	\$207.00
			Vendor Total: \$207.00
ELLIOTT AUTO SUPPLY CO INC	162-226559	STOCK / VEHICLE #601	\$175.11
			Vendor Total: \$175.11
ELROD FRIEDMAN LLP	26744	VILLAGE ATTORNEY SERVICES: JAN 2026	\$34,179.16
			Vendor Total: \$34,179.16
FEDERAL EXPRESS CORP	9-164-02379	POSTAGE	\$33.36
	9-183-34491	SHIPPING CHARGES	\$77.61
			Vendor Total: \$110.97
FORCE AMERICA DISTRIBUTING LLC	IN001-2119525	VEHICLE #801 & 802 SENSORS	\$1,751.77
			Vendor Total: \$1,751.77
FOREMOST PROMOTIONS	745366	RECRUITMENT GIVEAWAYS	\$1,212.63
			Vendor Total: \$1,212.63
GALLS LLC	033953173	APPAREL: BUDNY	\$111.94
	034042141	APPAREL: VEGA	\$268.99
			Vendor Total: \$380.93
GARFIELDS BEVERAGE WAREHOUSE	022526	CLASS K LIQUOR LICENSE REFUND	\$200.00
			Vendor Total: \$200.00
GEWALT-HAMILTON ASSOCIATES INC	4382.110-13	1101 LAKE COOK RD DEVELOPMENT - CONSTR. OVERSIGHT	\$1,620.00
	4382.115-16	LAKE COOK CROSSING CONSTRUCTION - OVERSIGHT	\$2,025.00
			Vendor Total: \$3,645.00
GHA TECHNOLOGIES INC	2004252	FINGERPRINT READERS	\$373.80
	2004255	VPN LICENSE ADDITIONS	\$688.60
			Vendor Total: \$1,062.40
GLASS DESIGN INC	26-099	333 WARWICK SHOWER DOORS	\$850.00
			Vendor Total: \$850.00
GMIS ILLINOIS	2019359	IT CONFERENCE REGISTRATION	\$250.00
			Vendor Total: \$250.00
GONZALEZ, JUSTIN	021126	TRAVEL REIMB: AUTO SHOW	\$53.00
			Vendor Total: \$53.00

GRAINGER INC	9797904381	4" BALL VALVE	\$838.50
	9804352996	APPAREL - LENZ	\$153.43
	9812223155	CHECK VALVE	\$55.52
	9807245551	PPE	\$899.49
	9800798341	RETURN 4" VALVE	(\$838.50)
	9802131012	STOCK	\$400.54
	9810765595	TUBING	\$385.20
	Vendor Total:		
GRIMCO, INC	35119116-01	SIGN SHOP MATERIAL AND POSTS	\$1,470.22
	35119116-02	SIGN SHOP MATERIAL AND POSTS	\$106.52
	Vendor Total:		
GT MECHANICAL, INC.	23011509	BUILDING MAINTENANCE	\$2,910.00
	Vendor Total:		
HARRINGTON INDUSTRIAL PLASTICS LLC	023K9433	4" BALL VALVE	\$483.35
	Vendor Total:		
HAWKINS INC	7335788	CL2 RENTAL	\$90.00
	Vendor Total:		
HEARTLAND BUSINESS SYSTEMS LLC	861013-H	HBS NETWORK CONSULTING FLEX HOURS - EDGE ROUTING	\$8,937.50
	Vendor Total:		
HILL COUNTRY CLASS 3 LLC	55937625	NIPAS RIFLE	\$1,973.00
	Vendor Total:		
HOME DEPOT CREDIT SERVICES	2527079	CAULK/CAULK GUN/GLUE/TARNISH REMOVER	\$117.32
	4021690	ELECTRIC OUTLETS FOR WATER ROOM	\$185.49
	1527302	HAND SANITIZER/FLEX HOSE SET	\$85.83
	4903673	HUMIDIFIER	\$149.00
	2091027	OPERATING SUPPLIES	\$13.72
	5524754	PAINT/BROOM/RUST REMOVER/BLOWER	\$330.23
	H1926-376277	REFRIGERATOR	\$1,099.00
	4511752	SPRAY PAINT FOR WATER ROOM	\$19.44
	2525290	STREET DEPT. SUPPLIES	\$179.94
	6070654	STREET DEPT. SUPPLIES	\$116.73

HOME DEPOT CREDIT SERVICES	61603	TOOLS/TAPE MEASURE/OUTLET TESTER	\$244.73
	4511736	WATER	\$145.19
			Vendor Total: \$2,686.62
HYDRAULIC SERVICES & REPAIRS, INC	410266	STOCK	\$625.62
			Vendor Total: \$625.62
IAFCI	6210426	DUES: HARDT	\$105.00
			Vendor Total: \$105.00
IDLEWOOD ELECTRIC SUPPLY INC	INV277218	SUPPLIES	\$27.27
	INV277166	SUPPLIES	\$148.38
			Vendor Total: \$175.65
ILLINOIS SECRETARY OF STATE	2027-EN22775	U2 REGISTRATION	\$151.00
			Vendor Total: \$151.00
JEWEL FOOD STORES INC	022526	CLASS K LIQUOR LICENSE REFUND	\$200.00
			Vendor Total: \$200.00
JG UNIFORMS, INC	158500	APPAREL: CAPPELEN	\$134.90
	158649	APPAREL: FOX	\$191.00
	158336	APPAREL: HEITZ	\$132.00
	158501	APPAREL: KUCEBA	\$67.50
	158337	APPAREL: KUCEBA	\$101.15
	158589	APPAREL: KUCEBA	\$54.00
	158627	APPAREL: RODRIGUEZ	\$320.00
	158502	APPAREL: VEGA	\$378.50
	158530	APPAREL: VEGA	\$181.50
	158561	APPAREL: VEGA	\$220.00
	158479	APPAREL: VEGA	\$573.30
	158714	BODY ARMOR: FOX	\$995.00
			Vendor Total: \$3,348.85
KEENAN, JUSTIN	1307377733	LAKE COUNTY PARTNERS	\$312.15
	07042026	PARADE VENDOR DEPOSIT	\$500.00
			Vendor Total: \$812.15

KONICA MINOLTA BUSINESS SOLUTIONS	505939018	CD COPIER USAGE/MAINT: 100125 - 123125	\$204.50
	505938956	DISPATCH COPIER USE/MAINT: 111925 - 123125	\$64.45
	505938653	ENG COPIER USE/MAINT: 100125 - 123125	\$172.49
	505939233	FINANCE COPIER USE/MAINT: 100125 - 123125	\$413.32
	506031586	PD ADMIN COPIER USE/MAINT: 100125 - 123125	\$179.36
	505934282	PW STREETS COPIER USE/MAINT: 113025 - 123125	\$98.22
	506031954	RECORDS COPIER USE/MAINT: 100125 - 123125	\$184.94
		Vendor Total:	\$1,317.28
KUNES LAKES CHEVROLET, INC.	10105	MIRRORS - 707, 706, 603	\$868.80
			Vendor Total:
LAKE COUNTY CHIEFS OF POLICE	1071	MEETING FEE: SLIOZIS/FRY/BUDNY	\$90.00
			Vendor Total:
LECHNER SERVICES	3618363	MATS - TRAIN STATION	\$126.91
	3618364	MATS - WRF	\$40.14
	3616002	MATS PW/ENG	\$111.45
	3616009	PD FLOOR MATS	\$82.06
	3616010	VILLAGE HALL MATS	\$66.60
		Vendor Total:	\$427.16
LITTLE TOMMY'S PLUMBING SHOP	i31687	839 PLUMBING REPAIR	\$392.00
			Vendor Total:
LONOSKY PSYD, JENNIFER S.	V2101 - 021826	EAP BENEFIT REIMB: V2101 / MAY - NOV 2025	\$240.00
			Vendor Total:
LUCKY E LTD	022525	SPONSORSHIP CONTRACT PAYMENT	\$1,485.00
			Vendor Total:
MARSH USA INC	346978342199	PUBLIC OFFICIAL BOND	\$250.00
			Vendor Total:
MC SQUARED ENERGY SERVICES LLC	0073344000-021726	A/C 0073344000 12/23/25 THRU 01/26/26	\$148.25
	0374251222-021726	A/C 0374251222 12/23/25 THRU 01/26/26	\$99.15
	1200151222-021726	A/C 1200151222 12/23/25 THRU 01/26/26	\$61.89
	3877615000-021726	A/C 3877615000 12/26/25 THRU 01/27/26	\$485.20
	4495161222-021726	A/C 4495161222 12/23/25 THRU 01/26/26	\$94.01

MC SQUARED ENERGY SERVICES LLC	5636326000-021726	A/C 5636326000 12/26/25 THRU 01/27/26	\$63.15
	5811087000-021726	A/C 5811087000 12/23/25 THRU 01/26/26	\$55.68
	7619462000-021726	A/C 7619462000 12/26/25 THRU 01/27/26	\$232.05
	7970082222-021726	A/C 7619462000 12/26/25 THRU 01/27/26	\$250.86
	9613233333-021726	A/C 9613233333 12/26/25 THRU 01/27/26	\$318.12
	Vendor Total:		
MCCULLOUGH EQUIPMENT INC	G02161	TRAILER FOR SKID STEER	\$173.00
	Vendor Total:		
MENONI & MOCOJNI, INC.	0078351-FC	FINANCE CHARGE	\$16.20
	0078294-00	HAUL OUT / STONE	\$1,276.25
	0079110-00-B	PUBLIC WORKS SPOIL HAUL OUT	\$700.00
	0079118-00	SALT	\$11,160.00
	0079110-00	STONE	\$1,507.21
	Vendor Total:		
MGT IMPACT SOLUTIONS, LLC	GHR1001365	HR/RISK MANAGER RECRUITMENT	\$8,800.00
	Vendor Total:		
MID AMERICAN WATER OF WAUCONDA INC	289717W	6" HYMAX	\$1,226.46
	289751W	PURCHASE MISC. WATER SYSTEM MATERIAL	\$276.00
	289751W-1	PURCHASE MISC. WATER SYSTEM MATERIAL	\$1,483.32
	289768W	PURCHASE MISC. WATER SYSTEM MATERIAL	\$2,234.32
	Vendor Total:		
MINDFUL SUPPORT PLLC	021726-V2503	EAP BENEFIT REIMB: V2503 / JAN & FEB 2026	\$560.00
	Vendor Total:		
MORTON SALT INC	5404057441	BULK ROCK SALT - MORTON SALT INC.	\$13,863.59
	5404035438	BULK ROCK SALT - MORTON SALT INC.	\$15,239.62
	5404045151	BULK ROCK SALT - MORTON SALT INC.	\$3,871.07
	5404028244	BULK ROCK SALT - MORTON SALT INC.	\$9,610.10
	5404049741	BULK ROCK SALT - MORTON SALT INC.	\$30,965.25
	Vendor Total:		
MOTOROLA SOLUTIONS INC	10093820260102	MONTHLY RADIO USAGE: FEB26	\$2,311.00
	Vendor Total:		

MUTUAL ACE HARDWARE	664483	CHAINSAW PARTS	\$183.56
	664413	SHOP SUPPLIES	\$13.45
	664419	SUPPLIES	\$25.14
			Vendor Total:
N BRANCH/CHICAGO RVR WTRSHD WRKGRP	INV-00107176	NBWW ANNUAL DUES	\$11,113.37
			Vendor Total:
NAPA AUTO PARTS - WHEELING	427644	STOCK	\$73.35
	426659	STOCK	\$30.54
			Vendor Total:
NATIONAL ASSOCIATION FOR ACCREDITATION LEADERSHIP	00117	DUES: CACHOLA	\$125.00
			Vendor Total:
NORTH SHORE GAS	0601405013-021626	A/C 0601405013 01/19/26 THRU 02/15/26	\$48.47
	0604546645-021626	A/C 0604546645 01/19/26 THRU 02/15/26	\$165.11
	0607361216-021626	A/C 0607361216 01/19/26 THRU 02/15/26	\$5,544.26
			Vendor Total:
ODP BUSINESS SOLUTIONS LLC	457958159001	OFFICE SUPPLIES	\$74.64
	457958331001	OFFICE SUPPLIES	\$12.19
			Vendor Total:
O'LEARY'S CONTRACTORS EQUIPMENT	578102 - 571401	SNOW REMOVAL EQUIPMENT RENTAL	\$1,532.00
			Vendor Total:
PETER BAKER & SON CO.	54905	UPM	\$1,379.20
			Vendor Total:
PETTY CASH - ADMIN	022026	REPLENISH PETTY CASH	\$750.46
			Vendor Total:
POLICE LAW INSTITUTE	15616	MONTHLY TRAINING SUBSCRIPTION	\$4,085.00
			Vendor Total:
QUILL CORPORATION	47610113	OFFICE SUPPLIES	\$134.89
	47608609	OFFICE SUPPLIES	\$32.30
	47680311	OFFICE SUPPLIES	\$44.08
	47628289	OFFICE SUPPLIES	\$16.64
	47601843	OFFICE SUPPLIES	\$64.84

