

**AGENDA FOR THE BOARD OF TRUSTEES**  
**Monday, March 7, 2016, 7:30 P.M.**

Call to Order  
Roll Call  
Pledge of Allegiance  
Moment of Silence – Marilyn Scholl  
Police Departmental Objectives Report  
Minutes of Previous Meeting  
Treasurer’s Report  
Bills and Payroll  
Public Comment

**REPORTS**

- 16-24 Report and Recommendation of the Plan Commission re: Approval of the 2016 Zoning Ordinance Map
- 16-25 Report and Recommendation of (1) the Plan Commission re: Approval for a Class B Special Use for ROTI Modern Mediterranean Restaurant located in the 720 Waukegan Road, Unit C, at the Shops at Deerfield Square; and (2) Appeal of the Appearance Review Commission’s Failure to Recommend Approval of Exterior Changes

**CONSENT AGENDA**

- 16-9-2 Ordinance Authorizing an Amendment to a Special Use for Briarwood Country Club to Permit Changes to the Previously Approved Paddle Tennis Facility – 2R
- 16-10-2 Ordinance Authorizing Approval of a Final Plat of Subdivision for 225 and 243 Wilmot Road - JK Wilmot LLC – 2R
- 16-19-1 Ordinance Amending Chapter 3 of the Municipal Code to Create a Class N Liquor License Classification and Authorize Issuance of One Class N License for Venue One, LLC – 1R

**OLD BUSINESS**

- 16-4-2 Ordinance Creating a New Class C Liquor License (Beer and Wine Only) for Starbucks Located at 675 Deerfield Road - 2R

**NEW BUSINESS**

- 16-22 Authorization to Award Two-Year Contract for EPA Required Groundwater Sampling Services for Reservoir 29A
- 16-23 Ordinance Amending the Municipal Code Regarding Water Conservation – 1R
- 16-26 Authorization to Approve the Repair of Fleet #702 Aquatech Waterjet Truck
- 16-27 Authorization to Purchase a Voice Logging Recorder

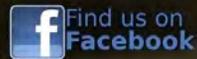
Items for discussion by Mayor and Board of Trustees  
Reports of the Village Manager  
Adjournment



# DEERFIELD POLICE



[www.deerfield.il.us](http://www.deerfield.il.us)



# 2015 ANNUAL REPORT

**John J. Sliozis**  
Chief of Police

**Thomas M. Keane**  
Deputy Chief of Patrol

# MESSAGE FROM CHIEF SLIOZIS



*Chief John J. Sliozis*

March 7, 2016

Kent Street, Village Manager:

On behalf of the men and women of the Deerfield Police Department, I am pleased to submit the Annual Report for 2015. This report describes the actions taken by our police officers, the service programs provided to improve the quality of life in Deerfield, and the Department's efforts to place well-educated, professionally trained officers on our streets.

The Department has historically placed emphasis on programs and activities designed to better serve the community. This report highlights efforts in the past year toward that commitment and describes other improvements in the quality of service provided by the Deerfield Police Department.

I would like to take this opportunity to thank you, the Mayor and Board of Trustees, Deerfield's Board of Police Commissioners, members of the community, and the officers and employees of the Deerfield Police Department for their dedicated support of professional law enforcement services for our community.

Respectfully,

A handwritten signature in black ink that reads "John J. Sliozis". The signature is written in a cursive, flowing style.

John J. Sliozis  
Chief of Police

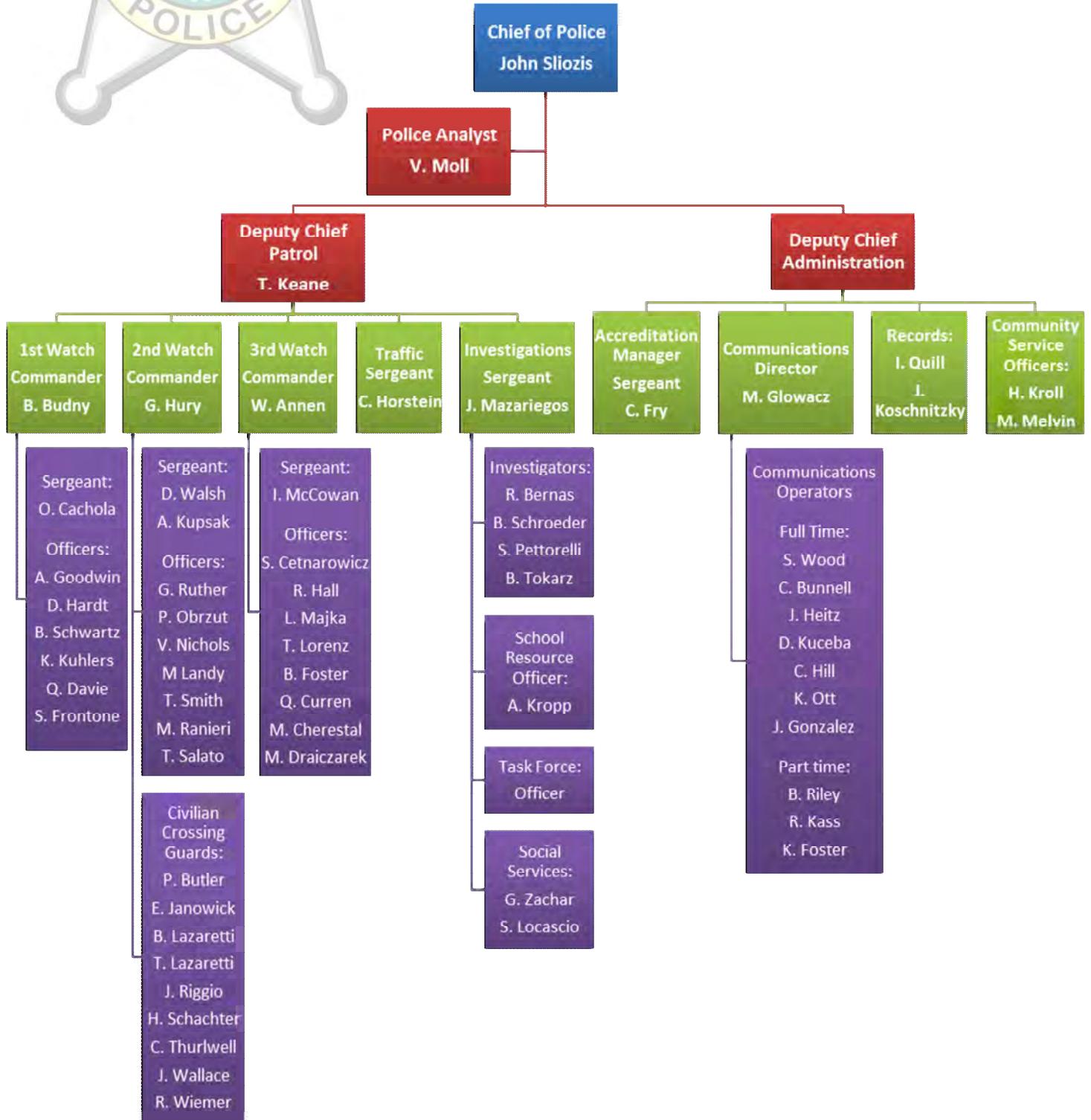
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# ORGANIZATIONAL CHART

January 1, 2016



# MISSION & VALUES

## Mission Statement

With respect and dignity,  
the Deerfield Police  
Department will provide  
professional and ethical  
service through partnership  
with citizens and proactively  
identifying risks to  
Deerfield's quality of life.

The Police Department has identified nine continuing goals that help accomplish this mission:

- Prevention of crime
- Apprehension of offenders
- Recovery and return of property
- Safe movement of traffic
- Provision of services unavailable from other public and private welfare agencies
- Prevention of substance abuse in the community
- Education of juveniles, informing them of their legal responsibilities
- Education of the public in the steps it can take to reduce the probabilities of becoming the victim of criminal attack
- Participation in the implementation of disaster and disorder services

## Values

Core values guide and inform all of an organization's interactions and reflect assumptions about the agency's identity. A basic understanding of the Deerfield Police Department's values ensures that each staff member is clear on the ideals needed to achieve goals and objectives.

The Deerfield Police Department has identified the following values:

**Professionalism** in day-to-day activities of law enforcement and serving the community

A community that is **safe** for its residents and visitors

A **balance** of service, training, career development, and personal time that provides staff with the opportunity for success at the work place and home

**Human rights** that are the foundation of the country and society



# DEPARTMENT FUNDRAISERS

Charity fundraising continues to be a major focus of the Deerfield Police Department. Throughout the year staff members volunteer their time to participate in a variety of charity events for organizations such as Special Olympics Illinois. The Deerfield Police Department raised over \$28,400 in 2015.

## Unified Relay

Special Olympics Unified Relay Across America was a historic event with three simultaneous torch runs to kickoff the Special Olympics World Games. The Relay Across America began May 26th and ended on July 10th, 2015. The Northern Route took participants through Winnetka on June 14, 2015. The Deerfield Police Department was represented by Administrative Assistant Valerie Moll and Communications Director Mary Anne Glowacz (and family members Jimmy, Mary, and Megan) as they carried the Flame of Hope, brought all the way to the United States from Athens, Greece. The Flame of Hope is a beacon to unite communities and a replica is on display at the Deerfield Village Hall.

## Cop on a Rooftop

In May members of the Department, in cooperation with Dunkin' Donuts, participated in the annual Cop on a Rooftop event to benefit the Special Olympics Illinois Law Enforcement Torch Run. Department members collected donations with Special Olympics athletes, Deerfield Mayor Harriet Rosenthal, Illinois Attorney General Lisa Madigan, and former Chicago Bull Bill Wennington. Over 190 Dunkin' Donuts locations in Illinois raised nearly \$500,000. Over \$5,500 was raised at the Deerfield location; our highest total raised at this event to date!



# DEPARTMENT FUNDRAISERS

## Polar Plunge

On March 7th members of the department participated in the Special Olympics Illinois Law Enforcement Polar Plunge. Participants raised donations in exchange for plunging into frigid water in the middle of winter. All proceeds collected by plungers benefit Special Olympics Illinois athletes. In 2015, more than \$1.3 million was raised by more than 11,600 plungers. Deerfield Police Department participants raised \$2,030 for the cause.



## Law Enforcement Torch Run

The Deerfield Police Department again participated in the annual Law Enforcement Torch Run for Special Olympics. The Torch Run is the largest grass-roots fundraiser and public awareness vehicle for Special Olympics. The Deerfield Police Department raised over \$6,200 from the sale of Torch Run merchandise and general donations throughout the year.



## Special Olympics Plane Pull

This event held in September featured the ultimate man versus machine battle as 35 teams played tug-of-war with a UPS A300 aircraft at O'Hare International Airport. The aircraft being pulled weighed more than 90 tons! The Deerfield team, "Just Plane Nuts" raised \$1,700 for Special Olympics Illinois.



## Lungevity

Members of the Deerfield Police Department along with their families participated in the Breathe Deep North Shore event at Deerfield High School on April 26, 2015. This event had over 1,600 participants and raised over \$225,000 for the Lungevity Foundation and lung cancer research!



# COMMUNITY SERVICE

## Give Where You Live

In 2015 Mayor Harriet Rosenthal spearheaded “Give Where You Live” to help link volunteers to local community service opportunities. The first event was a Day of Service held at the Village Hall on Martin Luther King Jr. Day in January. The second Day of Service was held on Veteran’s Day and featured a variety of activities for all ages including making cards and posters for veterans, collecting and sorting items, and making gift baskets.



## Operation Stand Down



Sergeant Oliver Cachola again organized a winter coat drive in October to benefit Oper-

ation Stand Down. A program started by the Lake County Veterans Assistance Commission, Operation Stand Down benefits local homeless, unemployed, and at risk veterans and their families in Lake County. New and gently used coats and gloves, in all sizes, were collected at the Deerfield Police Department and at Deerfield High School at the Deerfield v. Highland Park football game.

## Lutheran General Visit

Sergeant Juan Mazariegos organized a toy drive and delivery to Advocate Lutheran General Children’s Hospital in Park Ridge for the fifth year in a row. Several employees delivered the toys to sick children in the pediatric ward as well as in the emergency room.



## Toys For Tots

The Deerfield Police Department hosted its 6th annual Holiday Drive-Thru Charity Event. New unwrapped toys, canned food, personal care items, and cleaning supplies were donated to Toys for Tots, the West Deerfield Township food pantry, and the North Chicago Community Partners Family Care Closet. A number of volunteers including members of the United States Marines Corps and Deerfield Police Officers were on hand to accept donations.



# COMMUNITY SERVICE

## 2015 Community Activities

- 1/19/15 & 11/11/15 Give Where You Live
- 1/20/15 Identity Theft/Phone/Internet Scam Talk for Senior Men's Club
- 1/24/15 "Leave No One Behind" Wounded Warrior Project Breakfast Fundraiser
- 3/26/15 Family Reading Night – South Park Elementary
- 4/23/15 Drug Take-Back
- 5/20/15 Safety Town Talks – Park District
- 5/21/15 Child Safety Seat Event for Walgreens & Takeda Employees



- 5/24/15 Memorial Day Ceremony and Parade
- 6/20/15 Bannockburn Community Safety Day
- 8/20/15 Weinberg Community Annual BBQ



- 9/12/15 Healthy Lifestyle Expo – Senior Center
- 9/12/15 11th Annual Law Enforcement Expo



- 9/13/15-9/19/15 Illinois Rail Safety Week
- 9/26/15 National Prescription Drug Take-Back Day
- 9/26/15 Harvest Fest/Touch-a-Truck
- 4/13/15 & 9/28/15 Unannounced Lockdown Drill at all Dist. 109 Schools
- 10/1/15 Deerfield Rotary Club Presentation
- 10/2/15 Operation Stand Down
- 10/7/15 National Walk to School Day
- 10/14/15 Safety Talk at Hellenic Academy
- 10/27/15 Safety Talk at Bright Horizons
- 10/28/15 Takeda Health Fair
- 12/4/15 Deerfield's Winter Celebration
- 12/12/15 Toys For Tots Donation Drive-Thru
- 12/19/15 Lutheran General Toy Donation Ride Alongs
- Station Tours

The Deerfield Police Department would like to thank all of the members of the community who participated in these events. Your generosity and support made all of our charity and community events possible.



# COMMUNITY PROGRAMS

## School Resource Officer

In 2013 the Deerfield Police Department partnered with Township School District 113 and appointed a Deerfield Police Officer as a School Resource Officer (SRO) in Deerfield High School. Officer Anthony Kropp was selected as the Department's first SRO for Deerfield High School.

The assignment of an SRO is intended to strengthen the Police Department's bond with the High School through daily interaction with students and staff. Deerfield High School currently provides a safe learning environment for its students and the SRO position helps maintain that safe environment as well as act as a preventive tool for potential incidents. Having an SRO on-site is a proactive way to prevent and solve crimes that may occur on campus.



The SRO can also foster a more constructive relationship with youth through mentoring and guidance towards positive behavior. The SRO assists teachers in educating youth about social problems, legal matters and safety issues.

The benefits to the community of an officer in the school are countless. The SRO facilitates an open dialogue with students and staff and also provides an additional layer of security for the school.

### School Resource Officer 2014-2015 School Year Statistics

Staff Assists: .....	289
Student Assists:.....	22
Parent Assists:.....	9
Assist Other Agency:.....	10
Follow Ups: .....	34
Cases: .....	39
Special Events: .....	23
Presentations:.....	22

The 39 cases ranged from lockouts, trespassing, theft, suspicious vehicles and persons, and more.

Many presentations for students are conducted in health and driver's education classes including "Look Who's Driving" and "Handing Over the Keys." The following topics were covered:

- What to do during a traffic stop
- What to do during a traffic accident
- The effects of alcohol and how it affects the body
- The effects of drugs and how it affects the body
- DUI procedures for both alcohol and drugs
- Long term effects of drugs
- Mock party scenarios

Staff and parent presentations are also given throughout the year. Presentation topics include: school safety, bomb awareness, current drug trends, Deerfield Parent Network, and more.

# COMMUNITY PROGRAMS

## D.A.R.E

Our School Liaison Program consists of four DARE Officers and four Juvenile Officers. The DARE officers are Detective Steve Pettoirelli, Detective Brad Tokarz, Officer Marci Landy, Officer Rheanna Hall and Officer Barry Schwartz. The DARE curriculum provides over 20 hours of instruction to fifth grade students at all schools in District 109 and Holy Cross School. The curriculum covers tobacco, alcohol, marijuana, prescription, and over the counter drugs. The responses to the DARE curriculum have been overwhelmingly positive from both the instructing officers, students and the schools.



The curriculum assists District 109 with their State mandates for health programs. In addition to our current DARE Officers, we have seven Youth Officers. The Youth Officers provide additional services to the middle and high schools.

## Car Seat Inspections

Motor vehicle crashes are the number one cause of fatal injury for children. Proper use of child restraints and seatbelts may be the most important thing you can do to protect your child in a crash. According to [safetyseat.org](http://safetyseat.org) as many as 7 out of 10 children in safety seats are not installed properly.

The Deerfield Police Department offers child safety seat installations and inspections by appointment. A certified car seat technician officer will walk you through the steps to make sure your child's safety seat is installed properly and show you how to properly use it. Staff members also coordinated and assisted with several Child Safety Seat events throughout the year.



The Car Seat Inspection Program consists of nine certified car seat technicians; Dispatcher Carolyn Bunnell-Lorenz, Dispatcher Desirae Kuceba, Dispatcher Candace Hill, Officer Marci Landy, Officer Rheanna Hall, Officer Wes Carner, Officer Quinn Curren, CSO Hannah Kroll and CSO Matt Melvin. Department members performed 46 inspections in 2015. The department has inspected approximately 1000 seats since the implementation of the program.

# PATROL OPERATIONS

Patrol Operations is comprised of three shifts that are responsible for patrolling the streets to serve and protect the community. The patrol section responds to all emergency and non-emergency calls for service, enforces statutes and ordinances and investigates crimes. The patrol section's responsibilities and duties include but are not limited to:

- Patrol residential subdivisions and commercial businesses
- Respond to calls for service
- Traffic Enforcement
- Field Training of New Recruits
- Bicycle Officers
- School Crossing Guard Program
- Evidence Technicians
- Community Relations



The Patrol Officer's professionalism, attitude, and timely response to incidents continue to develop positive relationships between the citizens of Deerfield and the Deerfield Police Department. The Patrol Section places a strong emphasis on community involvement and ensuring the quality of law enforcement services provided is of the highest standard.

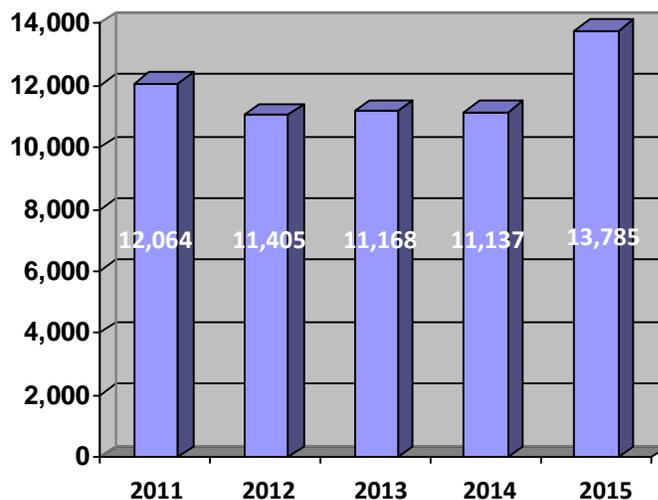
## Calls for Service

"Calls for Service" is a term used by police departments to describe the activity generated by crime complaints, requests for service, and other police workload which cannot be categorized as either: inspectional service, routine patrol activity, administrative activity, time out of service (such as meals), or workload generated directly by the police officer (such as traffic or parking citations).

Calls for Service relate to almost every facet of police operations. They include the investigation of miscellaneous complaints, traffic collisions, the preliminary investigation of crimes, and a myriad of other services provided to the general public.

In 2015 the Deerfield Police received 22,756 calls for service. Of that total number, 13,785 incidents required police response.

Summary of Incidents by Year



# PATROL OPERATIONS

## Parking Tickets

The following table details the disposition of all parking tickets issued in 2015. Of the 1,301 valid (non-voided) tickets issued, 1,110 have been paid. That is a payment compliance rate of 86%.

Ticket Disposition	Total
Paid	1,049
Unpaid	41
Paid – Collection Agency	61
Final Notice Sent	16
Court Date Assigned	2
Void – Beyond Control	9
Void – Improperly Issued/Officer Error	12
Void – Deceased	0
Void – SOS Error	1
Void – All Others	386
Not on File	5
Sent to Collections	127
<b>Total Issued</b>	<b>1,709</b>

## Citizen’s Police Liaison

Newly established in 2015, the Citizen’s Police Liaison program is designed to strengthen community relations between the residents of Deerfield and the members of the Deerfield Police Department. The program’s intent is for a specific Officer to address minor concerns and challenges within an assigned subdivision or neighborhood.

Examples of minor concerns and challenges for the Citizen’s Police Liaison are, parking concerns, traffic and signage, vacation residence watch, and chronic animal issues.

Through this program the Deerfield Police Department seeks to:

- Establish contacts within the community
- Enhance community relations and communication
- Eliminate minor issues and challenges within the neighborhood
- Take ownership of assigned neighborhood
- Maintain trust and transparency

The department currently has three Citizen Police Liaisons; Officer Lisa Majka, Officer Bryan Foster, and Officer Kasey Kuhlers, with the intent to expand the program in the future.

## Station Tours

The Patrol Division will often lead tours of the police department for school-age children for events like, government day, summer camp, and boy/girl scout outings. During a station tour children are shown the communications center (pictured below), report writing area, booking and lockup area, and squad cars.





# TRAFFIC UNIT

The Traffic Unit focuses on traffic safety issues including but not limited to; traffic enforcement, traffic safety education, citizen traffic complaints, and acts as a liaison with the Village of Deerfield Safety Commission.

When responding to a traffic complaint, the Traffic Unit prepares traffic surveys as needed, organizes selective enforcement, and reports results back to the original complainant. The report may conclude that no more enforcement is needed, engineering changes need to be made, or that selective enforcement needs to continue.

The Traffic Unit works in conjunction with the Patrol Division to reach the important goal of reducing traffic crashes and allowing the traffic to flow smoothly and safely throughout the Village.

## Citation Totals

	2014	2015
Traffic Citations Issued	3451	3766
Written Warnings Issued	5352	6148

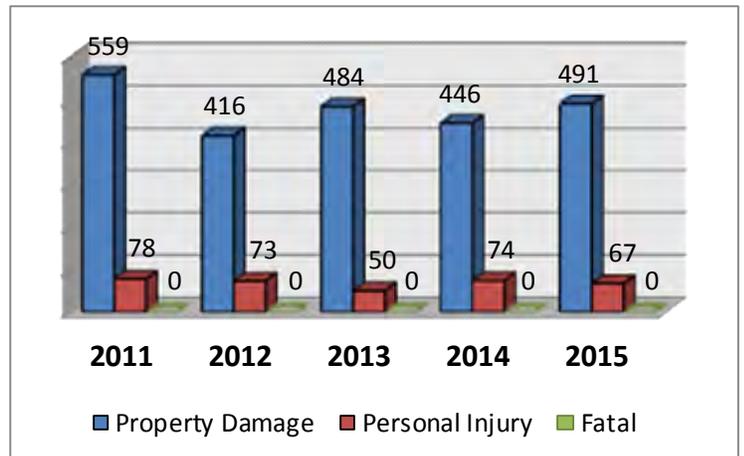
## Most Common Traffic Citations Issued

	2014	2015
1) Cell Phone Violations	1,113	1,170
2) Speeding	546	672
3) Expired/No Registration	415	391
4) Fail to Reduce Speed/Accident	218	218
5) Operating Uninsured Vehicle	239	217

## Public Roadway Crashes

	2014	2015
Property Damage	446	491
Injury Reported, Not Evident	44	39
Non-Incapacitating Injury	27	23
Incapacitating Injury	3	5
Fatal	0	0
<b>Total</b>	<b>520</b>	<b>558</b>

## Summary of Crashes by Year



## Truck Enforcement

Unsafe trucks continue to be the cause of an increasing number of accidents on our nation's highways. The Deerfield Police Department is committed to traffic safety through the enforcement of overweight and oversized truck traffic. In 1996 a local ordinance was approved that requires overweight and oversized vehicles to obtain a permit in order to drive the vehicle through Deerfield. Because of voluntary compliance by trucking companies and strict enforcement in previous years, the number of overweight violations has been greatly reduced. During 2015, Truck Enforcement Officers issued a total of 108 truck permits.

# INVESTIGATIONS

The Investigations Unit assists the patrol unit with preliminary investigations when offenders are apprehended at the scene and conduct follow-up investigations of crimes when the offenders have fled the scene or are unknown at the time of the report.

The unit proactively networks with other law enforcement agencies and task forces; collects and disseminates information to effectively prevent criminal activity; and identifies and apprehends offenders after committing a crime. Detectives maintain partnerships with residents, businesses and schools.

In 2015 Detectives were assigned to follow-up on 188 cases and conducted 11 background investigations for employment and liquor license applications.

## Major Cases

### Identity Theft

In September 2014 Deerfield Officers took a report of a resident who reported fraudulent credit cards were opened in his name. Detectives were able to determine that the accounts were opened online and the location of the offender. In January 2015, with the assistance of Glenview Police and Homeland Security Agents, Detectives were able to charge a Glenview resident with three counts of Felony Identity Theft.

### Bank Robbery

On December 2, 2015 Deerfield Police Officers responded to a reported robbery at the TCF Bank. Initial responding officers confirmed a robbery had occurred and the offender was last seen on foot exiting the building. Detectives secured bank surveillance video that depicted the offender and his vehicle. Subsequent contact with the Illinois State Police led to additional information and an I-Pass photo that depicted the offenders license plate information. That information led to the arrest of the offender

and the clearance of similar offenses in Kenosha, WI and Waukegan.

### Felony Lane Gang

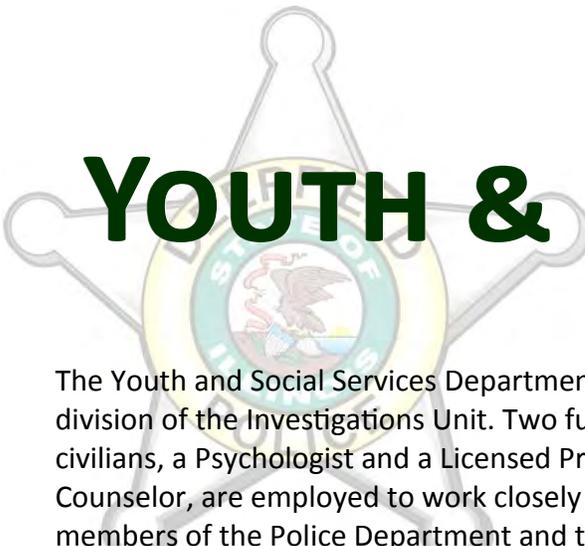
In December 2015, after a rash of burglary to auto incidents throughout the Chicagoland area, Detectives set up surveillance at local daycare centers and parks. Detectives observed a suspicious vehicle with no front plates in the area and after an investigation, were able to determine that the individuals in the vehicle were in possession of stolen property from a burglary to auto incident that occurred in Cary, IL.

Offenders who commit these smash and grab burglaries are part of a criminal faction known as the "Felony Lane Gang." They target vehicles parked at places where it is more likely drivers will leave their purse or valuables in the car; such as daycare centers, fitness centers, parks, and golf courses. To avoid becoming a victim, never leave your purse or valuables in your car, even if you plan to return shortly.

## Compliance Checks

The Deerfield Police Department takes the issue of underage drinking very seriously and together with the Village of Deerfield has developed a comprehensive enforcement program. Through the use of an underage special agent, the Investigations Unit conducts compliance checks on alcohol retailers in the Village throughout the year. Failure to comply with age restrictions can result in fines or loss of the liquor license. In 2015 the Deerfield Police Department conducted 31 compliance checks at 21 establishments and charged 2 violators.

In addition to alcohol compliance checks the Department also conducts checks at tobacco retail establishments to ensure that tobacco products are only sold to patrons over the age of 18.



# YOUTH & SOCIAL SERVICES

The Youth and Social Services Department is a division of the Investigations Unit. Two full-time civilians, a Psychologist and a Licensed Professional Counselor, are employed to work closely with members of the Police Department and the community to provide services to people in crisis. The Social Services Department is available to assist residents who experience: grief after a death, divorce, domestic violence, juvenile problems, sexual assault, substance abuse, mental illness, financial crisis, and more. Social Services provides counseling to individuals or families upon request or referral from the case officer.

Social Services acts as a conduit for schools, religious institutions, and government to work together in a cooperative environment.

Social Services coordinates the employee assistance program for the Village of Deerfield and the Deerfield Police Department. They also coordinate the drug testing of police department personnel.

The Social Services staff regularly attends training related to substance abuse, domestic violence, and mental health. In 2015 Dr. Zachar attended a conference on “Ethics and Cultural Competency” and the new Diagnostic and Statistical Manual used in diagnosis of mental disorders. Both he and Stephanie Locascio attended a seminar on “Overcoming Shock and Dealing with the Secondary Trauma of Law Enforcement Personnel.”

Dr. Zachar was asked to become a member of the Community Services Advisory Committee of the West Deerfield Township. This committee advises the township in its distribution of funds for local special needs within the community.

The Social Services Department continues to cooperate with:

- Community Crisis Response Team
- Lake County Juvenile Justice Council
- Lake County After School Coalition
- Association of Police Social Workers
- The Division of Child and Family Services
- Community School Districts
- Campaign Against Underage Drinking
- Children’s Advocacy Center
- Zacharia’s Sexual Abuse Center
- Omni Youth Services
- Community Youth Network

## Programs

### Senior Wraparound

The Senior Wraparound is an effort by the township supervisor, police social workers, the social worker at One Deerfield Place, and the social worker and director of the senior center to coordinate services to seniors in crisis.

### Community Emergency Fund

Social Services works in partnership with the township office in coordinating the Community Emergency Fund. Individuals who are in financial crisis receive help from this fund.

### Support Groups for Adults

Social Services facilitates a support group for adults who are grieving the loss of a spouse, sibling or parent.

### Support Groups for Youth

Social Services facilitates “Girl Power,” a group for teenage girls.

# ADMINISTRATION

## Reports and Analysis

### Accreditation



The Deerfield Police Department received the Advanced Law Enforcement Accreditation award on July 26, 2014 at the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) Summer Conference in Schaumburg, Illinois.

The Police Department has been a fully Accredited agency with CALEA since 2005. The CALEA Accreditation process— considered by the public safety community as the "gold standard"— is a proven modern management model. Once implemented, it provides an agency, on a continuing basis, with a blueprint that promotes the efficient use of resources and improves service delivery— regardless of the size, geographic location, or functional responsibilities of the agency. The standards upon which CALEA's programs are based reflect the best thinking and experience of contemporary public safety practitioners and researchers. The standards are considered benchmarks for today's public safety agencies.

The award signifies the Deerfield Police Department has successfully met a body of internationally recognized professional standards offered by CALEA.

The CALEA Accreditation award is for three years and the agency is required to maintain continuous compliance during the award period. This is the Department's fourth consecutive award.

Every member of the Department has a hand in making the award possible. The award is a symbol of the dedication and hard work in the pursuit of public safety professionalism and excellence. The CALEA Program Manager for the Deerfield Police Department is Sergeant Chris Fry.

### Internal Affairs

The Deerfield Police Department follows an internal affairs policy to ensure prompt and thorough investigation of alleged transgressions and, if needed, issues suitable disciplinary action.

In 2015 there were 23 incidents that required internal affairs investigations. These incidents were initiated by either a complaint (internal or external) or by policy. The 23 incidents involved 30 employees with 16 of those employees receiving discipline as a result of the investigation.

Incident	2013	2014	2015
Administrative Reviews	0	0	0
Citizen Complaint	9	7	5
Evaluations	0	0	0
Internal Complaint	2	10	7
Pursuit	1	0	1
Accident	3	4	5
Use of Force	3	6	12
Workman's Comp	0	0	0
<b>Total Employees / Incident</b>	<b>18/13</b>	<b>27/25</b>	<b>30/23</b>

Findings by Employee			
Exonerated	2	5	14
Not Sustained	2	0	0
Sustained	10	16	13
Sustained with Qualifications	2	0	3
Unfounded	2	6	0

Discipline by Employee			
Counseling	7	5	1
Employee Contact	3	6	2
Letter of Instruction	1	2	0
Letter of Reprimand	1	1	3
Suspension	0	2	10

# ADMINISTRATION

## Reports and Analysis

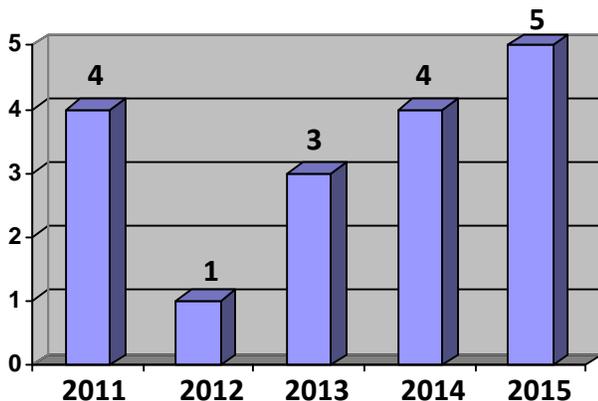
### Use of Force Analysis

Members of the Deerfield Police Department strive to accomplish the mission of the agency as efficiently as possible, with the highest regard for the human dignity of all persons and with minimal reliance upon the use of physical force. The use of physical or deadly force shall be restricted to circumstances authorized by law and only to accomplish lawful objectives. All sworn members of this agency are required to review the use of force policy annually. The policy is reviewed throughout the year at roll call and at weapons training.

The Deerfield Police Department reviewed five instances of use of force in 2015. All use of force incidents during the calendar year were found to be a reasonable response. There were no recommendations for discipline as a result of a use of force investigation.

No concerns have been raised for potential problems in the agency's early warning system from these incidents. Examination of these reports failed to reveal any trends, patterns, equipment needs, or recommendations for policy changes. All officers involved followed the policies, statutes, and case law.

**Use of Force Reviews by Year**



### Vehicle Pursuits

Vehicle pursuit is one of the most dangerous duties a Police Officer must perform. When a decision to pursue is made, the safety of all concerned must be considered. The seriousness of the offense must be weighed against the hazards of the health and welfare of citizens who might be affected by the chase.

It is policy of the Deerfield Police Department not to engage in vehicle pursuit for offenses other than serious felonies. Vehicle pursuit is justified only when the officer knows or has reasonable grounds to believe the suspect is attempting to evade apprehension and the suspect, if allowed to escape, may present a danger to human life or cause serious injury to other people. A supervisor must specifically authorize a pursuit and the supervisor can also order termination of the pursuit.

There was one vehicle pursuit in 2015 and none in 2014. There are no trends or patterns identified that would indicate the need for additional training, equipment or policy changes.

### Analysis of Grievances

It has been the policy of the Department to strictly adhere to the policy of the Village of Deerfield, which establishes and maintains the grievance procedure that is designed to resolve matters between the employee and employer fairly and expeditiously. A grievance is any complaint concerning working conditions, classification, salary, or other work-related matter.

An annual analysis of grievances is required in order to determine if a trend is observed and what steps may be taken to minimize the causes of such grievances in the future. There was one grievance filed in 2015 and none the previous five years. There are no trends that can be determined at this time.

# ADMINISTRATION

## Reports and Analysis

### Biased-Based Policing

On July 18, 2003 Public Act 93-209 required whenever a local law enforcement officer stopped a motorist for an alleged violation of the Illinois Vehicle Code, the officer would record certain data relative to the stop. The legislation was enacted to address concerns of racial profiling by law enforcement agencies.

The Deerfield Police Department collects the required data for all field contacts, motor vehicle stops, and instances of seizure/forfeiture. The data is forwarded to the Illinois Department of Transportation throughout the year.

The Deerfield Police Department initiated several internal procedures to ensure fair and unbiased policing. The procedures include, but are not limited to the following:

- Prohibition, by policy, of any type of bias – based law enforcement or racial profiling
- Ethnic diversity and sensitivity training
- Use of Mobile Video Recorder in all squads

In 2013, the Illinois Department of Transportation developed the Estimated Minority Driving Population Benchmarks for each law enforcement agency in Illinois using 2010 U.S. Census data. The minority "benchmark" for the Deerfield Police Department was established at 30.58%.

The Deerfield Police Department minority traffic stop data has never exceeded the established benchmark. For 2015 the Department performed 20.6% of total traffic stops on minority drivers.; substantially less than the 30.58% benchmark.

Total Stops by Race	Number Stopped	Percent Stopped
Caucasian	7106	79.4%
African American	409	4.6%
Native American	10	0.1%
Hispanic	845	9.4%
Asian	543	6.1%
Other Pacific Islander	35	1.9%
<b>Total Stops</b>	<b>8948</b>	
<b>Minorities Stopped</b>	<b>1842</b>	<b>20.6%</b>
<b>Lake County Benchmark</b>		<b>30.58</b>

Reason for Stop	Caucasians	Minorities
Moving Violation	68.1%	61.5%
Registration	14.5%	22.3%
Equipment	17.3%	15.4%
Commercial	0.1%	0.8%

Results of the Stop	Caucasians	Minorities
Citation	31.8%	33.2%
Warning	67.6%	65.7%
Stop Card	0.6%	1.1%

Results of the Stop	Total Stopped	Citation	Warning
Deerfield Resident	2,008	25.9%	74.1%
Non Resident	6,940	33.9%	66.1%
Caucasian Driver-Male	3,788	32.4%	67.6%
Caucasian Driver-Female	3,318	31.2%	68.8%
Minority Driver-Male	1,125	33.1%	66.9%
Minority Driver-Female	717	33.3%	66.7%

# COMMUNICATIONS

Our Communications staff is comprised of eight full-time and two part-time Telecommunicators. Two full-time Community Service Officers and one Patrol Officer are fully cross-trained in Communications and assist when needed in the dispatch center.

Members of the Communications staff participate in a variety of training annually to arm themselves with the skills and abilities necessary to be efficient and effective, especially as it relates to new technology. This year staff secured certification through: Police Legal Sciences, Inc.; The Association of Public Safety Communications Officials (APCO) Institute; The National Emergency Network Association (NENA); The Suburban Law Enforcement Academy; Federal Emergency Management Agency (FEMA); and The North-eastern Illinois Public Safety Academy.

## News & Programs

The Deerfield Communications Center staff works tirelessly to meet the agency mission. Their commitment to developing and implementing innovative programs and creating partnerships with local agencies and citizens result in effective public safety solutions and a unique relationship with the community.

This past October marked our second anniversary dispatching for the Riverwoods Police Department; this initiative has been quite successful and fruitful for all involved. The fact that Riverwoods shares our radio band has proven helpful on a number of occasions where critical information was shared expeditiously, resulting in arrests, officer assistance, and a safer community overall.

