

October 4, 2016

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order by Mayor Harriet Rosenthal in the Council Chambers of the Village Hall on October 4, 2016 at 7:30 p.m. The clerk called the roll and announced that the following were:

Present: Harriet Rosenthal, Mayor  
Alan Farkas  
Thomas Jester  
Robert Nadler  
Dan Shapiro  
Barbara Struthers

Absent: William Seiden

and that a quorum was present and in attendance. Also present were Kent Street, Village Manager and Village Attorney Peter Coblentz.

PLEDGE OF ALLEGIANCE

Andrew Parpala, Clint Smith and Salma Abdul-Ghani from CVS led those in attendance in reciting the Pledge of Allegiance. Mayor Rosenthal thanked CVS for their generous donation of feminine products to help the homeless. Deerfield is the first community to participate with DoSomething.org in the national campaign, Power to the Period. Mayor Rosenthal thanked CVS, Trustee Struthers and the many members of the community and businesses that supported this wonderful cause.

PROCLAMATION

Mayor Rosenthal proclaimed the month of October 2016 as Domestic Violence Awareness Month in the Village of Deerfield. She encouraged residents to raise awareness of the societal problem of domestic violence.

Trustee Struthers moved to accept the Proclamation. Trustee Farkas seconded the motion. The motion passed unanimously on a voice vote.

Deborah Zions from Shalva accepted the Proclamation.

DEERFIELD ROAD UPDATE

Engineering Technician Tyler Dickenson reported the downtown and underpass has been opened. The contractors will be working on installing ADA compliant ramps within the next few weeks. Once the two southern lanes have been completed, traffic will be moved to the new lanes. The contractor is working around the clock to further progress. The right-turn lane on Waukegan to Deerfield will be opened for the weekend.

MINUTES OF PREVIOUS MEETING

Trustee Farkas moved to approve the minutes from the September 19, 2016, Board of Trustees meeting. Trustee Struthers seconded the motion. The motion passed unanimously on a voice vote with Trustee Nadler abstaining.

TREASURER'S REPORT

Village Treasurer Eric Burk presented highlights

from the Treasurer's Report representing two-thirds of the year. Non-home rule sales tax net of rebate increased over last month and the same period for the past two years. Sales tax decreased from last year but was the same as two years ago. The second installment of property taxes came in. Water and sewer billing increased. Hotel tax is consistent. Electric utility tax increased from last month but lags for the year. The state income tax shows no revenue, as payments were received early. Building permit revenue exceeds projections as well as the same period last year. Expenditures include the infrastructure programs and a police vehicle purchase.

BILLS AND PAYROLL

Trustee Struthers moved to approve the Bills and Payroll dated October 4, 2016. Trustee Farkas seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Shapiro, Struthers (5)

NAYS: None (0)

PUBLIC COMMENT

Andrew Marwick, 442 Kelburn, noted that a the developer of Deerfield Square came in front of the Plan Commission regarding redeveloping the Biaggi's building. The developer indicated in a pre-filing conference that he wanted to tear down the building. Mr. Marwick noted that when the development was initially approved, the developer promised an upscale restaurant. Mr. Marwick does not believe dividing the Biaggi's space into stores would be good for the Village. Mayor Rosenthal noted business owners inform the Village about the retail climate. She noted the owners of Deerfield Square had a 10-year lease with Biaggi's that could be broken after 5 years. Biaggi's chose to break their lease. Mayor Rosenthal noted the Village is informed about the situation.

REPORTS

REPORT AND RECOMMENDATION OF THE PLAN COMMISSION RE: REQUEST FOR A SPECIAL USE FOR A SELF-IMPROVEMENT FACILITY FOR SHRED415 AT 636 DEERFIELD ROAD (BENSENVILLE ASSOCIATES LLC AND SHRED415 DEERFIELD LLC

Mr. Street reported the Plan Commission held a Public Hearing on September 8, 2016 to consider a request for a Special Use for a self-improvement facility to be located at 636 Deerfield Road. He noted the petitioners indicated their business is primarily appointment based, but they also accept walk-in customers. The Plan Commission voted 4-0 in favor of the request.