QUILL CORPORATION	47617918	OFFICE SUPPLIES	\$25.58
	47688967	OFFICE SUPPLIES	\$36.70
	Vendor Total:		\$355.03
RONDOUT SERVICE CENTER LLC	19245	SAFETY LANES	\$105.50
	Vendor Total:		\$105.50
RUSSO POWER EQUIPMENT INC	SPI21400689	WATER DEPT. SAW	\$26.98
	Vendor Total:		\$26.98
SAM'S CLUB DIRECT	2787	CLEANERS/WATER/WIPES/SUPPLIES	\$248.38
	1813	WATER/SNACKS/COFFEE	\$259.50
	Vendor Total:		\$507.88
SE INC	26-4581	SNOW AND ICE REMOVAL MAINTENANCE	\$520.00
	26-4614	SNOW AND ICE REMOVAL MAINTENANCE	\$2,260.00
	26-4570	SNOW REMOVAL - 333 WARWICK	\$260.00
	26-4441	VILLAGE HALL SALT DELIVERY	\$115.00
	Vendor Total:		\$3,155.00
SECOND CHANCE CARDIAC SOLUTIONS	26-002-7648	AED PADS/BATTERIES	\$1,575.00
	Vendor Total:		\$1,575.00
SHAUGHNESSY, KEVIN	202600020	PRE-EMPLOYMENT POLYGRAPH	\$275.00
	202600011	PRE-EMPLOYMENT POLYGRAPH	\$275.00
	Vendor Total:		\$550.00
SLOAN, DAVID SHAWN	02122026	TRAVEL ADVANCE - WATERCON	\$564.50
	Vendor Total:		\$564.50
STANDARD EQUIPMENT CO	P08948	TRACKLESS PARTS	\$753.42
	P08693	TRACKLESS PARTS	\$1,194.59
	Vendor Total:		\$1,948.01
STEVE CUTAIA	FEB19LUNCH	NEW EMPLOYEE LUNCH	\$143.80
	ROSATISFEB26	NEW EMPLOYEE LUNCH	\$180.48
	SBOCFEB26	SBOC TRAININGS - CUTAIA/HANSEN/ROSS/KRASOWSKI	\$1,050.00
	Vendor Total:		\$1,374.28
STILLSOLID LLC	DPHS-25-175/8579	1024 WARRINGTON RD/DEPOSIT REFUND	\$200.00
	Vendor Total:		\$200.00

STRAND ASSOCIATES INC	0235723	COMPUTER REPLACEMENT PROJECT - STRAND	\$1,531.29
			Vendor Total: \$1,531.29
TEAM J SALES & MARKETING INC	5328804	SAFETY BOOTS	\$530.12
			Vendor Total: \$530.12
TECHNOLOGY MANAGEMENT REV FUND	T2614062	COMM SVCS: JAN26	\$344.45
			Vendor Total: \$344.45
THE MCKNIGHT GROUP LLC	021026-V2002	EAP BENEFIT REIMB: V2002 / JAN 2026	\$560.00
	021026-V2308	EAP BENEFIT REIMB: V2308 / JAN 2026	\$140.00
	021026-V2501	EAP BENEFIT REIMB: V2501 / JAN 2026	\$140.00
			Vendor Total: \$840.00
THOMSON REUTERS - WEST	853162898	CLEAR PLUS: JAN26	\$320.53
			Vendor Total: \$320.53
TKB ASSOCIATES INC	15946	LASERFICHE ANNUAL MAINTENANCE	\$7,898.70
			Vendor Total: \$7,898.70
TRAFFIC AND PARKING CONTROL INC	I818075	TRAFFIC SIGN BATTERIES	\$697.40
			Vendor Total: \$697.40
ULINE	203447770	GLOVES	\$136.41
			Vendor Total: \$136.41
USIQ INC	30084774-1	APPAREL: DIAZ	\$187.90
	30316516-1	NIPAS EQUIPMENT	\$1,581.70
			Vendor Total: \$1,769.60
VERIZON COMMUNICATIONS INC	630000084282	CELL SRVC / GPS: 010126 – 013126	\$18.95
	623000082801	CELL SRVC / GPS: 120125 – 123125	\$18.95
			Vendor Total: \$37.90
VERIZON WIRELESS	6134009920	CELL SRVC / DATA DEVICES: 122125 – 012026	\$1,120.58
	6133208047	CELL SRVC / SCADA: 011126 – 021026	\$562.16
	6134009919	MONTHLY CELLULAR TELECOM: 122125 – 012026	\$2,083.22
			Vendor Total: \$3,765.96
VILLAGE OF PALATINE	2026-00040004	BODY ARMOR BUYOUT: VEGA	\$281.00
			Vendor Total: \$281.00

WEINTRAUB, ISABELL	062426	REIMB: TRAINING REGISTRATION	\$50.00
		Vendor Total:	\$50.00
WEISS, MATT	021326	REIMBURSEMENT FOR CONTEXT CAMERA	\$6.35
	INV341812267	ZOOM REIMBURSEMENT	\$390.11
		Vendor Total:	\$396.46
WHOLE FOODS MARKET GROUP LLC	022526	CLASS K LIQUOR LICENSE REFUND	\$200.00
		Vendor Total:	\$200.00
WINER & WINER	JAN2026	PROSECUTION SERVICES: JAN26	\$8,487.50
		Vendor Total:	\$8,487.50
<b>Invoices Grand Total</b>		<b>030226 Invoices Total:</b>	<b>\$384,943.84</b>

# Pre-Paid Checks for Prelist 030226

Vendor Name	Invoice Number	Description	Amount
GARCIA, AVERY	013026	NOTARY APPLICATION	\$16.00
	64231	REIMB: ONLINE NOTARY COURSE	\$150.00
	Vendor Total:		\$166.00
QUILL CORPORATION	47465261	OFFICE SUPPLIES	\$54.38
	47432063	OFFICE SUPPLIES	\$10.02
	47476212	OFFICE SUPPLIES	\$9.18
	Vendor Total:		\$73.58
<b>Pre-Paid Checks Grand Total</b>		<b>030226 Pre-Paid Checks Total:</b>	<b>\$239.58</b>

# Pre-Paid Wire Transactions for Prelist 030226

Vendor Name	Invoice Number	Description	Amount
DEERFIELD POLICE PENSION	POLPEN022026	POLPEN CONTRIBS 02/20/26 PR	\$22,369.47
			Vendor Total:
FEDERAL TAXES	PR022026	FICA/MC/FIT 02/20/26 PR	\$122,950.28
			Vendor Total:
ICMA	MSQRROTH02202026	MSQR ROTH 02/20/26 PR	\$7,172.13
	MSQRREG022026	MSQR 457 REG&ROTH 02/20/2026 PR	\$26,520.32
	Vendor Total:		\$33,692.45
IL DEPT OF EMPLOYMENT SECURITY	0800792/Q4-2025	UNEMPLOYMENT INSURANCE TAX Q4-2025	\$12,605.00
			Vendor Total:
ILLINOIS DEPT OF REVENUE	PR022026	SIT 02/20/26 PR	\$24,060.02
			Vendor Total:
<b>Wire Grand Total</b>		<b>030226 Pre-Paid Wire Transactions Total:</b>	<b>\$215,677.22</b>

# Journal Entry Transactions for Prelist 030226

Vendor Name	Description	Amount
IMRF	IMRF XFR/VILLAGE & LIBRARY/JAN 26	\$140,397.61
Vendor Total:		\$140,397.61

**030226 Journal Entry Transactions Total: \$140,397.61**

# Payroll for Prelist 030226 (2026 - Period 2)

Fund	Department	Type	Description	Amount
10	FINANCE DEPARTMENT	5110	REGULAR SALARIES	\$56,938.33
			FINANCE DEPARTMENT Total:	\$56,938.33
	ADMINISTRATION	5110	REGULAR SALARIES	\$107,512.38
		5111	PART TIME SALARIES	\$847.04
			ADMINISTRATION Total:	\$108,359.42
	COMMUNITY DEVELOPMENT	5110	REGULAR SALARIES	\$79,887.41
			COMMUNITY DEVELOPMENT Total:	\$79,887.41
	STREET ADMINISTRATION	5110	REGULAR SALARIES	\$19,240.12
		5112	OVERTIME SALARIES	\$1,105.03
			STREET ADMINISTRATION Total:	\$20,345.15
	STREET SNOW & ICE REMOVAL	5112	OVERTIME SALARIES	\$41,976.08
			STREET SNOW & ICE REMOVAL Total:	\$41,976.08
	STREET TRAIN STATION MAINT	5110	REGULAR SALARIES	\$699.38
			STREET TRAIN STATION MAINT Total:	\$699.38
	STREET MAINTENANCE	5110	REGULAR SALARIES	\$48,149.87
		5112	OVERTIME SALARIES	\$6,806.31
			STREET MAINTENANCE Total:	\$54,956.18
	ENGINEERING DIVISION	5110	REGULAR SALARIES	\$33,352.39
		5112	OVERTIME SALARIES	\$140.72
			ENGINEERING DIVISION Total:	\$33,493.11
	POLICE DEPT ADMINISTRATION	5110	REGULAR SALARIES	\$61,974.63
		5112	OVERTIME SALARIES	\$1,213.60
			POLICE DEPT ADMINISTRATION Total:	\$63,188.23
	POLICE DEPT COMMUNICATIONS	5110	REGULAR SALARIES	\$86,227.81
5111		PART TIME SALARIES	\$2,263.94	

10	POLICE DEPT COMMUNICATIONS	5112	OVERTIME SALARIES	\$9,808.84		
			POLICE DEPT COMMUNICATIONS Total:	\$98,300.59		
	POLICE DEPT INVESTIGATIONS	5110	REGULAR SALARIES	\$61,718.57		
		5112	OVERTIME SALARIES	\$4,718.52		
			POLICE DEPT INVESTIGATIONS Total:	\$66,437.09		
	POLICE DEPT PATROL	5110	REGULAR SALARIES	\$355,100.94		
		5112	OVERTIME SALARIES	\$22,347.22		
			POLICE DEPT PATROL Total:	\$377,448.16		
	POLICE DEPT SPEC DETAIL	5112	OVERTIME SALARIES	\$1,054.86		
			POLICE DEPT SPEC DETAIL Total:	\$1,054.86		
				Fund 10 Total:	\$1,003,083.99	
50	WATER DEPARTMENT ADMINISTRATIO	5110	REGULAR SALARIES	\$25,031.21		
			WATER DEPARTMENT ADMINISTRATIO Total:	\$25,031.21		
	WATER DEPT DISTRIBUTION	5110	REGULAR SALARIES	\$6,830.52		
		5112	OVERTIME SALARIES	\$2,480.30		
			WATER DEPT DISTRIBUTION Total:	\$9,310.82		
	WATER MAIN MAINTENANCE	5110	REGULAR SALARIES	\$22,519.37		
		5112	OVERTIME SALARIES	\$14,738.80		
			WATER MAIN MAINTENANCE Total:	\$37,258.17		
					Fund 50 Total:	\$71,600.20
	54	SEWER ADMINISTRATION	5110	REGULAR SALARIES	\$17,311.94	
			SEWER ADMINISTRATION Total:	\$17,311.94		
SEWER LINE CONSTRUCTION		5110	REGULAR SALARIES	\$13,066.85		
		5112	OVERTIME SALARIES	\$771.34		
			SEWER LINE CONSTRUCTION Total:	\$13,838.19		
SEWER CLEANING		5110	REGULAR SALARIES	\$26,554.85		
		5112	OVERTIME SALARIES	\$526.04		
			SEWER CLEANING Total:	\$27,080.89		
WASTEWATER TREATMENT FACILITY		5110	REGULAR SALARIES	\$65,431.42		

54	WASTEWATER TREATMENT FACILITY	5112	OVERTIME SALARIES	\$2,395.21
			WASTEWATER TREATMENT FACILITY Total:	\$67,826.63
				Fund 54 Total:
60	COMM PARK COMBINED FUNDING	5110	REGULAR SALARIES	\$286.35
			COMM PARK COMBINED FUNDING Total:	\$286.35
	COMM PARK VILLAGE OWNED	5110	REGULAR SALARIES	\$286.35
			COMM PARK VILLAGE OWNED Total:	\$286.35
			Fund 60 Total:	\$572.70
70	GARAGE FUND EXPENDITURES	5110	REGULAR SALARIES	\$18,461.31
		5112	OVERTIME SALARIES	\$4,987.78
		GARAGE FUND EXPENDITURES Total:	\$23,449.09	
			Fund 70 Total:	\$23,449.09
<b>Salary Grand Total</b>			<b>2026 - Period 2 Salary Total:</b>	<b>\$1,224,763.63</b>

To the Finance Director:

The payment of the previously listed accounts has been approved by the Village of Deerfield Board of Trustees at their meeting held on Monday, March 2, 2026, and you are hereby authorized to pay them from the appropriate funds.