Our Telecommunicators continue to play a lead role in our social media initiative. They provide current updates on traffic, weather, crime prevention, public safety, community service, and related life safety issues. Our audience continues to grow as we strive

to develop and implement new and innovative ways to connect with the community. Find us on Facebook at [facebook.com/DeerfieldPD](https://facebook.com/DeerfieldPD) and on Twitter at [@DeerfieldILPD](https://twitter.com/DeerfieldILPD).

In the upcoming year, we will be transitioning to a new website and mass notification system that complement one another; they will facilitate making both emergency and non-emergency notifications expeditiously. We will also be using this platform to aid citizens in registering for our Premise Alert Program so that our emergency responders are equipped with the pertinent information they need for our special needs population.

## Dispatch Center and Equipment



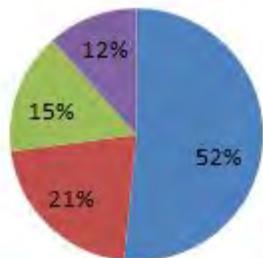
The center has four independent IP-based answering points that serve the emergency and non-emergency communication needs of the Villages of Deerfield, Bannockburn, and Riverwoods. Each position is equipped with TDD services for the deaf, technology to activate the emergency sirens on demand, audio and video surveillance for the police department as well as video for several off site locations. The Communications Center is also linked to Lake County's PASSAGE system which provides us with real time views of many critical intersections.

# COMMUNICATIONS

Plans for the upcoming year include upgrading the New World System (NWS) computer aided dispatch, records management, and mobile system. The upgrade will complement the Zetron phone and radio system in terms of its preparedness for Next Generation 9-1-1 capabilities as well as interoperability and information sharing with local agencies. We will also be joining the Lake County Fusion project, which will provide us with a data sharing platform that will link us with public safety systems across Lake County.

## Calls Received

- Deerfield Police Calls for Service
- Deerfield Police Administrative Calls
- Bannockburn Police Calls
- Riverwoods Police Calls



In 2015, the Deerfield Police received 22,756 calls for service, while the Dispatch Center managed an additional 9,414 for Deerfield Police administrative calls, 6,852 for Bannockburn Police, and 5,098 for Riverwoods Police; for a total of 34,120 calls received.

## Community Service

Communications staff play an integral role in department fundraising. This year they supported: Special Olympics Illinois, the Unified Relay, Six Flags Roller Coaster Challenge, the West Deerfield Township, Advocate Lutheran General Hospital, Orphan's of the Storm, Wounded Warriors, North Chicago Community Partners, the Optimist Club of Deerfield, the Toys

for Tots program, Operation North Pole, St. Jude's Research Hospital, and several local Veteran's programs.

Our Communications staff manages the Department's car safety seat instruction and installation program. In 2015 our technicians attended ongoing training; developed and facilitated a local Child Safety Seat event; manned a booth and performed checks at the Chicago Auto Show and the Vernon Hills Law Enforcement Expo; and assisted local agencies with car seat checkpoints.



Communications personnel continue to teach the basics of 9-1-1 to preschool children through a curriculum developed by Weekly Reader. Our goal is to arm students with tools that ensure emergency response arrives to the correct location in a timely manner.



# TRAINING

The Deerfield Police Department supports a strong training program with current and relevant topics that enhance the abilities and professional development of personnel. We accomplish this while ensuring we are in compliance with all mandated State, Federal, CALEA, and Department required training.

## Training Highlights

Managing an Investigative Unit  
Verbal Judo  
40 Hour FTO Training  
Critical Infrastructure Awareness  
ICS 300  
ICS 400  
Advanced Critical Infrastructure Protection  
Supervision of Police Personnel (80 hour)  
Patrol Rifle Instructor  
Telecommunicator as an Investigator  
The Will to Survive: Aftermath Trauma  
Evidence Property Management  
Basic Evidence Technician (40 hour)  
Annual Fraud Seminar  
Evidence Technician Refresher Training  
Jurisdictional Threat Identification  
Police Cyclist Class  
Rifle Training  
Managing the Training Function  
Front Line Leadership  
Trouble Shooting Search and Seizure  
ASP Instructor  
Law Enforcement SUV Driving  
Facebook Training  
Social Media Investigations  
Police Applicant Background Investigations  
Defensive Tactics  
Less-Lethal Shotgun Training  
Less Lethal Executive Forum  
Asset Forfeiture Seminar  
Solo Active Shooter Response  
Rescue Task Force Training  
Use of Force for Supervisors

Tactical Trauma and Shock Management  
Railroad Safety  
Lock Up Procedures for Female Personnel  
Criminal Related Interviewing  
EVOC Train-the-Trainer  
Breath Analysis Operator Certifications  
Less Lethal Shotgun Instructor  
Legal Aspects for Police Management  
Police Executive Role in the 21st Century  
Crisis Intervention Team Training  
AED/CPR  
NARCAN/First Aid  
Youth Mental Health First Aid  
Crime Scene Awareness (non-ET)  
Monthly Legal/Law Update

**Firearms** — All Officers went through annual firearm training conducted by Range Officers which included handguns and rifles. The use of force policy is also reviewed at firearms training.

**Evidence Technicians** — All Evidence Technicians go through annual refresher training to further enhance their skills. In addition, all Officers who are not currently certified as evidence technicians went through in-service training on crime scene response and proper scene etiquette.

The Department had 5 Officers go through the 40-Hour Basic ET class this year. In total, the agency has 31 Officers or Supervisors who are state certified Evidence Technicians.



# TRAINING

**Basic Academy** — After appointment to the position of Police Officer, Trevor Salato and Michael Draniczarek attended the 12-week Basic Police Academy at the College of DuPage Suburban Law Enforcement Academy (SLEA) in 2015. Upon graduating from SLEA, new recruits enter the Field Training Program.

Michael Draniczarek is pictured below with his graduating class on September 25, 2015.



**Rapid Deployment Training** — This is an in-house training the involving officer response to an active shooter incident. This training is not only for an incident in school but can be applied to incidents at corporate or office buildings as well.

During 2015, agency personnel went through extensive training in Rescue Task Force concepts. The idea of Rescue Task Force takes Rapid Deployment training to the next level which involves location entry with the Fire Department to extract and treat victims. Department members attended multiple trainings on this from the basic introduction to command and control, and culminated in November with participation in a multi-agency full scale exercise.

## Breakdown of Training Hours

Training of Sworn Personnel.....	1851
Training for New Sworn Personnel.....	1760
Training of Non-Sworn Personnel.....	158
Training Hours of New Dispatch Personnel.....	800
In-house and Firearms Training.....	942
Computer Training.....	936
Roll Call and Misc. Training.....	265
<b>Total number of Training Hours .....</b>	<b>7131</b>

## Field Training Program

Field Training Officers (FTOs) serve an important role in the development of new officers. FTOs train new Police Officers in areas of internal policy and procedures, police operations, and community awareness. At the conclusion of the second phase of the program, the probationary Officer is ready to patrol on his or her own in a safe, skillful and professional manner.

During the first two phases of the Field Training Program a new recruit will work along side with three different FTOs. The Deerfield Police Department currently has five FTOs; Geoffrey Ruther, Rick Bernas, Steve Pettorelli, Anthony Kropp, and Bryan Foster. The FTO program consists of three phases. The first phase is an orientation period of five days. The second phase is actual field training in all aspects of patrol operations and lasts 75 days. The third phase of is the remaining balance of the probationary period (two years from date of hire). During this last phase the Officer is working without the daily oversight of an FTO, however he or she continues to receive guidance from other officers and monthly evaluations from the shift supervisor.

In 2015 two new Officers entered the FTO program and one Officer completed phase three.

# PERSONNEL

## Retirement

**Commander Walt Trillhaase** retired from the Deerfield Police Department on November 6, 2015. Walt was hired in 1989 with 4 years prior police experience. Throughout his career Walt held specialty positions such as traffic officer, field training officer, DARE officer and then in 2000 he was promoted to Sergeant. As a Sergeant Walt was assigned to Patrol, Investigations, and Administration. Walt was promoted to Commander in 2005 and was assigned to Accreditation where he was instrumental in the agency achieving our second accreditation award. As a Commander Walt also led the Investigations Division and his last assignment was in Patrol.



## Promotion

**Greg Hury** was promoted to Commander to fill the vacancy left by Walt Trillhaase. Greg began his employment with the Deerfield Police Department on June 17, 2001. During his time as a Patrol Officer Greg served in numerous positions including; Evidence Technician, Field Training Officer, Bike Officer, and he represented the Department on the Major Crash Assistance Team. Greg was promoted to Sergeant in February 2012 where he served in Patrol. As a Sergeant, Greg also served as Chairman of the Strategic Plan Committee and was instrumental in the

development of the 2014-2018 Strategic Plan. In January 2015 Greg was assigned to the Administration Division as an Administrative Sergeant.



## New Employees

**Trevor Salato** was hired on January 5, 2015 as a Probationary Police Officer and attended the 12-week basic academy at the Suburban Law Enforcement Academy. Trevor has a Bachelor's Degree in Criminal Justice from Northern Michigan University, an Associate's Degree in Computer Forensics from the College of Lake County, and a Master's Degree in Emergency management from Arkansas Technical University. Prior to employment with Deerfield Trevor worked as a Principal Probation Officer with Lake County Adult Probation.



# PERSONNEL

**Michael Draniczarek** was sworn in on July 2, 2015 as a Probationary Police Officer and attend the 12-week basic academy at the Suburban Law Enforcement Academy. Michael was born in Chicago and attended Illinois State University where he graduated with a Bachelor's Degree in Mathematics. Prior to employment with Deerfield Michael worked for the Illinois State's Treasurer's Office as an Unclaimed Property Examiner.

and are prepared to complete upper-division university course work. It is a 10-week program that provides instruction in topics such as: leadership, human resources, planning, policy development, and budgeting. Each student is academically challenged through written exams, projects, presentations, and a staff study.

## Employment Anniversaries

The Deerfield Police Department is honored to recognize the following employees who celebrated continuous employment anniversaries in 2015:

### *25 Years of Service*

Thomas Keane



### *20 Years of Service*

Brian Riley

### *15 Years of Service*

Steve Petteorelli

Brian Lazaretti

### *10 Years of Service*

Wesley Carner

Jessica Koschnitzky

### *5 Years of Service*

Oliver Cachola

Elaine Janowick

David Hardt

Bradley Schroeder

Brad Tokarz



**Justin Gonzalez** was hired on November 17, 2015 as a Telecommunicator. Justin was born in Chicago, where he currently resides with his family. Prior to his employment with Deerfield, Justin was a Community Service Officer with the City of Elmhurst for seven years as well as a part-time Auxiliary Officer for the Village of Schaumburg for three years.

## School of Police Staff and Command

In 2015 **Commander Bill Annen** and **Sergeant Chris Fry** graduated from the School of Police Staff and Command at Northwestern University Center for Public Safety. The School of Police Staff and Command is a university-based program intended for middle and upper-level management personnel who have at least two years of supervisory experience



# AWARDS

## Honorable Mentions

**Rick Bernas**

Teamwork and Outstanding Investigation  
Quick Response, Professionalism, and Teamwork  
Outstanding Investigation  
Life-Saving Actions  
Life-Saving Actions  
Outstanding Investigation

**Quentin Davie**

Life-Saving Actions

**Mary Anne Glowacz**

Quick Response, Professionalism, and Teamwork

**Greg Hury**

Life-Saving Actions

**Tom Keane**

Life-Saving Actions

**Kasey Kuhlert**

Life-Saving Actions

**Andy Kupsak**

Teamwork and Outstanding Investigation

**Marci Landy**

Teamwork and Outstanding Investigation

**Juan Mazariegos**

Life-Saving Actions  
Outstanding Investigation

**Steve Pettoelli**

Outstanding Investigation

**Irene Quill**

Quick Response, Professionalism, and Teamwork

**Brad Schroeder**

Quick Response, Professionalism, and Teamwork  
Outstanding Investigation  
Outstanding Investigation

**Barry Schwartz**

Life-Saving Actions

**Sherry Wood**

Quick Response, Professionalism, and Teamwork

## Naloxone Administration

In 2014 the Lake County Opioid Initiative established a program to provide and train first responders throughout Lake County in the use of Naloxone, a synthetic serum opioid (heroin) antidote that blocks opiate receptors in the brain.

Deerfield Officers were able to aid an overdose victim with the use of Naloxone on December 25, 2014— marking the first time the antidote was successfully used by police in Lake County.

On January 22, 2015 Sergeant Juan Mazariegos, Officer Barry Schwartz, Officer Kasey Kuhlert, and Officer Quentin Davie (pictured below with Chief Sliozis) were honored by the Lake County State's Attorney's Office for that event.

On February 2, 2015 the same officers attended a meeting of the Deerfield Mayor and Board of Trustees to accept an Honorable Mention for Life-Saving Actions.



# AWARDS

## Clarence Pederson Award

The Deerfield Lions Club awards the Clarence Pederson Award every two years to a member of the Deerfield Police Department who has performed an outstanding act, developed a valuable program, or accomplished any noteworthy achievement which resulted in improved operations, performance, or in any way enhanced the image of the department.



Administrative Assistant Valerie Moll was voted by the Department as the recipient of the Clarence Pederson Award for accomplishments in 2014. Val has proven herself to be a great asset to the agency through her willingness to help in several capacities and often times

operating behind the scenes to keep operations running smoothly and efficiently. Val worked closely with a uniform vendor to develop an ordering site specially for our Department. Val attended a 3-day social media training in 2014 and worked to enhance the image of the Department through our social media presence. Val is a member of the Strategic Plan Committee and helped plan the All Hands on Deck meeting and organized the first Department photo in over 20 years.

Effective January 1, 2016 Val Moll's position of Administrative Assistant has been reclassified to Police Management Analyst as the duties and expectations of the position have changed over the years. Val was hired as the Administrative Assistant on July 6, 2005.

## Donald E. Gehrig Award

Donald E. Gehrig served on the Deerfield Board of Police Commissioners until January 1, 1972. His interest and concern for this Department were well known to all who worked with him. To honor him the Board of Police Commissioners annually recognizes an employee for outstanding service.

In 2015 the Board of Commissioners selected Sergeant Oliver Cachola as the recipients of the Donald E. Gehrig award. Sergeant Cachola, as a combat veteran who served in Operation Iraqi Freedom, was instrumental in bringing the communities of Deerfield, Bannockburn, and Highland Park together in an effort to collect coats and raise awareness for homeless and at risk veterans in Lake County. The program, entitled "Operation Stand Down" was run in conjunction with Deerfield High School and resulted in the collection of hundreds of coats and clothing articles that were then distributed to veterans throughout Lake County. Sergeant Cachola has also been an active participant in numerous other Department charitable events including the Special Olympics Polar Plunge, Special Olympics Plane Pull, Special Olympics Torch Run and Breathe Deep North Shore "Lungevity" event. Sergeant Cachola also initiated the "Project Child Safe" program offering gun locks for gun owners to safely store firearms in their homes.





# INDEX CRIMES

## Index Crimes

The Illinois Uniform Crime Reporting (I-UCR) Program requires agencies to report the occurrence of selected offenses within the eight Index Crime categories identified below. The I-UCR Program’s Crime Index is the same as the FBI National Program’s and is intended to provide some indication of how much serious crime has occurred in a given jurisdiction. There is significance to the order in which the crime categories are listed, with criminal homicide ranked the highest in the hierarchy and arson ranked the lowest. Index Crime categories reported include:

1. Criminal Homicide
2. Forcible Rape
3. Robbery
4. Aggravated Battery/Aggravated Assault
5. Burglary
6. Theft
7. Motor Vehicle Theft
8. Arson

Four of the crimes included in the Crime Index are considered “Violent Crimes”: **Homicide** (including first and second degree murder and drug induced homicide, does not include attempts); **Forcible Rape** (includes criminal sexual assault, aggravated criminal sexual assault, predatory criminal sexual assault, and attempts); **Robbery** (includes armed robbery, robbery, vehicular hijacking, aggravated vehicular hijacking, aggravated robbery, and attempts); and **Aggravated Battery/Aggravated Assault** (including aggravated battery, heinous battery, aggravated battery of a child, aggravated domestic battery, aggravated batter of a senior citizen, ritual mutilation, aggravated assault, and attempts).

Also included in index crimes are the four categories considered “Property Crimes”: **Burglary** (including commercial burglaries, residential burglaries, home invasion, and attempts); **Theft** (includes all thefts and attempts except for motor vehicle theft); **Motor Vehicle Theft** (including attempts); and **Arson** (including arson, aggravated arson, and criminal damage to property where property damaged by means of fire or explosive, and attempts).

In 2015 Deerfield’s Crime Index decreased to 134 from 137 in 2014. The Village of Deerfield continues to be one of the safest communities in Illinois according to data published in the most recent Illinois State Police Annual Uniform Crime Report (2014 data). In 2014 there were a total of 308,258 Index Crime Offenses in the state of Illinois.

## Crime Index Summary

Category	2014	2015
Criminal Homicide	0	0
Forcible Rape	0	2
Robbery	1	2
Aggravated Battery/Aggravated Assault	6	6
Burglary	21	22
Theft	105	99
Motor Vehicle Theft	3	3
Arson	1	0
<b>TOTAL</b>	<b>137</b>	<b>134</b>

# 2015 STATISTICS

Service Call	Total
Premise Exam	2551
Ambulance Call	1090
Burglar Alarm	1090
Assist Other Agency	630
Other Complaints	596
Animal Problems	406
Motorist Assist	383
Fingerprinting	353
Parking Complaint	350
Suspicious Auto	341
Traffic Complaint	340
9-1-1 Hang Up Calls	329
Public Service	323
Vehicle Lock Out	317
Fire Alarm	236
Fire Call	228
Construction Complaint	228
Well Being Check	227
Field Contacts	218
Other Investigations	200
Suspicious Person	138
Traffic Investigations	112
Hold Up Alarm	107
Found Property	105
Suspended/Revoked Driver's License	95
Noise Complaint	91
Domestic Trouble	81
Identity Theft	66
Lost/Mislaid Property	62
Possession of Cannabis	51
Solicitor Complaint	50
No Valid Driver's License	49
Insurance Report	48
Child Seat Inspection	46
No Insurance	44
Possession of Drug Paraphernalia	38
Retail Theft	32
DUI	26
Theft Over \$300.00	24
Criminal Damage to Property	24
Credit Card Fraud	21
Theft Under \$300.00	20

Service Call	Total
Burglary from Motor Vehicle	19
Disorderly Conduct	19
Simple Battery	15
Burglary-Residential	15
Missing Person	15
Sex Offender Registration	13
Warrant Service	13
Domestic Battery	12
Nuisance Phone Calls	11
Curfew	9
Suspended Registration	9
Deceptive Practice	8
Malicious Mischief	8
Burglary-Commercial	7
Forgery	7
Obstructing Justice	7
Open Transportation-Alcohol	6
Revoked Registration	6
Illegal Consumption-Alcohol	5
Criminal Trespass to Land	4
Possession of Controlled Substance	4
Aggravated Assault	3
Motor Vehicle Theft	3
Criminal Trespass to Residence	3
Criminal Sexual Assault	2
Aggravated Battery	2
Simple Assault	2
Theft from Motor Vehicle	2
Failure to Pay	2
Armed Robbery	1
Robbery	1
Theft of Motor Vehicle Parts	1
Public Indecency	1
Telephone Threats	1
Home Invasion	0
Pick Pocketing	0
Theft from Coin Operated Machine	0
Arson	0
Criminal Trespass to Vehicle	0
Contributing to Del. Minor	0
Possession Alcohol-Minor	0
Drag Racing	0

February 16, 2016

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order by Mayor Harriet Rosenthal in the Council Chambers of the Village Hall on February 16, 2016, at 7:30 p.m. The clerk called the roll and announced that the following were:

Present: Harriet Rosenthal, Mayor  
Alan Farkas  
Thomas Jester  
Robert Nadler  
William Seiden  
Dan Shapiro  
Barbara Struthers

and that a quorum was present and in attendance. Also present were Kent Street, Village Manager and Village Attorney Peter Coblentz.

PLEDGE OF ALLEGIANCE

Mayor Rosenthal lead those in attendance in reciting the Pledge of Allegiance.

MINUTES OF PREVIOUS MEETING

Trustee Farkas moved to approve the minutes from the February 1, 2016, Board of Trustees meeting. Trustee Seiden seconded the motion. The motion passed unanimously on a voice vote.

BILLS AND PAYROLL

Trustee Struthers moved to approve the Bills and Payroll. Trustee Farkas seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

PUBLIC COMMENT

There were no Public Comments on non-agenda items.

REPORTS

REPORT AND RECOMMENDATION OF STAFF RE: AMENDING CHAPTER 3 OF THE MUNICIPAL CODE TO CREATE A CLASS N LIQUOR LICENSE CLASSIFICATION AND AUTHORIZE ISSUANCE OF ONE CLASS N LICENSE FOR VENUE ONE LLC

Management Analyst David Fitzgerald reported Venue One was approved in 2014. At that time, they indicated they would like to serve liquor at their facility. Mr. Fitzgerald noted they passed the background check by the police department. Sean Cannon from Venue One stated the facility is a private event space, similar to a banquet facility. He noted alcohol would only be served with food, as part of a package.

Trustee Nadler moved to accept the report and recommendation of staff. Trustee Farkas seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

REPORT AND RECOMMENDATION  
OF STAFF RE: LINDEN AVENUE  
TRAFFIC STUDY

Assistant Village Manager Andrew Lichterman reported several residents from Linden Avenue appeared at the last meeting. The Village Board asked staff to develop a plan to address their concerns regarding traffic volume. Mr. Lichterman noted staff's recommendation is consistent with the Gewalt Hamilton report. Staff plans to perform an educational campaign with mailed brochures, e-mail blasts and coordinated updates on the Village website. They also recommend enforcement. Lastly, they recommend engineering improvements, including installing more warning signage illuminated with amber lights. Mr. Lichterman indicated staff does not recommend sidewalks at this time. Trustee Nadler suggested distributing the brochure to neighboring communities, through their Village managers.

Deputy Chief Keene met with Linden Avenue residents about the recommendation. Trustee Struthers requested school bus safety be added to the educational information.

Trustee Nadler moved to accept the report and recommendation of staff. Trustee Struthers seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

REPORT AND RECOMMENDATION  
OF THE PLAN COMMISSION RE:  
REQUEST FOR AN AMENDMENT TO  
THE DEERFIELD COMPREHENSIVE  
PLAN TO ADOPT A MASTER PLAN  
FOR THE NORTHWEST  
QUADRANT OF THE VILLAGE  
CENTER

Mr. Street reported that in 2013, the Trustees appointed the Northwest Quadrant Unified Task Force. The Task Force consisted of all of the major stakeholders in the northwest quadrant as well as representatives from the Board of Trustees and several Village Commissions. The Task Force recommendation went before the Plan Commission, who recommended an amendment to the Comprehensive Plan with the understanding there are concerns about the traffic movement and parking, which would be stipulated in a future plan.

Mr. Coblenz stated that a Comprehensive Plan establishes recommended guidelines for the future development or redevelopment of an area. It is a guideline used by a Plan Commission. A Comprehensive Plan is not an implementing device and requires further action by the Village Board.

Jodi Mariano, principal with Teska Associates, and Dan Brinkman, senior traffic engineer with Gewalt Hamilton, were consultants to the Task Force. Ms. Mariano discussed the proposed master plan, including the interconnected parking lots and a proposed promenade. They looked at plans to maintain drop off functions on both the east and west sides of the Jewett Park Community Center, with the intention of moving toward only continuing drop off on the west side. They would incorporate curbs, landscape bump-outs and bollards to assist in slowing traffic and making pedestrian traffic safer.

Mr. Brinkman discussed the traffic circulation. Trustee Farkas asked if additional foot bridges were considered. Ms. Mariano noted that they want to be respectful of the skate park, as the boardwalk is the same elevation.

Pastor Suzan Hawkinson, First Presbyterian Church, presented a report regarding safety and cooperation. She noted the Plan Commission report summarized their concerns regarding traffic movement and parking; however, their concerns are far greater regarding safety. At the core of the Northwest Quadrant is a small strip of land providing passage for personal, business, official vehicles, preschoolers and their parents, churchgoers, library users, retail customers, patrons of the Park District and the Village Hall. She noted neither plan allows drop off for the church programs. Currently, they use drop offs on both sides of their building. Pastor Hawkinson stated they are in favor of many aspects of the plan, but the plan was designed with no dedicated roadway. The plans have an unsafe core, as a portion of the property is sometimes used for church activity. The design currently has vehicles pulling in and out of two-way traffic.

Pastor Hawkinson proposes safety first in the northwest quadrant. The Plan Commission passed a plan that was “not conceptually preferred.” She questioned how the recommendation came before the Board. Pastor Hawkinson recommends creating a better alternative that included continuing conversations with the stake holders that honors valid concerns and property owner rights, considers cost analysis and keeps safety as a priority. She would like to continue the conversation with the northwest quadrant stakeholders and Village staff on Monday, February 22, 2016, at noon.

Mary Boote questioned using tax dollars to create a plan that is not in the best interest of the Village or stakeholders. She does not believe the Village should pass a plan that goes against the stakeholders’ desires. Ms. Boote does not believe the Village should push for a plan that does not work.

Judy Rundell, director of Christian Beginnings Preschool, stated the preschool will be impacted by the development of the northwest quadrant. She implored the Village to find a way to make the northwest quadrant work in a safe manner for the residents.

Thom Cunningham, Director of Faith Formation and Mission at the Deerfield Presbyterian Church, stated they have numerous events that take place in the parking lot. He questioned where those activities will be placed if the proposed plan is passed. Mr. Cunningham noted there are numerous other community programs that use the church facility. He noted the PADS program also takes place at the church and questioned what would happen to these programs if

the proposed plan is passed. Mr. Cunningham believes the Village and stakeholders need to work together to create a plan that is appropriate for all.

Marie Kirby, 920 Kenton Road, believes it is imprudent to push through plans without achieving support of all the key stakeholders.

Steve Fialkowski is an elder of the Church. He does not believe the Plan Commission understood the Church's concerns. He thinks the complex was designed with the idea to make it difficult to navigate. Looking at the plan, there is no quick or easy access for emergency vehicles to get to the side of the building. Mr. Fialkowski believes that needs to be corrected. The church is not objecting to an improvement in the area, but disapproves to the execution of the idea in plans D and D1. They would like to work with the Village on a safer and more palatable solution.

Ben White, elder of the Church, stated they are more than happy to work with the Village. He indicated there is a north-south extension of Jewett Park Drive that is part of the church property. They are concerned that a sketch he created is a document included in the submittal. The plans were created to begin a conversation, and should not be recognized as official church drawings.

Britt Olander, elder of the Church, emphasized the Plan Commission report states the plans are not preferred for the southwest portion of the quadrant.

Joy Fiorini thought the Plan Commission meeting was unusual because the members of the Plan Commission were struggling. She thinks it was difficult to make a "normal" motion because the proposed plan is unfinished. Property lines and costs were ignored. Ms. Fiorini believes the Village should look at the property lines. The stakeholders are willing to work with the Village. She believes it would be difficult to pass an amendment with pictures. She would rather use words to define what may take shape over the next few years.

Jan Caron, Deerfield Park District Board Member, stated the Task Force members were never made aware of a budget. They were never in agreement or disagreement. Prior to their final meeting, they were not aware it was the final meeting and did not vote on the proposed plan. The Park District is strongly in favor of a plan, the Park District has concerns about some aspects of the plan and cannot support the plan as it is proposed. They are most concerned about safety. The Park District has held several meetings with other stakeholders working together. This plan does not have the support of the major stakeholders.

Jack Miller questioned why the plan justifies the taking of private property. He does not see beautification as a critical need. Mr. Miller does not believe Deerfield is an urban community and the residents do not use walkways.

Mary McIntyre, 1750 Overland Trail, noted the Park District has camps in the summer and the area is swarming with children. She noted there are a number of birthday parties on weekends with children crossing in the parking lot. She does not believe the parking lot should be made wider, because it would be a safety issue.

Donna Osborn, 1010 Springfield, lives near the park playground. Her children use the park nearly every day. They cross Hazel to get to the park. She expressed concern because a portion of Park Avenue would be closed and questioned where the bus traffic would go. Ms. Osborne questioned how emergency vehicles will get to the east side of the tracks. She asked the Trustees to send the proposed plan back to the Task Force.

Trustee Farkas asked what the practical difference is between accepting the report and just keeping this as a historical document without adoption. Mr. Coblenz stated if the amendment is not adopted, it would not have the planning effect. The Village could meet with stakeholders.

Trustee Seiden noted the Village has a Comprehensive Plan without D and D-1. Since 1999, there were four iterations of the Comprehensive Plan. There have been several consultants and residents on task forces giving their best.

Trustee Nadler indicated the Comprehensive Plan would like this area to be a center focus for the Village. The Village has focused energy for the past three years on this area. Mayor Rosenthal noted this area is considered a sub-area to meet the needs of the stakeholders.

Mayor Rosenthal noted there have been comments made about taking of property. She clarified there are no plans or interest by the Village to take any property. If a stakeholder is looking to redevelop their property they will go through the Village's land-use process, just like everyone else.

Pastor Hawkinson was reassured that the taking of property is not the Village's interest. She noted that the detailed plans, if added to the Comprehensive Plan, would serve as a guideline. Mr. Coblenz noted the Comprehensive Plan provides guidance to the Plan Commission. It is not mandatory those elements end up in a final plan.

Trustee Shapiro noted a Comprehensive Plan is a guide that has no force of law. It is a guide for future planning principals. Many Comprehensive Plans have detailed plans to them. Pastor Hawkinson noted the detail removes a dedicated roadway. Mayor Rosenthal noted that prior to the downtown redevelopment, the Comprehensive Plan looked a lot different than what was developed.

Mayor Rosenthal suggested the Trustees look to next steps including the Village staff and stakeholders to come together and see if they can agree to some changes.

Trustee Nadler believes the plan is similar to what was reviewed in 2013. There has been no progress forming a consensus and he does not believe this should be appearing before the Board at this time. Trustee Nadler believes more events in the area would build community. He would not want to see the Village wasting time and resources on a plan he does not think will be approved.

Trustee Seiden believes a road going through the parking lot would calm traffic. He understands the Comprehensive Plan can be changed, but if there is a plan with drawings, future Plan Commissions will look at it. Trustee Seiden does not believe there will be a major change in this area.

Trustee Farkas does not believe it will change. He questioned whether there is a need to drive compromise. There is no motivation for the stakeholders to negotiate or compromise with each other at this point in time. Once a proposal comes forward that affects the quadrant, the Village will look at the design.

Mayor Rosenthal believes the Village needs a blueprint.

Trustee Struthers believes there are some pieces of the proposal that are positive and that are agreeable to all stakeholders.

Mayor Rosenthal deferred further action. She directed Village staff to work with the major stakeholders and bring a report back to the Board in the next few months.

SIDEWALK SNOW CLEARING PROGRAM REVIEW Trustee Farkas stated that at the last Board of Trustees meeting, staff outlined a plan that would adopt a new policy that continues sidewalk snow clearing in areas that do not conform with the policy by grandfathering them. Trustee Farkas' intent was to strictly enforce the policy and eliminate grandfathered locations. The Village should adhere to the policy and only clear snow for areas that fit within the new guidelines.

Trustee Farkas moved to accept the policy and eliminate grandfathered locations. Trustee Struthers noted that would save the Village \$1,400 per year. Trustee Farkas noted this would allow for consistency. Trustee Seiden seconded the motion. Mayor Rosenthal confirmed that if approve, the new policy would go into effect for the next snow season. Trustee Jester noted virtually all of the sidewalks being plowed are sidewalks rather than carriage walks and encouraged staff to use judgement. Trustee Farkas is open to having further discussion. He noted the vast majority of residents are responsible for clearing their own sidewalks. If we do something special, there should be a reason. The motion passed by the following vote:

AYES: Farkas, Jester, Seiden, Shapiro (4)

NAYS: Nadler, Struthers (2)

#### CONSENT AGENDA

ORDINANCE AUTHORIZING AN AMENDMENT TO A SPECIAL USE FOR BRIARWOOD COUNTRY CLUB TO PERMIT CHANGES TO THE An Ordinance amending a Special Use for Briarwood Country Club to permit changes to the previously approved paddle tennis facility. First Reading.

PREVIOUSLY APPROVED PADDLE  
TENNIS FACILITY – 1R

ORDINANCE AUTHORIZING  
APPROVAL OF A FINAL PLAT OF  
SUBDIVISION FOR 225 AND 243  
WILMOT ROAD – 1R

An Ordinance authorizing approval of a final plat of subdivision for 223 and 243 Wilmot Road. First Reading. Trustee Struthers noted part of the provisions in the documentation prohibit signs in front of people's property. She suggested they

review the wording to ensure it is not inhibiting freedom of speech.

Mayor Rosenthal noted these would stand as First Readings.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

AUTHORIZATION TO ADD WORK  
UNDER THE CENTRAL AVENUE  
REHABILITATION CONTRACT

Bob Phillips, Deputy Director of Public Works and Engineering, reported the Board awarded the Central Avenue Rehabilitation Contract to A-Lamp Concrete Contractors. The Board requested they

add a sidewalk along the north side of Central Avenue. A-Lamp followed up on the request, met with residents and installed the sidewalk at an additional cost of \$74,741. This would close out the original contract.

Trustee Seiden moved to authorize the additional work under the Central Avenue Rehabilitation Contract. Trustee Farkas seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

AUTHORIZATION TO PURCHASE  
WATER METERS FROM MIDWEST  
METER, INC.

Mr. Phillips stated some of the large, commercial meters are due for replacement. This expense was included in this year's budget.

Staff is recommending the purchase of several meters that would cost \$32,000. The budgeted amount is \$40,000. Mr. Phillips noted there is only one local vendor for Badger meters.

Trustee Nadler moved to authorize the purchase of water meters from Midwest Meter, Inc. in an amount not to exceed \$32,000. Trustee Farkas seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

DISCUSSION

NEXT MEETING

Mayor Rosenthal noted the next meeting will be in three weeks.

ADJOURNMENT

There being no further business or discussion, Trustee Farkas made a motion to adjourn the meeting. Trustee Shapiro seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:55 p.m.

APPROVED:

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Mayor

ATTEST:

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Village Clerk

**TREASURER'S REPORT**  
**January 31, 2016**

**HIGHLIGHT REPORT**  
January 31, 2016

**SALES TAX (non home-rule)\***

SALES MONTH	RECEIPT MONTH	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	% CHANGE PRIOR YR. PERIOD	TOTAL 12 MONTHS RUNNING	% CHANGE ANNUAL TOTALS
						3,799,900	
<b>October</b>	<b>January</b>	<b>331,326</b>	<b>371,192</b>	<b>278,067</b>	-25.1%	3,802,683	0.1%
November	February	268,123	270,906		1.0%	3,863,801	1.6%
December	March	290,046	351,164		21.1%	3,890,670	0.7%
January	April	255,689	282,558		10.5%	3,869,852	-0.5%
February	May	238,998	218,180		-8.7%	3,848,695	-0.5%
March	June	304,788	283,631		-6.9%	3,851,200	0.1%
April	July	298,666	301,171		0.8%	3,836,803	-0.4%
May	August	311,357	296,960		-4.6%	3,877,603	1.1%
June	September	335,985	376,785		12.1%	3,822,491	-1.4%
July	October	348,688	293,576		-15.8%	3,720,354	-2.7%
August	November	431,169	329,032		-23.7%	3,692,259	-0.8%
<b>September</b>	<b>December</b>	<b>345,199</b>	<b>317,104</b>		<b>-8.1%</b>	<b>3,599,134</b>	<b>-2.5%</b>
<b>TOTAL</b>		<b>3,760,034</b>	<b>3,692,259</b>	<b>278,067</b>			<b>-5.3%</b>
YTD Subtotal		<u>331,326</u>	<u>371,192</u>	<u>278,067</u>			

**MAJOR REVENUE SOURCES**

Revenue Items	January	Fiscal YTD	Projected YTD	Variance	FY Budget	Current FY Projection
Sales Tax (non-HR)	377,875	377,875	416,667	(38,792)	5,000,000	5,000,000
Home Rule Sales Tax	306,677	306,677	345,833	(39,156)	4,150,000	4,150,000
Water Sales	245,383	245,383	353,333	(107,950)	4,240,000	4,240,000
Interest*	4,082	4,082	15,417	(11,335)	185,000	185,000
Sewer Use Charge	171,835	171,835	239,167	(67,332)	2,870,000	2,870,000
Hotel Tax	119,399	119,399	158,333	(38,934)	1,900,000	1,900,000
Electric Utility Tax	107,513	107,513	104,167	3,346	1,250,000	1,250,000
State Income Tax	218,500	218,500	141,667	76,833	1,700,000	1,700,000
Building Permits	50,984	50,984	77,083	(26,099)	925,000	925,000

\*All budgeted funds (excluding police pension)

**OPERATING FUNDS (GENERAL, WATER, SEWER, GARAGE) SUMMARY**

Revenues	1,897,702	1,897,702	2,135,375	(237,673)	29,444,253	29,444,253
Expenditures	1,763,296	1,763,296	2,223,030	(459,734)	32,126,113	32,126,113

**REVENUES AND EXPENDITURES**

Sales tax net of rebate decreased from the prior year due largely to decreased economic incentive activity, use tax on titled items and an adjustment for taxes previously received in error. Water and Sewer revenues are consistent with the same period of prior year and reflect lower usage months. Hotel tax increased slightly from the same period of the previous two years. Electric Utility tax increased from the same period of last year. State Income tax includes two payments. E-911 revenue was not received during the month due to a delay related to the State transitioning payments to another department. The timing of salt purchases and tree trimming during skewed Street Department expenditures higher than the straight line projection. Overall operating expenditures are below projection due to timing of seasonal/once-a-year expenditures.

**CASH AND INVESTMENTS**

As of January 31, 2016, 100% of available cash was invested at an estimated average annualized interest rate of 0.49 compared to an average rate of 0.26% for the 90-day Treasury bill.