Mayor Rosenthal indicated she is a little disappointed that the first business going into the new building is a not a sales-tax-producing business. She hopes the rest of the building will produce sales tax. Larry Freedman, attorney for the petitioner, stated the northern end of the building is more for service businesses while the southern end is for sales-tax-producing businesses. Trustee Struthers reminded the petitioner that the Village has a first floor retail ordinance.

Trustee Shapiro moved to accept the report and recommendation of the Plan Commission. Trustee Farkas seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Shapiro, Struthers (5)

NAYS: None (0)

REPORT AND RECOMMENDATION OF THE PLAN COMMISSION RE: REQUEST FOR AN EXCEPTION TO THE APPROVED SIGN CRITERIA FOR THE CHARLES IFERGAN COMMERCIAL PLANNED UNIT DEVELOPMENT TO ALLOW A NEW EAST WALL SIGN FOR AMERICAN MATTRESS AT 360 LAKE COOK ROAD	The Plan Commission held a Public Hearing to consider the request for an exception to the approved Sign Criteria for the Charles Ifergan Planned Unit Development to allow a new east wall sign for American Mattress at 360 Lake Cook Road. The Plan Commission voted 4-0 in favor of the request. Mr. Street indicated the Appearance Review Commission also recommended approval of the exception during their workshop meeting on August 23, 2016.
---	--

Trustee Nadler moved to accept the report and recommendation of the Plan Commission. Trustee Farkas seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Shapiro, Struthers (5)

NAYS: None (0)

REPORT AND RECOMMENDATION OF THE PLAN COMMISSION RE: REQUEST FOR APPROVAL OF A SPECIAL USE TO CONSTRUCT A CAFÉ IN THE EXISTING BUILDING AT SIX PARKWAY NORTH	Mr. Street reported the Plan Commission held a Public Hearing on September 22, 2016, to consider the request for approval of a Special Use to construct a café in the existing building at 6 Parkway North. The Plan Commission voted 5-0 in Parkway North.
--	---

Trustee Farkas moved to accept the report and recommendation of the Plan Commission. Trustee Struthers seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Shapiro, Struthers (5)

NAYS: None (0)

REPORT AND RECOMMENDATION OF STAFF RE: CREATING A NEW CLASS C LIQUOR LICENSE FOR PORTILLO'S	Jose Vasquez, General Manager of Deerfield Portillo's, thanked the Village for all their support. He indicated they hope to open the restaurant on November 16, 2016. Mr. Vasquez explained would like the liquor license for beer and wine only.
---	---

Trustee Farkas moved to accept the report and recommendation of staff. Trustee Nadler seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Shapiro, Struthers (5)

NAYS: None (0)

CONSENT AGENDA

ORDINANCE CHANGING THE NAME OF THE MANPOWER COMMISSION TO THE VOLUNTEER ENGAGEMENT COMMISSION – 1R An Ordinance authorizing changing the name of the Manpower Commission to the Volunteer Engagement Commission. First Reading.

Mayor Rosenthal indicated this would stand as a First Reading of the Ordinance.

OLD BUSINESS

ORDINANCE INCLUDING THE NORTHWEST QUADRANT MASTER PLAN AS AN AMENDMENT TO THE COMPREHENSIVE PLAN OF THE VILLAGE OF DEERFIELD – 1R An Ordinance including the Northwest Quadrant Master Plan as an Amendment to the Comprehensive Plan of the Village of Deerfield. First Reading.

Manager Street reported that Trustee Seiden suggested reinforcing the priority of the Northwest Quadrant stakeholders report. He provided wording to address the matter that was distributed to the Board. Village Attorney Coblentz will review the ordinance prior to the second reading. Mayor Rosenthal indicated this would stand as a First Reading of the Ordinance.