---

Treasurer of the Village of Deerfield

**REQUEST FOR BOARD ACTION**

**Agenda Item:** 26-28

**Subject:** Consideration and Action on the Plan Commission Recommendation for Approval of the  
2026 Zoning Map

**Action Requested:** Approval  
Plan Commission

**Originated By:** Mayor and Village Board of Trustees

**Referred To:** \_\_\_\_\_

**Summary of Background and Reason for Request**

Recommendation  
Workshop Minutes 02/12/26  
2026 Zoning Map

**Reports and Documents Attached:**

**Date Referred to Board:** March 2, 2026

**Action Taken:** \_\_\_\_\_

RECOMMENDATION

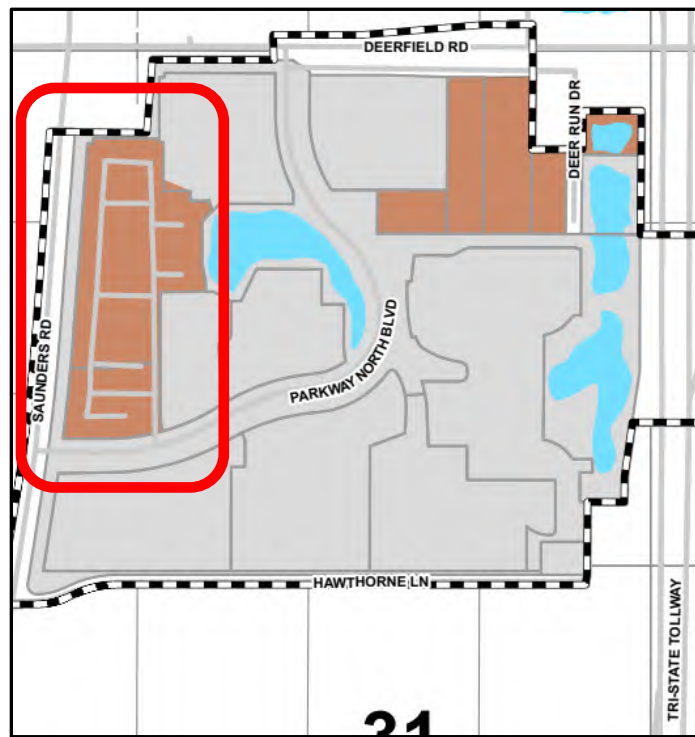
TO: Mayor and Board of Trustees  
FROM: Plan Commission  
DATE: February 12, 2026  
RE: Approval of 2026 Zoning Map

---



Each year the Village must publish a new zoning map by March 31 reflecting the changes for the preceding calendar year. This year’s zoning map will show the following change:

- Rezoning of 5 and 8 Parkway North from I-1 Office Research Restricted Industrial District to R-5 General Residence District.



There are no other changes to the 2026 Zoning Map.

**RECOMMENDATION**

Accordingly, it is the recommendation of the Plan Commission that the 2026 Zoning Map be published to reflect the change noted.

Ayes:

Nays:

Abstain:

Respectfully submitted,  
Al Bromberg, Chair  
Deerfield Plan Commission

**PLAN COMMISSION  
VILLAGE OF DEERFIELD  
Minutes**

The Plan Commission of the Village of Deerfield called to order a meeting at 6:00 P.M. on February 12, 2026, at Deerfield Village Hall.

Present were:           Al Bromberg, Chair  
                              Lisa Crist  
                              Sara Lubezny  
                              David Rauen (Arrived After Roll Call)  
                              Ken Stolman

Absent:                    Bill Keefe  
                              Blake Schulman

Also present:            Jeff Ryckaert, Principal Planner  
                              Dan Nakahara, Planner II

**Public Comment on a Non-Agenda Item**

There were no comments from the public on a non-agenda item.

**WORKSHOP MEETING**

1) Approval of 2026 Zoning Map

Mr. Ryckaert stated that each year the Plan Commission reviews the changes to the Zoning Map, and each year the Village publishes a new Zoning Map. This year's Zoning Map reflects a rezoning to the 5 and 8 Parkway North properties, changing that area from I-1 to R-5 for the VennPoint Development. That is the only change to the 2026 Zoning Map. Commissioner Stolman, seconded by Commissioner Crist, moved to approve the 2026 Zoning Map.

The motion passed by the following vote:

Ayes: Crist, Lubezny, Stolman, Bromberg (4)

Nays: None (0)

**DOCUMENT APPROVAL**

1. January 22, 2026 Plan Commission Minutes

Chairperson Bromberg provided two corrections to the draft January 22, 2026, Plan Commission Meeting minutes. Commissioner Lubezny moved, seconded by Commissioner Stolman, to approve the minutes with the noted corrections. The motion passed with a unanimous voice vote.

## 2. 2026 Zoning Map Recommendation

The Plan Commission did not have any changes to the 2026 Zoning Map Recommendation. Commissioner Crist moved, seconded by Commissioner Lubezny, to approve the recommendation. The motion passed with a unanimous voice vote.

### **Items from the Commission**

None

### **Items from the Staff**

Mr. Ryckaert notified the Commission there will be a public hearing for Gloss Nail Bar for a text amendment and special use in the Deerbrook Shopping Center at the next Plan Commission meeting.

### **Designation of Representative for the next Board of Trustees Meeting**

Mr. Ryckaert reported that a representative from the Plan Commission will not be needed for the next Board of Trustees meeting.

### **Adjournment**

There being no further discussion, Commissioner Rauen moved, seconded by Commissioner Stolman, to adjourn the meeting at 6:15 P.M. The motion passed with a unanimous voice vote.

Respectfully Submitted  
Daniel Nakahara, Planner II



# Village of Deerfield

## 2026 Zoning Ordinance Map

### Lake and Cook Counties, Illinois

## Zoning Classifications

SYMBOL	DIST.	PERMITTED USES	MIN. LOT AREA	MIN. LOT WIDTH	MAX LOT COVERAGE	PARKING REQUIREMENTS
	R-1	SINGLE FAMILY DISTRICT ONE FAMILY DWELLINGS AND ACCESSORY USES	20,000	100	35%	SEE ARTICLE 8, Z.O.
	R-2	SINGLE FAMILY DISTRICT SAME AS R1	12,000	80	35%	"
	R-3	SINGLE FAMILY DISTRICT SAME AS R1	9,000	75	35%	"
	R-4	SINGLE & TWO FAMILY ONE FAMILY & TWO FAMILY DWELLINGS & ACCESSORY USES	1-F - 9,000 2-F - 12,000	75	35%	"
	R-5	GENERAL RESIDENCE ONE FAMILY & TWO FAMILY DWELLINGS & ACCESSORY USES	1-F - 9,000 2-F - 12,000 M.F. - SEE Z.O.	S-F & 2-F - 75 M.F. - 100	35%	"
	C-1	VILLAGE CENTER	NOT APPL. (2,500 S.F. U.I.)	NOT APPL.	75%	"
	C-2	OUTLYING COMMERCIAL	NOT APPL.	NOT APPL.	30%	"
	C-3	LIMITED COMMERCIAL OFFICE	NOT APPL.	NOT APPL.	25%	"
	C-4	ENTERTAINMENT AND LIMITED RETAIL BUSINESS DISTRICT	5 ACRES	200 FT	35%	"
	I-1	OFFICE, RESEARCH, RESTRICTED INDUSTRIAL	5 ACRES	200 FT	35%	"
	I-2	LIMITED INDUSTRIAL	5 ACRES	150 FT	40%	"
	P-1	PUBLIC LANDS SCHOOLS, PARKS, PUBLIC BUILDINGS & CEMETERIES	NOT APPL.	NOT APPL.	40%	NOT APPL.

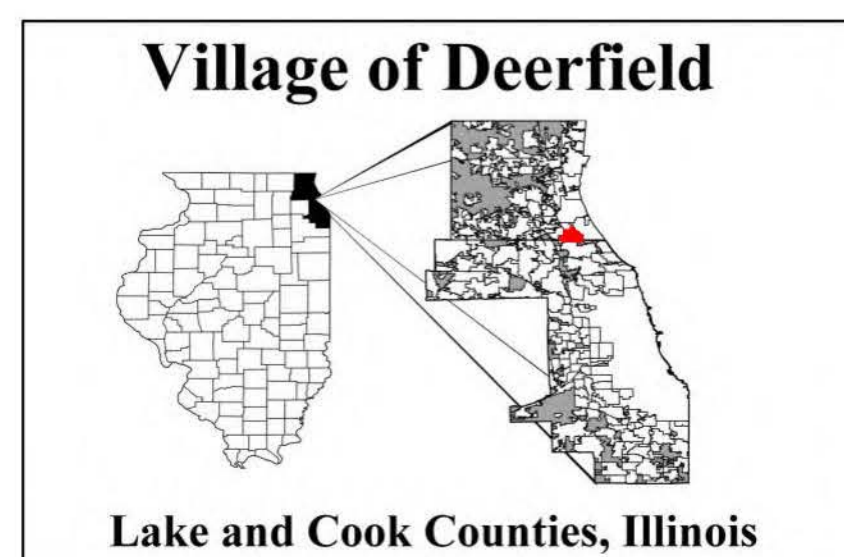
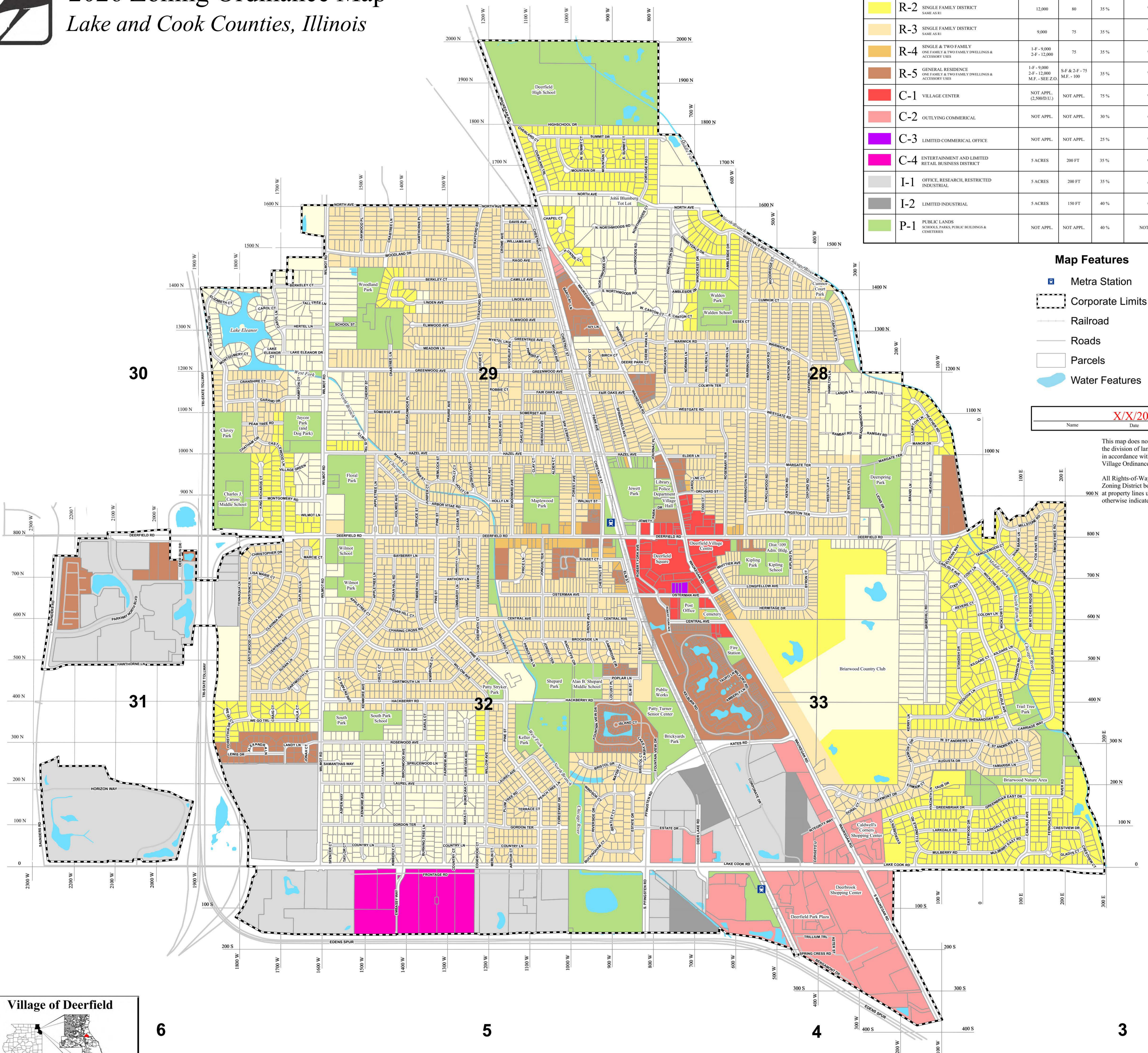
### Map Features

- Metra Station
- Corporate Limits
- Railroad
- Roads
- Parcels
- Water Features

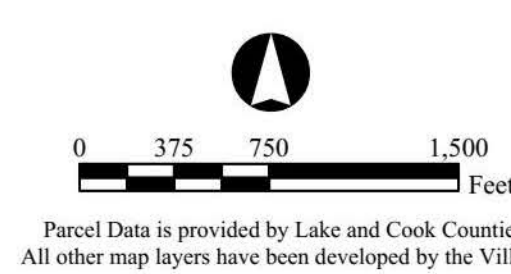
Name: \_\_\_\_\_ Date: **X/X/2026**

This map does not reflect the division of land in accordance with the Village Ordinances.

All Rights-of-Way are unzoned. Zoning District boundaries end at property lines unless otherwise indicated.