**CASH POSITION ANALYSIS**

January 31, 2016

**TOTAL CASH AND INVESTMENTS**

	<b>CURRENT MONTH</b>	<b>PRIOR MONTH</b>	<b>CHANGE</b>	<b>EXPLANATION</b>
<b>OPERATING FUNDS</b>				
GENERAL	18,032,144	17,812,614	219,530	
ENHANCED 911	1,127,686	1,142,163	(14,477)	
WATER	(1,246,179)	(1,260,976)	14,797	
SEWER	637,391	643,625	(6,234)	
REFUSE	462,159	520,213	(58,054)	
PARKING LOTS	271,126	273,837	(2,711)	
GARAGE	(6,355)	(1,912)	(4,443)	
VEH & EQUIP	4,924,529	4,862,808	61,721	
DEBT SERVICE	58,071	57,986	85	
<b>TOTAL ALL OPERATING</b>	<b>24,260,572</b>	<b>24,050,358</b>	<b>210,214</b>	
<b>CAPITAL FUNDS</b>				
INFRASTRUCT REPLACE.	4,964,122	4,989,361	(25,239)	
BOND PROCEEDS	696,778	696,658	120	
MOTOR FUEL TAX	596,344	555,129	41,215	
<b>TOTAL ALL CAPITAL</b>	<b>6,257,244</b>	<b>6,241,148</b>	<b>16,096</b>	
<b>TOTAL CAP. AND OPER.</b>	<b>30,517,816</b>	<b>30,291,506</b>	<b>226,310</b>	
<b>OTHER FUNDS</b>				
POLICE PENSION	38,986,750	40,383,436	(1,396,686)	Mkt value change
EAST SHORE RADIO	56,984	62,296	(5,312)	
2011 B SINKING FUND *	2,954,038	2,916,999	37,039	
IMET LIQUIDATING TRUST	651,616	651,616	0	

\* Restricted for payment of 2011B bonds in 2028

**Village of Deerfield**  
**Expenditure Report - January 31, 2016 - 8.33% of Year**

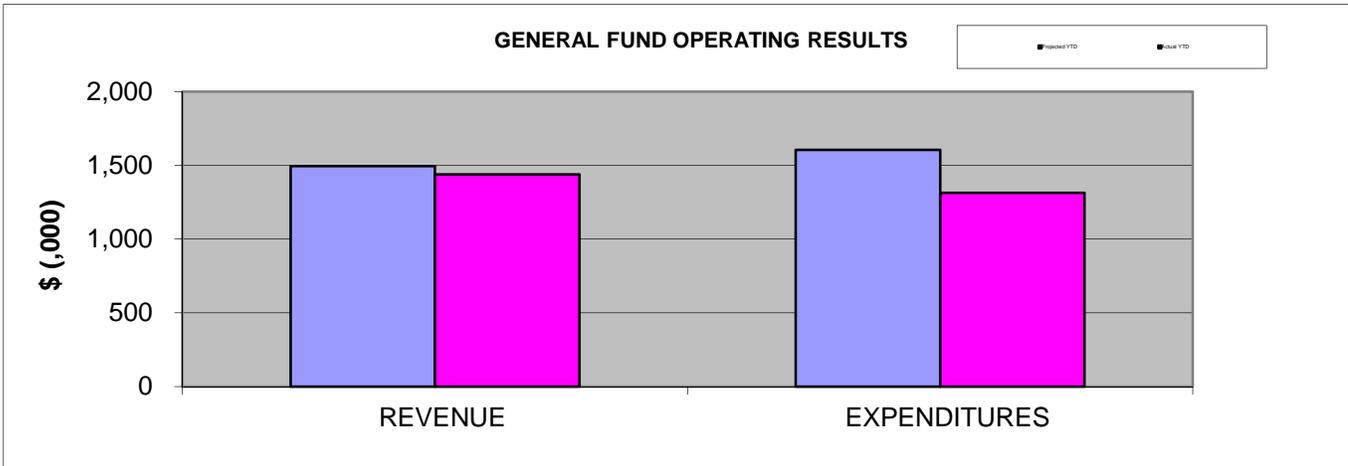
FUND/DEPARTMENT (function)	January Expenditures	Projected Y-T-D	Actual Y-T-D	Variance	Budget 2016	% of Budget	Prior Year %
<b>10 GENERAL FUND</b>							
Finance	282,039	346,492	282,039	64,453	8,607,652	3.3%	6.9%
Administration	86,483	140,847	86,483	54,364	1,690,166	5.1%	5.2%
Comm. Development	85,958	104,667	85,958	18,709	1,256,000	6.8%	6.6%
Engineering	30,458	54,886	30,458	24,428	658,630	4.6%	3.4%
Street	279,471	232,908	279,471	(46,563)	2,794,894	10.0%	8.2%
Police	548,863	724,742	548,863	175,879	9,696,904	5.7%	5.8%
<b>TOTAL GENERAL</b>	<b>1,313,272</b>	<b>1,604,541</b>	<b>1,313,272</b>	<b>291,269</b>	<b>24,704,246</b>	<b>5.3%</b>	<b>6.3%</b>
<b>54 SEWER</b>							
Administration	27,294	47,263	27,294	19,969	567,159	4.8%	5.4%
Cleaning & Maint.	21,485	25,208	21,485	3,723	302,500	7.1%	4.6%
Construction	26,400	31,100	26,400	4,700	373,200	7.1%	6.3%
Treatment Plant	87,685	137,432	87,685	49,747	1,649,186	5.3%	5.6%
<b>TOTAL SEWER</b>	<b>162,864</b>	<b>241,004</b>	<b>162,864</b>	<b>78,140</b>	<b>2,892,045</b>	<b>5.6%</b>	<b>5.5%</b>
<b>50 WATER</b>							
Administration	34,834	52,241	34,834	17,407	626,888	5.6%	5.1%
Main & Hydrant Maint.	45,000	49,392	45,000	4,392	592,700	7.6%	5.6%
Distribution	171,204	229,975	171,204	58,771	2,759,700	6.2%	7.1%
Meter Maintenance	7,023	11,825	7,023	4,802	141,900	4.9%	1.2%
<b>TOTAL WATER</b>	<b>258,061</b>	<b>343,432</b>	<b>258,061</b>	<b>85,371</b>	<b>4,121,188</b>	<b>6.3%</b>	<b>5.6%</b>
<b>70 GARAGE</b>	<b>29,100</b>	<b>34,053</b>	<b>29,100</b>	<b>4,953</b>	<b>408,634</b>	<b>7.1%</b>	<b>5.9%</b>
<b>TOTAL PUBLIC WORKS</b>	<b>729,496</b>	<b>851,397</b>	<b>729,496</b>	<b>121,901</b>	<b>10,216,761</b>	<b>7.1%</b>	<b>6.3%</b>
17 ENHANCED 9-1-1	19,106	38,157	19,106	19,051	457,887	4.2%	3.7%
58 REFUSE	106,840	123,183	106,840	16,343	1,478,198	7.2%	6.9%
60 PARKING LOT (village)	8,753	11,967	8,753	3,214	143,600	6.1%	5.2%
60 PARKING LOT (combined)	8,951	14,871	8,951	5,920	178,450	5.0%	4.4%
22 INFRAS. REPLACE.	697	1,146,303	697	1,145,606	13,755,632	0.0%	0.0%
14 MFT	0	41,167	0	41,167	494,000	0.0%	0.0%
80 POLICE PENSION	211,538	231,775	211,538	20,237	2,781,300	7.6%	7.7%
21 VEH/EQUIP REPLACE.	0	51,195	0	51,195	614,342	0.0%	5.0%
35 DEBT SERVICE	0	0	0	0	4,130,774	0.0%	0.0%

**Village of Deerfield**  
**Revenues vs Expenditures**  
**January 31, 2016**

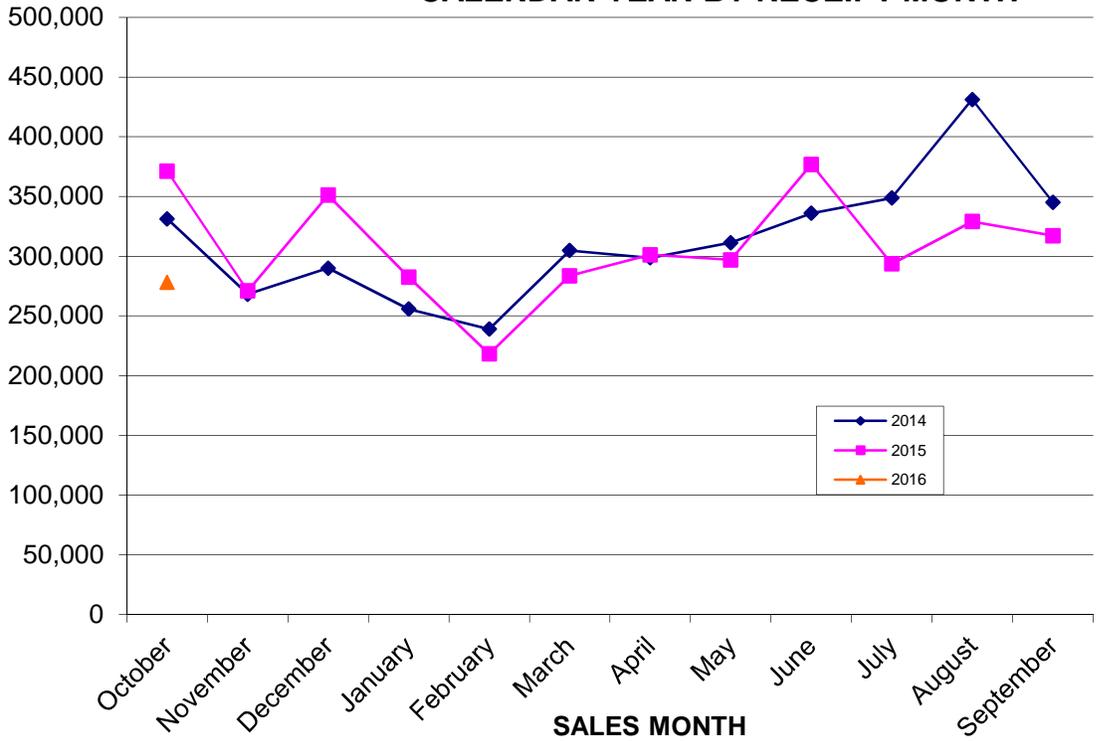
(Amounts x 1,000)

<b>FUND:</b>	<b>2016</b>		<b>2015</b>	
	<b>ACTUAL</b>	<b>PROJECTED</b>	<b>ACTUAL</b>	<b>ACTUAL</b>
	<b>Month</b>	<b>Y-T-D</b>	<b>Y-T-D</b>	<b>Y-T-D</b>
<b>10 GENERAL</b>				
Revenues:				
Property Taxes	0	0	0	0
St Income Tax	219	142	219	204
Sales Tax (non HR)	378	417	378	518
Electricity Tax	108	104	108	122
Telecomm Tax	182	104	182	101
HR Sales Tax	230	258	230	316
Hotel Tax	119	158	119	100
Interest Earnings	3	9	3	1
Fees & Fines	28	25	28	22
Vehicle Licenses	1	1	1	1
Building Permits	51	77	51	61
Other Rev	121	199	121	88
REVENUE	1,440	1,495	1,440	1,534
EXPENDITURES	1,313	1,605	1,313	1,357
Contribution to Fund Balance	127	(110)	127	
<b>54 SEWER</b>				
REVENUES	176	244	176	176
EXPENDITURES	163	241	163	157
Contribution to Fund Balance	13	3	13	
<b>50 WATER</b>				
REVENUES	251	364	251	250
EXPENDITURES	258	343	258	264
Contribution to Fund Balance	(7)	21	(7)	
<b>70 GARAGE</b>				
REVENUES	31	34	31	32
EXPENDITURES	29	34	29	26
Contribution to Fund Balance	2	(0)	2	
<b>22 REPLACEMENT (Infrastructure)</b>				
REVENUES	90	104	90	121
EXPENDITURES	1	1,146	1	0
Contribution to Fund Balance	89	(1,042)	89	
<b>14 MFT</b>				
REVENUES	41	36	41	46
EXPENDITURES	0	41	0	0
Contribution to Fund Balance	41	(5)	41	
<b>80 POLICE PENSION</b>				
REVENUES	(1,185)	133	(1,185)	-171
EXPENDITURES	212	232	212	200
Contribution to Fund Balance	(1,397)	(99)	(1,397)	

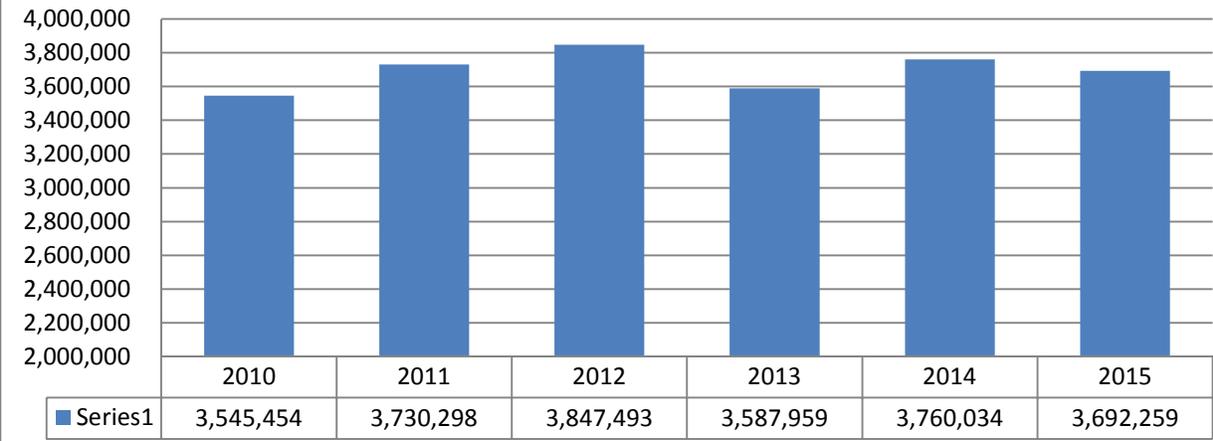
FUND:	ACTUAL Month	2016		2015	
		PROJECTED Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D
<b>58 REFUSE</b>					
REVENUES	46	44	46	44	
EXPENDITURES	107	123	107	104	
Contribution to Fund Balance	(61)	(79)	(61)		
<b>35 DEBT SERVICE</b>					
REVENUES	0	0	0	0	
EXPENDITURES	0	0	0	0	
Contribution to Fund Balance	0	0	0		
<b>60 PARKING</b>					
REVENUES	17	21	17	19	
EXPENDITURES	18	27	18	17	
Contribution to Fund Balance	(1)	(6)	(1)		
<b>17 ENHANCED 9-1-1</b>					
REVENUES	8	28	8	29	
EXPENDITURES	19	38	19	19	
Contribution to Fund Balance	(11)	(10)	(11)		
<b>21 VEH/EQUIP REPLACE</b>					
REVENUES	62	63	62	57	
EXPENDITURES	0	51	0	26	
Contribution to Fund Balance	62	12	62		



**SALES TAX RECEIPTS - REGULAR 1%  
CALENDAR YEAR BY RECEIPT MONTH**



**SALES TAX RECEIPTS NET OF REBATE- REGULAR 1%  
CALENDAR YEAR RECEIPT MONTH**



**BILLS & PAYROLL  
FOR THE  
MARCH 7, 2016  
VILLAGE BOARD MEETING**

Vendor	Invoice #	Description	Org	Obj	Total Invoice
ADVANCED TREECARE	1031-94221	TREE AND STUMP REMOVAL	102037	5365	1,416.00
ALAN F. FRIEDMAN, PH.D. INC	012716	PREEMPLOYMENT SCREENING	106010	5363	595.00
AMERICAN FIRST AID SERVICES INC	33633	FIRST AID SUPPLIES	102010	5410	39.02
AMERICAN FIRST AID SERVICES INC	33633	FIRST AID SUPPLIES	102110	5410	38.99
AMERICAN FIRST AID SERVICES INC	33633	FIRST AID SUPPLIES	502010	5410	39.02
AMERICAN FIRST AID SERVICES INC	33633	FIRST AID SUPPLIES	542010	5410	39.02
AMERICAN FIRST AID SERVICES INC	33634	FIRST AID SUPPLIES	542052	5410	50.30
					206.35
AMERICANEAGLE.COM INC	224357	WEBSITE HOSTING & SUPPORT - FEB 16	101210	5370	150.00
ARAMARK REFRESHMENT SERVICES	482067	COFFEE - PW/ENG	102010	5450	55.98
ARAMARK REFRESHMENT SERVICES	482067	COFFEE - PW/ENG	102110	5450	56.02
ARAMARK REFRESHMENT SERVICES	482067	COFFEE - PW/ENG	502010	5450	55.98
ARAMARK REFRESHMENT SERVICES	482067	COFFEE - PW/ENG	542010	5450	55.98
					223.96
ASSOCIATED TECHNICAL SERVICES LTD	27121	LEAK LOCATE	502050	5365	705.00
ATOMATIC MECHANICAL SERVICES INC	SRV15-15307	HVAC REPAIRS - VH	101210	5320	362.00
AUTOMATIC CONTROL SERVICES	3423	EAST SIDE LIFT STATION SERVICE CALL	542052	5322	409.20
BEYER, CATHIE AND ANTHONY	492252/54041	1250 STRATFORD - DEPOSIT REFUND	910000	2423	5,000.00
BURK, ERIC	ORDER#1121714	EXP REIMB - IL CPA SOC GOVT CONF REG	101111	5210	198.00
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	101111	5540	111.47
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	101330	5540	57.19
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	102010	5540	82.88
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	102110	5540	82.88
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	106010	5550	220.03
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	502010	5540	236.23
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	542010	5540	27.87
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	542052	5540	(347.32)
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	602019	5550	29.08
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	702050	5540	26.10
CALL ONE	1119314-021516	HARDLINE TELECOM - FEB 16	930000	2150	1,704.37
					2,230.78
CALLAHAN, DANIEL T	42-0345/REFUND	UTILITY ACCOUNT CREDIT BALANCE REFUND	500000	1270	240.43
CDW GOVERNMENT INC	CBN5182	PHONE HEADSET EQUIPMENT	101111	5810	308.13
CDW GOVERNMENT INC	CCC0119	MULTIFUNCTION PRINTER	101330	5810	326.40
CDW GOVERNMENT INC	CCK6336	BARCODE SCANNER BATTERY	106010	5460	23.20
CDW GOVERNMENT INC	CFT7354	SERVER MEMORY	176020	5370	723.52
					1,381.25
CHICAGO AREA RUNNERS ASSOCIATION	02252016	FAMILY DAYS EXP - ROTARY RACE CERTIFICATION	101210	5386	200.00
CHICAGO TRIBUNE MEDIA GROUP	CTCM439185	LEGAL NOTICE: NW QUADRANT PUBLIC HEARING	101330	5336	30.69
CHRISTOPHER B. BURKE ENGINEERING LTD	127207	DEERFIELD RD RECON/PH II/010116-013016	222082	5362	3,650.97
CHRISTOPHER B. BURKE ENGINEERING LTD	127339	DEERFIELD RD RECON/PH III SUPPORT/010116-123115	222082	5362	1,815.00
CHRISTOPHER B. BURKE ENGINEERING LTD	127540	KATES ROAD WTR TWR PAINTING: 010116 - 013016	222082	5362	769.43
					6,235.40
CINTAS	022263268	CLOTHING - CALISTRI	502010	5130	124.20
CINTAS	022272488	MATS - VH	101111	5320	59.98
CINTAS	022272489	MATS - PW/ENG/TRN STN	102010	5320	61.68
CINTAS	022272489	MATS - PW/ENG/TRN STN	102038	5320	61.66
CINTAS	022272489	MATS - PW/ENG/TRN STN	502010	5320	61.68
CINTAS	022272489	MATS - PW/ENG/TRN STN	542010	5320	61.68
CINTAS	022272490	CLOTHING - BUSSCHER	542010	5320	79.20
CINTAS	022272491	MATS - WRF	542052	5320	83.80
CINTAS	022275554	MATS - VH	101111	5320	59.98
CINTAS	022278642	MATS - VH	101111	5320	59.98
					713.84
CLCJAWA	2018171	LABORATORY TESTING FEES - WATER SAMPLES	502031	5365	300.00
COHEN, MITCHELL AND MARCY	512570/55105	1215 HAZEL - DEPOSIT REFUND	910000	2423	200.00
COMCAST CABLE	0254464	INTERNET SERVICE: 02/18/2016 - 03/17/2016	101111	5540	44.97
COMCAST CABLE	0254464	INTERNET SERVICE: 02/18/2016 - 03/17/2016	101210	5540	44.97
COMCAST CABLE	0254464	INTERNET SERVICE: 02/18/2016 - 03/17/2016	101330	5540	44.97
COMCAST CABLE	0254464	INTERNET SERVICE: 02/18/2016 - 03/17/2016	102010	5540	11.24
COMCAST CABLE	0254464	INTERNET SERVICE: 02/18/2016 - 03/17/2016	102110	5540	11.25
COMCAST CABLE	0254464	INTERNET SERVICE: 02/18/2016 - 03/17/2016	106010	5550	44.97
COMCAST CABLE	0254464	INTERNET SERVICE: 02/18/2016 - 03/17/2016	502010	5540	11.24
COMCAST CABLE	0254464	INTERNET SERVICE: 02/18/2016 - 03/17/2016	542052	5540	11.24
COMCAST CABLE	40946896	VOICE TRUNK SERVICES: FEB 16	101111	5540	172.42
COMCAST CABLE	40946896	VOICE TRUNK SERVICES: FEB 16	101210	5540	172.42
COMCAST CABLE	40946896	VOICE TRUNK SERVICES: FEB 16	101330	5540	172.42
COMCAST CABLE	40946896	VOICE TRUNK SERVICES: FEB 16	102010	5540	34.48
COMCAST CABLE	40946896	VOICE TRUNK SERVICES: FEB 16	102110	5540	86.21
COMCAST CABLE	40946896	VOICE TRUNK SERVICES: FEB 16	106010	5550	172.42
COMCAST CABLE	40946896	VOICE TRUNK SERVICES: FEB 16	502010	5540	25.87
COMCAST CABLE	40946896	VOICE TRUNK SERVICES: FEB 16	542052	5540	25.87
					1,086.96
COMED	0593070056-022316	A/C 0593070056 01/25/2016 TO 02/23/2016	102050	5510	43.61
COMED	1476603014-022616	A/C 1476603014 01/28/2016 TO 02/26/2016	542052	5510	37.14
					80.75

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Vendor	Invoice #	Description	Org	Obj	Total Invoice
CALEA	INV21132	CONFERENCE - FRY	106010	5212	635.00
COMMUNICATIONS REVOLVING FUND	T1621709	COMMUNICATION SERVICES - DEC 15	176020	5550	506.40
CONSERVATION CLUB OF KENOSHA	2015DFD	RANGE USAGE - 2015	106034	5212	375.00
CONTINENTAL WEATHER SERVICE	15090	WEATHER FORECASTING - FEB 16	102010	5365	37.50
CONTINENTAL WEATHER SERVICE	15090	WEATHER FORECASTING - FEB 16	502010	5365	37.50
CONTINENTAL WEATHER SERVICE	15090	WEATHER FORECASTING - FEB 16	542010	5365	37.50
CONTINENTAL WEATHER SERVICE	15090	WEATHER FORECASTING - FEB 16	542052	5365	37.50
					150.00
CPS COMPANIES / CHICAGO PARTS & SOUND LLC	738164	BRAKE REPAIR - SQUAD #1	702050	5470	199.44
CPS COMPANIES / CHICAGO PARTS & SOUND LLC	738445	SQUAD DOOR REPAIR	702050	5470	295.00
CPS COMPANIES / CHICAGO PARTS & SOUND LLC	738670	SQUAD LIGHT CONNECTOR	702050	5470	32.24
					526.68
CRAFTWOOD LUMBER CO.	211912	OPERATING SUPPLIES	101210	5460	63.59
CRAFTWOOD LUMBER CO.	211912	OPERATING SUPPLIES	106010	5460	7.06
					70.65
CREATIVE PRODUCT SOURCING, INC - DARE	89718	DARE SUPPLIES	106033	5415	645.93
DAVE'S NORTH SHORE TOWING INC	2236	TOWED VEHICLE	106034	5326	125.00
DEERFIELD ELECTRIC CO INC	107601	EAST SIDE LIFT STN ELECTRICAL SERVICE CALL	542052	5322	280.00
DELLINGER ELECTRIC, INC	5870	HEATER INSTALLATION - VH SOUTH STAIRWELL	101210	5320	114.00
DEMUTH INC	HP3122	BRIARWOOD VISTA SAN SEWER REPAIR - 68 ELLENDALE	222082	5910	20,000.00
DES PLAINES RIVER WATERSHED WORKGROUP	C7-2016	ANNUAL DUES - 2016	102110	5330	231.00
EDER FLAG MFG CO INC	INV898179	FLAG POLE HALYARD	101210	5320	70.63
EMPLOYMENT SCREENING ALLIANCE	12334	CREDIT SCREENINGS	106010	5387	37.00
FGK SERVICES INC	0216-10-02	CLEANING - TRAIN STATION	102038	5320	74.00
FOREST GLEN CONSTRUCTION	351612/50067	1001 FOREST - DEPOSIT REFUND	910000	2423	500.00
GALLS LLC	004594042	APPAREL: HALL	106034	5130	53.39
GALLS LLC	004781187	APPAREL: MCCOWAN	106034	5130	29.63
GALLS LLC	004813466	APPAREL: CETNAROWICZ	106034	5130	28.37
GALLS LLC	004813825	APPAREL: TOKARZ	106033	5130	97.98
GALLS LLC	004840622	APPAREL: MCCOWAN	106034	5130	(15.99)
GALLS LLC	004840623	APPAREL: MCCOWAN	106034	5130	(30.79)
GALLS LLC	004840625	APPAREL: MCCOWAN	106034	5130	(24.63)
					137.96
GEWALT-HAMILTON ASSOCIATES INC	4282.025-26	CONST ENG/WOODVIEW APTS/122115-012416	102110	5362	652.50
GEWALT-HAMILTON ASSOCIATES INC	4382.020-24	CONST ENG/AML/122115-012416	102110	5362	224.00
					876.50
GHA TECHNOLOGIES INC	966929	PRINTER TONER	106010	5460	254.00
GIANORIO, LAURA	529725	TREE APPLICATION REFUND - 500-540 LAKE COOK RD	100001	4232	75.00
GLOWACZ, MARY ANNE K.	021216	TRAVEL EXPENSE REIMBURSEMENT	106020	5211	93.50
GRAINGER INC	9007955223	OPERATING SUPPLIES	106010	5460	69.22
GRAINGER INC	9018750704	TOILET SEAT - REPLACE/TRN STN/MEN'S B/R	102038	5470	15.05
GRAINGER INC	9018856204	SLUDGE BLENDER	542052	5460	46.94
GRAINGER INC	9024451586	HEATER REPLACEMENT - VH SOUTH STAIRWELL	101210	5320	533.80
GRAINGER INC	9024545445	SLUDGE BLENDER JAR W/ LID & CAP	542052	5460	24.89
					689.90
GRAYBAR ELECTRIC COMPANY INC	983353103	TOWN & COUNTRY LIGHT FIXTURES	102050	5421	7,096.80
HALL SIGNS INC	305933	STREET SIGN SUPPLIES	102050	5430	870.42
HD SUPPLY WATERWORKS	F075673	PVC PIPE/CLAMP	502050	5421	314.95
HD SUPPLY WATERWORKS	F085515	WATERMAIN SUPPLIES	502050	5421	581.00
HD SUPPLY WATERWORKS	F096818	PIPE COUPLINGS	502050	5421	570.00
HD SUPPLY WATERWORKS	F100331	PIPE COUPLINGS	502050	5421	600.00
					2,065.95
HIGHLAND PARK FORD	104624	STROBELIGHT - SQUAD	702050	5470	373.41
HIGHLAND PARK FORD	104701	HOSES - SQUAD #1	702050	5470	110.51
HIGHLAND PARK FORD	67994	VEHICLE MAINTENANCE	106034	5326	142.34
					626.26
HOME DEPOT CREDIT SERVICES	0104693	BATTERIES FOR FAULT FINDER	102050	5410	77.88
HOME DEPOT CREDIT SERVICES	0160915	PAINT/SUPPLIES - WRF	542052	5470	41.96
HOME DEPOT CREDIT SERVICES	1091496	SOLDER/FITTINGS	542031	5421	49.68
HOME DEPOT CREDIT SERVICES	2104349	TRN STN REPAIR MATERIALS	102038	5320	119.00
HOME DEPOT CREDIT SERVICES	2104349	OPERATING SUPPLIES	106010	5460	8.95
HOME DEPOT CREDIT SERVICES	5011774	OPERATING SUPPLIES	101210	5460	136.91
HOME DEPOT CREDIT SERVICES	5011774	OPERATING SUPPLIES	102038	5460	34.23
HOME DEPOT CREDIT SERVICES	5011774	OPERATING SUPPLIES	106010	5460	171.14
HOME DEPOT CREDIT SERVICES	5593696	OPERATING SUPPLIES	106010	5460	21.97
HOME DEPOT CREDIT SERVICES	6105709	OPERATING SUPPLIES	101210	5460	5.77
HOME DEPOT CREDIT SERVICES	6105709	OPERATING SUPPLIES	106010	5460	65.91
HOME DEPOT CREDIT SERVICES	8103416	MOPS/REFILLS - WRF	542052	5470	44.94
					778.34
HR SIMPLIFIED INC	45554	COBRA NOTIFICATIONS - JAN 16	101111	5365	51.26
IAPEM	9874	CONFERENCE REG: FRY	106034	5212	355.00
IL FORNOS PIZZA	34249	DARE GRADUATION	106033	5415	289.00
ILLINOIS GFOA	IPPI03172016	REG FEE - IL PUBLIC PENSION INSTITUTE / 03/17/16	101111	5210	185.00
ILLINOIS SECTION AWWA	200021339	IEPA WATER CLASS - CALISTRI	502010	5210	200.00
ILLINOIS STATE POLICE	013116	LIQUOR LICENSE FINGERPRINT FEES	106010	5387	59.50

Vendor	Invoice #	Description	Org	Obj	Total Invoice
JG UNIFORMS, INC	40878	APPAREL: DRANICZAREK	106034	5130	45.22
JG UNIFORMS, INC	40879	APPAREL: FRONTONE	106034	5130	164.97
JG UNIFORMS, INC	40880	APPAREL: LANDY	106034	5130	164.97
JG UNIFORMS, INC	40881	APPAREL: HURY	106034	5130	164.97
JG UNIFORMS, INC	41017	APPAREL: CURREN	106034	5130	65.71
JG UNIFORMS, INC	41018	APPAREL: KUHLEERS	106034	5130	32.95
JG UNIFORMS, INC	41019	WALLET BADGE: HURY	106034	5130	137.00
JG UNIFORMS, INC	41020	BADGE: TRILLHAASE	106034	5130	140.00
JG UNIFORMS, INC	41205	APPAREL: CURREN	106034	5130	159.54
JG UNIFORMS, INC	41206	APPAREL: HEITZ	106020	5130	382.90
JG UNIFORMS, INC	41207	APPAREL: GONZALEZ	106020	5130	155.50
JG UNIFORMS, INC	41208	APPAREL: MELVIN	106010	5130	72.50
					<u>1,686.23</u>
KARSTROM, JOHN	167	VILLAGE BOARD MEETING TV PRODUCTION - 02/01/2016	101210	5364	115.00
KEENAN, JUSTIN	1054192916	TRAVEL EXP REIMB - ILCMA CONFERENCE	102110	5210	335.06
KEENAN, JUSTIN	1054192916	TRAVEL EXP REIMB - ILCMA CONFERENCE	102110	5211	335.06
					<u>670.12</u>
KONICA MINOLTA BUSINESS SOLUTIONS	237980704	MFP MAINT/DISPATCH/010116-012916	106010	5322	92.03
KONICA MINOLTA BUSINESS SOLUTIONS	9002022754	COPIER MAINT/PW-ENG/DEC 15	102110	5450	58.25
KONICA MINOLTA BUSINESS SOLUTIONS	9002108870	COPIER MAINT/PW-ENG/JAN 16	102110	5450	240.93
					<u>391.21</u>
KONKE ELECTRIC INC	2021	LIGHT REPAIR - WAUKEGAN RD	102050	5365	300.00
KRATOS PUBLIC SAFETY & SECURITY	SM21671	SERVICE CALL - 12/22/2015	102010	5320	580.00
KROLL, HANNAH	211222	APPAREL REIMBURSEMENT	106010	5130	53.86
LAKE COUNTY RECORDER	2016-000024897261643	RECORDING FEES - ELYSIAN WAY PLAT OF EASEMENT	101330	5365	29.00
LAKE COUNTY RECORDER	2016-000024897261644	RECORDING FEES - TAYLOR JUNCTION ORD AND EXHIBITS	101330	5365	112.00
					<u>141.00</u>
LAWSON PRODUCTS INC	9303866601	DRILL BITS/EAR PLUGS	502050	5421	135.57
LINEX	33614	BED LINER - #701	702050	5810	499.00
LOCALGOVNEWS.ORG	3052016	SUBSCRIPTION RENEWAL: 03/05/2016 TO 03/05/2017	101210	5213	780.00
M & M CYCLERY, INC.	021716121931822	BIKE MAINTENANCE	106010	5322	89.00
M & M CYCLERY, INC.	021716122558343	BIKE MAINTENANCE	106010	5322	89.00
					<u>178.00</u>
MALINOWSKI, MATT	47-0725/REFUND	UTILITY ACCOUNT CREDIT BALANCE REFUND	500000	1270	48.38
MASTER BREW	1336568	COFFEE	106010	5460	213.22
MAZARIEGOS, JUAN	020116-020416	TRAVEL EXPENSE REIMBURSEMENT/SPSC	106033	5211	48.13
MAZARIEGOS, JUAN	020816-021216	TRAVEL EXPENSE REIMBURSEMENT/SPSC	106033	5211	51.50
					<u>99.63</u>
MCESSY INVESTMENT COMPANY	020516	PRISONER MEALS: JAN 16	106010	5460	19.47
MCHENRY ANALYTICAL WATER LABORATORY, INC	389657	INDEPENDENT LAB TESTING	542052	5365	45.40
MCHENRY ANALYTICAL WATER LABORATORY, INC	389941	INDEPENDENT LAB TESTING	542052	5365	33.40
MCHENRY ANALYTICAL WATER LABORATORY, INC	389990	INDEPENDENT LAB TESTING	542052	5365	99.20
					<u>178.00</u>
MERIDIAN IT INC	S27902-IN	INTRNT RDNDNCY & WRF ROUTER PROJ SERVICE HOURS	101111	5810	21.03
MERIDIAN IT INC	S27902-IN	INTRNT RDNDNCY & WRF ROUTER PROJ SERVICE HOURS	101210	5810	21.03
MERIDIAN IT INC	S27902-IN	INTRNT RDNDNCY & WRF ROUTER PROJ SERVICE HOURS	101330	5810	21.03
MERIDIAN IT INC	S27902-IN	INTRNT RDNDNCY & WRF ROUTER PROJ SERVICE HOURS	102010	5810	4.21
MERIDIAN IT INC	S27902-IN	INTRNT RDNDNCY & WRF ROUTER PROJ SERVICE HOURS	102110	5810	4.21
MERIDIAN IT INC	S27902-IN	INTRNT RDNDNCY & WRF ROUTER PROJ SERVICE HOURS	176020	5820	88.86
MERIDIAN IT INC	S27902-IN	INTRNT RDNDNCY & WRF ROUTER PROJ SERVICE HOURS	211150	5810	111.07
MERIDIAN IT INC	S27902-IN	INTRNT RDNDNCY & WRF ROUTER PROJ SERVICE HOURS	502010	5810	6.30
MERIDIAN IT INC	S27902-IN	INTRNT RDNDNCY & WRF ROUTER PROJ SERVICE HOURS	542052	5322	22.21
MERIDIAN IT INC	S27902-IN	INTRNT RDNDNCY & WRF ROUTER PROJ SERVICE HOURS	542052	5810	6.30
					<u>306.25</u>
MIDWEST METER INC	0074834-IN	METER SPACER	502054	5810	366.75
MOJSA, MAREK	454467/53104	1109 CENTRAL AVE - DEPOSIT REFUND	910000	2410	1,500.00
MOSCONI - ENRICO LANDSCAPE CONTRACTORS INC	T33052	TREE RESTORATION/LANDSCAPING	102037	5421	1,460.00
MUNICIPAL INSURANCE COOPERATIVE AGENCY	016224-050153	DEDUCTIBLE - DOA 06/02/2015	102010	5350	97.50
MUNICIPAL INSURANCE COOPERATIVE AGENCY	016575-050154	DEDUCTIBLE - DOA 01/19/2016	101111	5350	1,000.00
					<u>1,097.50</u>
MURRIN, MICHAEL	FEB16	PLUMBING INSPECTIONS (22) - FEB16	101330	5365	1,430.00
MUTUAL SERVICES OF HIGHLAND PARK	520225	AIR FILTERS/SMALL TOOLS	502031	5410	31.26
MUTUAL SERVICES OF HIGHLAND PARK	520225	AIR FILTERS/SMALL TOOLS	502050	5421	31.25
					<u>62.51</u>
NAPA AUTO PARTS - WHEELING	378481	STOCK PARTS	702050	5470	102.72
NAPA AUTO PARTS - WHEELING	379954	STOCK PARTS	702050	5470	176.45
					<u>279.17</u>
NORTH AMERICAN SALT CO	71453862	BULK ROAD SALT	102036	5422	25,920.52
NORTH AMERICAN SALT CO	71454671	BULK ROAD SALT	102036	5422	8,606.36
					<u>34,526.88</u>