ORDINANCE O-16-20 ADOPTING THE 2016 VILLAGE OF DEERFIELD APPEARANCE CODE – 2R An Ordinance adopting the 2016 Village of Deerfield Appearance Code. Second Reading. Mayor Rosenthal indicated they added a table of contents, as requested by the Trustees.

Trustee Nadler questioned the call for two-foot minimum foot candles in commercial parking lots. He suggested increasing the minimum to three feet. Village Planner Jean Spagnoli stated that the two-foot minimum was increased from the illuminating engineer's report, which suggested a 1.5-foot candle minimum. Trustee Nadler questioned whether there was any consideration to have a requirement for LED. Ms. Spagnoli explained the recommendation is to stay away from mercury and high pressure sodium bulbs. Trustee Nadler questioned including branding colors in signage. Ms. Spagnoli noted this is part of the existing Zoning Ordinance. Trustee Struthers noted petitioners can always go through the appeal process.

Trustee Shapiro moved to adopt the Ordinance. Trustee Struthers seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Shapiro, Struthers (5)

NAYS: None (0)

NEW BUSINESS

AUTHORIZATION TO EXECUTE THE IT CYBER SECURITY GROUP MEMBERSHIP AGREEMENT IT Systems Coordinator Matt Weiss reported this is a no-cost, voluntary membership. The only requirement is to execute the membership agreement.

Trustee Farkas moved to authorize execution of the IT Cyber Security Group membership agreement. Trustee Nadler seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Shapiro, Struthers (5)  
NAYS: None (0)

AUTHORIZATION TO IMPLEMENT DESKTOP VIRTUALIZATION PROJECT Mr. Weiss reported the replacement of the Village's aged desktop computers for a virtualization project was budgeted for 2016. Mr. Weiss believes the virtualization project is a better way to go. This centralizes the computing power to the data center and converts the endpoints into access terminals. The anticipated result would be streamlined deployment of endpoints and software and faster repair of desktop-level issues for users. Mr. Weiss noted this project would extend the life of the existing desktop hardware to 2018. He indicated the cost for the project, including the multiple components, would be \$64,076.04. The budgeted amount is \$80,000.

Trustee Struthers moved to authorize implementation of the desktop virtualization project in an amount not to exceed \$64,076.04. Trustee Jester seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Shapiro, Struthers (5)  
NAYS: None (0)

#### DISCUSSION

NEW WEBSITE Trustee Farkas requested staff prepare a report on feedback on the new Village website. He suggested proactively marketing the new website, as well.

PUBLIC ART PROGRAM Mayor Rosenthal thanked the Fine Arts Commission for their work on the public art program. She noted there are 16 pieces of art being displayed throughout the Village.

PERScription DRUG DROP BOX Mayor Rosenthal and Mr. Street attended a kick-off for the prescription drug take-back kiosk at the Walgreens in Waukegan. There are kiosks in the Deerfield, Buffalo Grove and Waukegan Walgreens locations.

HARVEST FEST Mayor Rosenthal thanked everyone that worked so

hard to make Harvest Fest such a success.

RIBBON CUTTING

Mayor Rosenthal noted there will be a ribbon cutting at DAO Sushi on October 6, 2016 at 2:30

p.m.

COMMITTEE OF THE WHOLE

Mr. Street reported there will be a Committee of the Whole meeting on November 13, 2016 from 6:00

pm to 9:00 pm to review the budget.

EXECUTIVE SESSION

Trustee Nadler moved to go into Executive Session pursuant to Section 2 (c)(1) and 2(c)(2) of the Open

Meetings Act. Trustee Struthers seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Shapiro, Struthers (5)

NAYS: None (0)

ADJOURNMENT

There being no further business or discussion, Trustee Farkas made a motion to adjourn to

Executive Session. Trustee Jester seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:20 p.m.

The next regular Board of Trustees meeting will take place on October 17, 2016, at 7:30 p.m.

APPROVED:

---

Mayor

ATTEST:

---

Village Clerk