

**MINUTES**  
**FAMILY DAYS COMMISSION**  
**June 4, 2018**

The Family Days Commission met in the Community Conference Room of the Village Hall at 4:00 p.m. on Monday, June 4, 2018. In attendance were:

Present:

Phil Bettiker	Angie Butera	Michael Butera	Michele Edelmuth
Judy Geuder	Barry Gray	Herb Isaacs	Janet Youngberg

Others Present:

Brian Budny, Police Commander  
Greg Hury, Police Commander  
Tom Keane, Deputy Police Chief  
Justin Keenan, Staff Liaison  
Brian McCarthy, Fire Marshall  
Vicki Street, DBR Executive Director  
Jay Zahn, Director of Parks

**Minutes**

Commissioner Gray made a motion to approve the May 7, 2018, minutes and Commissioner Geuder seconded the motion. The motion passed unanimously.

**Public Comment**

There were no comments from the public.

**New Business**

No new business was discussed.

**Old Business**

**Parade Grand Marshall**

Commissioner Geuder informed the Commission that the Chamber of Commerce has been selected to be the Parade Marshal. DBR Executive Director Vicki Street, will confirm the car arrangements with Geuder once the number of participants has been confirmed.

**Committee Reports**

**a. Dog Show**

Committee Member Isaacs informed the Commission that the dog show has 2 sponsors, The Barking Lot and Pet People. Isaacs also confirmed with Director of Parks Zahn that the show will be in the same location as last year and that he will have bleachers for attendees. Additionally, he confirmed that the sound system would be set up by 8:30am. Staff Liaison Keenan informed Isaacs that Bentley Pet Stuff recently opened up, and he should contact them to gauge their interest in becoming a sponsor. DBR Executive Director Street informed Isaacs that he could also contact Pet Supplies Plus.

**b. Flower Show**

Committee Member Janet Youngberg confirmed that the flower show has been organized and flower judges have been selected.

**c. Poster Contest**

No report

**d. Parade**

Commissioner Judy Geuder confirmed that all of the paid vendors have been organized and the event is under budget. There are currently less than 50 participants, but groups usually sign up late. For the Parade Marshal Banner and additional signage, Geuder will work with Liaison Keenan. Geuder also asked Liaison Keenan to ensure that the sound system would be moved from the Community Concert Band location to the parade route on time.

**e. Rotary Race**

Commissioner Gray presented race signs that were printed to the Commission. He will work with Liaison Keenan to find locations that they could be placed around the Village. He will also work with Keenan to finalize the race t-shirt designs.

**f. Bazaar (Arts/Crafts)**

Liaison Keenan thanked DBR Executive Director Street for taking over advertising the event. Without the Chambers help, the Bazaar would not be taking place this year. Street also mentioned that she intended to sponsor ads for the Bazaar on Facebook to help find more vendors.

**g. Entertainment/rides, etc.**

Commissioner Angie Butera relayed to the Commission that everything is set with Four Seasons Amusements and Energy Productions. Butera also requested that final deposits and parking passes are sent out by Liaison Keenan before the event. Keenan stated that he would receive the final deposit checks on June 19<sup>th</sup> and would mail them out that day.

**h. Food Vendors**

Liaison Keenan informed the Commission that Ziyad's Ice Cream, Tiki Concessions, City BBQ and Judy's Pizza has submitted applications. He is still waiting on an application from Nothing Bundt Cakes.

**Fire Department**

Fire Marshal McCarthy informed that Commission that the Fire Department will be present on July 3<sup>rd</sup> in their usual location. McCarthy asked and Liaison Keenan confirmed that the food vendors would be located in the same location in Jewett Park as last year. McCarthy will need the names of each vendor that will be using open flames to cook. Finally, McCarthy asked Keenan to request the fireworks permit information from Mad Bomber. Keenan stated he would call Mad Bomber the next day to request the permit paperwork.

**Police Department**

Deputy Chief Tom Keane confirmed that there will be a 3pm emergency operations meeting at the Patti Turner Senior Center on July 3<sup>rd</sup>. Keane also confirmed the 9am pre-parade meeting on July 4<sup>th</sup> in the Community Conference Room.

**Park District**

Director of Parks Zahn informed the Commission that the Park District is ready for the event. Additionally, Zahn asked Liaison Keenan to give him the final number of chairs/tables needs for food vendors. Keenan stated he would gather the information once the last vendor submitted their application.

### **Additional Items for Consideration**

#### Banner Day Camp Spin Art

Commissioner Angie Butera informed the Commission that the Banner Day Camp will once again host their spin art event under the Brickyards Park Shelter. Butera will work with Liaison Keenan to ensure that they have what they need to host the event.

#### Post card update

Liaison Keenan passed out copies of the post card mailer. He asked the Commission to review the dates/times and send back any changes. The post cards will be mailed out the last week of June.

### **Adjournment**

Commissioner Gray motioned to adjourn. Commissioner Geuder seconded the motion. The motion passed unanimously. The meeting adjourned at 4:40p.m.

Respectfully submitted,

Justin Keenan, Assistant to the Director of Public Works