

January 2, 2018

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order by Mayor Harriet Rosenthal in the Council Chambers of the Village Hall on January 2, 2018 at 7:30 p.m. The clerk called the roll and announced that the following were:

Present: Harriet Rosenthal, Mayor
Robert Benton
Thomas Jester
Mary Oppenheim
William Seiden
Dan Shapiro
Barbara Struthers

and that a quorum was present and in attendance. Also present were Assistant Village Manager Andrew Lichterman and Village Attorney Matthew Rose.

PLEDGE OF ALLEGIANCE

Village Communication Specialist Kylie Cerk led those in attendance in reciting the Pledge of

Allegiance.

DEPARTMENTAL OBJECTIVES
REPORT – ADMINISTRATION

Assistant Village Manager Andrew Lichterman presented highlights from the six-month departmental objectives for the Administrative

Department. They worked closely with the finance department on the 2018 budget. They also worked on the collective bargaining agreement with the police department. They launched a number of social media platforms to assist with resident communication. There were a number of special events over the past six months. The Village is supporting planning efforts with the Deerfield Historical Society's 50th anniversary, which will happen this year, as well as assisted with a number of programs with various Village commissions. The IT Department processed more than 1,200 work orders, managed the audio visual upgrade and other projects throughout the Village.

MINUTES OF PREVIOUS MEETING

Trustee Seiden moved to approve the minutes from the December 18, 2017, Board of Trustees

meeting. Trustee Oppenheim seconded the motion. The motion passed unanimously on a voice vote.

TREASURER'S REPORT

Finance Director Eric Burk presented highlights from the Treasurer's Report for November,

representing 11 months of the year. Hotel and electric utility tax are consistent with the prior year. State income tax represents 13 payments, which was part of the 10 percent LDGF cut. Building permit revenues exceed both projection and budget. The large expenditures for November include engineering and construction costs for the infrastructure projects and the debt services payment transfer. There were also some costs for the leaf season that will carry into December.

Trustee Struthers inquired when the Village will see payments from residents pre-paying their property taxes. Mr. Burk will look into it.

BILLS AND PAYROLL

Trustee Oppenheim moved to approve the Bills and Payroll dated January 2, 2018. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Jester, Oppenheim, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

PUBLIC COMMENT

There were no Public Comments on non-agenda items.

REPORTS

There were no Reports.

CONSENT AGENDA

There were no items on the Consent Agenda.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

AUTHORIZATION TO PURCHASE A DIGESTER BLOWER MOTOR 65-02 WRF Superintendent Brandon Janes reported the anaerobic digesters are an essential component of the wastewater treatment system. In November, a digester motor had a complete motor failure. The manufacturer's representative quoted the project, including equipment, labor, parts and belts, in the amount of \$20,340.05. He is asking for \$21,000 as the labor may go over the time quoted.

Trustee Jester moved to authorize the purchase of a replacement blower motor, parts, belts and labor in the amount not to exceed \$21,000. Trustee Oppenheim seconded the motion.

The motion passed by the following vote:

AYES: Benton, Jester, Oppenheim, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

AUTHORIZATION TO CONDUCT
FINESCREEN EQUIPMENT
MAINTENANCE

Mr. Janes reported the first step in the treatment process is removing and screening anything over 1/8 of an inch. Staff has noticed issues in how the screening equipment is running. The manufacturer

found some of the parts are wearing down and may cause damage to the rest of the equipment. The Village received a quote from the manufacturer in the amount of \$26,500. Staff will watch the work as it occurs so they can perform the labor in-house in the future.

Trustee Seiden moved to authorize the conduct finescreen equipment maintenance and repair. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Jester, Oppenheim, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

Mayor Rosenthal asked about water main breaks due to the cold weather. Director of Public Works and Engineering Barbara Little reported there was one water main break over the weekend. She has received calls from residents without water in their homes. That can be caused by a number of factors including frozen pipes, a frozen water meter or frozen water service. The department is responding to residents' calls to assist. To prevent pipes from freezing, she suggested opening cabinet doors for plumbing on an outside wall, leaving water dripping or adding heat tape.

AUTHORIZATION TO RENEW
SCHOOL RESOURCE OFFICER
AGREEMENT

Chief Sliozis reported the department entered an agreement with Deerfield High School in July 2013 to provide a school resource officer. The school pays 75 percent of the annual salary and benefits.

The original agreement has expired. They are seeking approval to renew the agreement for another four years. Chief Sliozis believes the program has been extremely beneficial.

Trustee Benton moved to renew the school resource officer agreement. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Jester, Oppenheim, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

DISCUSSION

GIVE WHERE YOUR LIVE – MLK DAY Mayor Rosenthal invited everyone to the

Annual day of service. The Village is collecting items for the PADS shelter, West Deerfield Food Pantry and local cancer centers. They will make blankets and homeless kits on Monday, January 15, from noon to 2 p.m. at Village Hall.

HEAT ISSUES

Mayor Rosenthal reminded residents that the Police lobby is always available for people to warm up.

The police department will help them find a place to stay until their heat gets fixed. The Village has warming centers that are not available unless there is a major power outage. The Fire Department is also always open if someone needs help.

NW MUNICIPAL TRANSPORTATION

Trustee Benton reported the rate increases have started or will increase shortly for some mass transit organizations. He also noted the Pace buses will be able to ride on the shoulder of the Eden's.

ADJOURNMENT

There being no further business or discussion, Trustee Jester moved to adjourn the meeting.

Trustee Struthers seconded the motion. The meeting was adjourned at 8:00 p.m.

The next regular Board of Trustees meeting will take place on Tuesday January 16, at 7:30 p.m.

APPROVED:

Mayor

ATTEST:

Village Clerk