**LIMITATION OF LIABILITY:** The user agrees that it will at all times indemnify and hold the Village and its officers and employees harmless and free and clear of any liability arising from any act or omission or commission. The Village makes no claim as to the accuracy of this article and its associated data files and assumes no responsibility for their position or content accuracy. In providing such articles the Village assumes no obligation to assist the user in the use, development, or maintenance of any application derived from this article. The Village assumes no responsibility for the accuracy of any subsequent copies of this article.



**GIS Consortium**  
2/2/2026 AS

## REQUEST FOR BOARD ACTION

Agenda Item: 26-27

**Subject:** Resolution to Enter into an Intergovernmental Agreement with Union Drainage District No. 1

**Action Requested:** Adoption of Resolution

**Originated By:** Department of Public Works and Engineering

**Referred To:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request:**

The Village entered into an Intergovernmental Agreement (IGA) with the Union Drainage District No.1 of the West Fork of the North Branch of the Chicago River in April of 1993. The IGA outlines responsibilities of each party that has an interest in the maintenance and operation of the reservoir that lies between Lake Eleanor and Duffy Lane in Bannockburn (Reservoir #27).

The reservoir is a flood control measure, constructed in partnership with the United States Corps of Engineers, which has a direct positive impact on the Village of Deerfield. During heavy storms the West Fork of the North Branch of the Chicago River swells and, once the early flood stage is reached, water flows over the weir structure and into a regional detention basin. After storms have subsided and the river returns to normal levels, the Village pumps water out of the basin, back into the river. As such, the basin has provided flood relief for many years and is an asset that protects homes from flooding.

As part of the agreement, the Village of Deerfield WRF Division maintains the property, the pumping station and pumping infrastructure, the spillway and overflow structure. The Union Drainage District No. 1 reimburses the Village for labor and material costs incurred as part of routine maintenance.

Staff is requesting authorization for the Mayor to sign the Resolution to enter into an intergovernmental agreement with the Union Drainage District No. 1. Robert Phillips, Director of Public Works and Engineering, will be available at the meeting to answer questions.

### **Reports and Documents Attached:**

Resolution

**Date Referred to Board:** March 2, 2026

**Action Taken:** \_\_\_\_\_

VILLAGE OF DEERFIELD

RESOLUTION NO. 2026-\_\_\_\_\_

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH  
THE UNION DRAINAGE DISTRICT NO. 1 FOR  
STORMWATER RETENTION BASIN MAINTENANCE**

**WHEREAS**, the Village of Deerfield ("**Village**") is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970; and

**WHEREAS**, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq., authorize and encourage intergovernmental cooperation; and

**WHEREAS**, on April 14, 1993, the Village entered into an intergovernmental agreement with Union District Number 1 ("**District**") for the maintenance of the Duffy Lane Stormwater Retention Basin for an initial term of five years ("**Agreement**"); and

**WHEREAS**, the Agreement has been renewed from time to time and will soon expire; and

**WHEREAS**, the Village and the District desire to renew and extend the Agreement for an additional five years ("**Renewed Agreement**"); and

**WHEREAS**, the Village Board has determined that it will serve and be in the best interests of the Village and its residents to enter into the Renewed Agreement with the District;

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE BOARD OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS**, as follows:

**SECTION 1: RECITALS.** The Village Board hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

**SECTION 2: APPROVAL OF RENEWED AGREEMENT.** The Village Board hereby approves the Renewed Agreement by and between the Village and the District in substantially the form attached to this Resolution as **Exhibit A** and in a final form approved by the Village Manager.

**SECTION 3: AUTHORIZATION TO EXECUTE RENEWED AGREEMENT.** The Village Board hereby authorizes and directs the Village President and the Village Clerk to execute and seal, on behalf of the Village, the final Renewed Agreement.

**SECTION 4: EFFECTIVE DATE.** This Resolution shall be in full force and effect from and after its passage and approval according to law.

AYES:

NAYS:

ABSTAIN:

ABSENT:

PASSED:

APPROVED:

RESOLUTION NO:

---

Daniel C. Shapiro, Mayor

ATTEST:

---

Kent S. Street, Village Clerk

**EXHIBIT A**  
**RENEWED AGREEMENT**

**AGREEMENT TO RENEW  
INTERGOVERNMENTAL AGREEMENT**

THIS AGREEMENT is made as of this \_\_\_\_\_ day of \_\_\_\_\_ 2025, by and between the VILLAGE OF DEERFIELD, a municipal corporation of the State of Illinois ("Village") and the UNION DRAINAGE DISTRICT NO. 1 OF THE WEST FORK OF THE NORTH BRANCH OF THE CHICAGO RIVER OF THE TOWNSHIPS OF WEST DEERFIELD, LAKE COUNTY AND NORTHFIELD, COOK COUNTY, ILLINOIS ("District").

1. WHEREAS, on April 14, 1993, the Village and District entered into a certain agreement titled: "Intergovernmental Agreement Between The Village of Deerfield and Union Drainage District No. 1" (hereinafter referred to as the "Intergovernmental Agreement"). A true and accurate copy of the Intergovernmental Agreement is attached hereto as exhibit A and incorporated herein.

2. WHEREAS the Intergovernmental Agreement generally relates to maintenance performed at the Duffy Lane Stormwater Retention Basin ("Basin") by the Village on behalf of the District.

3. WHEREAS the Intergovernmental Agreement was for an initial period of five years.

4. WHEREAS the Intergovernmental Agreement provides that the Village and District may renew the agreement for terms not to exceed five years.

5. WHEREAS the Intergovernmental Agreement was from time to time renewed and will soon expire.

6. WHEREAS the Village and District desire to renew the Intergovernmental Agreement for a five-year period upon the terms and conditions set forth in the Intergovernmental Agreement.

7. NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, the Village and District hereby agree as follows:

A. The Intergovernmental Agreement is renewed for a five-year period from the date of this renewal agreement.

B. Section 10 of the Intergovernmental Agreement is amended to provide notice to the District at the following address:

Chairperson  
Union Drainage District No. 1  
601 Deerfield Road  
Deerfield, IL 60015

C. The Village may terminate this agreement if the District is dissolved and/or the District's responsibility for maintenance of the Basin has been taken over by another person and/or entity.

D. Except as noted above, the Village and District agree to be bound by the terms and conditions of the Intergovernmental Agreement as if such terms and conditions were set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

UNION DRAINAGE DISTRICT NO. 1

By: \_\_\_\_\_  
Chairperson

By: - - - - -  
Commissioner

ATTEST:

\_\_\_\_\_

By: - - - - -  
Commissioner

ATTEST:

\_\_\_\_\_

VILLAGE OF DEERFIELD

By: - - - - -

Its: .....

h:\wp\courtney\pleading\ud.3  
4-14-93-JEK-#1

INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE  
OF DEERFIELD AND UNION DRAINAGE DISTRICT NO. 1

THIS AGREEMENT made as of this 14th day of April, 1993, by and between the VILLAGE OF DEERFIELD, a municipal corporation of the State of Illinois (hereinafter referred to as the "Village") and the UNION DRAINAGE DISTRICT NO.1 OF THE WEST FORK OF THE NORTH BRANCH OF THE CHICAGO RIVER OF THE TOWNSHIP OF WEST DEERFIELD, LAKE COUNTY, AND NORTHFIELD, COOK COUNTY, ILLINOIS (hereinafter referred to as the "Drainage District").

W I T N E S S E T H:

WHEREAS, the Village is a municipal corporation, a home rule unit of government pursuant to the Illinois Constitution of 1970 and is organized and existing under the laws of the State of Illinois; and

WHEREAS, the Drainage District is a local public entity organized and existing under the laws of the State of Illinois, Illinois Revised Statutes, Chapter 42, Section 1-1, et seq. (the "Drainage Code"); and

WHEREAS, Article VII, Section 10, of the Constitution of Illinois of 1970 provides that units of local government may contract or otherwise associate among themselves; and

WHEREAS, Section 4-27(i) of the Drainage Code provides that Drainage Districts may enter into agreements with municipal corporations for the operation and maintenance of drainage improvements; and



WHEREAS, the Drainage District executed an intergovernmental agreement ("Forest Preserve Agreement") on October 16, 1987 with the Lake County Forest Preserve District ("Forest Preserve") whereby the Drainage District assumed exclusive responsibility for the maintenance, operation and control of the Duffy Lane Stormwater Retention Basin ("Structure 27"), the legal description of which is attached hereto as Exhibit "A"; and

WHEREAS, the Drainage District desires to enter into this intergovernmental agreement with the Village to allow the Village to enter Structure 27 from time to time in order to perform certain maintenance and operational duties hereinafter described; and,

WHEREAS, the Village desires to assist the Drainage District and perform certain maintenance and operational duties at Structure 27 as hereinafter described;

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, it is hereby agreed as follows:

Section 1. Work to be Performed. The Village and Drainage District, or their authorized agents or employees, shall in accordance with good and customary operating practices and in compliance with all regulations and requirements of the State of Illinois, the United States Government, and all terms and conditions of the Forest Preserve Agreement, perform the following services:

(a) The Village shall maintain and operate the reservoir spillway and diversion structure of Structure 27.

(b) The Village shall maintain and operate the pump house and pump house equipment which regulates stormwater discharge at Structure 27.

(c) The Drainage District shall at its cost install, or caused to be installed, water level gauges in the basin of Structure 27 in order to record the high water elevation resulting from all storms. These gauges shall be of a type that are legible during storms or after a storm has subsided. However, prior to installation at Structure 27, all such water level gauges shall be approved by the Director of Engineering and Public Works of the Village, which approval shall not be unreasonably withheld.

(d) The Drainage District, as more fully set forth in the Forest Preserve Agreement, shall perform, or caused to be performed, all other obligations pertaining to the operation and maintenance of Structure 27 and appurtenances.

Section 2. Payment for Services and Records.

(a) The Drainage District shall compensate the Village for its reasonable actual costs of manpower and materials required by the Village to perform its duties pursuant to Section 1 of this Agreement. The Drainage District shall make such payments to the Village on a monthly basis after receipt by the Drainage District of an invoice describing the services rendered and materials utilized by the Village or its agents. A five percent penalty will

be added to all payments not received within 60 days of billing, and an additional five percent monthly penalty imposed thereafter.

(b) Permanent books and records shall be kept by the Village concerning services rendered and materials purchased as required by the Village to perform its duties pursuant to Section 1 of this Agreement. In addition, the Drainage District shall keep complete books and records of all payments made to the Village pursuant to this Agreement. The records required by this paragraph shall be available for examination by either party at a reasonable time and with reasonable advance notice.

Section 3. Employee Status. Persons employed by the Village in performance of the services and functions required pursuant to this Agreement shall have no claim to pension, civil service, fringe benefits or other employee rights granted by the Drainage District or Forest Preserve to their officers and employees. In addition, persons employed by the Village shall in no event be deemed agents, employees or servants of the Drainage District, and the Drainage District shall have no right to supervise or otherwise direct the work of these persons employed by the Village.

Section 4. Insurance and Liability for Damages.

(a) The Drainage District shall secure and maintain with responsible insurers, at its own expense, public liability and property damage insurance policies with limits of not less than \$2,000,000.00. The limits of such insurance policies may be adjusted in the future by agreement of the parties. The Drainage District shall name the Village and Forest Preserve as additional

insureds to the Drainage District's policy to provide insurance coverage to the Village and Forest Preserve for liability resulting from acts or omissions by the Drainage District. It is understood by the Village and the Forest Preserve that this additional insured status does not provide coverage to the Village or Forest Preserve for liability resulting from acts or omissions by employees or agents of the Village or Forest Preserve. The Village shall not be required to undertake its responsibilities pursuant to this Agreement until the Drainage District has furnished to the Village certificates of such insurance or other suitable evidence that such insurance coverage has been procured and is in full force and effect. The Drainage District shall furnish evidence of renewal of insurance coverage not less than 10 days prior to the expiration date of any policy required hereunder.

(b) The Drainage District covenants and agrees to pay all damages for injuries to persons, real or personal property growing out of any negligent act or negligent omission to act of the Drainage District or its employee in the performance of work under this Agreement, and to indemnify, save and keep the Village harmless against all damages, costs and expenses which may in anyway come against the Village on account of any injuries to persons, real or personal property caused by any negligent act or negligent omission to act of the Drainage District or its employees in performance of the work under this Agreement; provided, however, nothing contained in this subsection of this Agreement is intended to nor shall be construed as relieving the Village from the

obligation of otherwise fully performing under this Agreement and taking such precautions as reasonably may be necessary to avoid and to prevent damage to persons, real or personal property.

Section 5. Effective Date and Term of Agreement. This Agreement shall be in full force and effect and binding upon the Village and Drainage District as of the date and year first written above and shall run for a period ending five years from said date, and at the option of the Village and the Drainage District shall be renewable thereafter for successive periods of not to exceed five years each.

This Agreement shall be terminated if the Village or Drainage District shall cease to operate as a municipal corporation and local public entity respectively, or the Forest Preserve or other entity resumes maintenance and operation of Structure 27.

Section 6. Assignment and Amendment.

(a) This Agreement and the rights and obligations of the Village and Drainage District hereunder shall not be assignable by either party without the prior written consent of the other party. Any assignment without the prior written consent of the other party to this Agreement shall be null and void and confer no rights or responsibilities on the other party to the assignment.

(b) This Agreement may be amended from time to time by a written document executed by the Village and Drainage District.