Vendor	Invoice #	Description	Org	Obj	Total Invoice
NORTH CENTRAL LABORATORIES	367722	LAB SUPPLIES - WRF	542052	5460	141.76
NORTH EAST MULTI REG TRAINING	202537	TRAINING: SMITH	106034	5212	50.00
NORTH EAST MULTI REG TRAINING	203053	TRAINING: FOSTER	106034	5212	<u>400.00</u>
					450.00
NORTH SHORE GAS	3500074646765-021816	A/C 3 5000 7464 6765 01/18/2016 TO 02/17/2016	542052	5520	56.84
NIPSTA	14839	MEMBERSHIP DUES - 2016	102010	5330	600.00
NIPSTA	14839	MEMBERSHIP DUES - 2016	102110	5330	600.00
NIPSTA	14839	MEMBERSHIP DUES - 2016	502010	5330	600.00
NIPSTA	14839	MEMBERSHIP DUES - 2016	542010	5330	600.00
NIPSTA	14839	MEMBERSHIP DUES - 2016	542052	5330	<u>600.00</u>
					3,000.00
OFFICE DEPOT	821126379001	OFFICE SUPPLIES	106010	5450	165.41
OFFICE DEPOT	821126515001	OFFICE SUPPLIES	106010	5450	36.18
OFFICE DEPOT	821126516001	OFFICE SUPPLIES	106010	5450	3.98
OFFICE DEPOT	822040729001	OFFICE SUPPLIES	101111	5450	<u>57.43</u>
					263.00
PATTEN POWER SYSTEMS INC	P50C0935240	GENERATOR BLOCK HEATER - WRF	542052	5322	104.82
PATTEN POWER SYSTEMS INC	P60C0228662	GENERATOR PARTS - WRF	542052	5322	<u>111.46</u>
					216.28
PETTERSON, HAROLD	451878/52918/FINAL	1321 WARRINGTON - DEPOSIT REFUND	910000	2423	5,000.00
PFEFFER, CAROLINE	360 DEERFIELD RD	LANDSCAPE REPAIRS - 360 DEERFIELD RD	102036	5390	100.50
POWERDMS INC	INV00002506	ANNUAL SUBSCRIPTION FEE/REMOTE TRAINING	106010	5370	<u>7,116.82</u>
PROSAFETY INC	2/816790	MARKING PAINT	542031	5421	306.00
PROSAFETY INC	2/816950	WINTER GLOVES	542031	5421	188.95
PROSAFETY INC	2/817140	WORK GLOVES	502050	5421	<u>129.17</u>
					624.12
QUILL CORPORATION	2697326	OPERATING SUPPLIES - WRF	542052	5450	18.77
QUILL CORPORATION	2734653	OPERATING SUPPLIES	102110	5450	15.98
QUILL CORPORATION	2734817	OPERATING SUPPLIES - WRF	542052	5450	37.19
QUILL CORPORATION	2883770	OFFICE SUPPLIES	102010	5450	10.62
QUILL CORPORATION	2883770	OFFICE SUPPLIES	102110	5450	22.59
QUILL CORPORATION	2883770	OFFICE SUPPLIES	502010	5450	32.11
QUILL CORPORATION	2883770	OFFICE SUPPLIES	542010	5450	10.62
QUILL CORPORATION	2971507	OFFICE SUPPLIES	102010	5450	6.91
QUILL CORPORATION	2971507	OFFICE SUPPLIES	102110	5450	6.91
QUILL CORPORATION	2971507	OFFICE SUPPLIES	502010	5450	6.91
QUILL CORPORATION	2971507	OFFICE SUPPLIES	542010	5450	6.91
QUILL CORPORATION	2971507	OFFICE SUPPLIES	542052	5450	121.96
QUILL CORPORATION	3017978	OFFICE SUPPLIES - WRF	542052	5450	9.69
QUILL CORPORATION	3095808	OFFICE SUPPLIES	102110	5450	2.19
QUILL CORPORATION	3095808	OFFICE SUPPLIES	542052	5450	39.98
QUILL CORPORATION	3099439	OFFICE SUPPLIES	102010	5450	6.00
QUILL CORPORATION	3099439	OFFICE SUPPLIES	102110	5450	5.99
QUILL CORPORATION	3099439	OFFICE SUPPLIES	502010	5450	6.00
QUILL CORPORATION	3099439	OFFICE SUPPLIES	542010	5450	6.00
QUILL CORPORATION	3144217	OFFICE SUPPLIES - CD	101330	5460	49.65
QUILL CORPORATION	3173052	OFFICE SUPPLIES - WRF	542052	5450	45.09
QUILL CORPORATION	3208476	OFFICE SUPPLIES - CD	101330	5460	<u>5.73</u>
					473.80
REDROCK HOME BUILDERS INC	420579/51727/2	1417 WOODLAND - DEPOSIT REFUND	910000	2423	200.00
REDROCK HOME BUILDERS INC	438047/52517/FINAL	1510 CRABTREE - DEPOSIT REFUND	910000	2423	5,000.00
REDROCK HOME BUILDERS INC	441524/52237	1510 CRABTREE - DEPOSIT REFUND	910000	2423	200.00
REDROCK HOME BUILDERS INC	454701/52707/1ST	1216 WOOD - DEPOSIT REFUND	910000	2423	5,000.00
REDROCK HOME BUILDERS INC	456469/52708/A	1216 WOOD - DEPOSIT REFUND	910000	2423	4,250.00
REDROCK HOME BUILDERS INC	456469/52708/B	1216 WOOD - DEPOSIT REFUND	910000	2423	<u>200.00</u>
					14,850.00
RICK'S AUTOCARE & COLLISION REPAIR	63735	REPAIRS TO 2016 FORD ESCAPE / CD	101111	5350	1,080.36
RJN GROUP INC	11229209-12A	I/I REDUCTION PROGRAM THRU 01/29/2016	222082	5362	11,000.00
RJN GROUP INC	11229209-12B	I/I REDUCTION PROGRAM: FY15 PORTION	222082	5362	<u>31,161.68</u>
					42,161.68
RONDOUT SERVICE CENTER LLC	6765	SAFETY LANE TEST - #600	702050	5470	23.00
RONDOUT SERVICE CENTER LLC	6766	SAFETY LANE TEST - #602	702050	5470	23.50
RONDOUT SERVICE CENTER LLC	6871	SAFETY LANE TEST - #709	702050	5470	23.50
RONDOUT SERVICE CENTER LLC	6878	SAFETY LANE TEST - #805	702050	5470	23.50
RONDOUT SERVICE CENTER LLC	6880	SAFETY LANE TEST - #800	702050	5470	23.50
RONDOUT SERVICE CENTER LLC	6882	SAFETY LANE TEST - #806	702050	5470	23.50
RONDOUT SERVICE CENTER LLC	6887	SAFETY LANE TEST - #604	702050	5470	<u>23.50</u>
					164.00
ROSENTHAL, MURPHEY, COBLENTZ & DONAHUE	142M02082016	VILLAGE ATTORNEY SERVICES - JAN 16	101210	5360	7,448.03
RUNCO OFFICE SUPPLY	641451-0	OFFICE SUPPLIES	106010	5450	51.64
SAMPSON, VAL F.	16101	PRINTING - D-TALES JAN/FEB 2016	101210	5335	1,917.00
SAMPSON, VAL F.	16110	PRINTING - FAMILY DAYS ENVELOPES	101210	5386	<u>185.00</u>
					2,102.00

Vendor	Invoice #	Description	Org	Obj	Total Invoice
SAM'S CLUB DIRECT	0705	OPERATING SUPPLIES	101111	5460	156.24
SAM'S CLUB DIRECT	0705	OPERATING SUPPLIES	101330	5460	52.08
SAM'S CLUB DIRECT	0705	OPERATING SUPPLIES	102038	5460	26.05
SAM'S CLUB DIRECT	0705	OPERATING SUPPLIES	106010	5460	156.24
SAM'S CLUB DIRECT	0705	OPERATING SUPPLIES	542010	5460	52.08
SAM'S CLUB DIRECT	0705	OPERATING SUPPLIES	542010	5460	78.12
SAM'S CLUB DIRECT	8680	OPERATING SUPPLIES	102010	5460	83.62
					<u>604.43</u>
SCHINDLER ELEVATOR CORP	8104198681	QTRLY MAINT/PD ELEV/FEB 16 - APR 16	106010	5320	1,148.19
SCIARRETTA ENTERPRISES, INC	16-181671	SNOW REMOVAL AND ICE CONTROL - DOWNTOWN	102036	5390	260.00
SCIARRETTA ENTERPRISES, INC	16-181702	SNOW REMOVAL AND ICE CONTROL - DOWNTOWN	102036	5390	648.75
					<u>908.75</u>
SIGN-A RAMA	2271	COMMUNITY SERVICE SIGNS	106010	5460	311.20
SOLENIS LLC	131028352	POLYMER - WRF	542052	5422	6,457.80
SPIWAK, PHIL	514806/55381	1466 WARRINGTON - DEPOSIT REFUND	910000	2423	500.00
STANDARD EQUIPMENT CO	C09725	WIRELESS HEADSETS	542051	5440	1,990.00
STANDARD EQUIPMENT CO	C10135	LEADER HOSE	542031	5421	493.56
STANDARD EQUIPMENT CO	C10163	HOSES - #702	542031	5421	1,768.05
					<u>4,251.61</u>
STATE TREASURER	43311	TRAFFIC SIGNAL MAINT: OCT 15 - DEC 15	102050	5611	8,538.57
STRAND ASSOCIATES INC	0117835	STORM STN CONTROL PANEL RPLCMNT: 010116 - 013116	222082	5362	822.18
SWAGIT PRODUCTIONS LLC	6868	VIDEO STREAMING SERVICES/BOARD MEETING - JAN 16	101210	5364	645.00
TESKA ASSOCIATES INC	6597	PROF SRVCS/NW QUADRANT/JAN 16	101210	5365	990.80
THE CHEVY EXCHANGE	43685	SEAT HANDLE - #703	702050	5470	12.68
THE CHEVY EXCHANGE	43695	WHEEL - #800	702050	5470	178.79
					<u>191.47</u>
THELEN MATERIALS LLC	331227	STONE/CLEAN FILL DUMP	502050	5421	2,200.10
THOMAS ENGINEERING GROUP LLC	2(16-030)	DEERFIELD RD RECON/PH II/010116-013016	222082	5362	32,719.77
THOMSON REUTERS - WEST	833413414	CLEAR PLUS: JAN 16	106010	5370	182.99
TKB ASSOCIATES INC	11842	DOCUMENT MGMT SOFTWARE/ANNUAL MAINTENANCE - 2016	101210	5370	6,615.00
TWO BROTHERS DRY CLEANERS INC	TA-02-000065	CELL BLANKET CLEANING: JAN 16	106010	5322	60.00
TYCO INTEGRATED SECURITY LLC	25806437	ALARM REPAIR	102038	5320	786.00
TYLER TECHNOLOGIES, INC. / MUNIS	41222	1ST INSTALLMENT: NWS UPGRADE	176020	5820	22,475.00
TYLER TECHNOLOGIES, INC. / MUNIS	42734	2ND INSTALLMENT: NWS UPGRADE	176020	5820	22,475.00
TYLER TECHNOLOGIES, INC. / MUNIS	44411	3RD INSTALLMENT: NWS UPGRADE	176020	5820	22,475.00
TYLER TECHNOLOGIES, INC. / MUNIS	46045	4TH INSTALLMENT: NWS UPGRADE	176020	5820	22,475.00
					<u>89,900.00</u>
ULINE	74069832	FLOOR MATS - TRN STN	102038	5460	70.56
URBAN FOREST MANAGEMENT INC	160109	FORESTRY SERVICES - INSPECTIONS/JAN 16	102037	5365	761.25
URBAN FOREST MANAGEMENT INC	160110	FORESTRY SERVICES - AD HOC/JAN 16	102037	5365	170.00
					<u>931.25</u>
VERIZON WIRELESS	9760303939	SCADA CELLULAR SERVICE - FEB 16	502010	5540	111.95
VERIZON WIRELESS	9760303939	SCADA CELLULAR SERVICE - FEB 16	542052	5540	241.92
VERIZON WIRELESS	9760303940	PW MESSAGE BOARDS CELLULAR SERVICE - FEB 16	102110	5540	20.04
					<u>373.91</u>
VISU-SEWER OF ILLINOIS LLC	7177	SEWER LINING PROJECT - FY2015	222082	5990	30,395.56
VOLOGY	INV393205	PHONE WALL MOUNT KITS	101210	5410	50.00
VOLOGY	INV393205	PHONE WALL MOUNT KITS	101330	5410	50.00
VOLOGY	INV393205	PHONE WALL MOUNT KITS	502010	5410	50.00
VOLOGY	INV393205	PHONE WALL MOUNT KITS	702050	5410	50.00
					<u>200.00</u>
WHOLESALE DIRECT INC	000218971	TOOLBOX - #701	702050	5810	735.72
WHOLESALE DIRECT INC	000219033	STOCK PARTS	702050	5470	122.69
WHOLESALE DIRECT INC	000219089	STOCK PARTS	702050	5470	21.31
					<u>879.72</u>
WINER & WINER	JAN2016	PROSECUTION SERVICES - JAN 16	106010	5361	4,940.00
					<b>Total Invoices</b>
					<b>\$ 389,054.73</b>
<b>Pre-Paid Checks</b>					
CLERK OF THE CIRCUIT COURT	532129	BOND MONEY TRANSFER	910000	2441	300.00
COMMUNITY - THE ANTI DRUG	505747/REPL	REPLACES CK#229857 / ALC AWARENESS EDUCATION	100001	4810	250.00
FIRST MIDWEST BANK	PARCEL #100/REPL	REPLACES CK#230167/DRFLD RD LAND ACQ-PARCEL #0100	222082	5362	4,900.00
IL DIRECTOR OF EMPLOYMENT SECURITY	661017459	A/C 800792 / BEN-118R / Q4/2015	101330	5122	8,120.00
IL DIRECTOR OF EMPLOYMENT SECURITY	661017459	A/C 800792 / BEN-118R / Q4/2015	582053	5122	492.00
					<u>8,612.00</u>
KUPFERBERG, ANDREW	51-0440/REFUND/REPL	REPLACES CK#229898 / U/B ACCT CR BAL REFUND	500000	1270	58.01
PAVING ASSURANCE	510275/55209/REPL	REPLACES CK#231408 / 720 LOMBARDY - DEPOSIT REFUND	910000	2423	200.00
					<b>Total Pre-Paid Checks</b>
					<b>\$ 14,320.01</b>
					<b>Grand Total</b>
					<b>\$ 403,374.74</b>

**Village of Deerfield Payroll Summary Report  
FEBRUARY 2016**

**FUND 10 GENERAL FUND**

**FINANCE DEPARTMENT**

101111	5110	REGULAR SALARIES	\$ 51,084.25
101111	5111	PART TIME SALARIES	-
101111	5112	OVERTIME SALARIES	-

**ADMINISTRATION**

101210	5110	REGULAR SALARIES	46,198.58
101210	5111	PART TIME SALARIES	2,608.36
101210	5112	OVERTIME SALARIES	-

**COMMUNITY DEVELOPMENT**

101330	5110	REGULAR SALARIES	55,831.03
101330	5111	PART TIME SALARIES	-
101330	5112	OVERTIME SALARIES	825.17

**STREET ADMINISTRATION**

102010	5110	REGULAR SALARIES	19,297.17
102010	5111	PART TIME SALARIES	-
102010	5112	OVERTIME SALARIES	260.34

**STREET SNOW & ICE REMOVAL**

102036	5110	REGULAR SALARIES	-
102036	5111	PART TIME SALARIES	-
102036	5112	OVERTIME SALARIES	4,428.91

**STREET FORESTRY**

102037	5110	REGULAR SALARIES	-
102037	5111	PART TIME SALARIES	-
102037	5112	OVERTIME SALARIES	-

**STREET TRAIN STATION MAINT**

102038	5110	REGULAR SALARIES	550.66
102038	5111	PART TIME SALARIES	-
102038	5112	OVERTIME SALARIES	-

**STREET MAINTENANCE**

102050	5110	REGULAR SALARIES	41,796.01
102050	5111	PART TIME SALARIES	-
102050	5112	OVERTIME SALARIES	1,218.16

**ENGINEERING DIVISION**

102110	5110	REGULAR SALARIES	19,643.93
102110	5111	PART TIME SALARIES	-
102110	5112	OVERTIME SALARIES	\$ 466.38

**Village of Deerfield Payroll Summary Report  
FEBRUARY 2016**

**POLICE DEPT ADMINISTRATION**

106010	5110	REGULAR SALARIES	\$ 36,489.76
106010	5111	PART TIME SALARIES	-
106010	5112	OVERTIME SALARIES	-

**POLICE DEPT COMMUNICATIONS**

106020	5110	REGULAR SALARIES	49,602.67
106020	5111	PART TIME SALARIES	3,023.72
106020	5112	OVERTIME SALARIES	3,407.24

**POLICE DEPT INVESTIGATIONS**

106033	5110	REGULAR SALARIES	51,555.20
106033	5112	OVERTIME SALARIES	726.66

**POLICE DEPT PATROL**

106034	5110	REGULAR SALARIES	243,938.15
106034	5111	PART TIME SALARIES	7,924.45
106034	5112	OVERTIME SALARIES	6,981.06

**POLICE DEPT SPEC DETAIL (REIMBURSED)**

106061	5112	OVERTIME SALARIES	5,000.00
		TOTAL FUND 10	<u>\$ 652,857.86</u>

FUND 50 WATER FUND

**WATER DEPARTMENT ADMINISTRATION**

502010	5110	REGULAR SALARIES	\$ 19,102.73
502010	5111	PART TIME SALARIES	-
502010	5112	OVERTIME SALARIES	667.52

**WATER DEPT DISTRIBUTION**

502031	5110	REGULAR SALARIES	6,179.34
502031	5112	OVERTIME SALARIES	395.88

**WATER MAIN MAINTENANCE**

502050	5110	REGULAR SALARIES	16,062.04
502050	5111	PART TIME SALARIES	-
502050	5112	OVERTIME SALARIES	1,884.41

**WATER METER MAINTENANCE**

502054	5110	REGULAR SALARIES	4,690.18
502054	5111	PART TIME SALARIES	-
502054	5112	OVERTIME SALARIES	131.91
		TOTAL FUND 50	<u>\$ 49,114.01</u>

**Village of Deerfield Payroll Summary Report  
FEBRUARY 2016**

FUND 54 SEWER FUND

**SEWER ADMINISTRATION**

542010	5110	REGULAR SALARIES	\$ 11,656.54
542010	5111	PART TIME SALARIES	-
542010	5112	OVERTIME SALARIES	61.90

**SEWER LINE MAINTENANCE**

542031	5110	REGULAR SALARIES	14,986.44
542031	5111	PART TIME SALARIES	-
542031	5112	OVERTIME SALARIES	429.71

**SEWER CLEANING**

542051	5110	REGULAR SALARIES	11,560.24
542051	5111	PART TIME SALARIES	-
542051	5112	OVERTIME SALARIES	831.96

**WASTEWATER TREATMENT FACILITY**

542052	5110	REGULAR SALARIES	48,939.91
542052	5111	PART TIME SALARIES	-
542052	5112	OVERTIME SALARIES	693.23
TOTAL FUND 54			<u>\$ 89,159.93</u>

FUND 58 REFUSE FUND

**REFUSE LEAF COLLECTION**

582053	5110	REGULAR SALARIES	\$ -
582053	5111	PART TIME SALARIES	-
582053	5112	OVERTIME SALARIES	-
TOTAL FUND 58			<u>\$ -</u>

FUND 60 PARKING LOTS - RESIDENTIAL

**COMM PARK COMBINED REVENUE**

602019	5110	REGULAR SALARIES	\$ 916.82
602038	5110	REGULAR SALARIES	916.82
602038	5112	OVERTIME SALARIES	-
TOTAL FUND 60			<u>\$ 1,833.64</u>

FUND 70 GARAGE FUND

**GARAGE FUND EXPENDITURES**

702050	5110	REGULAR SALARIES	\$ 11,853.41
702050	5112	OVERTIME SALARIES	-
TOTAL FUND 70			<u>\$ 11,853.41</u>

**TOTAL ALL FUNDS \$ 804,818.85**

To the Finance Director:

The payment of the above listed accounts has been approved by the Board of Trustees at their meeting held on March 7, 2016 and you are hereby authorized to pay them from the appropriate funds.

---

(Treasurer)

## **REQUEST FOR BOARD ACTION**

**Agenda Item:** 16-24

**Subject:** Report and Recommendation of the Plan Commission re: Approval of the 2016 Zoning Ordinance Map

**Action Requested:** Approval for Recommendation

**Originated by:** Plan Commission

**Referred to:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request:**

The Plan Commission has reviewed the 2016 Zoning Map and recommends that the Village Board approve it with one change.

### **Reports and Documents Attached:**

Recommendation  
Workshop Minutes 2/25/16  
Changes to 2016 Zoning Map  
2016 Zoning Map

**Date Referred to Board:** March 7, 2016

**Action Taken:** \_\_\_\_\_

## **RECOMMENDATION**

TO: Mayor and Board of Trustees

FROM: Plan Commission

DATE: February 25, 2016

RE: 2016 Revisions to the Zoning Map

We transmit for your consideration a recommendation adopted by the Plan Commission of the Village of Deerfield regarding the 2016 Zoning Map. The Plan Commission held a workshop meeting on February 25, 2016.

Each year the Village must publish a new zoning map by March 31 reflecting the changes for the preceding calendar year. This year's zoning map will show the following change:

- The rezoning of the 836 Chestnut Street from R-4 Single and Two Family to R-5 Multiple Family (Taylor Junction Development).

Attached is the 2016 Zoning Map reflecting the change.

## **RECOMMENDATION**

Accordingly, it is the recommendation of the Plan Commission that the 2016 Zoning Map be published to reflect the change noted above.

Ayes: (6) Benton, Berg, Bromberg, Jacoby, Moyer, Oppenheim  
Nays: (0) None

Respectfully submitted,  
Mary Oppenheim, Chairperson  
Deerfield Plan Commission

out that there is no wording on the awning and different colored awnings are allowed in the Village.

Chairperson Oppenheim expressed her support of sending a recommendation to the Board of Trustees where both the Plan Commission, as well as the Appearance Review Commission's recommendations would be considered in the Board's final decision.

1. Commissioner Jacoby moved to approve the request for a Class B Special Use for ROTI Modern Mediterranean restaurant located in the 720 Waukegan Road, Unit C at the Shops at Deerfield Square. Commissioner Bromberg seconded the motion. The vote was as follows:

Ayes: (6) Benton, Berg, Bromberg, Jacoby, Moyer, Oppenheim  
Nays: (0) None

The motions passed and will be on the March 7<sup>th</sup> Village Board of Trustees Meeting agenda.

### **Document Approval**

The Plan Commission approved the minutes from the February 11, 2016 meeting. The motion passed by voice vote.

### **Items From Staff**

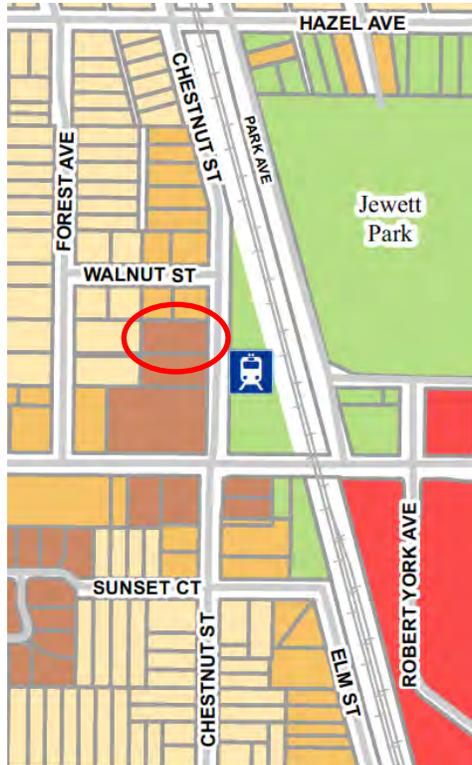
The Plan Commission approved the 2016 Revisions to the Zoning Map. The 2016 Revisions included the rezoning of the 836 Chestnut Street from R-4 Single and Two Family to R-5 Multiple Family (Taylor Junction Development) as authorized by ordinance O-15-16 passed June 15, 2015. The motion passed by voice vote.

There being no further business to discuss the meeting adjourned.

Respectfully Submitted,  
Mary Glowacz

## Changes to 2016 Zoning Ordinance Map

**836 Chestnut Street – Rezoning to R-5, Multiple Family District**  
*Rezoning from R-4, Single and Two Family District to R-5, Multiple Family*  
*(Ordinance O-15-16 passed June 15, 2015)*

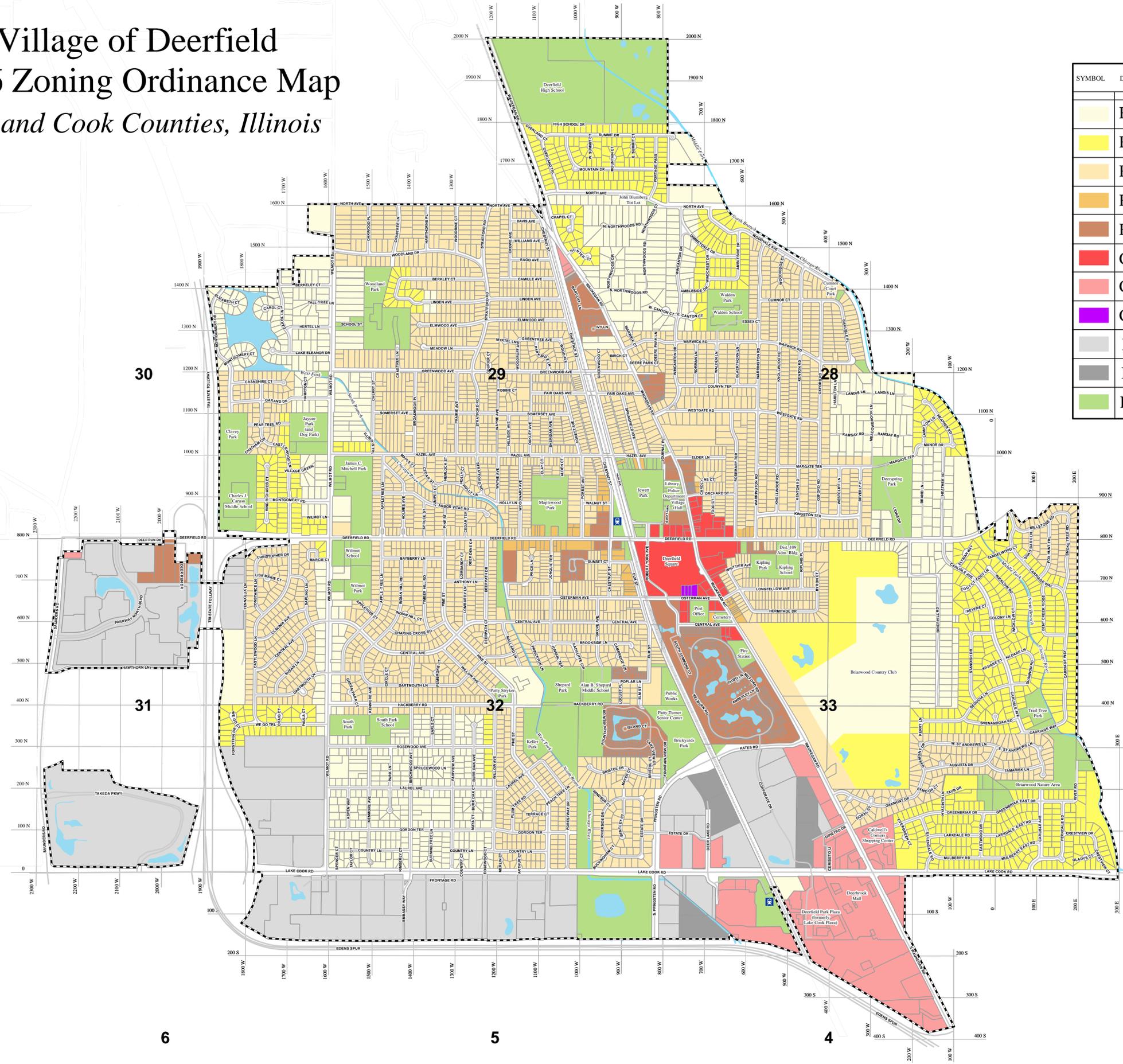




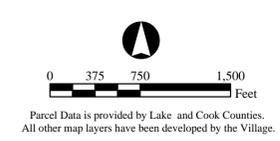
# Village of Deerfield 2016 Zoning Ordinance Map Lake and Cook Counties, Illinois

## Zoning Classifications

SYMBOL	DIST.	PERMITTED USES	MIN. LOT AREA	MIN. LOT WIDTH	MAX LOT COVERAGE	PARKING REQUIREMENTS
	R-1	SINGLE FAMILY DISTRICT ONE FAMILY DWELLINGS AND ACCESSORY USES	20,000	100	35%	SEE ARTICLE 8, Z.O.
	R-2	SINGLE FAMILY DISTRICT SAME AS R1	12,000	80	35%	"
	R-3	SINGLE FAMILY DISTRICT SAME AS R1	9,000	75	35%	"
	R-4	SINGLE & TWO FAMILY ONE FAMILY & TWO FAMILY DWELLINGS & ACCESSORY USES	1-F - 9,000 2-F - 12,000	75	35%	"
	R-5	GENERAL RESIDENCE ONE FAMILY & TWO FAMILY DWELLINGS & ACCESSORY USES	1-F - 9,000 2-F - 12,000 M.F. - SEE Z.O.	S-F & 2-F - 75 M.F. - 100	35%	"
	C-1	VILLAGE CENTER	NOT APPL. (2,500 D.U.)	NOT APPL.	75%	"
	C-2	OUTLYING COMMERCIAL	NOT APPL.	NOT APPL.	30%	"
	C-3	LIMITED COMMERCIAL OFFICE	NOT APPL.	NOT APPL.	25%	"
	I-1	OFFICE, RESEARCH, RESTRICTED INDUSTRY	5 ACRES	200 FT	35%	"
	I-2	LIMITED INDUSTRIAL	5 ACRES	150 FT	40%	"
	P-1	PUBLIC LANDS SCHOOLS, PARKS, PUBLIC BUILDINGS & CEMETERIES	NOT APPL.	NOT APPL.	40%	NOT APPL.



- Map Features**
- Metra Station
  - Corporate Limits
  - Railroad
  - Roads
  - ParcelsToMask
  - Parcels
  - Water Features



*[Signature]*  
Name \_\_\_\_\_ Date \_\_\_\_\_

This map does not reflect the division of land in accordance with the Village Ordinances.

All Rights-of-Way are unzoned. Zoning District boundaries end at property lines unless otherwise indicated.



**LIMITATION OF LIABILITY:** The user agrees that it will at all times indemnify and hold the Village and its officers and employees harmless and free and clear of any liability arising from any act or omission or commission. The Village makes no claim as to the accuracy of the articles and its associated data and assumes no responsibility for their position or content accuracy. In providing such articles the Village assumes no obligation to assist the user in the use, development, or maintenance of any applications derived from this article. The Village assumes no responsibility for the accuracy of any subsequent copies of this article.



## REQUEST FOR BOARD ACTION

**Agenda Item:** 16-25

**Subject:** Report and Recommendation of (1) the Plan Commission re: Approval for a Class B Special Use for ROTI Modern Mediterranean Restaurant, Unit C, at the Shops at Deerfield Square; and (2) Appeal of the Appearance Review Commission's Failure to Recommend Approval of Exterior Changes

**Action Requested:** Approval of Plan Commission Recommendation, Vote on Appearance Review Commission Appeal

**Originated by:** Plan Commission and Appearance Review Commission

**Referred to:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request:**

Deerfield Square and Roti Modern Mediterranean are requesting approval of a quick-serve restaurant of approximately 2,500 square feet, plus two small areas for outdoor dining patios building at 720 Waukegan Road, Unit C (former Mephisto Shoe space). The Plan Commission unanimously approved the recommendation on February 25, 2016. The petitioners are proposing a new business sign, a new black sign panel, and a new black awning on the north elevation. The ARC tied, 2-2, on the petitioner's request. The ARC members agreed on the sign, but did not reach a consensus due to concerns with the awning color and back panel. CRM Properties, the owner, requested an appeal of the ARC's non-approval to the Village Board.

### **Reports and Documents Attached:**

*(Plan Commission)*

Recommendation

Public Hearing and Workshop Minutes – February 25, 2016

Aerial Photo (2)

Zoning Map

Petitioner's Materials

*(Appearance Review Commission)*

CRM Properties Notice of Appeal Letter – March 1, 2016

Memo from Planner Spagnoli to the Village Manager – March 1, 2016

Deerfield Square Sign Criteria

**Date Referred to Board:** March 7, 2016

**Action Taken:** \_\_\_\_\_

## **RECOMMENDATION**

TO: Mayor and Board of Trustees

FROM: Plan Commission

DATE: February 25, 2016

RE: Request for Approval of a Class B Special Use to Permit the Establishment of a ROTI Modern Mediterranean restaurant at 720 Waukegan Road, Unit C, in the former Mephisto Shoes Space at the Shops at Deerfield Square (CRM Properties, LTD. and ROTI Restaurants LLC)

We transmit for your consideration a recommendation adopted by the Plan Commission of the Village of Deerfield on the request of the petitioners for a Special Use to permit the establishment of a Roti Modern Mediterranean Restaurant at 720 Waukegan Road, Unit C. The Plan Commission held a public hearing on February 25, 2016. At that public hearing, the petitioners presented testimony and documentary evidence in support of the request. A copy of the public hearing and workshop minutes are attached.

In support of its request, the Plan Commission makes the following findings of fact and conclusions:

### **FINDINGS OF FACT**

#### **Subject Property**

The subject property consists of the Deerfield Square Development which is bounded by Deerfield Road to the north, Waukegan Road to the east, Osterman Avenue to the south and the railroad tracks to the west, specifically 720 Waukegan Road, Unit C, in the former Mephisto Shoes space. The property is zoned C-1 Village Center District and was approved as a commercial PUD. Ten buildings make up the Deerfield Square development. Vehicular access to the subject property is at three signalized intersections (two on Deerfield Road, and one on Waukegan Road) and at the Robert York Avenue and Osterman Avenue intersection, and at secondary access points along Osterman Avenue. The setbacks, access points, lot coverage, open space, site landscaping, parking lot lighting, sign criteria, and storm water management for this Planned Unit Development were previously approved.

#### **Proposed Plan**

The petitioners are proposing to establish a restaurant known as Roti Modern Mediterranean at 720 Waukegan Road, Unit C (former Mephisto Shoe space). The proposed Roti Modern Mediterranean will be a quick-serve restaurant of approximately

2,500 square feet, plus two small areas (each approximately 8' by 8') for outdoor dining patios located at the north (front) of the restaurant building. The petitioners are proposing a new business sign and a new black sign panel and new black awning on the north elevation.

Staff has asked the petitioners for a detailed written description of the proposed restaurant including peak hours of operation, façade changes, outdoor seating, company background, etc. and the petitioners have provided the written description in their materials. In order to avoid repetition, please see detailed information on the proposed plans in the petitioner's written materials.

### **Zoning Conformance**

The proposed use is a Special Use in the C-1 Village Center District pursuant to Article 5.01-C,2,a,(3). The petitioners are also seeking to amend the commercial PUD for Deerfield Square to allow minor elevation changes to the wall of the building.

### **Parking**

Parking for the Deerfield Square Planned Unit Development was approved at 5 spaces per 1,000 square feet of gross floor area for retail use (i.e., 1 parking space per 200 square feet), and 4 spaces per 1,000 square feet of gross floor area for office use (i.e., 1 parking space per 250 square feet) with a 15% reduction for storage areas in the buildings (Ordinance 0-98-34 granted a variation for parking in the development). A total of 1,000 spaces (including 100 underground spaces) are provided for the Deerfield Square development.

When Deerfield Square was approved, the various uses in the development were to share the parking within the development. The amount of parking for the different mix of uses in the development will vary throughout the day. In other words, the different uses in the development will have varying peak hour parking times. As part of the approval process of a Special Use for the proposed restaurant, the petitioners must demonstrate that adequate parking will be provided.

Sit-down restaurants require one (1) parking space for each 60 square feet of gross floor area and carry-out restaurants require one (1) parking space for each 120 square feet of gross floor area. The proposed restaurant would require a total of 35 parking spaces based on the projected 70% dine-in and 30% carry-out and proposed outdoor seating area (29.17 parking spaces for the sit-down:  $2,500 \text{ square feet} \times .70 = 1,750 / 60 = 29.17$  spaces, plus 6.25 parking spaces for the carry out:  $2,500 \times .30 = 750 / 120 = 6.25$  spaces for the carry out,  $29.17 \text{ sit-down} + 6.25 \text{ carry-out} = 35.42 = 35$  spaces for the sit-down and carry-out) and 2 more spaces for the outdoor seating area for a total of 37 parking spaces. Outdoor seating areas are counted in the parking requirement unless it is determined that outdoor seating areas should not be included in the parking requirement.

If the space were all retail, then a total of 13 parking spaces would be required ( $2,500/200 = 12.5 = 13$  spaces) as retail requires one (1) parking space per 200 square feet of gross floor area.

The petitioner's consultant (KLOA) conducted a parking study for the proposed Roti Modern Mediterranean restaurant (dated February 10, 2016). The parking survey was conducted every 30 minutes between 11:00 AM and 9:00 PM on Friday and Saturday, January 29 and 30, 2016 to coincide with the peak parking demand of the center and the proposed restaurant. Table 1 on page 2 and Table 2 on page 3 of the petitioner's parking study indicate the number of cars parked in the Deerfield Square parking lots on these dates. Table 1 on page 2 indicates that the parking lots peak at 12:30 PM on Friday with 655 parking spaces occupied, which is approximately 74 percent of the available parking supply, not including the underground parking spaces. Table 2 on page 3 indicates that the parking lots peak at 1:00 PM on Saturday with 569 parking spaces occupied, which is approximately 64 percent of the available parking supply, not including the underground parking spaces. According to the petitioner's parking study, peak parking demand on both days drop after 12:00 PM/1:00 PM with the demand considerably lower during evening hours. The drop in demand is primarily due to the large amount of office space at Deerfield Square which peaks middays on Monday through Friday and decreases substantially in the evenings and on Saturdays.

The parking study assumes that peak demand will occur during the lunch hour and the additional demand of 35 spaces needed for the restaurant will be accommodated by available parking in Deerfield Square on Friday with 268 parking spaces available and on Saturday with 314 parking spaces available. The parking study also considers vacant retail space and concludes a surplus of parking of 150 and 236 spaces on Friday and Saturday, respectively.

The owners of Deerfield Square have implemented a parking plan that requires all Deerfield Square employees to park in designated areas to the west of Biaggis Restaurant and the middle portion of the main parking lot.

### **Wall Signage**

Deerfield Square has approved tenant sign criteria that is required to be followed (see attached). The new wall sign for Roti will be l.e.d. internally-illuminated white channel lettering with the wording "Roti Modern Mediterranean" as shown on the sign plan in exhibit H of the petitioner's materials. The proposed wall sign is within the Deerfield Square's sign criteria and Deerfield's zoning ordinance regulations.

### **Municipal Code**

The Liquor Control Ordinance (which is part of the Municipal Code) allows liquor to be served in an outdoor seating area of licensed restaurants provided that the service of alcohol be incidental and complementary to the sale of a meal; and outdoor service hours must coincide with restaurant hours of a complete meal; and access to outdoor

seating areas are gained from the interior of the restaurant. The petitioners' plans indicate that access to the outdoor seating area will not be from the interior of the new restaurant (as that is not practical in this case), but the outdoor seating areas will be enclosed by a fence with a gate as shown on the plans.

## **CONCLUSIONS**

### **Compatible with Existing Development**

The Plan Commission believes that the proposed Roti Modern Mediterranean restaurant will be compatible with existing development and should not impede the orderly development and improvement of surrounding properties. The Plan Commission believes that the restaurant will be an amenity to the shopping center and to the Village. They believe the restaurant is a good and appropriate use of the property and will be compatible with the existing development in the area. The Plan Commission believes the restaurant will not have an adverse impact on surrounding properties. The Plan Commission believes that the use of this space with a restaurant use is appropriate.

The Plan Commission believes the petitioners have planned appropriately for the restaurant. The Plan Commission does not believe traffic and parking will be adversely impacted by the proposed restaurant as discussed in the parking and traffic sections of the recommendation below. The Plan Commission believes the proposed changes to the exterior of the building for this tenant are appropriate and aesthetically pleasing. They understand the ARC's concern about a consistent look in the area between the jewelry store and Anne Taylor Loft, but believes the property owner has a pretty good track record regarding the appearance of this property and would bring forth an appropriate proposal for any changes to the façade for a future tenant in this area just like they have done with Roti. The ownership of Deerfield Square indicated that there are existing leases that are in place for this area which would have to be amended to allow changes to the existing beige sign panel and beige awning.

### **Lot of Sufficient Size**

The Plan Commission believes the subject property is of sufficient size for the proposed use. The Plan Commission believes the property is suitable for the proposed use and will not create a negative impact on surrounding properties.

### **Traffic**

The Plan Commission believes that the proposed use should not create traffic problems on the subject property and should not have an adverse impact on surrounding properties. They believe the traffic generated by the proposed restaurant will not have an adverse impact on traffic in the area. The proposed use should not significantly increase traffic volumes in the area. No changes to the existing parking lot layout will be made for the proposed restaurant.

### **Parking and Access**

The Plan Commission believes that parking will be adequate for the proposed restaurant and they believe the proposed restaurant should not create a parking problem in the area. The petitioners have conducted a parking study for the proposed restaurant that demonstrates there is adequate parking available at Deerfield Square at the peak time. The study indicated the busiest time will be Friday during lunch and the study indicates there is adequate parking at this time.

