

January 7, 2019

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order by Mayor Harriet Rosenthal in the Council Chambers of the Village Hall on January 7, 2019, at 7:30 p.m. The clerk called the roll and announced that the following were:

Present: Robert Benton  
Tom Jester  
Mary Oppenheim  
Harriet Rosenthal, Mayor  
William Seiden  
Dan Shapiro  
Barbara Struthers

and that a quorum was present and in attendance. Also present were Assistant Village Manager Andrew Lichterman and Steven Elrod, Village Attorney.

PLEDGE OF ALLEGIANCE

Mayor Rosenthal led those in attendance in reciting the Pledge of Allegiance

DOCUMENT APPROVAL

Trustee Oppenheim moved to approve the minutes from the December 17, 2018, Board of Trustees meeting. Trustee Shapiro seconded the motion. The motion passed unanimously on a voice vote.

DEPARTMENTAL OBJECTIVES  
REPORT – ADMINISTRATION

Mr. Lichterman presented highlights from the Administrative Departmental Objectives Report. He noted there were a number of special events over the past six months including the Historical Society Jubilee, Harvest Fest, a Tree Lighting Ceremony and Winter Celebration. Mr. Lichterman thanked all the businesses that participated in the events. The department completed a number of other tasks, including budget preparation, land acquisition, email blasts and a test of the emergency system. The Village Manager's office provided administrative support to many Village commissions as well as researched and prepared reports for a number of topics. The IT division completed a number of projects for the police department as well as conducted a security awareness campaign.

Mayor Rosenthal inquired whether utility bills paid by credit card would cost residents the same amount. Mr. Lichterman stated it would and any fees would be considered an expense to the Village. Mayor Rosenthal asked whether the Village is partnering with other local governments on solar panels. Mr. Lichterman noted they are in a joint procurement group organized by Lake County that includes several neighboring municipalities but not necessarily school districts or park districts..

TREASURER'S REPORT

Finance Director Eric Burk presented highlights from the November 2018 Treasurer's Report representing 11 months or 92 percent of the fiscal year. Non home-rule sales tax increased over

October but decreased over the same period last year. Year to date water and sewer billings increased. Hotel tax revenue is over the budgeted amount. Year to date building permit revenue exceeds projections. Large expenditures include engineering and construction costs and a transfer for the debt services payment.

BILLS AND PAYROLL

Trustee Oppenheim moved to approve the Bills and Payroll dated January 7, 2019. Trustee Jester

seconded the motion. Trustee Struthers inquired about the variety of apparel companies. The motion passed by the following vote:

AYES: Benton, Jester, Oppenheim, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

PUBLIC COMMENT

Mark Brown complimented the Deerfield Police Department for assisting with an incident in his

neighborhood.

REPORTS

There were no Reports.

CONSENT AGENDA

There were no items on the Consent Agenda.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

AUTHORIZATION TO AWARD  
CONTRACT FOR WATER SYSTEM  
OPERATOR ASSISTANCE

Director of Public Works and Engineering Bob Phillips reported the Water Division is responsible for distribution of the Village water supply, IEPA testing, emergency operations,

operation and maintenance of four pumping stations, one elevated storage tank, water meter reading and 95 miles of water main. The water system demand ranges from 2.3 to 6.2 million gallons per day. The Water Distribution Supervisor has retired and the Village contracted with Robinson Engineering to assist with the transition. The Village is searching for a permanent, full-time water foreman, but the Village would like Robinson Engineering to continue

operational support. Staff recommends awarding the contract for Water System Operator Assistance to Robinson Engineering up to the budgeted amount of \$30,000.

Trustee Shapiro moved to award the contract for water system operator assistance to Robinson Engineering up to the budgeted amount of \$30,000. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Jester, Oppenheim, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

AUTHORIZATION TO MAKE FINAL  
PAYMENT FOR LEAF COLLECTION  
ASSISTANCE

Mr. Phillips reported that leaf collection was extended through Thanksgiving, making it a five week program. Sciaretta Enterprises provided some temporary labor, which was approved for four weeks, at an amount not to exceed \$20,000. As the program was extended by one week, the temporary labor expense exceeded the initial amount by \$3,142.75. Staff requests authorization to make final payment for leaf collection assistance to Sciaretta Enterprises in the amount of \$5,841, bringing the total payment for leaf collection temporary labor to \$23,142.75.

Trustee Struthers moved to authorize final payment for leaf collection in the amount of \$5,841. Trustee Shapiro seconded the motion. The motion passed by the following vote:

AYES: Benton, Jester, Oppenheim, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

RESOLUTION R-19-1 AUTHORIZING  
THE 2019 MFT STREET  
REHABILITATION PROJECT

Staff Engineer Tyler Dickinson stated this Resolution appropriates and authorizes the maintenance expenditures for the 2019 MFT Street Rehabilitation Project. This year, the scope will include resurfacing/reconstruction of the following roads: Birchwood Ave. (Central Ave. to Rosewood Ave.), Berkeley Court (Wilmot Rd. to Carol Ln.), Castlewood Ln. (Montgomery Rd. to Cranshire Court), Cranshire Court, Margate Terrace (Kenton Rd. to Oxford Rd.), Meadow Ln., Montgomery Dr. (south limit to pavement change), Rosemary Terrace, Warrington Rd., and Wilmot Rd. (Greenwood Ave. to North Ave.). The budgeted amount for the project this year, including \$988,000 in MFT funds, is \$3,063,085.

Trustee Oppenheim moved to adopt the Resolution. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Jester, Oppenheim, Seiden, Shapiro Struthers (6)

NAYS: None (0)

DISCUSSION

NEWSLETTER

Trustee Jester and Trustee Oppenheim received the

D-Tales newsletter, which was full of positive information and addressed concerns that residents had raised to the Mayor and Board. They urged residents to read it. Trustee Seiden believes the Mayor's Message letter was very good.

GUN SAFETY VIGIL

Mayor Rosenthal attended this important program.

GIVE WHERE YOU LIVE – DEERFIELD

Mayor Rosenthal reported the next Give Where You Live event will be Monday, January 21, from noon to 2:00 p.m. at Village Hall to honor Martin Luther King, Jr..

COMED HOLIDAY LIGHT EXCHANGE

The ComEd Holiday Light Exchange will take place on January 10 from 10:00 a.m. to 2:00 p.m. at Village Hall. Residents can exchange up to 10 strands of incandescent lights for 10 strands of LEDs.

WASTE MANAGEMENT HOLIDAY TREE COLLECTION

January 8 and 9 will be the last days for Waste Management holiday tree collection on the regular scheduled pick up date.

NEXT MEETING

In observance of the Martin Luther King Jr. holiday, the next Board of Trustees meeting will take place on Tuesday, January 22, at 7:30 p.m.

ADJOURNMENT

There being no further business or discussion, Trustee Struthers moved to adjourn the meeting. Trustee Oppenheim seconded the motion. The motion passed unanimously on a voice vote. The meeting was adjourned at 7:56 p.m.

The next regular Board of Trustees meeting will take place on Tuesday, January 22, at 7:30 p.m.

APPROVED:

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Mayor

ATTEST:

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Village Clerk