Section 7. Property Disposal. In the event of termination of this Agreement for any cause, all property purchased under this Agreement by the Village and for which the Drainage District has

reimbursed the Village shall remain in the possession and ownership of the Drainage District, unless other arrangements are made between the Village and Drainage District for disposition of such property.

Section 8. Default. In the event of a failure by the Village or Drainage District to perform any obligation required under this Agreement and such default shall continue for more than 30 days after written notice of such default shall have been given by the Village or Drainage District to the defaulting party, then the non-defaulting party shall have the option to cancel this Agreement upon 60 days additional written notice to the other party.

Section 9. Waiver and Severability.

(a) No waiver by either party of any term or condition of this Agreement shall be deemed or construed as a waiver of any other term or condition, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach whether of the same or a different provision of this Agreement.

(b) If any provision of this Agreement or the application thereof to any person or circumstance shall to any extent be declared invalid or unenforceable, the remainder of this Agreement or the application of such provision to persons or circumstances other than those as to which it is declared invalid or unenforceable shall not be effected thereby and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

Section 10. Notice. Whenever in this Agreement notice is required to be given, the same shall be given by registered or certified mail addressed to the respective parties at the following addresses:

Drainage District

Chairman  
Union Drainage District No. 1  
747 Central Avenue  
Deerfield, IL 60015

Village

Village Manager  
Village of Deerfield  
850 Waukegan Road  
Deerfield, IL 60015

unless a different address shall be hereafter designated in writing by either of the parties. The day of giving such notice shall be deemed to be the date of mailing thereof. Billings for and payments of services may be made by regular mail.

Section 11. Law Governing. This Agreement shall be governed and construed under the Laws of the State of Illinois.

Section 12. Execution of Documents. This Agreement may be executed in counterparts, all of which shall be regarded for all purposes as one original. Each party agrees that it will execute all instruments, documents and resolutions or ordinances necessary to give effect to the terms of this Agreement.

Section 13. Entirety. This Agreement merges and supersedes all prior negotiations, representations and agreements between the parties hereto relating to the subject matter hereof and constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

UNION DRAINAGE DISTRICT NO. 1

By: *Lee Ross*  
Commissioner

By: *Sarah M. Swamy*  
Commissioner

ATTEST:

*Margie Rogers*

By: *Margie Rogers*  
Commissioner

ATTEST:

*B. Perry D. Tracy*  
Village Clerk

VILLAGE OF DEERFIELD

By: *Bernard Touret*  
Mayor

# REQUEST FOR BOARD ACTION

Agenda Item: 26-29

**Subject:** Resolution to Award the Contract for the 2026 Street Rehabilitation Project to Schroeder Asphalt Services (NTE \$3,192,188)

**Action Requested:** Adopt Resolution

**Originated By:** Public Works and Engineering

**Referred To:** Mayor and Board of Trustees

## **Summary of Background and Reason for Request**

On February 20, 2026, six sealed bids for the 2026 Street Rehabilitation Project were publicly opened and read aloud. The results of the bid opening are as follows:

<b>Firm Name</b>	<b>Address</b>	<b>Bid Amount</b>
Engineer's Estimate		\$3,631,685
<b>Schroeder Asphalt Services, Inc.</b>	<b>Huntley, IL</b>	<b>\$3,628,378</b>
A Lamp Concrete Contractors, Inc.	Schaumburg, IL	\$3,687,962
Builders Paving, LLC	Hillside, IL	\$3,796,888
Campanella & Sons, Inc.	Wadsworth, IL	\$4,451,490
Berger Contractors, Inc.	Wauconda, IL	\$4,637,859
D'Land Construction	Algonquin, IL	\$4,663,535

The Engineering Department has prepared all specifications and contract documents and will be overseeing construction. The scope of work includes water services and storm sewer replacements, pavement resurfacing and reconstruction, curb and gutter replacement, sidewalk replacement, adjustment of structures, and parkway restoration. General locations where work was bid to be performed this year are:

<b>Bid Locations</b>	<b>Starting</b>	<b>Ending</b>
Berkley Court	Stratford Road	Linden Avenue
Broadmoor Place	Greenwood Avenue	Hazel Avenue
Earls Court	Hackberry Road	Rosewood Avenue
Oakley Avenue	Greenwood Avenue	Hazel Avenue
Rosewood Avenue	Birchwood Avenue	Fairview Avenue
Somerset Avenue	Cherry Street	Broadmoor Place
Sprucewood Avenue	Birchwood Avenue	East Limits
Stratford Road	North Avenue	Greenwood Avenue
<i>Birchwood Avenue</i>	<i>Rosewood Avenue</i>	<i>Laurel Avenue</i>
<i>Robbie Court</i>	<i>Wayne Avenue</i>	<i>East Limits</i>
<i>Wayne Avenue</i>	<i>Greenwood Avenue</i>	<i>Hazel Avenue</i>

The 2026 Street Rehabilitation Project will be funded through \$800,000 of Motor Fuel Tax funds and \$2.3M from the Village's Infrastructure Replacement Fund. In total, including the annual sidewalk replacement program of \$75,000, the project is budgeted at \$3,175,000 in FY 2026. In order to more closely align with the budgeted amount, staff recommends reducing the project scope by removing the Birchwood Ave, Robbie Ct., and Wayne Ave locations. Removal of these locations reduces the total value of the project to \$3,192,188.

Schroeder Asphalt Services is pre-qualified by the Illinois Department of Transportation to perform this work and staff has performed references checks to confirm their ability to meet Village standards in completing this project. Therefore, staff recommends that the contract for the 2026 Street Rehabilitation Project be awarded to Schroeder Asphalt Services, Inc. (low bidder) in the amount of \$3,192,188.

## **Reports and Documents Attached**

Resolution  
Contract Proposal

**Date Referred to Board:** March 2, 2026

**Action Taken** \_\_\_\_\_

VILLAGE OF DEERFIELD

RESOLUTION NO. 2026-\_\_\_\_\_

**A RESOLUTION APPROVING THE AWARD OF A CONTRACT FOR THE 2026 STREET REHABILITATION PROJECT TO SCHROEDER ASPHALT SERVICES, INC., OF HUNTLEY, ILLINOIS**

**WHEREAS**, the Village of Deerfield ("**Village**") is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970; and

**WHEREAS**, on February 20, 2026, the Village opened six bids for the award of a contract for the 2026 Street Rehabilitation Project ("**Contract**"); and

**WHEREAS**, Schroeder Asphalt Services, Inc., of Huntley, Illinois ("**Contractor**"), was the lowest responsible and responsive bidder of the firms that submitted bid packages to the Village for the Contract; and

**WHEREAS**, the Mayor and Board of Trustees have determined that entering into the Contract with Contractor will serve and be in the best interest of the Village and its residents;

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE BOARD OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS**, as follows:

**SECTION 1: RECITALS.** The Village Board hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

**SECTION 2: APPROVAL OF CONTRACT.** The Contract by and between the Village and Consultant is hereby approved in substantially the form attached to this Resolution as **Exhibit A**, and in a final form and substance acceptable to the Village Manager and the Village Attorney.

**SECTION 3: AUTHORIZATION TO EXECUTE CONTRACT.** The Mayor and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the final Contract upon receipt by the Village Clerk of at least one original copy of the final Contract executed by Consultant; provided, however, that if the executed copy of the final Contract is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the Mayor and Board of Trustees, be null and void.

**SECTION 4: EFFECTIVE DATE.** This Resolution shall be in full force and effect from and after its passage and approval according to law.

[SIGNATURE PAGE FOLLOWS]

AYES:

NAYS:

ABSTAIN:

ABSENT:

PASSED:

APPROVED:

RESOLUTION NO:

---

Daniel C. Shapiro, Mayor

ATTEST:

---

Kent S. Street, Village Clerk

**EXHIBIT A**  
**CONTRACT**



**COVER SHEET**

**Proposal Submitted By:**

Contractor's Name

Schroeder Asphalt Services, Inc.

Contractor's Address

PO Box 831

City

Huntley

State

IL

Zip Code

60142

STATE OF ILLINOIS

Local Public Agency

Village of Deerfield

County

Lake

Section Number

26-00113-00-PV

Route(s) (Street/Road Name)

VARIOUS

Type of Funds

MFT + LOCAL

Proposal Only  Proposal and Plans  Proposal only, plans are separate

Submitted/Approved

For Local Public Agency:

**For a County and Road District Project**

Submitted/Approved

Highway Commissioner Signature & Date

[Signature & Date Box]

Submitted/Approved

County Engineer/Superintendent of Highways Signature & Date

[Signature & Date Box]

**For a Municipal Project**

Submitted/Approved/Passed

Signature & Date

*A M* 2/4/26

Official Title

Project MANAGER

**Department of Transportation**

Released for bid based on limited review

Regional Engineer Signature & Date

*Jose Rios / WT* 2/4/2026

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
Village of Deerfield	Lake	26-00113-00-PV	VARIOUS

**NOTICE TO BIDDERS**

Sealed proposals for the project described below will be received at the office of the Village Clerk  
 850 Waukegan Road, Deerfield, IL 60015 Name of Office  
 until 11:00am on 02/20/26  
Time Date

Sealed proposals will be opened and read publicly at the office of the Village Clerk  
 850 Waukegan Road, Deerfield, IL 60015 Name of Office  
 at 11:01am on 02/20/26  
Time Date

**DESCRIPTION OF WORK**

Location	Project Length
2026 Street Rehabilitation Project: Road Recon, and Resurfacing at various locations	11331

Proposed Improvement  
 The scope of work for the project includes, but is not limited to, complete removal and replacement of concrete curbs and sidewalk, complete removal and replacement of HMA roadway pavement with 12" Storm sewer, and HMA Grind and Resurfacing. The project also includes Sidewalk Replacement (Village Wide), and PCC Pavt Patching.

1. Plans and proposal forms will be available in the office of  
 Available for download on Village Website [www.Deerfield.il.us](http://www.Deerfield.il.us)  
 Plan set holders must "register as bidder" if you wish to receive potential addenda.

2.  Prequalification  
 If checked, the 2 apparent as read low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in triplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and two originals with the IDOT District Office.
3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.
4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:
  - a. Local Public Agency Formal Contract Proposal (BLR 12200)
  - b. Schedule of Prices (BLR 12201)
  - c. Proposal Bid Bond (BLR 12230) (if applicable)
  - d. Apprenticeship or Training Program Certification (BLR 12325) (do not use for project with Federal funds.)
  - e. Affidavit of Illinois Business Office (BLR 12326) (do not use for project with Federal funds)
5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.
6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case, be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.
7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.
8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.
9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
Village of Deerfield	Lake	26-00113-00-PV	VARIOUS

**PROPOSAL**

1. Proposal of Schroeder Asphalt Services, Inc.  
Contractor's Name  
PO Box 831 Huntley, IL 60142  
Contractor's Address

2. The plans for the proposed work are those prepared by the Village of Deerfield  
and approved by the Department of Transportation on \_\_\_\_\_

3. The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.

4. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.

5. The undersigned agrees to complete the work within 60 working days or by 09/30/26 unless additional time is granted in accordance with the specifications.

6. The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond of check shall be forfeited to the Awarding Authority.

7. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the products of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid may be declared unacceptable if neither a unit price nor a total price is shown.

8. The undersigned submits herewith the schedule of prices on BLR 12201 covering the work to be performed under this contract.

9. The undersigned further agrees that if awarded the contract for the sections contained in the combinations on BLR 12201, the work shall be in accordance with the requirements of each individual proposal for the multiple bid specified in the Schedule for Multiple Bids below.

10. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds will be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond, if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to: the Village of Deerfield Treasurer of the Village Clerk  
The amount of the check is \_\_\_\_\_ ( \_\_\_\_\_ ).

**Attach Cashier's Check or Certified Check Here**

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number \_\_\_\_\_

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
Village of Deerfield	Lake	26-00113-00-PV	VARIOUS

### CONTRACTOR CERTIFICATIONS

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedure established by the appropriate Revenue Act, its liability for the tax or the amount of the tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense, or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or Local government. No corporation shall be barred from contracting with any unit of State or Local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that, it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be canceled.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
Village of Deerfield	Lake	26-00113-00-PV	VARIOUS

**SIGNATURES**

(If an individual)

Bidder Signature & Date

Business Address

City State Zip Code

(If a partnership)

Firm Name

Signature & Date

Title

Business Address

City State Zip Code

Insert the Names and Addresses of all Partners

[Empty box for partner names and addresses]

(If a corporation)

Corporate Name

Schroeder Asphalt Services, Inc.

Signature & Date

*Ronald Schroeder* 2/20/2026

Title

President

Business Address

PO Box 831

City State Zip Code

Huntley IL 60142



Insert Names of Officers

President

Ronald Schroeder

Attest:



Secretary

Secretary

Rachael McDow

Treasurer

Ronald Schroeder

**REQUEST FOR BOARD ACTION**

**Agenda Item:** 26-30

**Subject:** Resolution to Approve Agreement for Phase II Engineering Services for the Arbor Vitae Road & Appletree Lane Project

**Action Requested:** Adopt Resolution

**Originated By:** Public Works and Engineering

**Referred To:** Mayor and Board of Trustees

**Summary of Background and Reason for Request**

In early 2019, the Village of Deerfield awarded Ciorba Group the Phase II contract to prepare design plans and specifications for the Arbor Vitae Road and Appletree Lane Infrastructure Improvement Project. The project scope includes full replacement of existing water mains, elimination of water main dead-ends where feasible, installation of new water services and related appurtenances, and rehabilitation of Arbor Vitae Road and Appletree Lane.