The access points to the existing parking lots at Deerfield Square will not be changed for the proposed restaurant.

### **Effect on Neighborhood**

The Plan Commission believes the proposed restaurant should not be significantly or materially detrimental to the health, safety, or welfare of the public or injurious to the other property or improvements in the neighborhood nor should it diminish or impair property values in the surrounding area. The Plan Commission believes the proposed use will not have an adverse impact on surrounding properties. The Plan Commission believes that the restaurant will be a good use for this vacant space and will be an asset to the shopping center and the Village. The Plan Commission believes that the new outdoor seating area planned for this restaurant will be a nice amenity. There is not a lot of room in front of this space for an outdoor seating area, but the space is planned so there is adequate room left on the sidewalk for pedestrians to pass by.

### **Adequate Facilities**

Adequate facilities (utilities, access roads) will be provided on the subject property. The Plan Commission asked that the property owner look into adding a trash receptacle for the outdoor seating area, and the property owner indicated they could add one.

### **Adequate Buffering**

The Plan Commission believes that the existing buffering on the subject property is adequate.

### **Not Injurious to the Character of the C-1 Village Center District as a Retail Center**

The Plan Commission believes the proposed Roti Modern Mediterranean restaurant should not be injurious to the character of the C-1 Village Center District as retail center. The Plan Commission believes the proposed location is appropriate for the proposed restaurant use. The restaurant will also generate sales tax for the Village. The Plan Commission believes the restaurant fits well in this location, and believes that another food tenant will be a good fit bringing people into Deerfield Square.

## **RECOMMENDATION**

Accordingly, it is the recommendation of the Plan Commission that Roti Modern Mediterranean's request for a Special Use to permit the establishment of a restaurant at 720 Waukegan Road, Unit C, and an amendment to the Deerfield Square commercial Planned Unit Development to allow changes to the exterior of the building, be approved.

Ayes: (6) Benton, Berg, Bromberg, Jacoby, Moyer, Oppenheim

Nays: (0) None

Respectfully submitted,  
Mary Oppenheim, Chairperson  
Deerfield Plan Commission

PLAN COMMISSION  
VILLAGE OF DEERFIELD

The Plan Commission of the Village of Deerfield held a Public Hearing Meeting at 7:30 P.M. on February 25, 2016 at the Village Hall, 850 Waukegan Road, Deerfield, Illinois.

Present were:       Mary Oppenheim, Chairperson  
                          Bob Benton  
                          Larry Berg  
                          Al Bromberg  
                          Elaine Jacoby  
                          Jim Moyer

Absent:               Stuart Shayman

Also present:       Jeff Ryckaert, Principal Planner  
                          Dan Nakahara, Associate Planner

**Public Comment on a Non-Agenda Item**

1. Request for a Class B Special Use for ROTI Modern Mediterranean Restaurant located in the 720 Waukegan Road, Unit C (former Mephisto Shoes space) at the Shops at Deerfield Square (CRM Properties Group, Ltd.)

Chris Siavelis, CRM Properties, explained that the retail world is changing, especially in regards to fashion retail. CRM Properties has strived to maintain the highest quality of retail apparel in the 720 Waukegan building; however, internet sales and consumers buying habits have changed and have significantly impacted apparel retailing, especially fashion retail. The petitioner is seeking a favorable recommendation for a 2,500 sq. ft. fast casual ROTI Modern Mediterranean restaurant with seating for approximately 74 customers, located at 720 Waukegan Road, Unit C in the former Mephisto Shoes space.

Mr. Siavelis noted that the HVAC units will be mounted on the roof, fully screened from the parapet wall and any sight lines from grade. The petitioner will be installing a grease trap below grade in the service drive directly behind the building. He added that delivery services would operate at the back of the building.

The petitioner's traffic study made field observations during Deerfield Square's peak hours on Friday from 12:00 P.M. to 1:30 P.M. and concluded that at peak times there was excess parking of 200 unused spaces, which would more than satisfy the 35 parking spaces that is required by Deerfield Zoning Ordinance. The petitioner plans to provide the required parking for its customers.

Mr. Siavelis commented that ROTI Modern Mediterranean has 22 locations including 9 in Chicago, approximately 10 in D.C. and a couple in New York. ROTI offers a healthy menu with fresh ingredients. The petitioner is seeking a liquor license to serve beer and wine at the proposed ROTI restaurant location. The build-out for the Deerfield location would have a modern, sleek look and outdoor seating area for approximately 8 customers. The petitioner has submitted plans which reflect the required railing for the two separate outdoor seating areas. With the outdoor seating area there still remains five foot clearance of the sidewalk in the front of the restaurant. Mr. Siavelis noted that there is a tree grate located just to the west of the outdoor seating fence. There is an 80 inches (6'8") of clearance between the northwest corner of the west outdoor seating area fence and the corner of the tree grate.

Mr. Siavelis stated that they meet all of the special use criteria and requests a favorable recommendation from the Plan Commission.

Commissioner Benton asked if there provisions near the restaurant for accessible parking spaces and take-out parking, as the back of the restaurant does not seem to have a sufficient amount of room for these functions. Mr. Siavelis replied that there are existing accessible parking spaces just to the west of the 720 Waukegan Road, Unit C building, which already meets the required number of accessible parking spaces. Chairperson Oppenheim stated that there are accessible spaces in front of Barnes and Nobles. And Mr. Siavelis added that there are also accessible spaces in front of Pure Barre and Anne Taylor LOFT spaces, which are closer to the proposed restaurant location.

Chairperson Oppenheim inquired about trash receptacles in the outdoor seating area since there are none close by. Mr. Siavelis agreed that it would be necessary to place trash receptacles in the outdoor seating area for ROTI's customers. Chairperson Oppenheim pointed out that the proposed outdoor seating area for ROTI would be the first outdoor seating area in the 720 Waukegan Building, and is smaller and in a tighter area than outdoor seating areas in the rest of Deerfield's Square, such as IL Forno, Whole Foods, Potbelly and Josh's Hot Dogs. Mr. Siavelis commented that the plan to limit ROTI's outdoor seating area to 8 seats with 24" by 30" tables was due to the limited amount of space. He added that all of the outdoor furniture was compliant with the Deerfield Square's requirements.

Commissioner Bromberg inquired about the signage, as the Plan Commission received memos from the Appearance Review Commission (ARC) that the proposed signage for ROTI was not approved. Mr. Siavelis replied that ROTI is requiring that the back panel be painted black from the current sandstone color. The black panel and the black awing that ROTI is requiring is a condition of their lease. Mr. Siavelis noted that the four facades that make up that section of the 720 Waukegan building all have the back panel in sandstone with white letters; however, ROTI feels that the white letters don't stand out sufficiently against the sandstone background. He added that the black background (panel) is much more effective for the white signage. Mr. Siavelis commented that black is also a part of ROTI's corporate signage colors. The petitioner is also requesting to

change the color of the awnings from the current sandstone color to black. ROTI's exterior changes and signage were presented to the ARC on Monday, February 22, 2016. The ARC did not approve the color changes to the back panel and awning with a final vote of two ayes and two nays. Mr. Siavelis stated that they are planning to appeal the ARC decision to the Board of Trustees at their next meeting.

Commissioner Oppenheim asked for confirmation that the objection was not in regards to the size of the sign (which met signage requirements), but the background color of the panel and the awning, which would not match the existing background colors in that section of the 720 Waukegan Road . Mr. Siavelis confirmed that the issue was with ROTI's proposed black background for their back panel and the color of the awning. Mr. Siavelis noted that the ARC implied that they would possibly be in favor of changing the color of ROTI's back panel and awning if the other units in the 720 Waukegan building were also changed to the same color, so that there was uniformity and consistency with that section of the building. Mr. Siavelis expressed that there are complications with that request as they do not have the unilateral rights in the leases with the existing tenants to make those changes. CRM Properties would like flexibility in regards to their tenant's signage in the future given modern corporation's requirements with respect to signage and they are not interested in creating new, uniform signage criteria for the 720 Waukegan building. Mr. Siavelis commented that he does not find the uniformity of the building's signage as important as the ARC does, and feels that unique signage allows the store front to stand out.

Commissioner Bromberg commented that although the color black fits in nicely with the building, the ARC seems concerned about future tenant's requests for colors that don't fit in with the ambience of the building. Mr. Siavelis responded that CRM Properties has been a Class A asset over the last 15 years, and assured the Plan Commission that the owners of Deerfield's Square would not entertain colors that don't visually fit in with the character of the area, and would remain reasonable with their considerations of signage colors.

Commissioner Berg asked where the deliveries will take place. Mr. Siavelis stated that deliveries would take place from the service drive at the south elevation (rear). Mr. Berg asked if the rear of the 720 Waukegan Road, Unit C building backed into the back of the gas station. Mr. Siavelis clarified that there is a service drive in-between the back of the 720 Waukegan Road building and the gas station.

Chairperson Oppenheim asked if the traffic study took into account the available parking spaces in the underground parking garage. Mr. Siavelis replied that the underground parking was not taken into consideration; only above grade parking was considered. Chairperson Oppenheim asked if ROTI employees would be required to park further away from the building, as the rest of the employees in Deerfield's Square are required. Mr. Siavelis confirmed that employees would be required to park in designated areas further away from the building to allow for customers to park closer to the retail units.

Public Hearing  
February 25, 2016  
Page 4

There being no further business to discuss a motion was made and seconded to close the public hearing.

Respectfully Submitted,  
Mary Glowacz

PLAN COMMISSION  
VILLAGE OF DEERFIELD

The Plan Commission of the Village of Deerfield held a Workshop Meeting at 7:30 P.M. on February 25, 2016 at the Village Hall, 850 Waukegan Road, Deerfield, Illinois.

Present were:       Mary Oppenheim, Chairperson  
                          Bob Benton  
                          Larry Berg  
                          Al Bromberg  
                          Elaine Jacoby  
                          Jim Moyer

Absent:               Stuart Shayman

Also present:       Jeff Ryckaert, Principal Planner  
                          Dan Nakahara, Associate Planner

(1a) Discussion of Special Use for ROTI Modern Mediterranean Restaurant

Commissioner Jacoby was in favor of approving the Special Use request for ROTI Modern Mediterranean restaurant. Commissioner Benton felt that ROTI would be a good addition to the Deerfield Square property, and that Deerfield needs some good, quick fast food restaurants in this area. Commissioner Oppenheim commented that she appreciated the submitted material that CRM Properties provided to the Plan Commission about the realities of the retail market. The materials assisted in explaining the turnover that Deerfield Square has recently experienced with some of its retail tenants, and the struggle to keep all of the units occupied. Commissioner Oppenheim expressed her approval of adding another restaurant to Deerfield's Square, and thinks that ROTI is going to be utilized, as there are a lot of business professionals that come into town for lunch. The Commissioners felt that the special use criteria had been met.

Commissioner Bromberg asked for clarification on the appeal process that ROTI would have to go through to receive approval from the Board of Trustees as their lease is contingent upon ROTI's exterior changes gaining approval from the Board of Trustees. Chairperson Oppenheim confirmed that ROTI would have to appeal to the Board of Trustees, and reiterated that there wasn't an overwhelming rejection of the exterior changes, as the final vote by the Appearance Review Commission (ARC) resulted in a two-to-two tie. Mr. Siavelis confirmed that he was going to appeal to the Board of Trustees the ARC's decision. Chairperson Oppenheim commented that she had no issue with the signage, and thought the signage looked very sharp with the white lettering on the black background, and doesn't feel that having less uniformity would devalue the property. ROTI Modern Mediterranean restaurant is a franchise, and their corporate signage is a part of their brand and image. Chairperson Oppenheim pointed

out that there is no wording on the awning and different colored awnings are allowed in the Village.

Chairperson Oppenheim expressed her support of sending a recommendation to the Board of Trustees where both the Plan Commission, as well as the Appearance Review Commission's recommendations would be considered in the Board's final decision.

1. Commissioner Jacoby moved to approve the request for a Class B Special Use for ROTI Modern Mediterranean restaurant located in the 720 Waukegan Road, Unit C at the Shops at Deerfield Square. Commissioner Bromberg seconded the motion. The vote was as follows:

Ayes: (6) Benton, Berg, Bromberg, Jacoby, Moyer, Oppenheim

Nays: (0) None

The motions passed and will be on the March 7<sup>th</sup> Village Board of Trustees Meeting agenda.

### **Document Approval**

The Plan Commission approved the minutes from the February 11, 2016 meeting. The motion passed by voice vote.

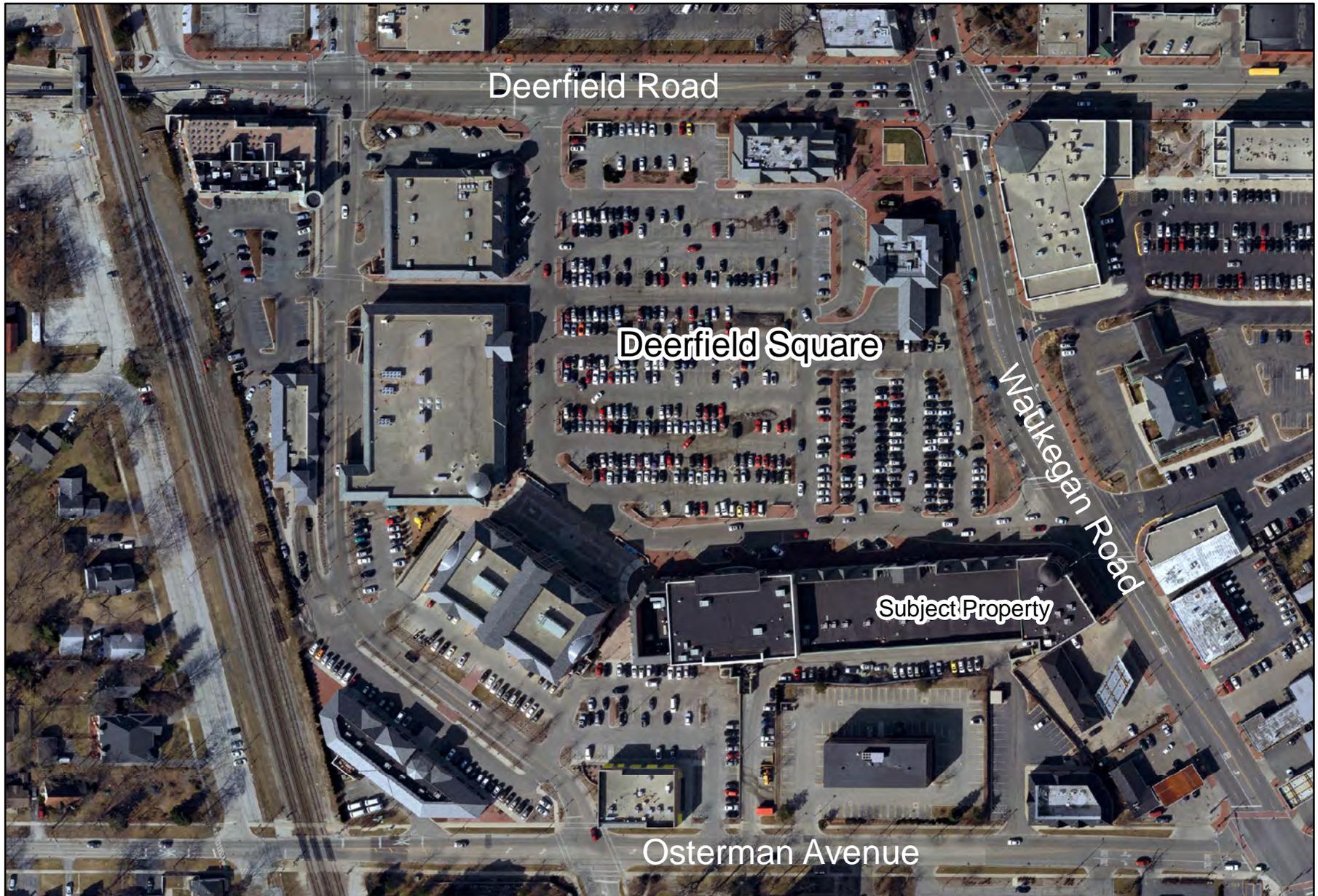
### **Items From Staff**

The Plan Commission approved the 2016 Revisions to the Zoning Map. The 2016 Revisions included the rezoning of the 836 Chestnut Street from R-4 Single and Two Family to R-5 Multiple Family (Taylor Junction Development) as authorized by ordinance O-15-16 passed June 15, 2015. The motion passed by voice vote.

There being no further business to discuss the meeting adjourned.

Respectfully Submitted,  
Mary Glowacz

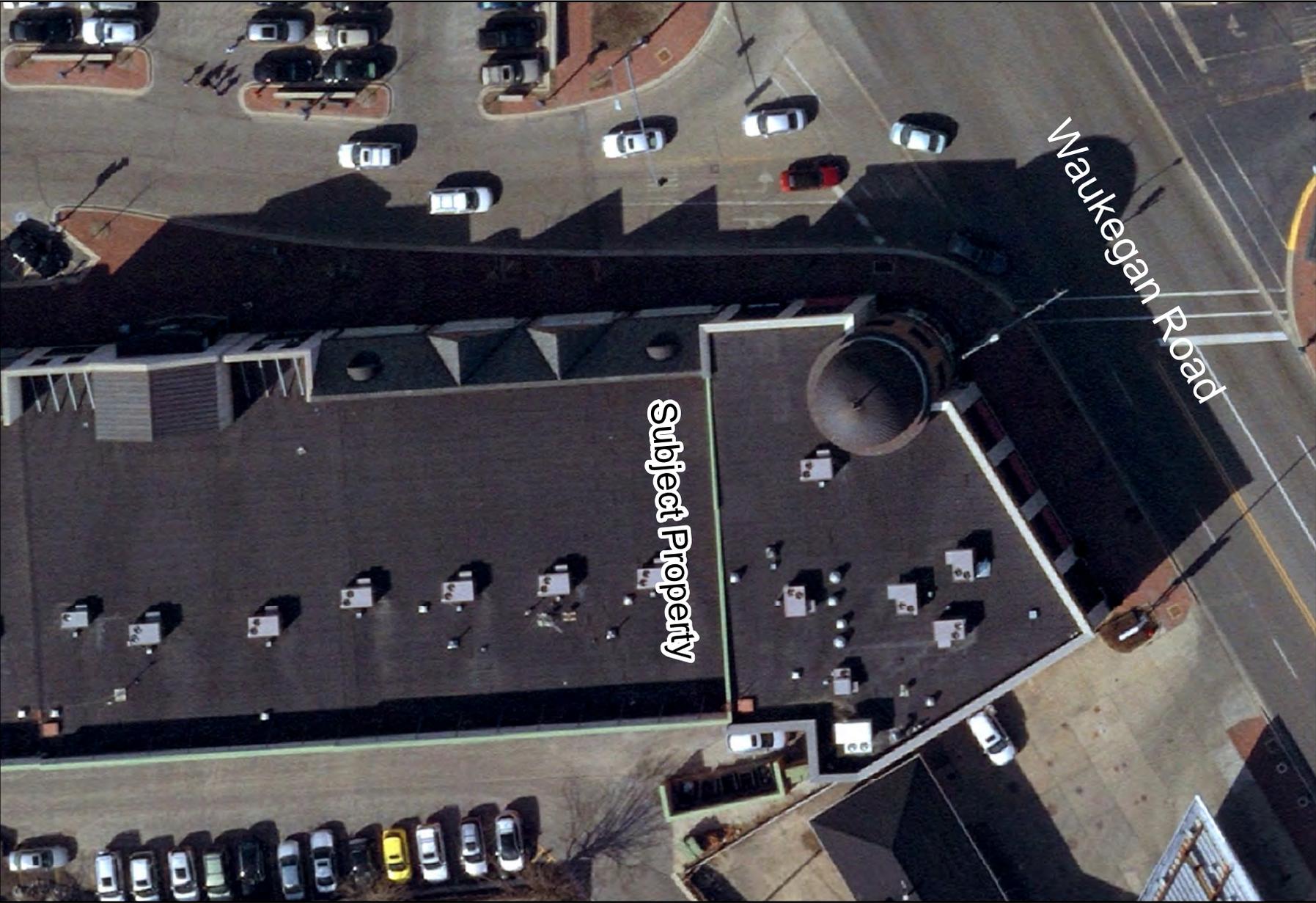
# Deerfield Square



1 inch = 170 feet



# 720 Waukegan Road, Unit C

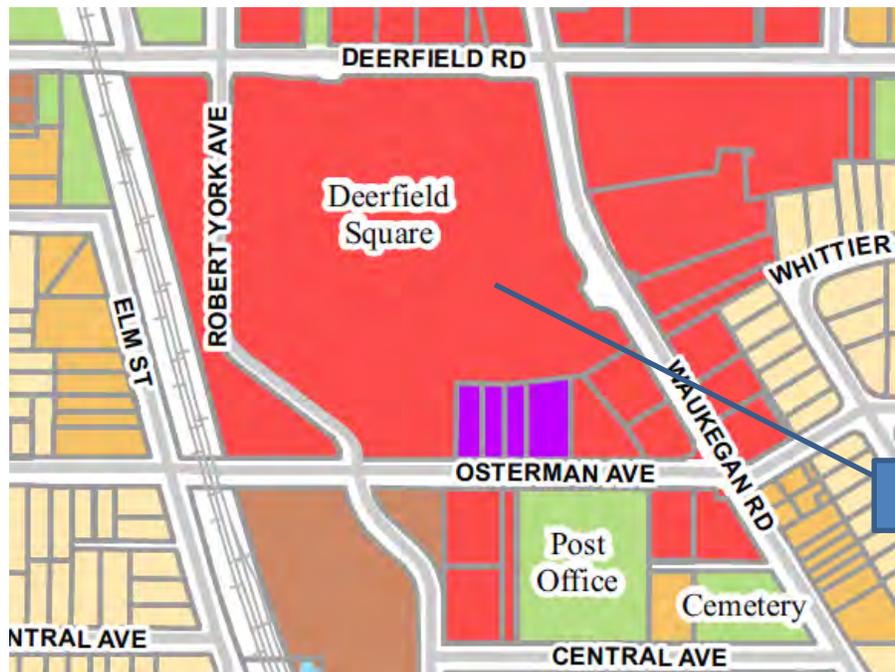


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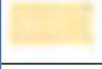
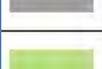
1 inch = 35 feet



# Village of Deerfield 2015 Zoning Ordinance Map



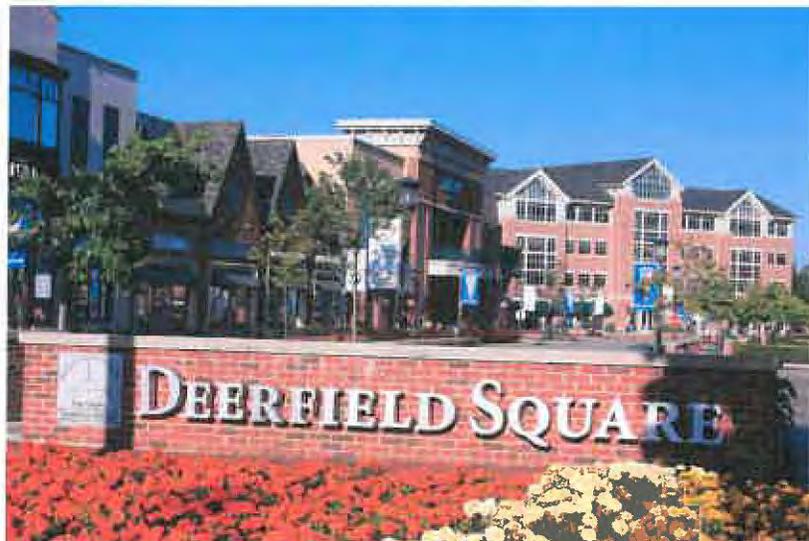
Subject Property

	R-1	SINGLE FAMILY DISTRICT ONE FAMILY DWELLINGS AND ACCESSORY USES
	R-2	SINGLE FAMILY DISTRICT SAME AS R1
	R-3	SINGLE FAMILY DISTRICT SAME AS R1
	R-4	SINGLE & TWO FAMILY ONE FAMILY & TWO FAMILY DWELLINGS & ACCESSORY USES
	R-5	GENERAL RESIDENCE ONE FAMILY & TWO FAMILY DWELLINGS & ACCESSORY USES
	C-1	VILLAGE CENTER
	C-2	OUTLYING COMMERCIAL
	C-3	LIMITED COMMERCIAL OFFICE
	I-1	OFFICE, RESEARCH, RESTRICTED INDUSTRY
	I-2	LIMITED INDUSTRIAL
	P-1	PUBLIC LANDS SCHOOLS, PARKS, PUBLIC BUILDINGS & CEMETERIES

**CRM Properties Group, Ltd.  
The Shops at Deerfield Square**



**Village of Deerfield  
Board of Trustees Presentation  
March 7, 2016**



## **Introduction**

The Shops at Deerfield Square is a 255,000 square foot high-end retail/office development located in the C-1 Village Center District and completed in 2000. Since the Center's opening, it's maintained a stable and high occupancy ratio through prudent tenant selection, long-term leasing, aggressive marketing and "hands-on" management.

Unfortunately, the retail market has drastically changed in the last few years and is creating an occupancy problem for Deerfield Square. Our anchor tenants, Whole Foods Market and Walgreens, continue to perform well and Elizabeth Arden Red Door Salon has entered into a new long-term lease, but we are unsure as to the future of Barnes and Noble and have recently lost White House| Black Market, a national fashion retailer. White House| Black Market's sales were good, but the national retailer decided to close select suburban stores not located within a regional mall.

This closing illustrates the drastic change in retailing today. The proliferation of internet sales, change in consumer buying habits and the "right-sizing" by retailers have all contributed to a significant change in the suburban retail landscape. This has had a disproportionate and devastating impact on fashion retailers in particular.

As further evidence of the current state of fashion retail (especially in suburban locations), enclosed is a recent Crain's Chicago Business article (Exhibit A) discussing dynamics at work and the dismal results. In addition, we have attached a recent Forbes article (Exhibit B) which details, among other things, the significant and negative impact both internet sales and "off-price" stores are having on traditional retailers.

National fashion retailers are, in large part, reducing the number of store locations (recent Gap announcement as one example) and we've seen independent fashion retailers retiring with no succession plans. Examples of the later are Mephisto Shoes and Footloose, both former Deerfield Square tenants. All of this, coupled with Deerfield Square's close proximity to Northbrook Court, has presented numerous challenges for our downtown. Fortunately, however, we do see a few industry segments expanding: quick-serve restaurants and certain service providers.

## **Special Use Request**

The petitioner is seeking the Village's approval for a Class B Special Use for a quick-serve restaurant specializing in Mediterranean-themed food, known as Roti Modern Mediterranean, comprised of 2,500 square feet to be located in 720 Waukegan Road, Unit C (former Mephisto Shoes space) at The Shops at Deerfield Square. Please see enclosed site plan (Exhibit C) and enclosed proposed floor plan (Exhibit D).

Roti Modern Mediterranean is a quick-serve restaurant concept with 22 locations in key trade areas of Chicago and Washington D.C. The concept offers Mediterranean-themed food in an upscale environment at a very reasonable price-point for its customers.

### Tenant Information

Attached as Exhibit E is a description of Roti Modern Mediterranean's corporate philosophy, interior build-out and management team.

### Tenant's Operation

As stated earlier, Roti Modern Mediterranean will contain approximately 2,500 rentable square feet of quick-serve dining space. The store's hours of operation will be Sunday through Saturday 11:00 a.m. to 9:00 p.m. The store will take deliveries on a daily basis by way of the building's service drive and through the doorway on the south elevation, leading to the proposed kitchen (See Exhibit C).

Roti Modern Mediterranean will provide seating for approximately 70 customers indoors and an additional eight (8) customers in the outdoor seating area (see attached Exhibit F), bringing the total seating capacity to approximately seventy eight (78) customers. Roti Modern Mediterranean will employ, at peak operating times, a total of ten (10) employees at this location, including management.

At peak times, from 12:00 p.m. to 1:30 p.m., it is projected that the subject location will generate seventy one (71) customers and operate with a maximum of ten (10) employees resulting in a total peak load of eighty one (81) individuals. Assuming, on average, each customer travels in groups of two and each employee travels solo, the subject space will need to accommodate forty six (46) vehicles at peak hours. At Deerfield Square, the peak parking occupancy occurs on Fridays at 12:30 p.m. At this peak time, only seventy four (74) percent, or 655 spaces, of the ground-level spaces (not including the underground parking garage) are currently being occupied, per the on-site data collection survey performed by KLOA Inc. and dated January, 29 2016. As a result, there are approximately 228 spaces left vacant at peak time. Per Deerfield's code requirements, a carry-out restaurant must provide one parking stall for every one hundred twenty (120) square feet of floor area and one parking stall for every sixty (60) square feet of floor area for a dine-in restaurant. Using Roti's projected sales ratio of 70% dine-in and 30% carry-out and applying Deerfield's parking codes, the subject request requires thirty five (35) parking spaces  $((2,500 \times .7)/60) = 29 + (2,500 \times .3)/120 = 6$ . The current parking requirement under retail zoning for the subject location is approximately thirteen (13) stalls. Using this credit towards the subject use, Roti will only need an additional twenty two (22) stalls. Given the 228 vacant stalls at the Center's peak times, there is more than adequate parking available to accommodate the parking demands of Roti Modern Mediterranean. See enclosed Parking Analysis in Exhibit G for further details.

Roti will require a sign variance. New signage at the north elevation will replace the existing, see Exhibit H for Roti's proposed exterior signage.

A below-grade grease trap will be installed below the service drive on the south side of the 720 building. Roti's exhaust fan, make-up air units and additional HVAC units will all be fully screened from on-grade site lines by the existing parapet walls.

### **Parking Analysis**

See above and the enclosed Parking Analysis, attached as Exhibit G.

### **Special Use Criteria**

- 1) Compatible with Existing Development. The subject use is clearly compatible with the Development and should benefit the Village and existing retailers by increasing sales and overall numbers of patrons visiting the Center.
- 2) Lot of Sufficient Size. The subject property is a PUD and lot size is sufficient.
- 3) Traffic. Given the sufficient supply of parking and multiple access points and turning lanes for the Center, the subject request should not present any traffic issues.
- 4) Parking and Access. See enclosed analysis.
- 5) Effect on Neighborhood. The subject use will not be detrimental or injurious to surrounding property owners or values.
- 6) Adequate Facilities. The subject property is fully improved and contains adequate facilities for the intended use.
- 7) Adequate Buffering. The subject property is fully improved including landscape buffering.
- 8) Effect on C-1 Village Center District. See #5 above.

### **Conclusion**

The Petitioner is of the opinion that the subject use is appropriate for the Center and the space. We do not believe that the subject use will be injurious in any way to the character of the C-1 Village Center. We respectfully ask for the Village's approval.



Printed from ChicagoBusiness.com

## Here's what no one is buying this holiday season

By Brigid Sweeney December 12, 2015

What is supposed to be the happiest season of all for retailers is, for those selling clothing, proving to be anything but.

A fundamental shift in consumer behavior is Grinching sales for everyone from Gap and J. Crew to Nordstrom and Sears. Worse for apparel retailers, analysts say 2016 won't be any better.

Yes, gasoline prices have plunged, giving consumers more cash to spend elsewhere. And yes, wages are starting to creep higher as hiring picks up. And yes, prices are low. At the same time, though, Americans are facing hikes in health care and education costs. Home values have yet to recover from the housing bust in many neighborhoods and suburbs. The stock market is flatlining. If people have spending money, it seems, they would rather go out to eat or take a vacation than buy whatever's 40 percent off at Banana Republic.

Most forecasts for the holiday season are still positive, with the National Retail Federation predicting a 3.7 percent increase from last year. But the big sellers aren't apparel. Instead, they'll be Apple Watches, Samsung TVs, Star Wars Lego sets, hover boards and Nikon cameras, according to IBM Watson. The only clothing item on its list: Nike shoes.

"The consumption ethic might be changing for good," says Tom Compemolle, a principal at Deloitte Consulting, who says Deloitte research indicates a continuous downward slope in retail spending since 1993.

There's also increasing evidence that online sales won't be the salvation that big apparel brands hoped for when they poured billions of dollars into building out their websites and e-commerce infrastructure. Online sales are growing, but not nearly at the rate necessary to offset losses at physical stores.

U.S. e-commerce sales grew 14.1 percent in the most recent quarter from a year earlier, according to the Census Bureau. But that includes the Amazon Effect. Ignore the Seattle-based behemoth's surging sales, and online revenue grew just 4.5 percent in the second quarter, according to Aram Rubinson, a retail analyst at Wolfe Research in New York. In 2011's second quarter, by comparison, e-commerce sales were up 10.5 percent from the year before.

In November, Nordstrom—a department store known as a successful and early entrant into the "omnichannel" world—cut its guidance on expected earnings for the year, blaming poor sales "that were generally consistent across channels," the company said in a statement. In a note to investors after Nordstrom dialed back, analysts at Stifel Nicolaus turned a bit philosophical: "The religion of consumption has been proven to be unfulfilling," they write.

Chicago fashion veterans and business consultants agree. "Who wants to be a conspicuous consumer these days?" designer Maria Pinto says, pointing out that the over-the-top aesthetic of the 1980s has given way to a very streamlined, practical look as high-end consumers struggle to balance big jobs and families. "Shopping is not these women's entertainment."

"The amount of money we spend on apparel has been in decline for quite some time, driven by two points: fast fashion, which came in and really deflated the market, and the fact that we're not as excited about fashion anymore," says Neil Stern, a senior partner at McMillanDoolittle, a Chicago-based retail consultancy.

Then there's the problem of cannibalization. If established retailers are reporting higher online sales, it's often at the expense of their brick-and-mortar stores. Revenue and foot traffic at physical retail locations have declined year-over-year every month for nearly two years, according to RetailNext, which reports and analyzes in-store trends. Last month, sales fell 5.6 percent as traffic declined 7.6 percent, the San Jose, Calif.-based company says.

One exception to the season's gloom: Kohl's third quarter was better than expected as sales rose 1.2 percent to \$4.43 billion, thanks to more on-trend sportswear from Nike, New Balance and Puma.

What does this mean for 2016? "The brutal marketplace will winnow out some of the guys who can't compete and take some of the capacity out of the marketplace," Stern says.

To avoid obsolescence, retailers are rethinking their operations. Macy's is offering buyouts to senior executives and mulling whether to lease out portions of its flagship stores, including **State Street**, to other companies. **Gap is closing** a quarter of its stores and laying off workers. Sears, which reported a 20 percent plunge in the third quarter because of dismal apparel and electronic sales, has **deeded 235** of its best stores to a real estate investment trust.

And J. Crew, the darling of the fashion world just a few years ago, is hoping a **new chief financial officer** might save the chain from a repeat of the whopping \$1.2 billion loss it posted through 2015's first three quarters. As unthinkable as it may seem, "there is now a very serious question mark over (J. Crew's) survival," Neil Saunders, CEO of New York retail research firm Conlumino, writes in a recent note.

Happy holidays? Humbug.

---



## Retail Survival eBook

7 Ways to Future-Proof Your Retail Store. Get Your Free PDF Download!



# Why Retailers Must Restructure In 2016

JAN 4, 2016 @ 07:10 AM 22,825 VIEWS



**Walter Loeb**  
CONTRIBUTOR

*I cover major developments in the retail industry.*

[FOLLOW ON FORBES \(315\)](#)



Opinions expressed by Forbes Contributors are their own.

The 2015 holiday season has made the major shifts in consumer buying patterns very clear. The rise of Internet shopping and growth of off-price retailing are mega-trends reshaping the retail industry. In 2016, retailers who want to survive will have to respond by restructuring. Internet sales are booming at the cost of direct store purchases. Customers are favoring off-price stores that offer fashion at an attractive price.

**Forbes**  
Near term sales weakness in apparel and general merchandise are adding to the pressure. Young customers are prioritizing the purchase of new technology over other goods, and the unseasonably warm weather has left many winter coats, boots, and sweaters on retailers' shelves awaiting even deeper markdowns.



*T.J. Maxx stores are part of the flourishing TJX Companies, which is among the off-price retailers that has seen success recently. (Photo by Jeff Schear/Getty Images for T.J. Maxx)*

I believe that many retailers did not anticipate the change in buying patterns and the negative momentum it would bring to their stores. They did not see the rapid shift to online shopping, which often occurs in the middle of the night when customers have ample leisure time. Nor did they see how the demand for new technology would cause a shift away from ready-to-wear apparel.

I am worried about the future profitability of many leading retailers. They are now defensive against the leading Internet and off-price retailers such as Amazon and TJX Companies. They are losing sales productivity in their stores while expenses rise and management bureaucracy grows.

Here are some of my worries:

≡ **Forbes**

- **Rapid Internet market share gains.** By all indications Internet sales rose about 23% in 2015 and are likely to increase at that pace again in 2016. Capturing 51 cents of every additional \$1 Americans spent online, the New York Times reports Amazon is capturing an ever-growing share of retail sales in the United States. Amazon now accounts for 26% of total Internet sales – up from 22% last year. If this rapid transfer of business from store sales to the Internet continues, and it seems it will, traditional brick and mortar retailers must look at their business structure and decide where to cut administrative staff, and which stores to close, in order to survive.

- **Aggressive U.S. expansion of low price international retailers Primark, Aldi and Lidl.** Funded by successful operations in Europe, these fierce competitors are accelerating their growth in the United States. Each will raise the competitive bar for traditional retailers in its path. Primark, an Irish based low-price high-quality apparel and home goods retailer, has announced 10 U.S. units for 2016 and may open more. Two German discount food/general merchandise retailers, Aldi and Lidl, will *each* have 2000 new stores

in the U.S. by 2018, just three short years from  


As these retailers compress consumer prices, traditional U.S. retailers will be forced to emphasize low price and low cost operations. As a result, traditional retailers will have to look at their cost structure and decide how to be lean and competitive in their pricing, staffing, and store count.

- **Surge in off-price store openings.**

Customers like to shop for value; off-pricers are happy to oblige. Based on third quarter reports about 604 off-price units were opened in 2015, a surge that will continue in the New Year.

Nordstrom opened 27 Rack stores, Macy's opened 6 Macy's Backstage Stores, Saks 5<sup>th</sup> Avenue opened 14 Off Fifth Stores, Ross Stores opened 66 units, Bloomingdale's opened one store, Kohl's is testing one unit, and Lord & Taylor is dabbling with the concept by opening one store. TJX, the industry's dominant player and my pick for 2015 Retailer of the Year, opened 320 units in the United States.

Collectively there are now 4,245 off price stores in the U.S., a 12% increase in one year! The broader retail industry is definitely not growing double-digit which means the off-price channel is rapidly taking market share from traditional retailers.

The concept of off-price retailing is not new. In fact it is old – it used to be the basement store in most department stores. Initially off-price stores featured price reductions on branded merchandise that came from the full-price “mother” store; today brands supply merchandise in huge quantities in anticipation of off-price sales. In order to satisfy demand for discounted branded product, the brands either overproduce or repeat last year's designs

to ensure the off-price stores are full. The market share shift to off-price is obviously hurting the traditional retailers requiring them to review their cost structures including stores and staffing.

- **Consumers prioritize new technology.**  
Every time Apple introduces a new product, traditional retailers will feel a negative impact. No doubt, Apple and others will introduce new innovative mobile, wearable and portable products that consumers “must have” every year. Consumers are not likely to spend on technology and apparel at the same time. Stores will have to examine their ability to attract customers when an important new technology product launch occurs. It is a challenge that must be met by both department stores and specialty retailers through innovative thinking (something I don’t see much of these days from traditional retailers.)
- **Communication with Millennials.**  
Millennial customers are not confident consumers. They are afraid of a recession or lack of employment. They want to own less and lease more (including suits and dresses. Note: well known designers are rebelling that their clothes can be rented at a fraction of the cost through popular online sites like Rent The Runway). Millennials respond to good service and do research on the Internet before making a major purchase. They are “real-time” consumers, shopping for today’s needs and waiting until the last minute to shop for tomorrow’s events.

While servicing such demanding real-time consumers, retailers must learn to protect their franchise. A major retailer told me that the most durable franchise in department stores is coats and watches. Millennials cross-shop brick-and-mortar stores, boutiques and

specialty stores, and of course online, for most other classifications of merchandise. They probably do it for coats and watches too despite the retail executive I spoke to believes.

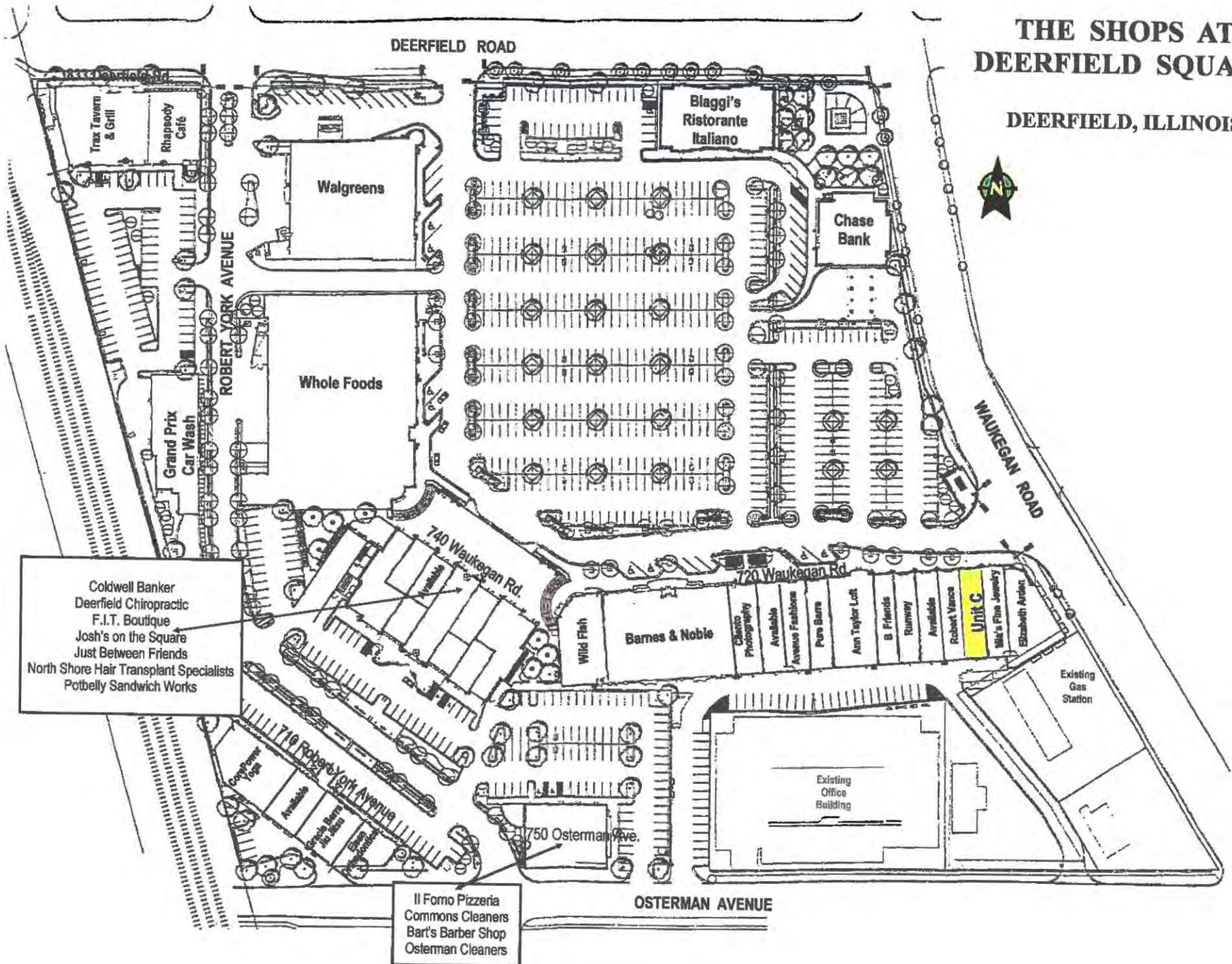
The signs are everywhere; traditional retailers must restructure their organizations now. The cost of operating is escalating as stores become less productive. More stores must be closed. Costs must be cut and reallocated – there are too many chiefs and too few sales people taking care of the customers. There has to be an effort to make productive stores more productive and to recognize that the traditional management structure of retail stores, large and small, must give way to a new, tighter, and more flexible approach. A new industry culture needs to emerge; one that empowers associates by creating a team spirit that will be rewarding for customers, employees, and management.

The New Year has started and we will see more sales promotions and clearance sales as the month continues. On New Year's Day we already saw a one day sale by Macy's (which lasts two days). All stores want to mark down seasonal merchandise and get ready for the spring season. I see this as more of the "same old" approach. Innovative thinking and serious restructuring is urgently needed but only modest incremental changes are imminent. Dwindling profits will force faster change, but it may be too late for some. I have many reasons to worry about traditional retailers as 2016 gets underway.

EXHIBIT C  
SITE PLAN

THE SHOPS AT  
DEERFIELD SQUARE

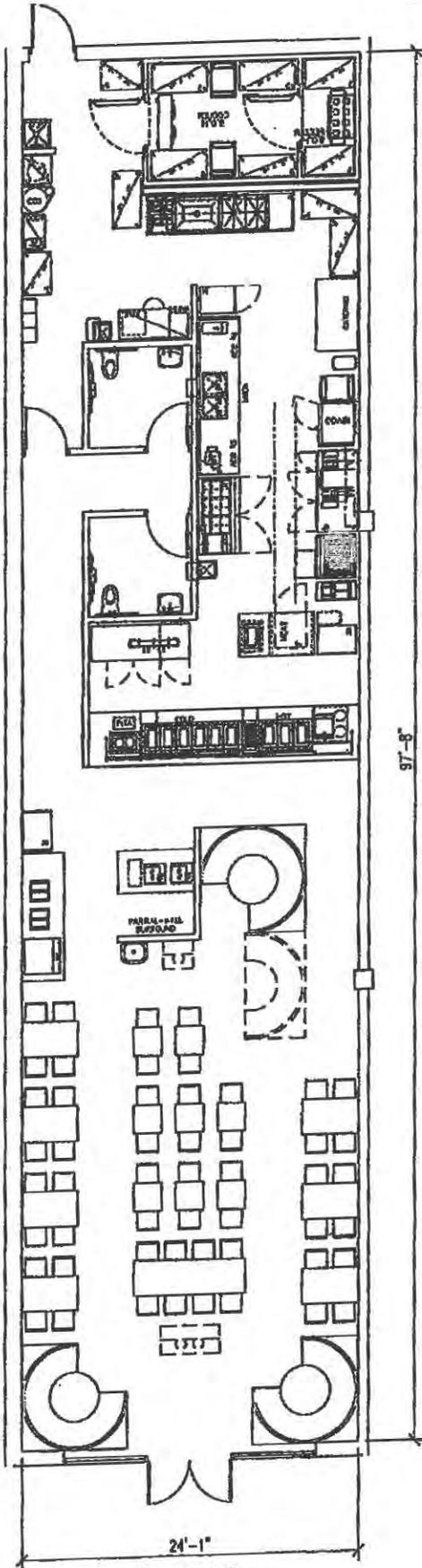
DEERFIELD, ILLINOIS



Coldwell Banker  
Deerfield Chiropractic  
F.I.T. Boutique  
Josh's on the Square  
Just Between Friends  
North Shore Hair Transplant Specialists  
Potbelly Sandwich Works

Il Forno Pizzeria  
Commons Cleaners  
Bart's Barber Shop  
Osterman Cleaners

**EXHIBIT D  
PROPOSED FLOOR PLAN**



DEERFIELD, IL  
2352 USEABLE SQ FT



Roti Modern Mediterranean  
October, 2015

# THE **rōti** WAY

TO SERVE FOOD THAT LOVES YOU BACK

TO BE THE LEADING MEDITERRANEAN  
RESTAURANT BRAND

SERVE SPECTACULAR FOOD  
PROVIDE GREAT SERVICE  
CREATE INVITING ENVIRONMENTS  
DEVELOP OURSELVES & OTHERS  
USE RESOURCES RESPONSIBLY

## HOW WE LEAD AND HOW WE ACT

### FOOD RULES

We are all about serving great tasting, high quality food, made fresh with real ingredients and prepared with pride.

### BE THE BEST REPRESENTATIVE

We act with integrity and hold ourselves accountable for our actions and results. We are honest and ethical in our behavior.

### NO GIBBS

We only hire people with positive energy who treat those around them with respect and dignity.

### MEETING CHALLENGES

We execute with excellence to deliver results. We overcome obstacles with innovative thinking and a strong work ethic.

### TEAM TOGETHER, TEAM SPIRIT

We can only accomplish our goals by supporting each other as a team. Teamwork is the strongest tool we have.

### TEACH & LEARN

We are committed to coaching those around us, having the humility to speak up when we need help, and improving every day.

### STRAIGHT TALK

We tell it like it is with clear expectations and timely feedback.

### GO AHEAD, MAKE THEIR DAY

Every day, we build relationships with our customers. We go above and beyond to create Rōti fans.

RUN GREAT RESTAURANTS DELIVER GREAT MARGINS & FUND OUR GROWTH  
DEVELOP GREAT RESTAURANTS - BE THE LEADING MEDITERRANEAN RESTAURANT BRAND  
SUPPORT OUR RESTAURANTS & DEVELOP OUR PEOPLE



THE  
**rōti**  
WAY

The Roti Way expresses our company in three parts: What we aim to accomplish, who we are, and how we plan our work. First, it describes Our Purpose, Vision, and Mission: the reason we're in business, the goal we strive to achieve, and what we do every day. Second, it explains Our Values: the principles that guide our actions and behaviors. Third, it lays out Our Strategic Pillars: the framework for establishing our priorities and organizing our work. We believe that if we live The Roti Way every day, we will be a truly great company.

**rōti**

**OUR PURPOSE:**

TO SERVE FOOD  
THAT LOVES YOU BACK

Our Purpose is the reason we're in business (apart from making money!) We take great pride in serving delicious, wholesome food that leaves you feeling great even after your meal is over. It's food you love that Loves You Back.



**rōti**

**OUR VISION:**

TO BE THE LEADING  
MEDITERRANEAN  
RESTAURANT BRAND

Our Vision is the major goal we are determined to achieve: to become the greatest Mediterranean restaurant company in the nation. We will achieve this by living The Roti Way every day!



**rōti**

## OUR MISSION:

**Our Mission:** Serving spectacular food is the foundation for food that Loves You Back. It's fresh, flavorful, and made with care from real ingredients.

**Our People:** We hire people who truly care about providing great service whether a customer needs extra attention or is a regular who appreciates our quick, friendly service. Working at Roti means caring about the people we serve and going above and beyond to make their experience special.

**Our Environment:** Creating inviting environments is all about welcoming our customers into a clean, comfortable restaurant where they can enjoy their meal and feel relaxed staying a while.

**Our Growth:** A great company is made up of great people. At Roti grows, we want our people to grow with us, so we encourage curiosity, personal drive, and supporting the growth of others.

**Our Values:** We are thoughtful and conscientious about using our resources responsibly. Money, people, time, as well as natural resources and the environment are all limited. We believe using them wisely is part of being a successful business and a responsible global citizen.



## OUR VALUES:

**Great People:** We are all about serving great tasting, high quality food, made fresh with real ingredients and prepared with pride.

**The Right Things:** We act with integrity and hold ourselves accountable for our actions and results. We are honest and ethical in our behavior.

**People:** We only hire people with positive energy who treat those around them with respect and dignity.

**Quality Execution:** We execute with excellence to deliver results. We overcome obstacles with creative thinking and a strong work ethic.

**Teamwork:** We can easily accomplish our goals by supporting each other as a team. Teamwork is the strongest tool we have.

**Customer Service:** We are committed to coaching those around us, having the humility to speak up when we need help, and improving every day.

**Feedback:** We act & live it with clear expectations and timely feedback.

**Service Above Self:** Every day we build relationships with our customers. We go above and beyond to create Roti fans.



Roti Restaurants, LLC – Private and Confidential



## North Shore New Restaurant – Floor Finishes / Furniture

- Wood-look tile in most of dining, patterned tile along serving line
- Booths against storefronts raised on platform
- Wood and marble table tops
- Restrooms use different floor tile to differentiate
- Stone-look resin patio tables
- More intriguing chair design both interior dining and patio

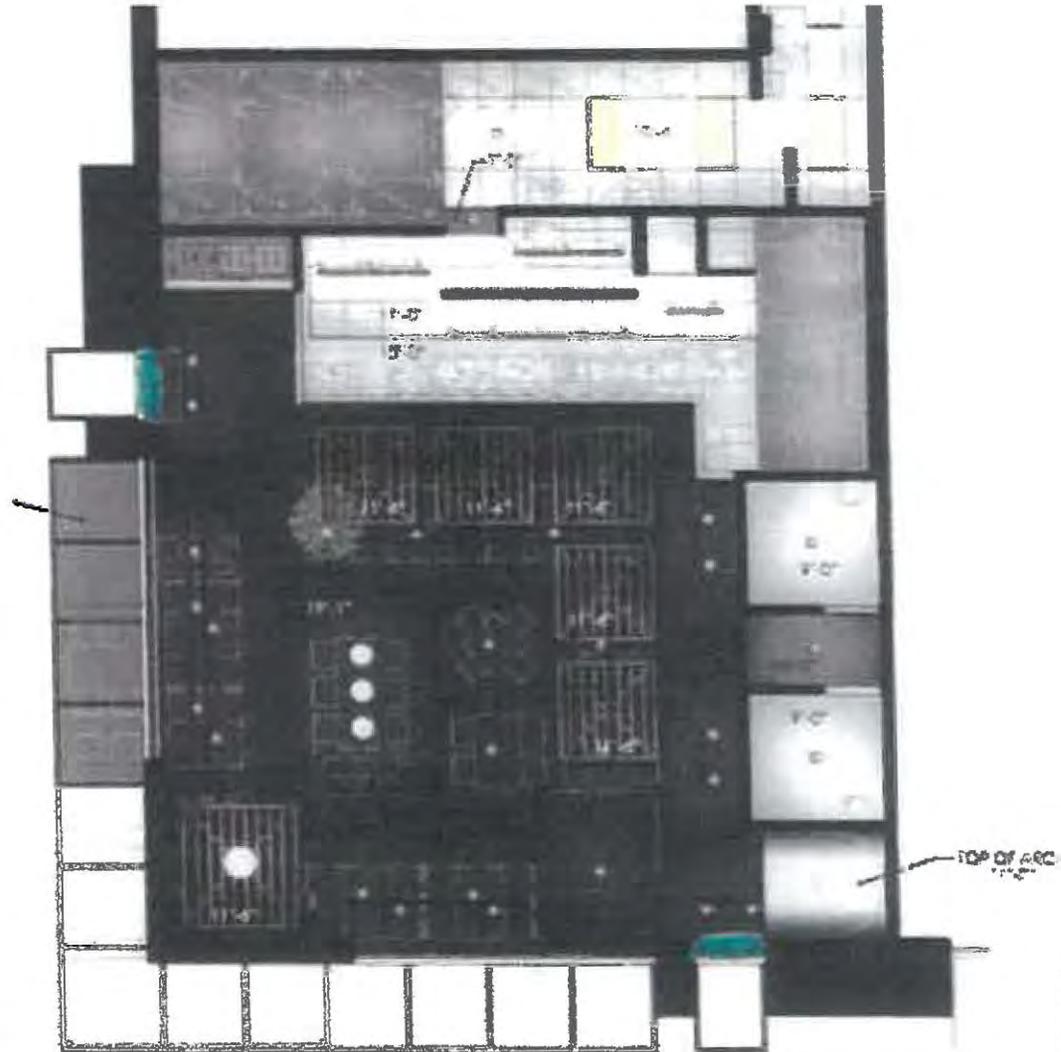


Roti Restaurants, LLC – Private and Confidential



## North Shore New Restaurant – Ceiling Plan

- Higher soffit above serving line, lots of warm lighting
- Few specialty light fixtures in dining room to set certain spaces apart
- General lighting in dining focused above tables, warm color
- Arch feature above U-shaped booth to create inviting space
- Wood features suspended from overhead in dining

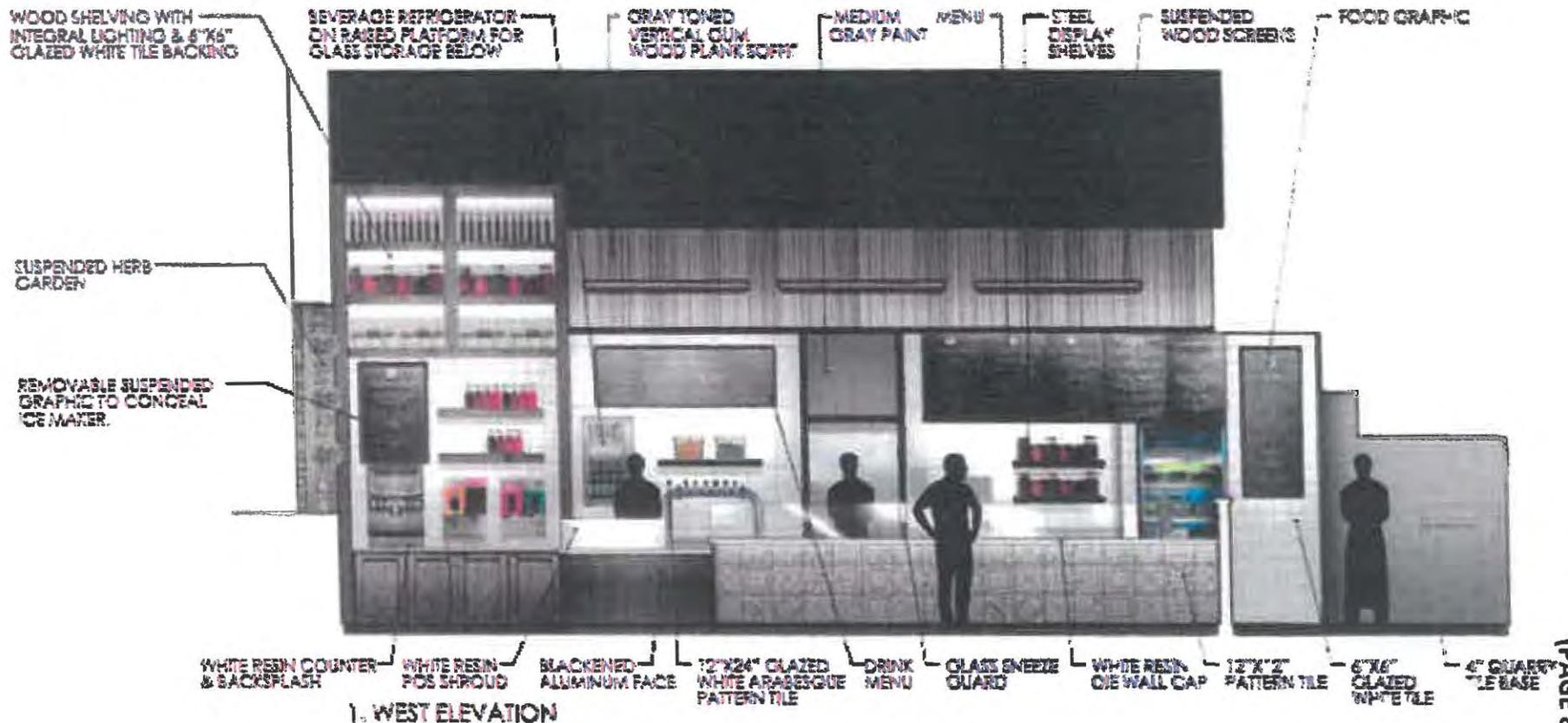


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# North Shore New Restaurant – Elevations

- Patterned tile on floor at serving line continues onto face
- Menu boards behind serving line/soffit
- Wood/millwork features on soffit and at improved beverage station

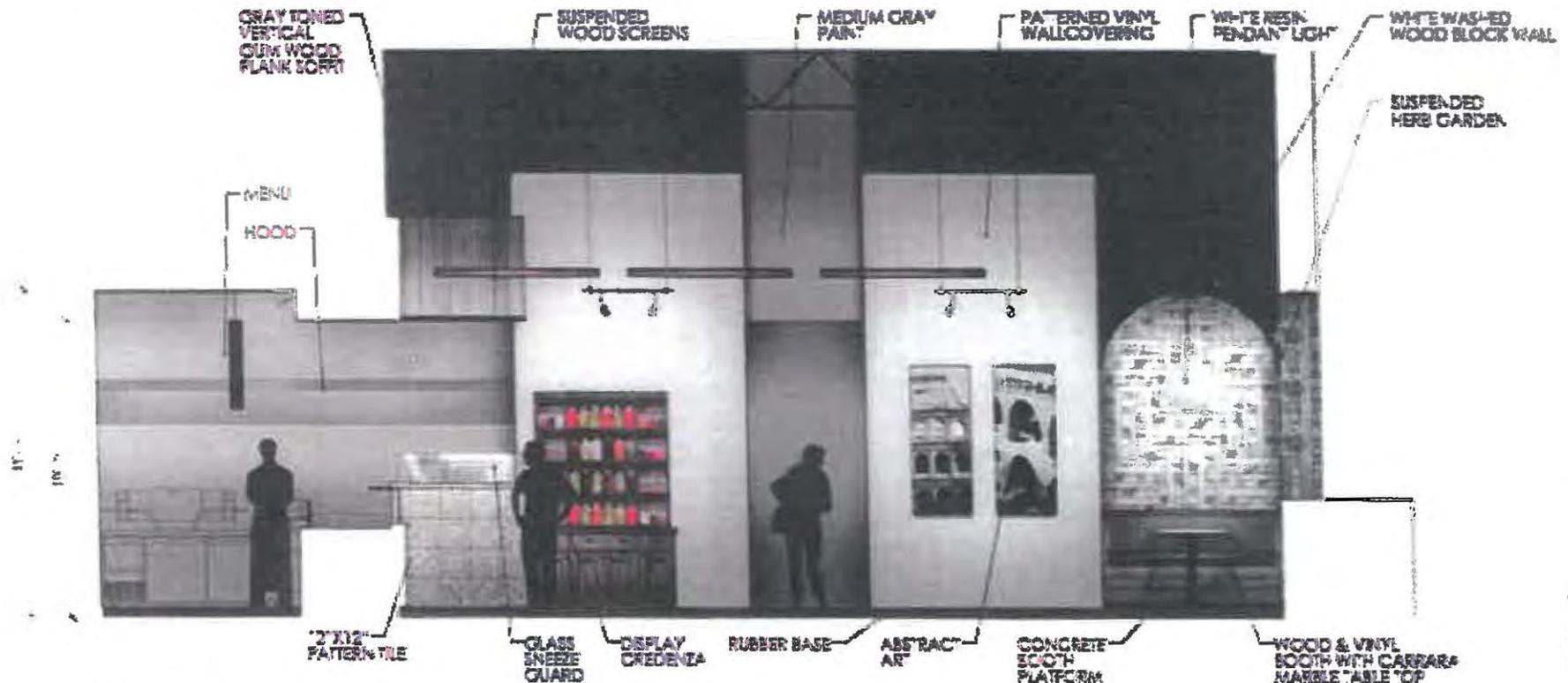


Roti Restaurants, LLC – Private and Confidential



## North Shore New Restaurant – Elevations

- Arch above U-shaped booth with white-washed wood tile feature on wall in back
- Display credenza for branding and showcase
- Walls covered with unique patterned vinyl wallcovering



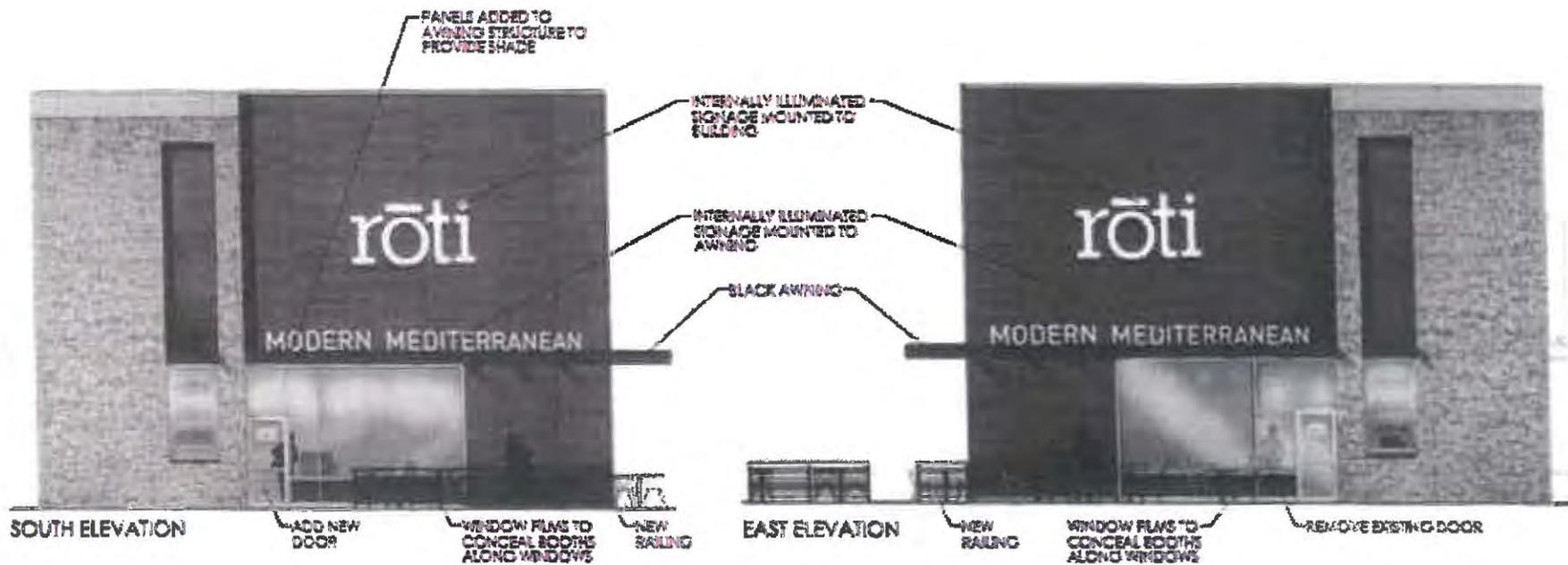
2. NORTH ELEVATION

Roti Restaurants, LLC – Private and Confidential



## North Shore New Restaurant – Exterior Signage

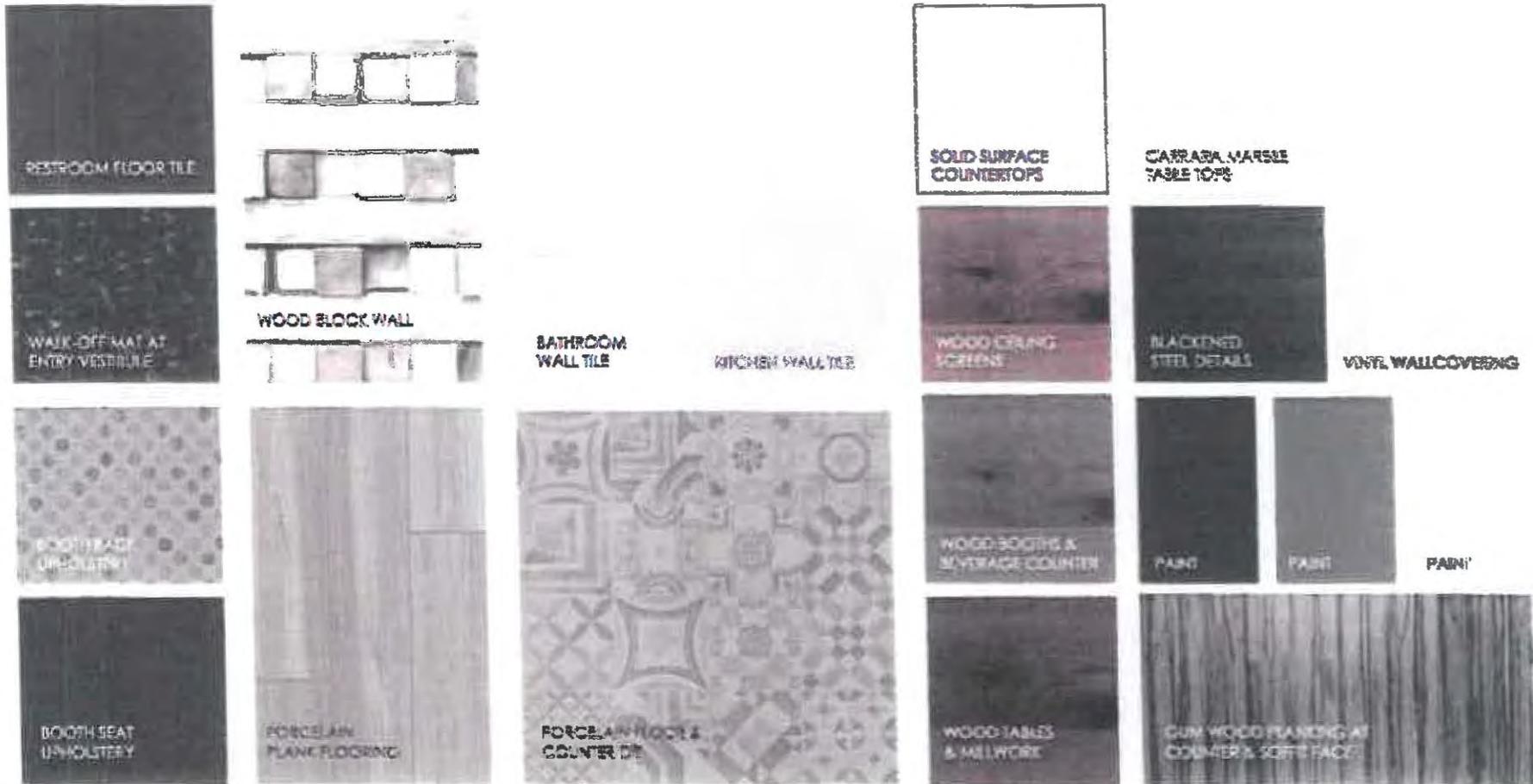
- Large rōti channel letters mounted on building
- Modern Mediterranean channel letters mounted on leading edge of canopy
- Will also have sign on rear of building above service door and an insert on two monument signs along Skokie Blvd (N/S street)



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# North Shore New Restaurant – Materials





Limited-Service. Unlimited Possibilities

Published on QSR magazine (<https://www.qsrmagazine.com>)

[Home](#) > Roti Reveals New Name and Look



## Roti Reveals New Name and Look <sup>(1)</sup>

Roti Modern Mediterranean presents a new Northbrook location, opening in November 2015. With the opening of this location, the restaurant also debuts a name change—replacing “Mediterranean Grill” with “Modern Mediterranean”—as well as enhanced branding and interior design. The rebranding of Roti better reflects the restaurant’s dedication to using classic Mediterranean ingredients to prepare modern meals and an evolution of the brand experience. The Northbrook restaurant features an interior design that will be used as the brand’s new standard for future openings.

“Our new restaurant look is a true reflection of our food and company values: High quality, modern, inviting, and comfortable. We want Roti to be a place where you can take a break from your busy day and enjoy wholesome, delicious Mediterranean food with friends or family,” says Carl Segal, CEO of Roti Modern Mediterranean.

Segal adds that the new design will feature stylish booths and the beverage menu will expand to include beer, wine, house-made juices, and teas. Roti worked closely with Aria Group Architects to develop the new interior design and with Grip Design to update the branding.

The new interior design will complement the fresh “food that loves you back” that has become Roti’s trademark. Roti offers fast, customizable meals with a high emphasis on serving wholesome, Instagram-worthy cuisine. The menu is comprised of Mediterranean favorites, with three meal types available: wrap or pita sandwiches, rice plates, and salads. Each is customizable with chicken, steak, salmon, falafel, or fresh vegetables and six sauces to choose from. Side options include classics like hummus, couscous, and tomato and cucumber salad. Roti also offers many gluten-free options and proudly serves antibiotic-free chicken, organic chickpeas, and sustainably raised salmon. The high standards of food Roti has always promised and delivered remain the same, now served in a new, modern atmosphere.

Source URL: <https://www.qsrmagazine.com/news/roti-reveals-new-name-and-look>

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## Management Team



**Carl Segal**  
**CEO**

A 30-year veteran in the restaurant industry, Carl Segal has been the CEO of Rōti Mediterranean Grill since February 2014. Prior to leading Rōti, he spent 13 years at Potbelly Sandwich Shop, serving in a variety of senior leadership roles. During his tenure with Potbelly, Carl was an instrumental player in growing the business from five to over 300 locations.

Carl began his career in 1984 with Lettuce Entertain You Enterprises working with several of the company's restaurant concepts. As a principal in the consulting firm of Segal Eslick Associates, Ltd., founded in 1993, Carl created restaurant concepts and executed projects for various clients nationwide. In 1996, Carl was one of the founding partners of Chicago's Bistrot Zinc, opening a second location in 1998. Also that year, he opened and operated Brlo restaurant, located in Chicago's River North area.

Carl holds a Bachelor of Arts degree in history from the University of Wisconsin, as well as a certificate degree from the University's prestigious Integrated Liberal Studies program.



**Jon Reepmeyer**  
**CFO**

Jon joined Rōti Mediterranean Grill in November 2014 as Chief Financial Officer. Prior to joining Roti, Jon spent 8 years in the finance group at Potbelly Sandwich Shop, including his role as Vice President of Finance, where he oversaw and managed all aspects of the organization's finance function. During his time with Potbelly, Jon was instrumental in refining the financial model, building a new restaurant development model, and growing the business to over 350 locations. Jon also managed the execution of Potbelly's Initial Public Offering in October of 2013.

Jon began his career at Ernst & Young LLP, where he consulted for several retail and restaurant clients, including time in Transaction Services working on a number of deals both in the retail space and other for industries.

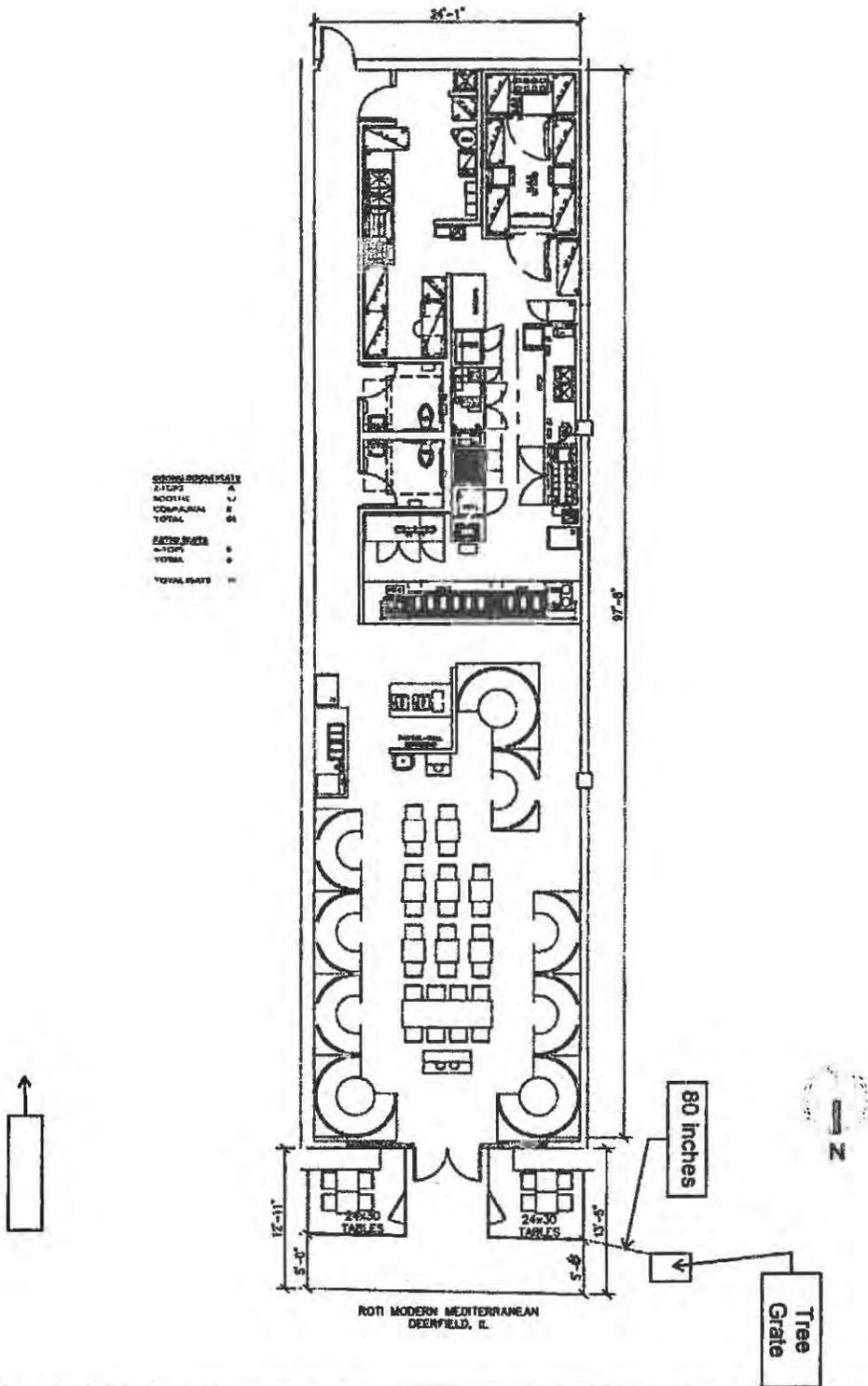
Jon holds a Bachelor of Science in Accountancy, Finance, and International Studies from Indiana University.