The project was originally scheduled for construction during the 2020 construction season but has been delayed for a variety of reasons. Under the recently approved two-year Capital Improvement Program (CIP) for FY2026 and FY2027, final design is programmed for completion in 2026, with construction anticipated in 2027.

To date, Ciorba has completed a 60% plan set. The consultant will need to continue design work through 2026 to finalize the plan documents and reapply for all required permits, as previously approved permits have expired.

Ciorba has submitted a proposal in the amount of \$84,650 to complete the work. Staff recommends that the Village Board authorize the resolution to approve an agreement for Phase II Engineering Services for the Arbor Vitae Road and Appletree Lane Project to Ciorba Group in the amount not to exceed \$84,650.

**Reports and Documents Attached:**

Resolution

**Date Referred** March 2, 2026

**Action Taken:** \_\_\_\_\_

VILLAGE OF DEERFIELD

RESOLUTION NO. 2026-\_\_\_\_\_

A RESOLUTION APPROVING AN AGREEMENT WITH CIORBA GROUP, INC.  
FOR PHASE II ENGINEERING SERVICES

WHEREAS, the Village of Deerfield (“*Village*”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village desires to retain a firm to provide design plans and specifications for the Arbor Vitae Road and Appletree Lane Infrastructure Improvement Project (“*Services*”); and

WHEREAS, in early 2019, staff conducted interviews with various engineering consultants as part of the qualifications-based selection process for the provision of the Services; and

WHEREAS, the Village received a proposal from Ciorba Group, Inc. of Chicago, Illinois (“*Consultant*”) to provide the Services for an amount not to exceed \$84,650.00; and

WHEREAS, the Services were originally scheduled for the 2020 construction season, but were delayed due to the COVID-19 pandemic and other reasons; and

WHEREAS, the Village and Consultant desire to enter into an agreement for the provision of the Services by Consultant (“*Agreement*”); and

WHEREAS, the Mayor and Board of Trustees have determined that entering into the Agreement with Consultant will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE BOARD OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS, as follows:

**SECTION 1: RECITALS.** The Village Board hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

**SECTION 2: APPROVAL OF AGREEMENT.** Pursuant to the Village’s home rule authority, the Agreement by and between the Village and Consultant is hereby approved in substantially the form attached to this Resolution as **Exhibit A**, and in a final form and substance acceptable to the Village Manager and the Village Attorney.

**SECTION 3: AUTHORIZATION TO EXECUTE AGREEMENT.** The Mayor and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the final Agreement upon receipt by the Village Clerk of at least one original copy of the final Agreement executed by Consultant; provided, however, that if the executed copy of the final Agreement is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the Mayor and Board of Trustees, be null and void.

**SECTION 4: EFFECTIVE DATE.** This Resolution shall be in full force and effect from and after its passage and approval according to law.

AYES:

NAYS:

ABSTAIN:

ABSENT:

PASSED:

APPROVED:

RESOLUTION NO:

---

Daniel C. Shapiro, Mayor

ATTEST:

---

Kent S. Street, Village Clerk

**EXHIBIT A**  
**AGREEMENT**

**Agreement for Engineering Services  
Village of Deerfield  
Arbor Vitae Road Design Completion  
Ciorba Project Number 21021.02**

This AGREEMENT, made effective this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between the Village of Deerfield (hereinafter referred to as the "CLIENT"), and CIORBA GROUP, INC. located at 8725 W. Higgins Road, Suite 600 in Chicago, Illinois, a firm of Consultants (hereinafter referred to as "CIORBA"), with regard to providing certain engineering services as set forth below in Exhibit A in connection with the Arbor Vitae Road Design Completion (hereinafter referred to as the "PROJECT") as detailed in the attached scope of work.

NOW THEREFORE, the CLIENT and CIORBA, in consideration of the mutual covenants hereinafter set forth, agree to as follows:

**Basic Agreements of Ciorba**

1. CIORBA, in signing this AGREEMENT, certifies that it is in compliance with the state law relating to professional registration of individuals and to corporate practice for rendering such services. CIORBA further certifies that 362525351 is its correct Federal Taxpayer Identification Number and that it is doing business as a corporation.
2. CIORBA represents that it has complied with applicable Federal, State, and local laws pertaining to labor, equal employment opportunity and contract procurement and knows of no violations thereof, and such representation shall survive until time of completion of the project.
3. CIORBA agrees to perform certain enumerated services in connection with the PROJECT hereinafter stated as described in EXHIBIT A—SCOPE OF SERVICES.
4. The work shall commence within five (5) days of receiving written authorization to proceed from the CLIENT. Services shall be completed **by December 31, 2026**. Time to complete the services excludes from consideration periods of delay caused by CLIENT, circumstances beyond the control of CIORBA and, if applicable, review time by any necessary State and Federal agencies.
5. CIORBA agrees to maintain insurance coverage in the following minimum amounts:

Professional Liability	\$2,000,000 per claim/aggregate
General Liability	\$1,000,000 Each Occurrence - Bodily Injury \$1,000,000 Each Occurrence - Property Damage \$2,000,000 Aggregate
Automotive Liability - including non-ownership and hired car coverage	\$1,000,000 Per Person/Per Accident
Employer's Liability	\$500,000 Each Occurrence
Worker's Compensation	Per Statutory Amount

6. CIORBA shall file with the CLIENT a Certificate of Insurance showing complete coverage of all insurance being furnished, signed by the insurance companies or their authorized agents. CIORBA shall name the CLIENT as an additional insured for general liability and automotive

liability for limits stated above and per its insurers' standard additional insured endorsements. CIORBA shall require all of its subcontractors and subconsultants to carry insurance in the amounts stated above. Additional insured endorsements shall be attached to the Certificate of Insurance.

7. CLIENT agrees to maintain its own General Liability, Automotive Liability, Employer's Liability with amounts no less than that shown for CIORBA. CLIENT also agrees to maintain Workers Compensation insurance with statutory limits. CLIENT agrees to require its other consultants and contractors to maintain similar coverage.
8. CIORBA shall perform its services consistent with the prevailing practices and customs of like firms performing similar services.
9. All plans and other documents furnished by CIORBA pursuant to this AGREEMENT will be endorsed by CIORBA and show the requisite professional seal where such is required by law.

## Basic Agreements of the Client

1. The CLIENT'S and CIORBA'S designated representatives for this project shall be:

CLIENT	
Name:	Tyler Dickinson
Title:	Assistant Director of Public Works and Engineering
Email:	tdickinson@deerfield.il.us
Phone:	847-719-7463
Address:	465 Elm Street Deerfield, IL 60015

CIORBA	
Name:	Tony Wolff
Title:	Vice President - Water Resources
Email:	<a href="mailto:twolff@ciorba.com">twolff@ciorba.com</a>
Phone:	773-355-2961
Address:	8725 W Higgins Rd, Suite 600 Chicago, IL 60631

Such representatives shall have authority to act on behalf of their respective principals and render decisions efficiently. Either party may change its designated representative by a writing sent to the other.

2. The CLIENT will pay CIORBA for the performance of the contract as indicated in Exhibit B - PROJECT FEE:
  - a. On a monthly basis upon receipt of an invoice based on the actual cost of work completed. "Actual Cost" is defined as the direct labor costs associated with the personnel used for the work times a direct labor multiplier (DLM) of 3.0 to cover profit, overhead, payroll burden and fringe benefits, plus direct costs.
  - b. Direct costs are travel, shipping, and other out-of-pocket company expenses as well as outside costs. Direct costs will be reimbursed to CIORBA at their cost with no additional service charge.
  - c. The upper limit of compensation shall not exceed \$84,650.23 and is detailed in Exhibit B.
  - d. If the CLIENT identifies an item in the invoice which appears to be in error, the CLIENT may withhold the payment for that but shall pay the balance of the invoiced amount and provide CIORBA with a statement concerning the questioned item. Alternatively, the CLIENT may pay the full amount of the invoice, provide a statement of the questioned item, and adjustment, if appropriate, will be made in the next subsequent invoice submitted by CIORBA, all pending further discussion between the parties.
3. The CLIENT agrees to furnish CIORBA with all available plans, utility atlases and survey data useful to the work to be done by CIORBA. CIORBA shall have the right to rely on the accuracy of any information provided by the CLIENT or CLIENT other consultants. CIORBA shall not be responsible for the negligent acts or omissions of the CLIENT other consultants, or any other person or entity performing work on the PROJECT who are not under the direct control or authority of CIORBA.
4. The CLIENT agrees that, should the CLIENT require Extra Work, the CLIENT will pay CIORBA for such Extra Work. Extra Work is defined as any engineering services required beyond the Scope

of Services identified in the BASIC AGREEMENTS OF CIORBA. Extra Work shall not commence until written authorization is received from the CLIENT. Extra Work will be paid on the basis of "Actual Cost" being defined in paragraph 2. of the BASIC AGREEMENTS OF THE CLIENT. The compensation for these changes could be limited to an amount mutually agreed to by the CLIENT and CIORBA. Extra Work will be paid on the basis of the "Actual Cost" being defined in paragraph 2. of the BASIC AGREEMENTS OF THE CLIENT.

5. Notwithstanding the foregoing, should CIORBA receive subpoenas or be subject to court orders arising from the Work, CIORBA shall upon notice to the CLIENT be compensated for compliance with said subpoenas or orders by CLIENT at CIORBA'S then prevailing hourly rates.
6. That, should the CLIENT require changes in any of the detailed reports, studies or estimates after they have been approved by the CLIENT, the CLIENT will pay CIORBA for such changes on the basis of the "Actual Cost" being defined in paragraph 2. of the BASIC AGREEMENTS OF THE CLIENT and calculated at CIORBA's then prevailing hourly rates. The compensation for these changes could be limited to an amount mutually agreed to by the CLIENT and CIORBA.

## General Conditions

1. This contract shall constitute the entire agreement and understanding by and between the parties hereto, and it shall not be considered modified, altered, changed, or amended in any respect unless done so in writing with signatures by both the CLIENT and CIORBA.
2. The CLIENT and CIORBA each bind themselves and their partners, successors, executors, administrators and assign to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body, which may be a party hereto. Both CLIENT and CIORBA agree that neither shall take any action to assert any claims or lawsuits against an individual officer, employee, agent, owners of the other. This AGREEMENT shall not be construed as giving any rights or benefits hereunder to anyone other than the CLIENT and CIORBA. No third-party beneficiaries are created by this AGREEMENT.
3. Copies of tracings, plans, reports, estimates, maps, survey notes, computations, electronic data files and other documents prepared by CIORBA in accordance with this AGREEMENT shall upon request be delivered to the CLIENT per Exhibit A.
4. That none of the services to be furnished by CIORBA, other than those shown in EXHIBIT A, shall be sublet, assigned, or transferred to any other party or parties without written consent of the CLIENT. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by CIORBA shall not be construed to relieve CIORBA of the responsibility for the fulfillment of this AGREEMENT. Further, CLIENT agrees it shall not assign or transfer this Agreement except upon the written consent of CIORBA. Any such consent by CIORBA shall not be construed to relieve CLIENT of the obligations hereunder.
5. CIORBA assumes no responsibility for the detection or removal of any hazardous substances or archeological finds found at the job site.
6. Any difference between CIORBA and the CLIENT concerning their interpretation of the provisions of this AGREEMENT shall, before any litigation is commenced, be referred to a mediation committee as a condition precedent to litigation. The committee shall consist of one member appointed by CIORBA, one member appointed by the CLIENT and a third member appointed by the two other members.
7. LIMITATIONS - Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of substantial completion of construction for acts or failures to act occurring prior to substantial completion or the date of issuance of the final Certificate of Payment for acts or failures to act occurring after substantial completion.
8. This AGREEMENT may be terminated by the CLIENT upon giving notice in writing to CIORBA at the address indicated in this agreement. Upon such termination, and upon payment in full to CIORBA, CIORBA shall cause to be delivered to the CLIENT all surveys, permits, agreements, reports, drawings, partial and completed estimates and data, if any, from soil survey and subsurface investigations, with the understanding that all such material becomes the property of the CLIENT subject to CIORBA retaining all intellectual property rights including common law, statutory, copyright, and other reserved rights in the instruments of service.
9. The CLIENT agrees that, should the Project or any part thereof be abandoned or terminated at any time after CIORBA has performed any part of the services provided for in this AGREEMENT;

and prior to the completion of such services, the CLIENT shall reimburse CIORBA for their actual costs, incurred up to the time they are notified in writing of such abandonment or termination, Actual Cost being defined in paragraph 2. Under "BASIC AGREEMENTS OF THE CLIENT".

10. In accepting and utilizing any drawings, reports, documentation, and other technical submissions (in any form including electronic media) generated and furnished by CIORBA, the CLIENT agrees that these are all instruments of service of CIORBA, who shall be deemed the author, and shall retain all common law, statutory law, and other rights, including copyrights.

The CLIENT agrees not to reuse any drawings, reports, documentation, and other technical submissions (in any form including electronic media), in whole or in part, for any purpose other than for the Project. The CLIENT agrees not to transfer the drawings, reports, documentation, and other technical submissions (in any form including electronic media) to others without the prior written consent of CIORBA. The CLIENT further agrees to waive all claims against CIORBA resulting in any way from any unauthorized changes to or reuse of any drawings, reports, documentation, and other technical submissions (in any form including electronic media) for any other project by anyone other than CIORBA.

In addition, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless CIORBA, its officers, directors, employees and subconsultants against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than CIORBA or from any unauthorized reuse of any drawings, reports, documentation and other technical submissions (in any form including electronic media) without the prior written consent of CIORBA.

Under no circumstances shall delivery of any drawings, reports, documentation, and other technical submissions (in any form including electronic media) for use by the CLIENT be deemed a sale by CIORBA, and CIORBA makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall CIORBA be liable for indirect or consequential damages as a result of the CLIENT'S reuse of any drawings, reports, documentation and other technical submissions (in any form including electronic media).

Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any third party, including any contractors, subcontractors, design professionals, or subsequent users.

11. Electronic files furnished by either party shall be subject to an acceptance period of 30 days during which the receiving party agrees to perform appropriate acceptance tests. Ciorba shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and Ciorba shall have no obligations to correct errors or maintain electronic files.
12. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by CIORBA and electronic files, the signed or sealed hard-copy construction documents shall govern.
13. This AGREEMENT and the enforcement therefore shall be governed, construed and controlled in all respect by the laws of the state where the Project is located.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed on the date first above written.

Executed by the:

Village of Deerfield of the State of Illinois, acting by and through its Board of Trustees.

By: \_\_\_\_\_  
Mayor

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Ciorba Group, Inc.**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit A**  
**Scope of Services**

**ARBOR VITAE ROAD WATER MAIN AND STREET REHAB DESIGN COMPLETION**

Completion of Phase II engineering services to finish design plans, specifications and estimates for water main replacement (1,650 ft on Arbor Vitae Road and 1,300 ft on Appletree Lane), street reconstruction (1,400 ft of Arbor Vitae Road), and street rehabilitation (150 ft of Pine Street). Other improvements will include the removal and replacement of sidewalk and ramps that are not ADA compliant.

This design was previously completed to a preliminary (60%) level before the project was put on hold in 2021. This scope of work includes the effort to finalize the plans, specifications, and estimate and submit applications for updated permits.

**1. Meetings, Data Collection and Coordination**

- a. Attend a re-kick-off meeting with the Village to discuss the current status of the plans, Village comments on the preliminary plans, and project schedule. An additional meeting will be held to discuss the Village's review of the pre-final (90%) plans.
- b. Coordination with the Village.
- c. Identify potential utility conflicts and coordinate with utility companies.
- d. Field check to identify pavement patching locations. This may need to be updated from previous investigations since they are six years old.

**2. Geotechnical Investigations**

- a. It is assumed that the geotechnical investigation from 2019 is still valid and is therefore not included in this scope.

**3. Environmental Investigations**

- a. The wetland delineation and report prepared in 2019 has expired and will need to be refreshed. Due to the proposed water main crossing under the West Fork of the North Branch of the Chicago River, Ciorba's subconsultant, RES, will perform a wetland delineation and prepare a wetland report to be used for permitting with the Lake County Stormwater Management Commission (LCSMC) and the U.S. Army Corps of Engineers (USACE).

**4. Topographic Survey**

- a. One day of supplemental survey to verify existing conditions if needed.

- 5. Plans, Specifications, and Estimates** - Plans, specifications and cost estimates will include:
  - a. Title Sheet
  - b. General Notes, Index of Sheets and List of Highway Standards
  - c. Summary of Quantities
  - d. Typical Sections
  - e. Alignment, Ties and Benchmarks
  - f. Existing Conditions and Removal Items
  - g. Maintenance of Traffic General Notes and Descriptions – Construction staging will be accomplished using IDOT Highway Standards for Traffic Control.
  - h. Proposed Water Main Plan and Profile, including proposed storm sewer improvements
  - i. Proposed Roadway Plan and Profile
  - j. Erosion and Sediment Control Restoration Plans
  - k. Special Details excluding ADA ramp details, which will be completed per IDOT standard.
  - l. Cross Sections
  - m. Specifications will conform to the Standard Specifications for Water and Sewer Construction in Illinois, IDOT Standard Specifications for Road and Bridge Construction, and Village of Deerfield requirements. Special Provisions will be prepared for pay items not included in either Standard Specifications. A Status of Utilities will be included in the specifications.
  - n. Estimate of Time and Estimate of Cost
  
- 6. Permits** – Permits were obtained in 2020 and 2021, but they have all expired. The following permits will be required:
  - a. IEPA for a water construction permit
  - b. National Pollution Discharge Elimination System (NPDES) permit and Storm Water Pollution Prevention Plan (SWPPP) with Notice of Intent (NOI) will be prepared for submittal.
  - c. A Watershed Development Permit will be required from the LCSMC for the public road improvements within the floodplain of the West Fork of the North Branch of the Chicago River.
  - d. A Section 404 permit will be required from the USACE if the proposed water main is bored under the West Fork of the North Branch of the Chicago River.
  
- 7. Public Involvement** – Prepare exhibits and attend one public meeting.
  
- 8. Deliverables** – Deliverables with each submittal will be PDF files of 11” x 17” plans, specifications and cost estimates. The Village of Deerfield will prepare bid documents. Bid Documents will be verified by Ciorba Group before letting of project.
  
- 9. Milestones**
  - a. 90% PS&E
  - b. Open House
  - c. Final PS&E

# EXHIBIT B

Cost Estimate of  
Consultant Services  
(Direct Labor Multiple)

Firm Ciorba Group, Inc.  
 Client Village of Deerfield  
 Project Name Arbor Vitae Water Main and Street Rehab  
 County Lake  
 Job No. 0021021.02

Date 10/29/25

ITEM	MANHOURS (A)	PAYROLL (B)	(3+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	TOTAL (C+D+E)	% OF GRAND TOTAL
Meetings, Data Collection & Coordination	28	\$ 2,199.34	\$ 6,598.01	\$ 65.00		\$ 6,663.01	8%
Survey	18	\$ 711.85	\$ 2,135.54	\$ 65.00		\$ 2,200.54	3%
Water Resources	182	\$ 9,600.67	\$ 28,802.01	\$ -		\$ 28,802.01	34%
Engineering Studies/Plans	125	\$ 7,175.78	\$ 21,527.33	\$ -		\$ 21,527.33	25%
Quantity, Specifications & Estimates	64	\$ 4,183.07	\$ 12,549.20	\$ -		\$ 12,549.20	15%
Construction Engineering / Administration	12	\$ 940.83	\$ 2,822.48	\$ -		\$ 2,822.48	3%
QC / QA	12	\$ 1,222.61	\$ 3,667.83	\$ -		\$ 3,667.83	4%
Project Management & Administration	12	\$ 1,222.61	\$ 3,667.83	\$ -		\$ 3,667.83	4%
RES					\$ 2,750.00	\$ 2,750.00	3%
<b>TOTALS</b>	<b>453</b>	<b>\$ 27,256.74</b>	<b>\$ 81,770.23</b>	<b>\$ 130.00</b>	<b>\$ 2,750.00</b>	<b>\$ 84,650.23</b>	<b>100%</b>

Note: Ciorba Group shall bill no more than \$20,000 to the Village of Deerfield in 2025.

Activity	Grand Total	Project Manager III	Project Manager II	Project Engineer II	Lead Surveyor	Engineer II	Technician I
<b>TOTAL</b>	<b>453</b>	<b>45</b>	<b>69</b>	<b>89</b>	<b>9</b>	<b>231</b>	<b>10</b>
<b>Meetings, Data Collection &amp; Coordination</b>	<b>Task Total: 28</b>	<b>8</b>	<b>12</b>			<b>8</b>	
0110 Meetings	Meetings: 12	4	8				
Meetings with Village (2 meetings)	12	4	8				
0120 Coordination	Subtotal: 12	4	4			4	
Coordination with Village	8	4	4				
Coordination with Utilities	4					4	
0130 Data Collection	Subtotal: 4					4	
Field Checks	4					4	
<b>Survey</b>	<b>Task Total: 18</b>				<b>8</b>		<b>10</b>
0210 Field Survey	Subtotal: 16				8		8
Supplemental Survey	16				8		8
0220 Process Survey	Subtotal: 2						2
Down Loading Total Station	2						2
<b>Water Resources</b>	<b>Task Total: 182</b>	<b>4</b>	<b>22</b>	<b>22</b>		<b>134</b>	
0330 Stormwater Facility Design	Subtotal: 52			12		40	
Drainage Sheets (included on water main sheets)	28			8		20	
Drainage Schedules	10			2		8	
Erosion Control and Landscaping Details and Notes	14			2		12	
0350 Water Main System	Subtotal: 72		20			52	
Water Main/Service Design	32		12			20	
Water Main Sheets	40		8			32	
0360 Permits	Subtotal: 58	4	2	10		42	
Permit - LCSMC	18	2		4		12	
Permit - USACE	22	2		4		16	
Permit - IEPA Water Main	10		2			8	
Permit - NPDES (including SWPPP)	8			2		6	
<b>Engineering Studies/Plans</b>	<b>Task Total: 125</b>	<b>7</b>	<b>9</b>	<b>41</b>	<b>1</b>	<b>67</b>	
0560 Contract Plans	Subtotal: 28			12	1	15	
Title Sheet	2			1		1	
Alignment, Ties and Benchmarks - 4 sheets	2				1	1	
Typical Sections	6			2		4	
General Notes & Index/Highway Standards/Commitments	2			1		1	
Summary of Quantities	8			4		4	
Plan Assembly - 2 submittals	4			2		2	
Disposition of Comments - 2 submittals	4			2		2	
0570 Roadway Plans	Subtotal: 72			20		52	
MOT General Notes and Staging Descriptions	8			4		4	
Proposed Plan and Profile Sheets (1"=20')	32			8		24	
Removal Sheet/Existing Conditions	16			4		12	
Cross Sections	16			4		12	
0590 Public Involvement	Subtotal: 25	7	9	9			
Prepare Presentation or A/V	16	4	6	6			
Attend Public Meeting / Hearing	9	3	3	3			
<b>Quantity, Specifications &amp; Estimates</b>	<b>Task Total: 64</b>		<b>20</b>	<b>24</b>		<b>20</b>	
0710 Quantity, Specifications and Estimates	Subtotal: 64		20	24		20	
Quantity Calculations and BOM (Proposed Plan)	12			4		8	
Quantity Calculations and BOM (Water Resources)	18		3	3		12	
Specifications	24		12	12			
Estimate of Time	4		2	2			
Estimate of Cost	6		3	3			
<b>Construction Engineering / Administration</b>	<b>Task Total: 12</b>	<b>2</b>	<b>6</b>	<b>2</b>		<b>2</b>	
0840 Construction Assistance	Subtotal: 12	2	6	2		2	
Assistance During Bidding (Pre-Bid Meeting, Addenda, Bid Evaluation)	12	2	6	2		2	
<b>QC / QA</b>	<b>Task Total: 12</b>	<b>12</b>					
0910 QC / QA	Subtotal: 12	12					
Water Resources QC/QA	6	6					
Roadway QC/QA	6	6					
<b>Project Management &amp; Administration</b>	<b>Task Total: 12</b>	<b>12</b>					
1010 Project Management & Administration	Subtotal: 12	12					
Project Management & Administration	12	12					

### Meetings, Data Collection & Coordination

Description	Unit	Unit Cost	Quantity	Extended Cost
Vehicle (day)	day	\$ 65.00	1	\$ 65.00
				\$ 65.00 Total

### Survey

Description	Unit	Unit Cost	Quantity	Extended Cost
Vehicle (day)	day	\$ 65.00	1	\$ 65.00
				\$ 65.00 Total

**REQUEST FOR BOARD ACTION**

26-31

**Agenda Item:** \_\_\_\_\_

**Subject:** Resolution Approving the Village of Deerfield Joining the Illinois America250  
\_\_\_\_\_

Commemoration  
\_\_\_\_\_

Approval

**Action Requested:** \_\_\_\_\_

Administration

**Originated By:** \_\_\_\_\_

Mayor and Village Board of Trustees

**Referred To:** \_\_\_\_\_

**Summary of Background and Reason for Request**

The Village of Deerfield and a coalition of community partners have officially committed to participating in Illinois America250, joining communities across the state and nation in commemorating the 250th anniversary of the founding of the United States on July 4, 2026.

Participating organizations include the Deerfield-Bannockburn Fire Protection District, Deerfield Park District, Deerfield School District 109, Township High School District 113, Deerfield Public Library, Deerfield Rotary Club, Deerfield Optimist Club, Deerfield Area Historical Society, Deerfield Lions Club, West Deerfield Township and the Village of Deerfield.

Together, these organizations are working to elevate local voices, celebrate community heritage and create meaningful opportunities for residents to connect with Deerfield’s past, present and future.

America250 represents a historical milestone and unifying national effort. Planned initiatives include community-wide celebrations, educational programming, a time capsule ceremony, historical exhibits and storytelling projects that highlight Deerfield’s unique role in the broader American story.

Staff will be available to answer questions at the February 2, 2026 Board of Trustees meeting.