## Management Team

Name	Title	Experience
Carl Segal	Chief Executive Officer	<ul style="list-style-type: none"><li>▪ 30-year restaurant industry veteran with 13 years at Potbelly Sandwich Shop, serving in a variety of senior leadership roles; helped grow the business from five to over 300 locations</li></ul>
Jon Reepmeyer	Chief Financial Officer	<ul style="list-style-type: none"><li>▪ 14 years of financial experience with 8 years at Potbelly Sandwich Shop in senior finance roles; instrumental player in managing the execution of Potbelly's IPO</li></ul>
Peter Nolan	Chief Brand Officer	<ul style="list-style-type: none"><li>▪ 30 years of restaurant and retail marketing experience including roles at Potbelly Sandwich Shop, Stir Crazy, Ben &amp; Jerry's</li></ul>
Trey Moats	Director of Operations	<ul style="list-style-type: none"><li>▪ 20 years of restaurant management and operations experience, including senior operations roles at Vapiano and Potbelly Sandwich Shop</li></ul>
Andrew Ashmore	Corporate Chef & Director of Culinary Operations	<ul style="list-style-type: none"><li>▪ 15 years restaurant industry experience, including over 8 years of Executive Chef experience with Fox Restaurant Concepts in Phoenix, Strip Steak in the Mandalay Bay Resort &amp; Casino in Las Vegas, and Bourbon Steak in the MGM Grand in Detroit.</li></ul>
Michele Dodd	Director of Real Estate	<ul style="list-style-type: none"><li>▪ 25 years of retail real estate experience, including 12 years at CVS, where she helped launch the company into four new states and grow the Chicago market to 200 locations.</li></ul>
Buffy Bernardo	Director of Training	<ul style="list-style-type: none"><li>▪ 20 years in the restaurant business, including experience at TGI Friday's, Weber Grill restaurants, Lettuce Entertain You, and Francesca's restaurant group</li></ul>
Sarah Dudan	Director of HR	<ul style="list-style-type: none"><li>▪ 11 years of Human Resources experience, including leadership roles at McDonald's, Target, and ACNielsen</li></ul>

# EXHIBIT F OUTDOOR SEATING AREA



**ROOM SEATING**  
 2-TOPS 4  
 4-TOPS 17  
 COMPASS 8  
 TOTAL 29

**BAR SEATING**  
 4-TOPS 8  
 TOTAL 8

**TOTAL SEATING** 37



ROTİ MODERN MEDITERRANEAN  
RESTAURANT FOODS  
 770 WALKERMAN BOULEVARD, SUITE C  
DEERFIELD, IL  
 847-254-8888  
2500 EAST ST.



MEMORANDUM TO: Chris Siavelis  
CRM Properties Group, Ltd.

FROM: Luay R. Aboona, PE  
Principal

DATE: February 10, 2016

SUBJECT: Parking Demand Study  
Proposed Roti Restaurant  
Deerfield, Illinois

At your request, Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) evaluated the proposed Roti Restaurant to be located within the Deerfield Square Shops and its impact on the current parking demand. The restaurant will occupy approximately 2,500 square feet of currently vacant space at 720 Waukegan Road Unit C.

In order to assess the impact of this use on current parking conditions, KLOA, Inc. conducted the following studies as well as reviewing past studies at the center:

1. Conducted parking occupancy counts of all the individual parking lots serving Deerfield Square. The underground parking area serving the office building was not included.

The parking surveys were conducted every 30 minutes between 11:00 A.M. and 9:00 P.M. on Friday and Saturday, January 29 and 30, 2016 to coincide with the peak demand of the center and the proposed restaurant.

2. Reviewed previous studies indicating analyses of future parking needs and parking occupancies at the center.

The results of the parking surveys were summarized and are shown in **Tables 1 and 2** for Friday and Saturday, respectively. **Figure 1** shows the parking fields that were surveyed within Deerfield Square.

**EXHIBIT G**  
**PARKING SURVEY**  
**(PAGE 2 OF 6)**

**Table 1**  
**PARKING OCCUPANCY RESULTS – FRIDAY, JANUARY 29, 2016**

Time	Parking Area <sup>1</sup>														Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	
11:00 A.M.	2	82	164	9	41	20	5	9	18	19	29	21	54	23	496
11:30 A.M.	3	101	192	9	57	24	5	9	37	19	32	22	58	25	593
12:00 P.M.	3	94	203	11	76	25	4	9	50	19	37	24	57	25	637
<b>12:30 P.M.</b>	<b>3</b>	<b>97</b>	<b>206</b>	<b>14</b>	<b>87</b>	<b>25</b>	<b>4</b>	<b>9</b>	<b>58</b>	<b>19</b>	<b>30</b>	<b>20</b>	<b>60</b>	<b>23</b>	<b>655</b>
1:00 P.M.	2	94	190	14	78	26	4	9	48	19	31	18	61	24	618
1:30 P.M.	4	89	177	15	81	25	6	9	31	19	30	21	60	27	594
2:00 P.M.	2	90	147	12	49	23	5	9	24	19	26	20	40	27	493
4:00 P.M.	4	79	124	10	45	22	5	7	38	18	27	24	42	28	473
4:30 P.M.	3	64	130	9	47	21	5	5	47	17	25	26	47	28	474
5:00 P.M.	3	55	139	9	58	27	5	3	60	18	24	35	56	23	515
5:30 P.M.	3	57	148	12	56	27	4	8	62	15	29	25	65	23	534
6:00 P.M.	5	29	148	15	64	27	3	6	57	13	28	15	58	15	483
7:00 P.M.	4	23	145	19	84	28	3	4	60	7	22	5	46	9	459
7:30 P.M.	2	20	119	18	76	28	3	5	60	7	21	2	44	8	413
8:00 P.M.	3	14	93	12	58	27	4	4	51	3	13	1	37	6	326
8:30 P.M.	2	11	82	6	41	23	4	2	40	2	11	1	37	4	266
9:00 P.M.	0	6	65	4	38	19	3	2	43	1	10	1	31	1	224

<sup>1</sup> Parking areas have a total inventory of 883 spaces

**Table 2**  
**PARKING OCCUPANCY RESULTS – SATURDAY, JANUARY 30, 2016**

Time	Parking Area <sup>1</sup>														Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	
11:00 A.M.	4	78	138	9	33	19	5	9	49	20	28	33	41	24	490
11:30 A.M.	6	77	156	11	39	19	4	9	59	19	28	31	40	24	522
12:00 P.M.	4	73	166	10	38	19	4	9	44	19	20	23	47	24	500
12:30 P.M.	3	83	176	13	53	20	3	9	39	20	22	15	41	24	521
<b>1:00 P.M.</b>	<b>7</b>	<b>89</b>	<b>192</b>	<b>18</b>	<b>54</b>	<b>19</b>	<b>6</b>	<b>9</b>	<b>43</b>	<b>20</b>	<b>28</b>	<b>18</b>	<b>43</b>	<b>23</b>	<b>569</b>
1:30 P.M.	6	85	189	15	58	18	5	8	34	20	27	32	40	24	561
2:00 P.M.	7	79	163	11	56	20	5	8	25	20	26	32	36	24	512
4:00 P.M.	4	65	119	2	32	20	5	4	17	19	15	11	35	19	367
4:30 P.M.	3	59	114	4	40	18	4	5	21	18	15	14	34	18	367
5:00 P.M.	4	48	127	11	43	21	5	4	23	15	13	14	31	13	372
5:30 P.M.	4	48	129	12	40	20	4	6	24	10	14	11	29	8	359
6:00 P.M.	4	29	110	15	42	21	5	4	28	7	16	2	34	6	323
7:00 P.M.	3	17	108	15	57	22	6	3	40	3	14	0	33	4	325
7:30 P.M.	4	16	109	18	59	23	5	3	39	3	14	0	32	3	328
8:00 P.M.	3	11	101	18	56	23	3	1	33	1	10	0	28	1	289
8:30 P.M.	1	9	70	16	49	23	3	1	27	1	9	0	23	1	233
9:00 P.M.	1	7	51	9	37	21	2	1	30	1	5	0	22	1	188

<sup>1</sup> Parking areas have a total inventory of 883 parking spaces



PROJECT:  
 Proposed Roti Restaurant  
 Deerfield Square  
 Deerfield, Illinois

TITLE:  
 Parking Study Area

**KLOA**  
 Job No: 16-047  
 Figure: 1

As can be seen, parking occupancy at Deerfield Square peaked on Friday at 12:30 P.M. The peak parking occupancy was 655 occupied spaces or approximately 74 percent of the available supply, not including the underground office parking facility. The peak parking demand on Saturday was 569 spaces (64 percent) occurring at 1:00 P.M. The peak parking demand on both days drops after 12:00 P.M./1:00 P.M. with the demand considerably lower during the evening hours. This is primarily due to the large amount of office space at Deerfield Square which peaks middays on Monday through Friday and decreases substantially in the evenings and on Saturday allowing other retail and restaurant uses to share this excess space. Previous counts conducted in 2013, 2011, 2010, and 2008 indicated a similar peak parking demand of 70 to 78 percent.

### **Roti Restaurant Parking Demand**

The proposed Roti Restaurant hours of operation will be between 11:00 A.M. and 9:00 P.M. Monday through Sunday. Approximately 70 percent of the customers dine in with the remainder carrying out. Based on the Village requirements, the peak parking demand of the proposed restaurant will be 35 spaces as follows:

- One space per 60 square feet for dine-in = 29 spaces
- One space per 120 square feet for carry-out = 6 spaces

Assuming that the peak demand will occur during the lunch hour, this additional demand of 35 spaces can be easily accommodated by the available parking in Deerfield Square on Friday (268 spaces available) and on Saturday (314 spaces available).

### **Vacant Space**

Deerfield Square currently has four other units that are vacant for a total of approximately 8,620 square feet. Based on a parking demand ratio of 5.0 spaces per 1,000 square feet, the vacant space will generate a peak demand of 43 spaces. Assuming that the peak demand would occur at the same time (lunch time), the available vacant space (235 spaces on Friday and 279 spaces on Saturday) will be more than adequate to accommodate this additional demand.

**Table 3** summarizes the parking requirements for each use as compared to the available supply.

Table 3  
**PROJECTED PARKING NEEDS**

Time Period	Existing Demand		Projected Demand			Surplus
	Existing Occupancy	Available Parking	Roti Restaurant	Vacant Retail	Total	
12:30 P.M. Friday	655	288	35	43	78	150
1:00 P.M. Saturday	569	314	35	43	78	236

**Conclusion**

The results of the parking occupancy surveys have clearly indicated that there is more than adequate parking space available at Deerfield Square to accommodate the future demands of the Roti Restaurant as well as the available vacant space. These figures were based on actual on-site counts and observations. Previous studies have indicated similar parking occupancy levels during the midday peak hour period. This updated study verifies the availability of parking to support the projected parking demand of the proposed Roti Restaurant.

EXHIBIT H  
TENANT'S EXTERIOR SIGNAGE

(PAGE 1 OF 3)

L.E.D. Internally Illuminated Face Lit Channel Letter Set  
on Backer Panel - Remote



**A** ILLUMINATED FACE LIT CHANNEL LETTER SET  
Reference Drawing #**B70436C**  
for specifications and color details

**B** NON-ILLUMINATED FABRIC AWNING  
Reference Drawing #**B70436D**  
for specifications and color details

Existing letter set &  
background element  
will be removed



Deerfield, IL



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PHONE: (847) 828-1288 FAX: (847) 828-1843  
www.kieffersigns.com

CUSTOMER: **rōti**  
MODERN MEDITERRANEAN

LOCATION: **Deerfield, IL**

SALES: **J. Wood** DESIGN: **JRS**

DATE: **02/05/16**



COMPANION FILES

PRODUCTION PROCESSING

Kieffer Item # \_\_\_\_\_

Job # \_\_\_\_\_

-001 \_\_\_\_\_

-002 \_\_\_\_\_

-003 \_\_\_\_\_

REVISION:	INITIALS:	DATE:
A	JRS	2/9/16
B	JRS	2/22/16
C		
D		
E		
F		
G		
H		
I		
J		

REVISION: A Increase tagline letters.  
B Rev to previous version.

**B70436B**

**EXHIBIT H  
TENANT'S EXTERIOR SIGNAGE**

(PAGE 1 OF 3)

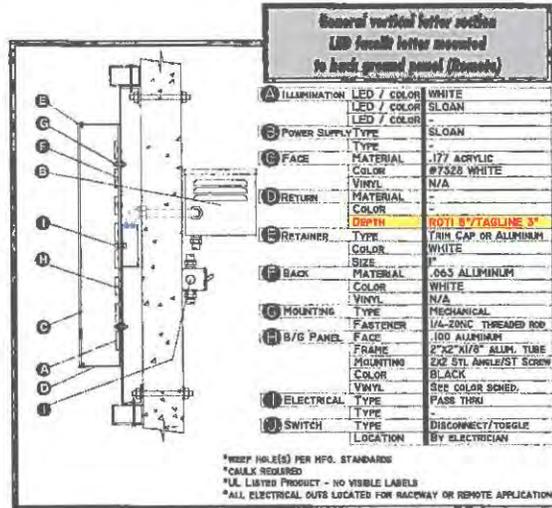
*L.E.D. Internally Illuminated Face Lit Channel Letter Set  
on Backer Panel = Remote*



L.E.D. Internally Illuminated Channel Letter Set

Scale: 1/2" = 1'-0"

TECHNICAL SURVEY REQUIRED.



FOR ALL EXTERIOR ILLUMINATED SIGNAGE PRODUCTS THE RÖTI CORPORATION WITH A PATENT PENDING DESIGN FOR THE RÖTI LETTER SET TO BE MANUFACTURED, COPIED OR REPRODUCED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF KIEFFER & CO., INC.

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CUSTOMER: **rōti**  
LOCATION: **Deerfield, IL**  
SALES: **J. Wood** DESIGN: **JRS**  
DATE: **02/05/16**



COMPARISON FILES

PRODUCTION PROCESSING  
Kieffer Man # \_\_\_\_\_  
Job # \_\_\_\_\_  
-001 \_\_\_\_\_  
-002 \_\_\_\_\_  
-003 \_\_\_\_\_

REVISION:	DATE:	INITIALS:
A. Increase tagline letters.	2/9/16	JRS
B. Increase 'rōti' decrease tagline.	2/10/16	JRS
C. Rev to flush mount letters.	2/18/16	JRS
D. Rev to previous dimensions.	2/22/16	JRS
E.		
F.		
G.		
H.		
I.		
J.		

Deerfield, IL

**B70436C**



EXHIBIT I  
OUTDOOR FURNITURE AND RAILING  
(PAGE 1 OF 3)



*Table*



# EXHIBIT I OUTDOOR FURNITURE AND RAILING (PAGE 2 OF 3)

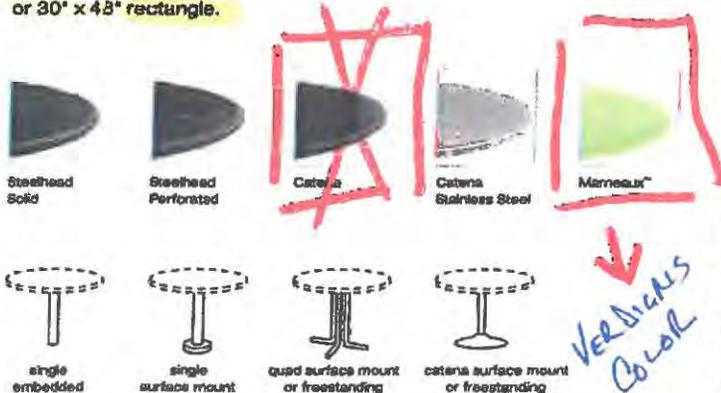
www.landscapeforms.com

## Table & Seating

### Table Tops

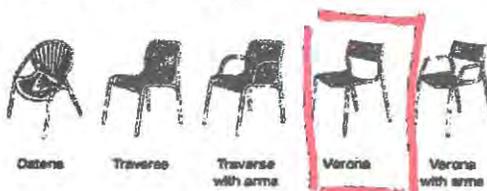
**Catena and Steelhead Metal Tabletops.** Catena and Steelhead tabletops are formed of heavy gauge steel with reinforced steel channels beneath. Catena features a rolled edge and is available in 30", 36" or 42" diameters, in powdercoat or stainless steel metal. Steelhead is available with a solid or perforated metal tabletop framed by a 1-1/2" diameter tube. Steelhead is available in 36" or 42" diameters. Perforated metal top available in 42" diameter only.

**Mameaux® Solid Surface Tabletops.** Mameaux tabletops are made from a 100% acrylic resin solid surface material. It's been a designer-preferred material for countertops because it resists scratching, staining, chipping and cracking. Weather, harsh chemicals, and UV rays have virtually no effect on the "through-body" color or structural integrity. Mameaux is available in 24", 30", 36" or 42" diameter; 30" or 36" square; and 30" x 24" or 30" x 48" rectangle.



### Chairs

For more information on Landscape Forms chairs, please call for individual sales sheets.



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All metal parts are finished with Landscape Forms' Pangard II® polyester powdercoat, a finish that resists rusting, chipping, peeling and fading. A wide range of standard, optional and custom colors are available. Mameaux is available in eleven standard colors as well as custom colors. Call for color samples.

### To Specify:

Select Stainless Steel, Catena, Steelhead (solid or perforated), or Mameaux tabletop style, table shape, size dimensions; select metal table top powdercoat color, or solid surface color. Specify support choice, freestanding or surface mount, support powdercoat color, with or without umbrella hole (umbrella hole can not be retrofitted).

### Supports

Embedded, surface mount or freestanding support options may be specified. Supports are formed of metal. Catena base is formed of cast iron. When umbrella is specified with 24" or 30" round or 30" square table, support must be surface mounted or embedded to safely anchor table. When metal umbrella is specified, all tables must surface mounted.

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Specifications are subject to change without notice.  
Tables and chairs are manufactured in U.S.A.  
Location photography: The Arous Foundation Headquarters, Kalamazoo, MI.  
Landscape Forms supports the LAF at the Second Century level.  
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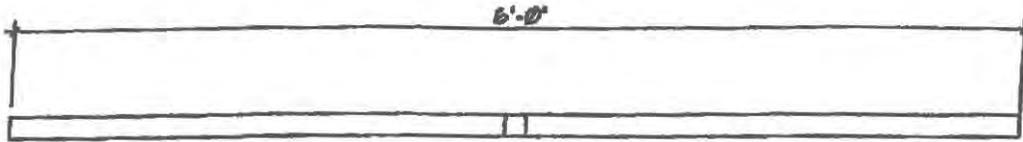


Metal is the world's most recycled material and is fully recyclable. Powdercoat finish on metal parts contains no heavy metals, is HAPS-free and has extremely low VOCs. Consult our website for recycled content for this product.

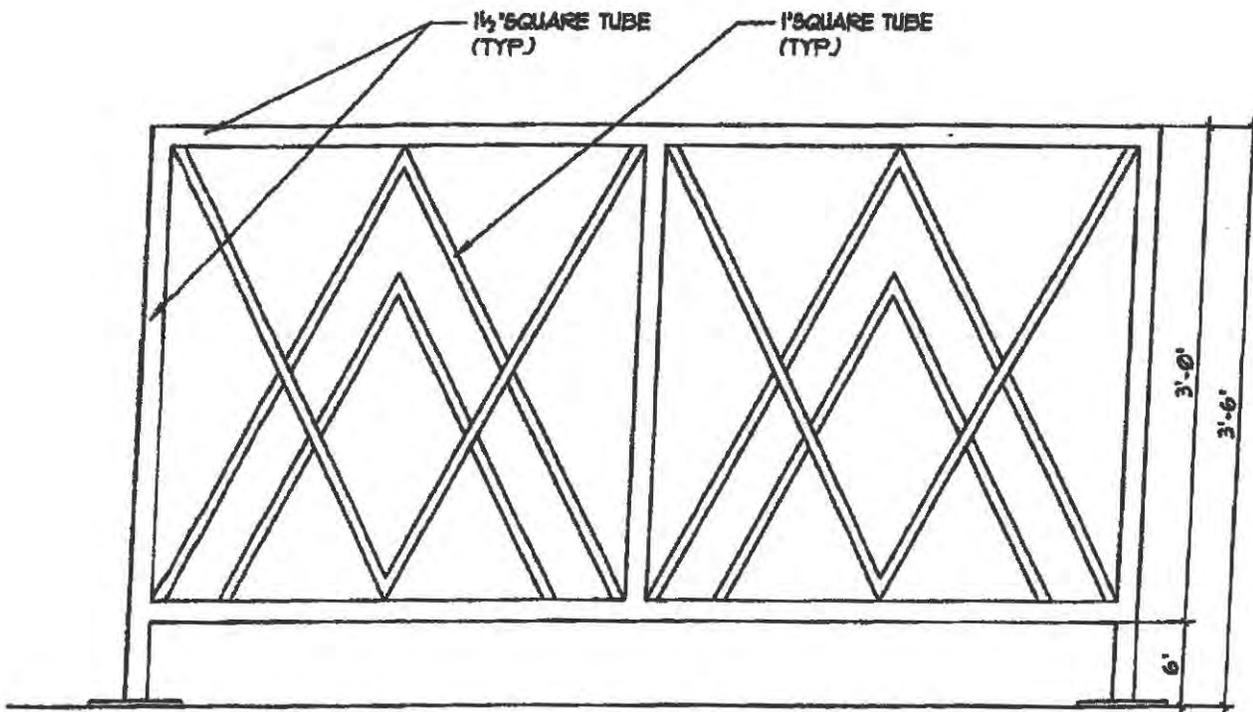
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**EXHIBIT I  
OUTDOOR FURNITURE AND RAILING  
(PAGE 3 OF 3)**



**1 PLAN VIEW**  
SCALE: 1"=1'-0"



**2 ELEVATION**  
SCALE: 1"=1'-0"

	<b>REMOVABLE RAILING 6'-0" LONG SEGMENT</b>	DRN.:	DATE:	JOB:
		CEL.:	SCALE: AS NOTED	ITEM NO: SK-3



CRM PROPERTIES GROUP, LTD.

740 WAUKEGAN ROAD, SUITE 300, DEERFIELD, ILLINOIS 60015

847/948-6500

FAX 847/948-7010

March 1, 2016

Mayor and Board of Trustees  
Village of Deerfield  
850 Waukegan Road  
Deerfield, IL 60015

Re: The Shops at Deerfield Square  
Roti Modern Mediterranean Signage/Awning Permit

Dear Mayor and Board of Trustees:

CRM Properties Group, Ltd. has always strived to procure and retain high-end fashion retailers at Deerfield Square and particularly at the 720 Waukegan Road building. However, given the increasingly challenging retail environment, see articles included in the contemporaneously submitted Special Use request, our leasing strategy must be adjusted to align with market conditions.

We have executed a lease with Roti Modern Mediterranean for a 2,500 square foot space at 720 Waukegan Road, Unit C, part of Deerfield Square. The lease is expressly conditioned upon issuance of a Class B Special Use permit allowing for a restaurant use and upon Roti's required signage/awning, see Exhibit H of the presentation materials.

As you may know, Roti's signage/awning request was voted on by the Appearance Review Commission (ARC) on February 22, 2016. The results of the vote were 2 in favor and 2 opposed, hence, the request did not get approved by the ARC. The ARC suggested that a request which included painting all four (4) sign backer panels black for the subject section of the 720 Building over the next 9-12 months may in fact receive a more favorable ARC vote. However, this suggestion is not viable for the following reasons: (i) Landlord does not have a unilateral right in the leases to remove and repaint existing tenants' signage, (ii) market conditions are such that unique signage, corporate branding and effective marketing are of the highest priority in retailing today and (iii) it's not possible to commit to a 9-12 month timeframe due to the uncertainty of tenants' occupancy dates.

Given the foregoing, we respectfully ask the Board to approve Roti's signage request thereby allowing this transaction to move forward.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Siavelis", is written over a horizontal line.

Chris Siavelis  
Senior Vice President

# Memorandum

To: Kent Street, Village Manager

From: Jean Spagnoli, Planner

Date: March 1, 2016

Subject: Appeal, Roti Modern Mediterranean, 720 Waukegan Road, Unit C:  
Building Elements Color Change

On February 22, 2016, the Appearance Review Commission (ARC) reviewed and voted on a proposal for Roti Modern Mediterranean. Proposed was to change the color of the awning and aluminum panel (considered a building element, not part of the sign) on Unit C (former tenant space of Mephisto Shoes) in Deerfield Square. All the building elements in this section of the building are a light beige in color. Proposed is to change one of the four units in this section to incorporate a black awning and a black aluminum panel. The ARC minutes are not available at this time, but I have provided a summary which is attached. Also attached are a few recently taken photos of the 720 Waukegan Road building. The ARC's vote was 2 ayes and 2 nays. With a non-approval vote, the Village attorney determined that an appeal to the Board of Trustees is the proper step for the petitioner to seek possible Village approval.

The outdoor fencing and furniture still needs to be brought before the Appearance Review Commission. These items were not presented for review at the February 22<sup>nd</sup> ARC meeting.

Summary of Appearance Review Commission meeting on February 22, 2016  
Roti, 720 Waukegan Road - building elements and sign.

Chris Siavelis of CRM Properties represented the property owner and business owner, Roti Modern Mediterranean, at the Appearance Review Commission meeting on February 22, 2016. Also present was Michelle Dodd, Director of Real Estate for Roti and James Wood of Kieffer Signs. Proposed was to change the color of the building elements, one aluminum panel and one awning, on the C unit of the 720 Waukegan Road building (proposed tenant space for Roti). The 720 Waukegan Road building was developed with different architectural sections, with units C, D, E, and F being one of the sections. In 2000, Chuck Malk (property owner and developer) proposed using aluminum panels above the awnings as an architectural detail that would eliminate the numerous holes in the brick, which would occur each time a new sign is installed. The architectural panels would be 30 inches in height and the color would match the awnings; tenant signage is limited to a height of 24 inches in Deerfield Square (per Deerfield Square PUD ordinance). The Appearance Review Commission approved this building section as well as other sections, each with its own unique look, with elements and signage consistent within each section. Proposed is to break from the established uniformity in this section of the building by introducing black building elements. The window frames, awnings and the aluminum panels in this building section are all a light beige color. The ARC realizes the existing panel color does not provide a good contrast for the white letters, making the signs difficult to read.

The ARC suggested that this would be a good time to consider replacing all of the panels and awnings in this section with a new color. If a tenant is allowed to deviate from the established architectural design, the ARC believes this will set a precedent in Deerfield Square letting each new tenant know that they too do not need to respect the architectural character of the shopping center. The ARC did not have any issues with the proposed sign (face lit white channel letters); the only issue is with changing the color of the building elements (panel and awning) on Unit C. The Appearance Review Commission voted on the proposal as submitted for the ARC meeting with the motion failing due to a lack of a majority vote of the members present (2 ayes, 2 nays). The ARC then asked the petitioner (Mr. Siavelis) if ownership would consider changing all four panels and awnings to the same new color to maintain the architectural consistence in this section of the building. If ownership agreed, the ARC would like a time limit put on the conversion, possible 9 months. Mr. Siavelis said he would think about the idea, and then informed the commission that he would be appealing the ARC decision (2 ayes, 2 nays) to the Board of Trustees.

Submitted by: Jean Spagnoli, Planner



Deerfield Square - Approved Sign Criteria

ORD. 0-98-34  
Rec. SEPT. 16, 1998  
Doc # 4206363  
EXHIBIT E

PLEASE NOTE THAT IN CRM'S DEVELOPMENT AGREEMENT WITH THE VILLAGE OF DEERFIELD, TENANT SIGNAGE IS LIMITED TO 24" IN HEIGHT AND 80% OF THE LENGTH OF A TENANT'S FRONTAGE. THERE IS NO ANTICIPATED "SIGN BAND" OR SIGNAGE DESIGN CRITERIA TO WHICH TENANT'S ARE TO ADHERE. INSTEAD, IN KEEPING WITH THE SPIRIT OF A DIVERSE "DOWNTOWN" ENVIRONMENT THE DEVELOPER ENCOURAGES CREATIVITY RATHER THAN MONOTONY IN SOLVING THE TENANT SIGNAGE NEEDS. THIS FLEXIBILITY MUST, HOWEVER, FUNCTION WITHIN THE PARAMETERS OF THE DEERFIELD SIGN ORDINANCE AND ULTIMATE APPROVAL FROM THE VILLAGE'S ARCHITECTURAL REVIEW COMMISSION.

## **REQUEST FOR BOARD ACTION**

**Agenda Item:** 16-9-2

**Subject:** Ordinance Authorizing an Amendment to a Special Use for Briarwood Country Club to Permit Changes to the Previously Approved Paddle Tennis Facility – 2R

**Action Requested:** Second Reading

**Originated by:** Plan Commission

**Referred to:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request:**

On February 1, 2016, the Board of Trustees accepted the Plan Commission's recommendation to amend a Special Use to permit changes to the previously approved paddle tennis facility. A first reading of the ordinance was held on February 16, 2016.

### **Reports and Documents Attached:**

Ordinance

**Date Referred to Board:** March 7, 2016

**Action Taken:** \_\_\_\_\_

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE  
SPECIAL USE FOR BRIARWOOD COUNTRY CLUB TO  
PERMIT CHANGES TO THE PADDLE TENNIS FACILITIES**

---

**WHEREAS**, Briarwood Country Club (the “Applicant”), being the owner of the property commonly known as the Briarwood Country Club, 355 Deerfield Road, and legally described on Exhibit A attached hereto (the “Subject Property”), has petitioned the Plan Commission of the Village of Deerfield for approval of an amendment to the Special Use for the Subject Property pursuant to Article 4.01-C, Paragraph 3, Subparagraph a, Article 4.02-C, Paragraph 3, Subparagraph a, Article 4.03-C, Paragraph 3, Subparagraph a and Article 13.11 of the Zoning Ordinance of the Village of Deerfield to permit: (A) the addition of two paddle tennis courts to the existing paddle tennis facility located on the Subject Property; (B) an addition to the warming hut for the paddle tennis facility; (C) the reconfiguration and expansion of the paddle tennis facility parking lot to add 13 parking spaces (for a total of 41 parking spaces; and (D) a variation to reduce the required length of the parking spaces in the paddle tennis facility parking lot from 19 feet to 18 feet (collectively, the “Paddle Facility Expansion”); and

**WHEREAS**, the Plan Commission of the Village of Deerfield held a public hearing on January 14, 2016 to consider said petition, said hearing being held pursuant to public notice duly given and published as required by statute and conforming in all respects, in both manner and form, with the requirements of the statutes of the State of Illinois and the Zoning Ordinance of the Village of Deerfield; and

**WHEREAS**, the Plan Commission of the Village of Deerfield, after considering the evidence, testimony and supporting materials offered at said public hearing, filed its written report and findings of fact with the President and Board of Trustees recommending that the proposed Paddle Facility Expansion be authorized as an amendment to the Special Use for the Subject Property in the R-1, R-2 and R-3 Single-Family Residence Districts pursuant to Article 4.01-C, Paragraph 3, Subparagraph a, Article 4.02-C, Paragraph 3, Subparagraph a, Article 4.03-C, Paragraph 3, Subparagraph a and Article 13.11 of the Zoning Ordinance of the Village of Deerfield; and

**WHEREAS**, the President and Board of Trustees of the Village of Deerfield have considered and reviewed the proposed Paddle Facility Expansion, the supporting materials submitted by the Applicant, the evidence and testimony adduced at said public hearing for and against the proposed amendment to the Special Use to permit the Paddle Facility Expansion, and the findings of fact and recommendations of the Plan Commission of the Village of Deerfield; and

**WHEREAS**, the President and Board of Trustees of the Village of Deerfield have determined that the proposed Paddle Facility Expansion fully comply with the requirements and standards for special uses set forth in Article 13.11 of the Zoning Ordinance of the Village of Deerfield; and

**WHEREAS**, the President and Board of Trustees of the Village of Deerfield have determined that the best interests of the Village will be served by the authorizing and granting of an amendment to the Special Use for the Subject Property to permit the construction, establishment, maintenance and use of the Paddle Facility Expansion as more fully described herein, as an amended Special Use of the Subject Property in the R-1, R-2 and R-3 Single-

Family Residence Districts, all in accordance with the plans and supporting materials submitted by the Applicant which are incorporated herein and made a part hereof by this reference;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS, in the exercise of its home rule powers, as follows:

**SECTION 1:** That the President and Board of Trustees of the Village of Deerfield do hereby affirmatively find that the proposed amendment to the Special Use for the Subject Property for the proposed Paddle Facility Expansion fully complies with the requirements and standards set forth in Article 4.01-C, Paragraph 3, Subparagraph a, Article 4.02-C, Paragraph 3, Subparagraph a, Article 4.03-C, Paragraph 3, Subparagraph a and Article 13.11 of the Zoning Ordinance of the Village of Deerfield.

**SECTION 2:** That the President and Board of Trustees do hereby approve and authorize an amendment to the Special Use for the Subject Property in the R-1, R-2 and R-3 Single-Family Residence Districts to permit the construction, establishment, maintenance and use of the Paddle Facility Expansion generally consisting of: (A) the addition of two paddle tennis courts to the existing paddle tennis facility located on the Subject Property; (B) an addition to the warming hut for the paddle tennis facility; (C) the reconfiguration and expansion of the paddle tennis facility parking lot to add 13 parking spaces (for a total of 41 parking spaces); and (D) a variation to reduce the required length of the parking spaces in the paddle tennis facility parking lot from 19 feet to 18 feet (collectively, the “Paddle Facility Expansion”), all as more fully described herein and subject to the conditions, regulations and restrictions set forth in Section 3 of this Ordinance.

**SECTION 3:** That the approval and authorization of said amendment to the Special Use for the Subject Property to permit the Paddle Facility Expansion in the R-1, R-2 and R-3 Single-Family Residence Districts is granted subject to the following conditions, regulations and restrictions and continued compliance with ordinance O-12-28 except as amended herein: (i) the establishment, construction, maintenance and use of the Paddle Facility Expansion on the Subject Property shall be in accordance with the plans and supporting materials attached hereto and made a part of this Ordinance as Exhibit B hereof; (ii) compliance with all representations made and submitted by the Applicant to the Plan Commission and the President and Board of Trustees of the Village of Deerfield; and, (iii) continued compliance by the Applicant with all applicable provisions of the amended Special Use for the Subject Property, this Ordinance and the Zoning Ordinance of the Village of Deerfield.

**SECTION 4:** That the amendment to the Special Use as hereby authorized shall be binding upon and inure to the benefit of the Applicant and Applicant's successors, grantees, transferees and assigns, and any violation of the conditions herein set forth by the Applicant or its successors, grantees, transferees or assigns shall authorize the revocation of the amended Special Use as hereby authorized.

**SECTION 5:** That the Village Clerk is hereby authorized and directed to publish this Ordinance in pamphlet form and to record this Ordinance in the office of the Recorder of Deeds of Lake County, Illinois at Applicant's expense.

**SECTION 6:** That this Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or, (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Deerfield that to the extent that the terms of

this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

**SECTION 7:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

## EXHIBIT A

Briarwood Country Club, commonly known as: 355 Deerfield Road, Deerfield, Illinois.

PINs: 16-33-103-064 through 16-33-103-065; 16-33-201-001 through 16-33-201-014; 16-33-201-019 through 16-33-201-024; 16-33-201-034 through 16-33-201-035; 16-33-300-003; and 16-33-400-001.

**Exhibit B**  
**Exhibits to an Ordinance Authorizing an Amended Special Use**  
**for Briarwood Country Club to Permit Changes**  
**to the Paddle Tennis Facilities**

1. Briarwood Country Club Existing Site Plan – Paddle Courts by Witmer and Associates, dated November 12, 2015.
2. Briarwood Country Club Site Plan – Paddle Courts by Witmer and Associates, dated November 12, 2015.
3. Briarwood Country Club Tree Removal Plan – Paddle Courts by Witmer and Associates, dated November 12, 2015.
4. Briarwood Country Club Existing Floor Plan – Paddle Courts by Witmer and Associates, dated November 12, 2015.
5. Briarwood Country Club Floor Plan – Paddle Hut by Witmer and Associates, dated November 12, 2015.
6. Briarwood Country Club Existing Elevations – Paddle Courts by Witmer and Associates, dated November 12, 2015 and consisting of two sheets.
7. Briarwood Country Club Elevations – Paddle Courts by Witmer and Associates, dated November 12, 2015 and consisting of two sheets.
8. Briarwood Country Club Color Elevations – Paddle Courts by Witmer and Associates, dated November 12, 2015 and consisting of two sheets.
9. Briarwood Country Club Street Elevation – Paddle Courts by Witmer and Associates, dated November 12, 2015.
10. Briarwood Country Club Street Section – Paddle Courts by Witmer and Associates, dated November 12, 2015.
11. Photometric Plan for Paddle Tennis Courts Facility by Visual, dated 10-22-2015.
12. Two cut sheets for Lithonia Lighting KVF2 Series arm mounted area lighting.
13. Cut sheets for GE Lighting Solutions Powr Spot Sports and Stadium lighting fixtures.
14. Cut sheets for USAI Lighting BeveLED2.1 3021 trim recessed downlight fixtures dated 2015.10.19.

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE  
SPECIAL USE FOR BRIARWOOD COUNTRY CLUB TO  
PERMIT CHANGES TO THE PADDLE TENNIS FACILITIES**

---

**PASSED AND APPROVED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF DEERFIELD, LAKE  
AND COOK COUNTIES, ILLINOIS, this**

**\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Deerfield, Lake and  
Cook Counties, Illinois, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

## **REQUEST FOR BOARD ACTION**

**Agenda Item:** 16-10-2

**Subject:** Ordinance Authorizing Approval of a Final Plat of Subdivision for 225 & 243 Wilmot Road - JK Wilmot -2R

**Action Requested:** Second Reading

**Originated by:** Plan Commission

**Referred to:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request:**

On February 1, 2016, the Board of Trustees accepted the Plan Commission's recommendation and found the Final Plat of Subdivision in substantial conformance to the preliminary plat. The first reading of the ordinance was held on February 16, 2016.