**Reports and Documents Attached:**

Resolution

February 2, 2026

**Date Referred to Board:** \_\_\_\_\_

**Action Taken:** \_\_\_\_\_

**A RESOLUTION OF THE VILLAGE OF DEERFIELD, ILLINOIS JOINGING THE ILLINOIS AMERICA250 COMMEMORATION**

WHEREAS, the United States of America will commemorate its 250th anniversary on July 4, 2026, marking a historic milestone in the nation’s history; and

WHEREAS, on July 4, 1776, the Second Continental Congress formally adopted the Declaration of Independence, asserting the American colonies’ freedom from British rule and laying the foundation for the principles of democracy and self-governance; and

WHEREAS, the U.S. Semiquincentennial Commission, known as the America250 Commission (america250.org) was established by Congress in 2016 to plan and orchestrate the 250th anniversary of the signing of the Declaration of Independence, aiming to engage all Americans in commemorating this historic event through educational initiatives.

WHEREAS, the Illinois America250 Commission (ilamerica250.org) was established to develop, encourage and execute an inclusive commemoration and observance of the founding of the United States of America, and Illinois’ imperative role in the nation’s history; and

WHEREAS, the Illinois America250 Commission encourages communities, libraries, schools, local governments, historical societies, cultural institutions and individuals of all ages to develop inclusive commemorations that reflect on Illinois’ role in the nation’s history and development; and

WHEREAS, recognizing and supporting the Illinois America250 Commission will help ensure a meaningful and educational commemoration for all residents and future generations; and

WHEREAS, the commemoration provides an opportunity to reflect on the state’s historical significance, honor the achievements of its people and inspire civic engagement; and

WHEREAS, the **Village of Deerfield** hereby formally supports the Illinois America250 Commission and its mission to commemorate our nation’s 250th anniversary.

NOW, THEREFORE, be it resolved that the **Mayor and Board of Trustees of the Village of Deerfield** expresses its support for the Illinois America250 Commission, and encourages all Illinois communities to organize and participate in local events leading up to and culminating on July 4, 2026, to celebrate America’s 250th anniversary.

PASSED THIS \_\_\_\_ day of \_\_\_\_\_, 2026.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

APPROVED THIS \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Mayor**

ATTEST:

\_\_\_\_\_  
**Clerk**

**REQUEST FOR BOARD ACTION**

**Agenda Item:** 26-32

**Subject:** Resolution Awarding Purchase of Enterprise Forms Software

**Action Requested:** Authorization, by Resolution, to Purchase with Waiver of Bidding

**Originated By:** Matthew Weiss, Director of Information Technology, Administration Department

**Referred To:** Mayor and Board of Trustees

**Summary of Background and Reason for Request:**

The Finance department seeks to implement Enterprise Forms, an add-on integrated software component to the Village's existing enterprise resource planning (ERP) software from Tyler Technologies, Inc., to modernize processes and improve efficiency.

Cost to acquire and implement Enterprise Forms, a planned and budgeted project for 2026, is quoted at \$55,388.00 from Tyler Technologies, Inc., the single-source provider for this software.

Director of IT Matthew Weiss will be in attendance to discuss this item and answer any questions the Board may have.

**Reports and Documents Attached:**

- Memo to Administration/Finance re: Tyler Technologies Enterprise Forms Implementation
- A RESOLUTION WAIVING THE COMPETITIVE BIDDING REQUIREMENTS AND APPROVING AN AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR ENTERPRISE FORMS SOFTWARE

**Date Referred to Board:** 02 March 2026

**Action Taken:** \_\_\_\_\_

# Memorandum



DATE: 24 Feb 2026  
TO: Kent Street, Village Manager  
CC: Eric Burk, Director of Finance  
FROM: Matthew Weiss, Director of Information Technology  
SUBJECT: **Tyler Technologies Enterprise Forms Implementation**

---

The Finance department has many operational workflows that generate documents or electronic output, and which upon review present opportunities for streamlining and modernization. To this end, IT and Finance have reviewed the Enterprise Forms software functionality available from Tyler Technologies, Inc., the Village's enterprise resource planning (ERP) software vendor, which is the product offering that directly integrates with our ERP to improve these processes.

The below are key examples of workflows and procedures performed by the Finance department that may be improved by implementing Enterprise Forms:

- *Check generation* – The Village's current method for producing paper checks has reached end-of-life status from the vendor. Enterprise Forms offers the current supported means to generate signed paper checks. A failure of the current system could result in all checks needing to be hand-signed by all parties, and we may no longer be able to modify signers in the current system.
- *Document Generation* – Many different types of documents are generated by the Finance department, including things like payroll advices, purchase orders, final water bills, invoices, tax documents, etc... Many of these documents require custom headers or formatting that the ERP system cannot natively produce, requiring custom pre-printed paper stock and/or passing the same paper through copiers or printers twice to generate first the custom content and then the ERP system output. The Enterprise Forms software would allow these documents to be customized and produced in one step, saving staff time and effort, and printing/supplies costs.
- *Accounts Payable Electronic Payments Remittances* – Currently, for vendors paid electronically instead of by paper check, Finance must manually create remittance information emails and send them to vendors. As the percentage of vendors the Village pays electronically increases (which should be a goal), the manual work to support this will also increase. Through use of Enterprise Forms, these electronic payment remittance emails could be automatically generated and sent to vendors by the ERP system, saving staff time and reducing potential for error.

IT and the Finance department recommend and request approval to purchase and implement the Enterprise Forms product, at a cost of \$55,388.00 as proposed by Tyler Technologies, the single-source vendor for this product. This project was planned and budgeted for the 2026 fiscal year.

This request is due to appear before the Village Board for approval by resolution, with waiver of bidding, on 3/2/26 as agenda item number 26-32.

VILLAGE OF DEERFIELD

RESOLUTION NO. 2026-\_\_\_\_\_

**A RESOLUTION WAIVING THE COMPETITIVE BIDDING REQUIREMENTS  
AND APPROVING AN AGREEMENT WITH TYLER TECHNOLOGIES, INC.  
FOR ENTERPRISE FORMS SOFTWARE**

**WHEREAS**, the Village of Deerfield (“*Village*”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970; and

**WHEREAS**, the Village desires to modernize its financial document creation and other workflow processes by adding Enterprise Forms software functionality (“*Software*”); and

**WHEREAS**, the Village already uses various software products from Tyler Technologies, Inc. (“*Vendor*”) including enterprise resource management software to which Software will directly integrate; and

**WHEREAS**, pursuant to Section 9-16 the “Municipal Code of the Village of Deerfield, Illinois, 1975,” as amended (“*Village Code*”), the bidding requirements may be waived for contracts for supplies and services available from a single source or, which by their nature, are not adaptable to competitive bidding; and

**WHEREAS**, Software is not adaptable to competitive bidding because of the single source condition for this add-on to existing software from Vendor; and

**WHEREAS**, Vendor has proposed to provide and implement the Software for a price not to exceed \$55,388.00 (“*Agreement*”); and

**WHEREAS**, the Mayor and Board of Trustees have determined that waiving bidding and entering into the Agreement with Vendor will serve and be in the best interest of the Village and its residents;

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE BOARD OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS**, as follows:

**SECTION 1: RECITALS.** The Village Board hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

**SECTION 2: WAIVER OF COMPETITIVE BIDDING.** Pursuant to Section 9-16 of the Village Code and the Village’s home rule authority, the Village Board waives the requirement of competitive bidding for the procurement of the Software.

**SECTION 3: APPROVAL OF AGREEMENT.** The Agreement by and between the Village and Vendor is hereby approved in substantially the form attached to this Resolution as **Exhibit A**, and in a final form and substance acceptable to the Village Manager and the Village Attorney.

**SECTION 4: AUTHORIZATION TO EXECUTE AGREEMENT.** The Mayor and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the final Agreement upon receipt by the Village Clerk of at least one original copy of the final Agreement executed by Vendor; provided, however, that if the executed copy of the final Agreement is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the Mayor and Board of Trustees, be null and void.

**SECTION 5: EFFECTIVE DATE.** This Resolution shall be in full force and effect from and after its passage, by a vote of two-thirds of the Village Board, and approval in the manner provided by law.

AYES:

NAYS:

ABSTAIN:

ABSENT:

PASSED:

APPROVED:

RESOLUTION NO:

---

Daniel C. Shapiro, Mayor

ATTEST:

---

Kent S. Street, Village Clerk

**EXHIBIT A**  
**Agreement**

See attached.



Quoted By: Joe Parent  
 Quote Expiration: 03/31/26  
 Quote Name: Village of Deerfield Tyler Forms Processing  
 Quote Description: Tyler Forms

**Sales Quotation For:**

DEERFIELD, IL  
 ATTN: ERIC BURK  
 DEERFIELD IL 60015

**Shipping Address:**

Village of Deerfield  
 850 Waukegan Rd  
 Deerfield IL 60015-3279

**Tyler License Fees and Related Services**

Description	Qty	License	Hours	Module Total	Year One Maintenance
<b>Content Management</b>					
Content Manager Core includes Onboarding	1	\$ 22,000.00	40	\$ 22,000.00	\$ 3,960.00
<b>Additional</b>					
Enterprise Forms Processing (including Common Form Set)	1	\$ 9,070.00	24	\$ 9,070.00	\$ 1,814.00
<b>TOTAL</b>		<b>\$ 31,070.00</b>	<b>64</b>	<b>\$ 31,070.00</b>	<b>\$ 5,774.00</b>

**Tyler Annual Services**

Description	QTY	Imp. Hours	Annual Fee
<b>Recurring Services</b>			
System Management Services Contract	1	0	\$ 1,444.00
<b>TOTAL:</b>		<b>0</b>	<b>\$ 1,444.00</b>

**Professional Services**

Description	Quantity	Unit Price	Ext Discount	Extended Price	Maintenance
2025-524726-G8B9X1					

Project Management	12	\$ 225.00	\$ 0.00	\$ 2,700.00	\$ 0.00
Remote Implementation	64	\$ 225.00	\$ 0.00	\$ 14,400.00	\$ 0.00
<b>TOTAL</b>				<b>\$ 17,100.00</b>	<b>\$ 0.00</b>

<b>Summary</b>	<b>One Time Fees</b>	<b>Recurring Fees</b>
Total Tyler License Fees	\$ 31,070.00	\$ 5,774.00
Total SaaS	\$ 0.00	\$ 0.00
Total Tyler Services	\$ 17,100.00	\$ 1,444.00
Total Third-Party Hardware, Software, Services	\$ 0.00	\$ 0.00
<b>Summary Total</b>	<b>\$ 48,170.00</b>	<b>\$ 7,218.00</b>
<b>Contract Total</b>	<b>\$ 55,388.00</b>	

Client's purchase of the items listed above is subject to the Comments below  
Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held  
For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ P.O.#: \_\_\_\_\_

*All Primary values quoted in US Dollars*

**Comments**

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
  - Implementation and other professional services fees shall be invoiced as delivered.
  - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
  - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion module, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion module.
  - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
  - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
  - Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Unless otherwise indicated on this Sales quotation, annual services will be invoiced in advance, for annual terms commencing on the date this sales quotation is signed by the Client. If listed annual service(s) is an addition to the same service presently existing under the Agreement, the first term of the added annual service will be prorated to expire coterminous with the existing annual term for the service, with renewals to occur as indicated in the Agreement.
- Expenses associated with onsite services are invoiced as incurred.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the scope, level of engagement, and timeline as defined in the Statement of Work (SOW) for your project. The actual amount of services required may vary, based on these factors.

Tyler's pricing is based on the scope of proposed products and services contracted from Tyler. Should portions of the scope of products or services be altered by the Client, Tyler reserves the right to adjust prices for the remaining scope accordingly.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely but can be done onsite upon request at an additional cost.

In the event Client cancels services less than four (4) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

The Implementation Hours included in this quote assume a work split effort of 70% Client and 30% Tyler.

Implementation Hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

In the event Client acquires from Tyler any edition of Content Manager software other than Enterprise Edition, the license for Content Manager is restricted to use with Tyler applications only. If Client wishes to use Content Manager software with non-Tyler applications, Client must purchase or upgrade to Content Manager Enterprise Edition.

Tyler's form library prices are based on the actual form quantities listed, and assume the forms will be provided according to the standard Enterprise ERP form template. Any forms in addition to the quoted amounts and types, including custom forms or forms that otherwise require custom programming, are subject to an additional fee. Please also note that use of the Tyler Forms functionality requires the use of approved printers as well. You may contact Tyler's support team for the most current list of approved printers. Any forms included in this quote are based on the standard form templates provided. Custom forms, additional forms and any custom programming are subject to additional fees not included in this quote. The additional fees would be quoted at the time of request, generally during the implementation of the forms. Please note that the form solution provided requires the use of approved printers. You may contact Tyler's support team for the most current list of approved printers.

Standard Project Management responsibilities include project plan creation, initial stakeholder presentation, bi-weekly status calls, updating of project plan task statuses, and go-live planning activities.

Tyler's System Management Services is calculated at 25% of the Enterprise ERP annual maintenance. There is a \$2,500 minimum annual fee. Systems Management Services are invoiced when you sign this sales quotation and are provided in accordance with the terms of service for Tyler Systems Management found here: <https://www.tylertech.com/terms/tyler-systems-management-terms-of-service>.