### **Reports and Documents Attached:**

Ordinance

**Date Referred to Board:** March 7, 2016

**Action Taken:** \_\_\_\_\_

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING A PLANNED RESIDENTIAL  
DEVELOPMENT SPECIAL USE TO PERMIT A RESUBDIVISION  
OF THE PROPERTY AT 225 AND 243 WILMOT ROAD  
(J K WILMOT RESUBDIVISION)**

---

**WHEREAS**, the owner of the property legally described on Exhibit A attached hereto and made a part hereof (the “Subject Property”) has applied for approval of an eight (8) lot plat of resubdivision (the “J K Wilmot Resubdivision”) of the Subject Property as a Planned Residential Development Special Use in the R-1 Single-Family Residence District; and,

**WHEREAS**, the Plan Commission of the Village of Deerfield held a public hearing on September 9, 2015 to consider a Preliminary Plat of Resubdivision of the Subject Property as a Planned Residential Development Special Use in the R-1 Single-Family Residence District, said hearing being held pursuant to public notice and conforming in all respects, in both manner and form, with the requirements of the Zoning Ordinance and the Subdivision Code of the Village of Deerfield; and,

**WHEREAS**, the Plan Commission, after considering the proposed Preliminary Plat of Resubdivision and the evidence and supporting materials offered at said public hearing, filed its report with the President and Board of Trustees containing its written findings of fact and recommendation that the requested Planned Residential Development be authorized pursuant to Article 12.03 of the Zoning Ordinance of the Village of Deerfield to allow an eight (8) lot resubdivision of the Subject Property as a Special Use in the R-1 Single-Family Residence

District, subject to submission of a Final Plat of Resubdivision in compliance with the requirements of the Zoning Ordinance and Subdivision Code of the Village of Deerfield; and,

**WHEREAS**, the President and Board of Trustees of the Village of Deerfield concurred in the recommendation of the Plan Commission recommendation that the proposed Preliminary Plat of Resubdivision fully complied with the requirements and standards set forth in Article 12.03 of the Zoning Ordinance of the Village of Deerfield and should be authorized as Planned Residential Development Special Use of the Subject Property, subject to submission and approval of a Final Plat of Resubdivision; and,

**WHEREAS**, the owner of the Subject Property has now presented a Final Plat of Resubdivision for approval as a Planned Residential Development Special Use of the Subject Property, together with final engineering plans as required by the Subdivision Code of the Village of Deerfield; and,

**WHEREAS**, the owner of the Subject Property has agreed in a certain Statement of Intent and Agreement for the J K Wilmot Resubdivision attached hereto as Exhibit B hereof to comply with the requirements of the ordinances of the Village of Deerfield as required by Section 9.106 of the Subdivision Code; and,

**WHEREAS**, the owner of the Subject Property has not requested any variations from the provisions and standards of the Subdivision Code of the Village of Deerfield; and

**WHEREAS**, the Plan Commission has submitted its report to the Board of Trustees containing its finding that said Final Plat of Resubdivision is in substantial conformance with the Preliminary Plat of Resubdivision heretofore approved, and its recommendation that said Final Plat should be approved as a Planned Residential Development Special Use of the Subject Property in the R-1 Single-Family Residence District;

**WHEREAS**, the corporate authorities of the Village of Deerfield concur in the findings and recommendation of the Plan Commission;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS, in the exercise of its home rule powers, as follows:

**SECTION 1:** That the corporate authorities of the Village of Deerfield do hereby approve the Final Plat of Resubdivision for the J K Wilmot Resubdivision, being a resubdivision of the Subject Property described on Exhibit A attached hereto, as a Planned Residential Development Special Use of the Subject Property in the R-1 Single-Family Residence District pursuant to the provisions of Article 12.03 of the Zoning Ordinance of the Village of Deerfield.

**SECTION 2:** Pursuant to Section 9.106 of the Village of Deerfield Subdivision Code the corporate authorities of the Village of Deerfield do hereby further approve the Statement of Intent and Agreement for the J K Wilmot Resubdivision, a copy of which is attached hereto as Exhibit B hereof, and the Village President and Village Clerk are hereby authorized and directed to execute said Statement of Intent and Agreement for and on behalf of the Village. Except as otherwise provided in this Ordinance or in said Statement of Intent and Agreement, the Owner shall comply with the requirements of the Municipal Code, the Subdivision Code and the Zoning Ordinance of the Village of Deerfield.

**SECTION 3:** The President and Village Clerk of the Village of Deerfield are hereby authorized and directed to execute the Statement of Intent and Agreement for J K Wilmot Resubdivision and the Final Plat of the J K Wilmot Resubdivision on behalf of the Village of Deerfield.

**SECTION 4:** That the Village Clerk is hereby authorized and directed to cause said Final Plat of Resubdivision and the Statement of Intent and Agreement for said subdivision to be recorded, at Developer's expense, in the office of the Lake County Recorder of Deeds.

**SECTION 5:** That this Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or, (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Deerfield that to the extent that the terms of this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

**SECTION 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING A PLANNED RESIDENTIAL  
DEVELOPMENT SPECIAL USE TO PERMIT A RESUBDIVISION  
OF THE PROPERTY AT 225 AND 243 WILMOT ROAD  
(J K WILMOT RESUBDIVISION)**

---

**PASSED AND APPROVED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF DEERFIELD, LAKE  
AND COOK COUNTIES, ILLINOIS, this**

**\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Deerfield, Lake and  
Cook Counties, Illinois, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**REQUEST FOR BOARD ACTION**

16-19-1

**Agenda Item:** \_\_\_\_\_

**Subject:** Ordinance Amending Chapter 3 of the Municipal Code to Create a Class N Liquor

\_\_\_\_\_  
License Classification and Authorize Issuance of One Class N License for Venue One,  
\_\_\_\_\_  
LLC – 1R  
\_\_\_\_\_

**Action Requested:** First Reading\_\_\_\_\_

**Originated By:** Staff\_\_\_\_\_

**Referred To:** Mayor and Board of Trustees\_\_\_\_\_

**Summary of Background and Reason for Request**

A report and recommendation was accepted on February 16, 2016.

Staff worked with Venue One and Attorney Coblenz to create a liquor license classification that would fit the private banquet facility. Existing liquor license classifications did not match the type of private, special event nature of business that will take place at Venue One.

A Class "N" License authorizes the holder to sell and deliver alcoholic spirits and wine by the drink, and beer by the drink or bottle, at private events not generally open to members of the public, and where the alcoholic spirits, beer and wine is both delivered and served by the licensee for consumption on the premises within a free standing private banquet or event facility containing not less than 30,000 square feet located in the I-1 Office, Research and Restricted Industrial District. The fee for the license is \$2,500, which is the same as a full-service restaurant with a private event space.

**Reports and Documents Attached:**

Ordinance

**Date Referred to Board:** March 7, 2016\_\_\_\_\_

**Action Taken:** \_\_\_\_\_

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 3, ALCOHOLIC BEVERAGES,  
OF THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD  
TO CREATE THE CLASS “N” LICENSE CLASSIFICATION AND  
AUTHORIZE THE ISSUANCE OF ONE (1) CLASS “N” LICENSE**

---

**WHEREAS**, Venue One, LLC, has been granted a special use to establish a private event, banquet and meeting center to be known as Venue One on the property commonly known as 550 Lake Cook Road; and

**WHEREAS**, the Venue One event and meeting center will be available for private events and banquets not generally open to members of the public; and

**WHEREAS**, Venue One, LLC has requested that the Village authorize a liquor license classification that would make the operator of the Venue One private event, banquet and meeting center eligible for liquor license to sell and deliver alcoholic spirits and wine by the drink, and beer by the drink or bottle, at private events not generally open to members of the public for consumption on the premises within a free-standing, private banquet or event facility containing not less than thirty thousand (30,000) square feet located in the I-1 Office, Research and Restricted Industrial District; and

**WHEREAS**, the corporate authorities of the Village of Deerfield have determined that it is in the best interests of the Village of Deerfield that the Municipal Code of the Village of Deerfield be amended to authorize one class “N” license as provided herein to permit the sale and deliver of alcoholic spirits, wine and beer for consumption on the premises by guests attending private events,

banquets and meetings held within a free-standing private event, banquet and meeting facility containing not less than thirty thousand (30,000) square feet located in the I-1 Office, Research and Restricted Industrial District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS, in the exercise of its home rule powers, as follows:

**SECTION 1:** That the above and foregoing recitals, being material to this Ordinance, are hereby incorporated and made a part of this Ordinance as if fully set forth herein.

**SECTION 2:** Section 3-8 (“Classes of Licenses”) of Chapter 3 (“Alcoholic Beverages”) of the Municipal Code of the Village of Deerfield, as amended, be and the same is hereby further amended to add the following:

**Class “N” License** – authorizes the holder of a Class “N” License to sell and deliver alcoholic spirits and wine by the drink, and beer by the drink or bottle, for consumption on the premises by guests attending private events, banquets and meetings not generally open to members of the public, and where the alcoholic spirits, beer and wine is both delivered and served by the licensee to event guests for consumption on the premises within a free standing private banquet or event facility containing not less than 30,000 square feet located in the I-1 Office, Research and Restricted Industrial District.

No alcoholic liquor shall be sold, served or dispensed by a Class N licensee to members of the general public.

A Class N License only authorizes the sale and delivery of alcoholic liquor to guests of the private event, banquet or meeting pursuant, and only during the time that a private event, banquet or meeting is being held on the licensed premises.

**SECTION 3:** That Section 3-9 (“Number of Licenses”) of Chapter 3 (“Alcoholic Beverages”) of the Municipal Code of the Village of Deerfield, as amended, be and the same is hereby amended to read as follows:

**3.9. Number of Licenses.**

There shall be issued in the Village no more than:

- (a) Class A Three (3)
- (b) Class B One (1)
- (c) Class BB One (1)
- (d) Class C Five (5)
- (e) Class D Two (2)
- (f) Class D-1 None (0)
- (g) Class D-2 None (0)
- (h) Class E Seventeen (17)
- (i) Class F None (0)
- (j) Class G Four (4)
- (k) Class H None (0)
- (l) Class I Two (2)
- (m) Class J None (0)
- (n) Class K One (1)
- (o) Class L No Limit
- (p) Class M No Limit
- (q) Class N One (1)

**SECTION 4:** That the annual fee resolution of the Village of Deerfield be and the same is hereby amended to add the following:

<u>Classification</u>	<u>Municipal Code Reference</u>	<u>Description</u>	<u>Fee for FY 2015</u>
(A) Alcoholic Beverages	3-8	Class N – annual	\$2,500.00

**SECTION 5:** That this Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or, (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Deerfield that to the extent that the terms of this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

**SECTION 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 3, ALCOHOLIC BEVERAGES,  
OF THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD  
TO CREATE THE CLASS "N" LICENSE CLASSIFICATION AND  
AUTHORIZE THE ISSUANCE OF ONE (1) CLASS "N" LICENSE**

---

**PASSED AND APPROVED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF DEERFIELD, LAKE  
AND COOK COUNTIES, ILLINOIS, this**

\_\_\_\_\_ day of \_\_\_\_\_, 2015.

**Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Deerfield, Lake and  
Cook Counties, Illinois, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2015.**

**REQUEST FOR BOARD ACTION**

16-4-2

**Agenda Item:** \_\_\_\_\_

**Subject** Ordinance Creating a New Class C Liquor License (Beer and Wine Only) for  
\_\_\_\_\_  
Starbucks Located at 675 Deerfield Road – 2R  
\_\_\_\_\_

**Action Requested:** Approval  
\_\_\_\_\_  
Petitioner

**Originated By:** \_\_\_\_\_  
Mayor and Board of Trustees

**Referred To:** \_\_\_\_\_

**Summary of Background and Reason for Request**

Starbucks has requested a Class C Liquor License to serve beer and wine at its location at 675 Deerfield Road. A report and recommendation was approved on January 4, 2016, and a first reading was held January 19, 2016. The Appearance Review Commission unanimously approved the outdoor patio fencing and furniture on February 22, 2016. The fencing meets both the Appearance Code and requirements for outdoor service under the Class C Liquor License.

**Reports and Documents Attached:**

ARC Recommendation - February 24, 2016  
Ordinance

March 7, 2016

**Date Referred to Board:** \_\_\_\_\_

**Action Taken:** \_\_\_\_\_

# Memorandum

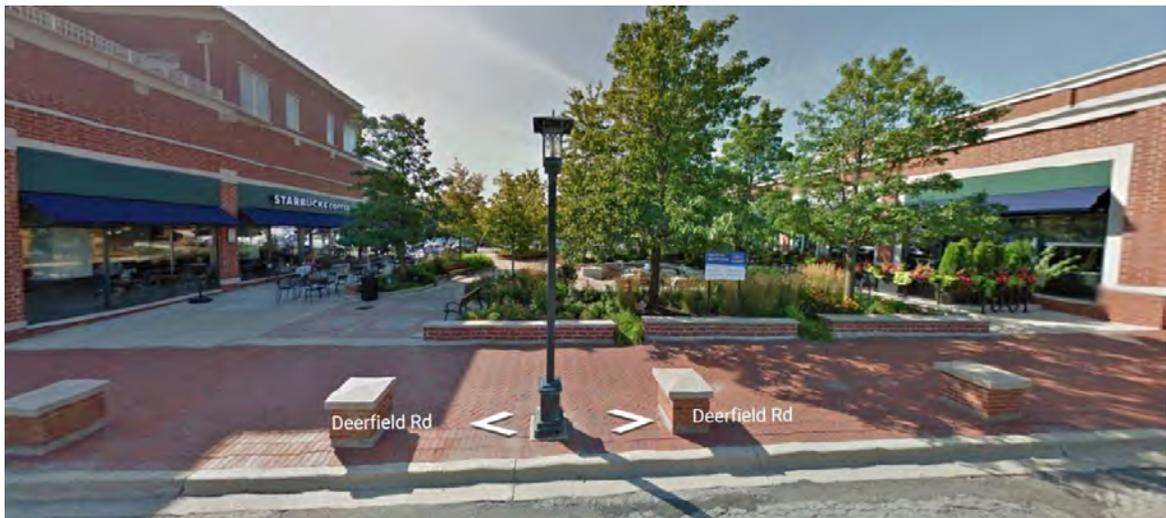
To: Kent Street, Village Manager

From: Jean Spagnoli, Planner

Date: February 24, 2016

Subject: Starbucks, 675 Deerfield Road, outdoor fencing and furniture

On February 22, 2016, the Appearance Review Commission reviewed Starbucks request to install fencing in the Deerfield Village Centre plaza area adjacent to their store. Ms. Amanda Martin with PM Design Group presented the proposal to the commission. The proposed fence and gate location was also reviewed by Fire Marshal Brian McCarthy of the Deerfield-Bannockburn Fire Department. The Fire Marshal stated: "The plans meet the egress requirements required in the Building and Fire Code. Our inspectors will work with the (Village) staff to ensure that the exit gate is unobstructed at all times". The outdoor fencing and furnishings were unanimously approved by the Appearance Review Commission. Please see attached ARC approved plans for the Starbucks patio fence.



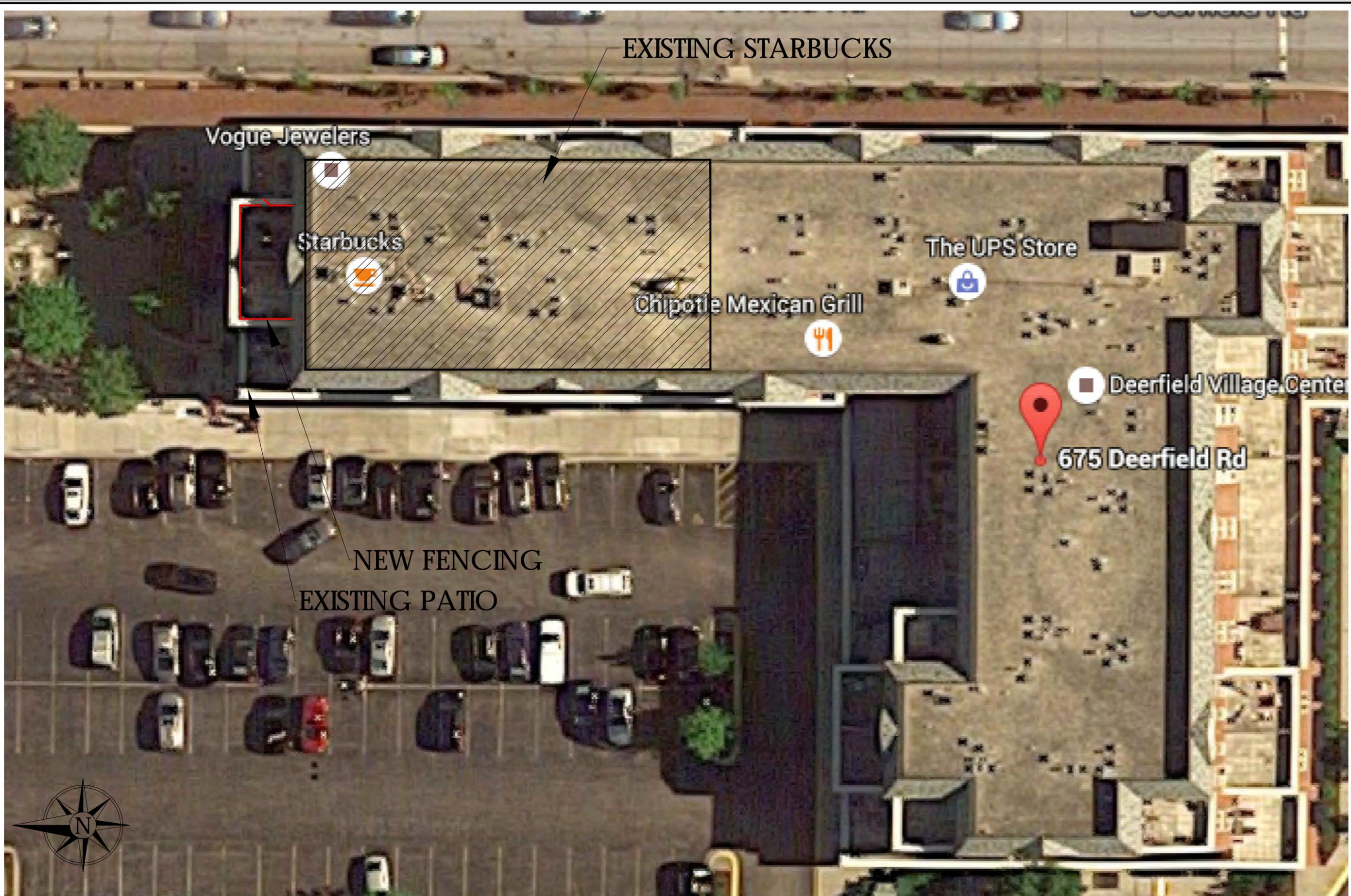


1 inch equals 42 feet

Map created on February 4, 2016  
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Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



STARBUCKS EVENINGS  
 STORE #02381  
 675 DEERFIELD RD  
 DEERFIELD, IL 60015



Drawn By  
 RDR

MARK	DATE	ISSUE	MARK	DATE	ISSUE
△	01/08/16	OPS APPROVED DRAWINGS	△		
△	10/12/15	OPS APPROVED DRAWINGS	△		
△	08/14/15	COMPLETE REVIEW PACKAGE	△		
△	08/07/15	FUNCTIONAL DESIGN	△		
△	07/13/15	PRELIMINARY	△	01/08/16	REVISED PATIO

Project Number  
 DAV15002.0

Store Number

**02381**  
 SITE





STARBUCKS EVENINGS  
 STORE #02381  
 675 DEERFIELD RD  
 DEERFIELD, IL 60015

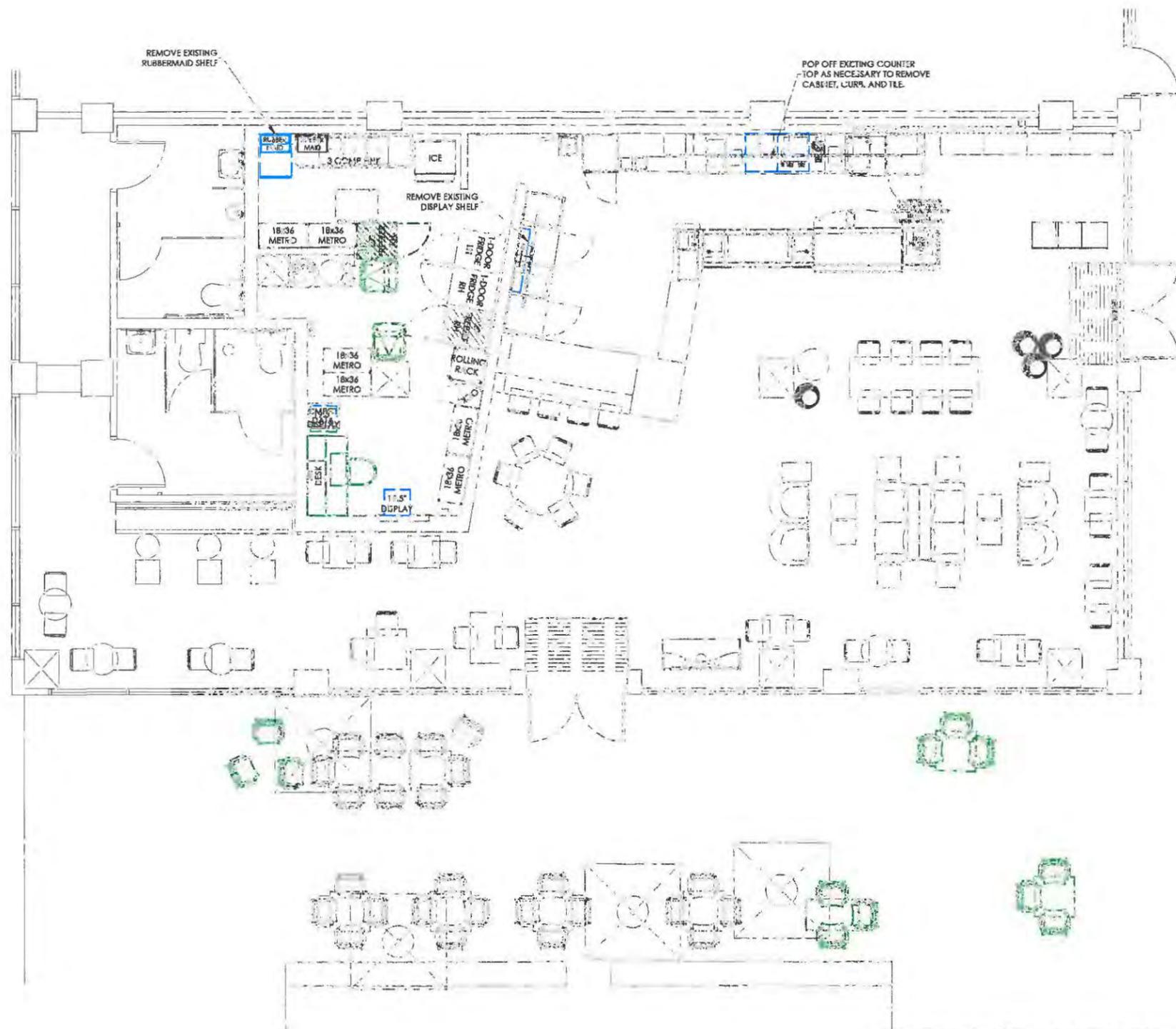
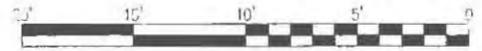


Drawn by:  
 RDR

MARK	DATE	ISSUE	DESCRIPTION
△	01/06/16	OPS APPROVED DRAWINGS	
△	10/12/15	OPS APPROVED DRAWINGS	
△	08/14/15	COMPLETE REVIEW PACKAGE	
△	08/07/15	FUNCTIONAL DESIGN	REVISED FOR ARC
△	07/13/15	PRELIMINARY	REVISED PATIO

Project Number  
 DAV15002.0

Core Number  
 02381  
 EXISTING



STORE TYPE: CORE

LEGEND

---	EXISTING ITEMS TO REMAIN
---	NEW ITEMS
---	REMOVED ITEMS
---	RELOCATED ITEMS
---	NEW ARTWORK

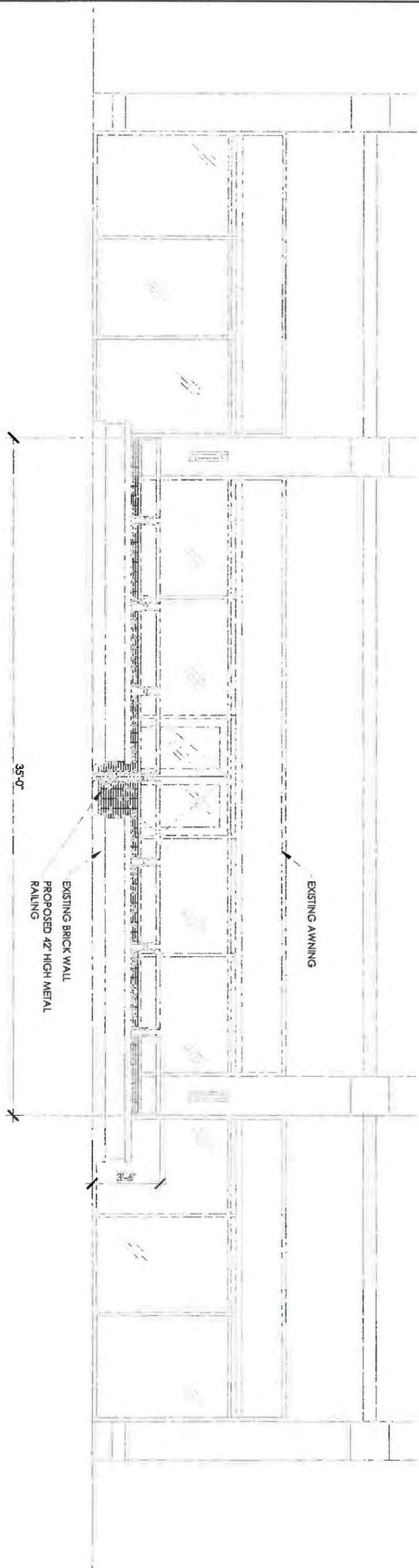
STORAGE RACK COUNT				EQUIPMENT / MILLWORK REMOVED	
DESCRIPTION	EXISTING	PROPOSED	QTY.	DESCRIPTION	FINISH/NOTES
18"x36" STORAGE RACK	6	6	-	UNDER COUNTER CABINET PER PLANS	
				SHELF AND DISPLAY	
				1 SANITIZER	
				1 RUBBERMAID SHELF UNIT	
				1 19.5" X 19.5" DISPLAY SHELF	

STORE INFORMATION

STORE INTERIOR SEATING -	EXISTING: 58	PROPOSED: 58
STORE INTERIOR SQ. FT. -	2,455 SF (INTERIOR FACE OF STUDS)	
STORE PATIO SEATING -	EXISTING: 37	PROPOSED: 37
PATIO SQ. FT. -	1,149 SF (ON "GO" PATIOS ONLY)	

01 EXISTING & DEMOLITION PLAN  
 SEE PLAN





01 BUILDING ELEVATION  
3/16"=1'-0"



03 EXISTING PATIO  
N.T.S.

MARK	DATE	ISSUE	MARK	DATE	ISSUE
△	01/06/16	OPS APPROVED DRAWINGS			
△	10/12/15	OPS APPROVED DRAWINGS			
△	08/14/15	COMPLETE REVIEW PACKAGE			
△	08/07/15	FUNCTIONAL DESIGN	△	01/11/16	REVISED FOR ARC
△	07/13/15	PRELIMINARY	△	01/08/16	REVISED PATIO

Designed By  
**RDR**

**STARBUCKS EVENINGS**  
STORE #02381  
675 DEERFIELD RD  
DEERFIELD, IL 60015



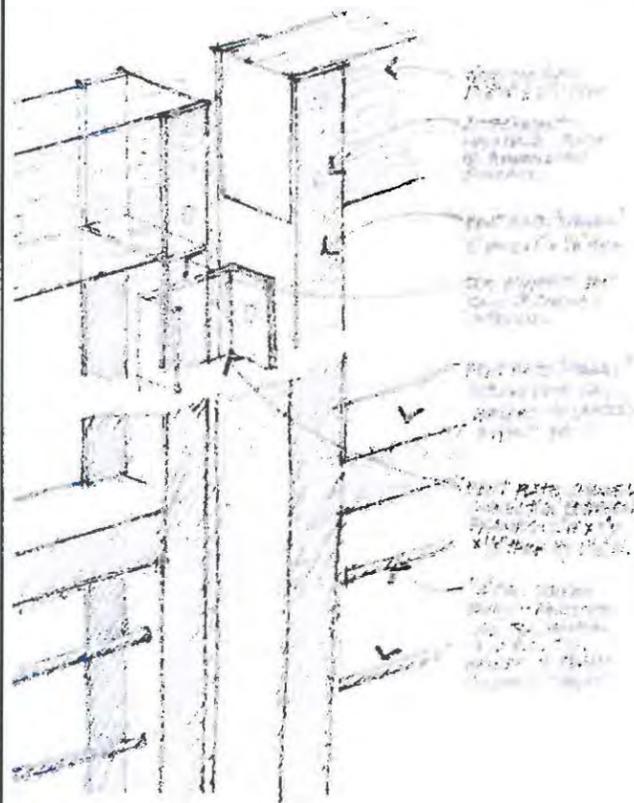
Project Number  
**DAV15002.0**

Sheet Number  
**02381**  
EXTERIOR

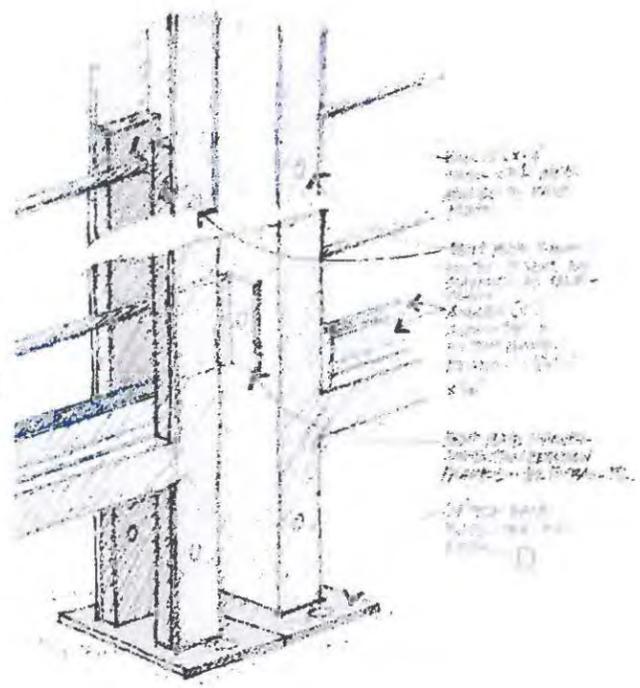
PATIO RAIL-EVENINGS-TYPICAL DETAILS

DATE: 01/11/11  
 DRAWN BY: [Name]

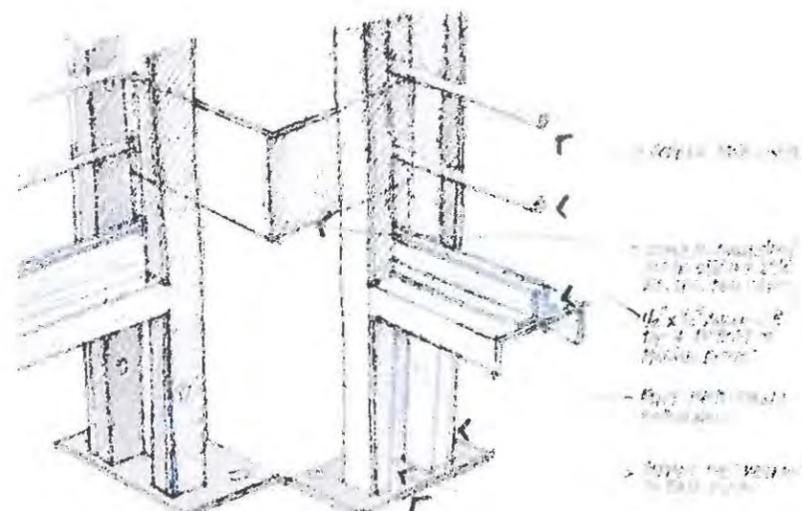
NOTE:  
 ALL METAL TO BE POWDER COATED  
 WITH RAL 7021 MATTE M3-28



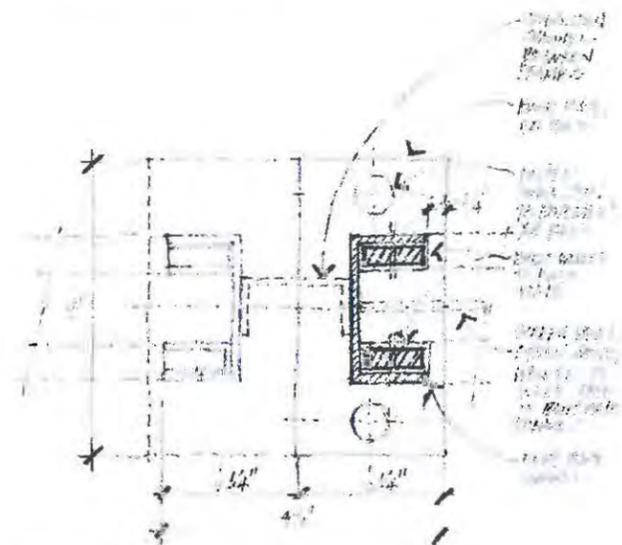
A INSIDE VIEW



B INSIDE VIEW



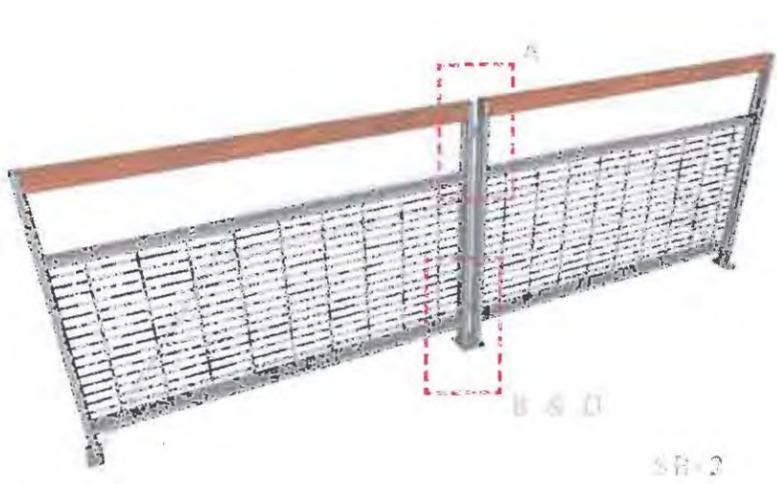
C INSIDE VIEW



D PLAN VIEW



SR-1



SR-2



SR-3



GATE



STARBUCKS EVENINGS PROGRAM



Drawn by

MARK	DATE	ISSUE

Project Number  
 DAV15002.0

RAILING  
 DETAIL

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. O-16**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE  
MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD OF 1975 TO  
INCREASE THE NUMBER OF AUTHORIZED CLASS C LIQUOR LICENSES  
FROM FIVE (5) TO SIX (6)**

---

**PASSED AND APPROVED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF DEERFIELD, LAKE  
AND COOK COUNTIES, ILLINOIS, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Deerfield, Lake and  
Cook Counties, Illinois, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. O-16-**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE  
MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD OF 1975 TO  
INCREASE THE NUMBER OF AUTHORIZED CLASS E LIQUOR LICENSES  
FROM FIVE (5) TO SIX (6)**

---

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

**SECTION 1:** That Section 3-9 (Number of Licenses) of Chapter 3 (Alcoholic Beverages) of the Municipal Code of the Village of Deerfield of 1975, as amended, is hereby further amended by striking said Section in its entirety and substituting in lieu thereof the following:

Sec. 3-9. Number of Licenses.

There shall be issued in the Village no more than:

(a)	Class A	Three (3)
(b)	Class B	One (1)
(c)	Class BB	One (1)
(d)	Class C	Six (6)
(e)	Class D	Two (2)
(f)	Class D-1	None (0)
(g)	Class D-2	None (0)
(h)	Class E	Sixteen (16)
(i)	Class F	None (0)
(j)	Class G	Four (4)
(k)	Class H	None (0)
(l)	Class I	Two (2)
(m)	Class J	Zero (0)
(n)	Class K	One (1)

**SECTION 2:** That the Village Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 3:** That all ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

**SECTION 4:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

---

Village President

ATTEST:

---

Village Clerk

# REQUEST FOR BOARD ACTION

Agenda Item: 16-22

**Subject:** Authorization to Award Two-Year Contract for EPA Required Groundwater Sampling Services for Reservoir 29A

**Action Requested:** Award Two-Year Contract to AECOM in an Amount Not to Exceed \$25,740

**Originated By:** Director of Public Works and Engineering

**Referred To:** Mayor and Board of Trustees

## **Summary of Background and Reason for Request**

Since 1996 the Village has been monitoring the groundwater at Flood Control Reservoir 29A located at Lake Cook and Pfingsten. The monitoring was initiated because lead shot from a former shooting range is isolated at the site in containment berms. The concentration of lead is in excess of applicable standards, thus the lead shot contaminated soil is classified as a hazardous waste under the Resource Conservation Recovery Act (RCRA). Five groundwater monitoring wells were installed adjacent to the berm areas and around the perimeter of the reservoir. The wells are monitored semiannually to evaluate groundwater quality and groundwater flow conditions.

AECOM conducts the groundwater sampling in accordance with the Illinois Environmental Protection Agency (IEPA) approved work plan. The main objective of the semiannual monitoring well sampling at Reservoir 29A is to monitor groundwater constituent concentrations to evaluate whether significant changes in groundwater quality have occurred due to the lead.

AECOM has prepared a change order and time and material cost estimate to provide a continuation of the Reservoir 29A groundwater monitoring and reporting for 2016 and 2017. The scope of work is similar to prior years and includes gauging and sampling five monitoring wells on a semiannual basis. AECOM's safety and field work is exemplary. Their statistical analysis and reporting is thorough and meets the requirements of the IEPA. The analytical results are statistically evaluated and reviewed following approved methods per the Resource Conservation Recovery Act (RCRA). The report submitted to the Village and IEPA includes a summary of field procedures, results and conclusions.

AECOM proposes to perform the groundwater monitoring, analysis and reporting for an amount not to exceed \$25,740 for two years (\$12,870 per year). This reflects a reduction of \$1,552 from the prior two year contract and is within the budgeted amount.

AECOM's experience with IEPA monitoring and reporting requirements is extensive and enables them to advise the Village on many complex issues relative to Reservoir 29A. Staff agrees it is in the best interest of the Village to continue using the services of AECOM for groundwater monitoring and reporting.

The Director of Public Works and Engineering recommends that the Board of Trustees award a \$25,740 contract to AECOM for Groundwater Sampling Services for Reservoir 29A.

## **Reports and Documents Attached:**

AECOM Proposal for Change Order for Continued Professional Environmental Consulting Services

**Date Referred to Board:** March 7, 2016

**Action Taken:** \_\_\_\_\_



AECOM  
100 S. Wacker Drive, Suite 500  
Chicago, Illinois 60606

312.939.1000 tel  
312.939.4198 fax

February 17, 2016

Ms. Barbara K. Little, P.E.  
Director of Public Works and Engineering  
Village of Deerfield  
465 Elm Street  
Deerfield, Illinois 60015

**Subject: Change Order for Continued Professional Environmental Consulting Services  
Reservoir 29A Groundwater Monitoring and Reporting for 2016 and 2017  
Village of Deerfield, Illinois  
AECOM Proposal No. OPP-458733**

Dear Ms. Little:

AECOM Technical Services, Inc. (AECOM) has prepared this change order and time-and-materials cost estimate for continued groundwater monitoring and reporting services in connection with the Reservoir 29A for the Village of Deerfield, Illinois ("Village"). These services will be a continuation of the services provided to the Village since 2004. Based on your request, we understand that the Village wishes to renew our agreement for groundwater monitoring and reporting services for the 2016 and 2017 calendar years.

## Scope of Work

The groundwater monitoring program for Reservoir 29A consists of gauging and sampling the five groundwater monitoring wells on a semi-annual basis. The monitoring program was initiated because lead shot from a former shooting range is isolated at the site. The groundwater sampling is conducted semi-annually according to the approved work plan. The semi-annual constituent list includes Total Suspended Solids (TSS), Total Organic Carbon (TOC), Total Organic Halogen (TOX), select volatile organic compounds (benzene, toluene and tetrachloroethene), total phenols, total sulfate, dissolved sulfate as well as total and dissolved metals (chromium, iron, lead, manganese and nickel). The analytical results are statistically reviewed following the procedures and methods typically utilized for Resource Conservation Recovery Act (RCRA) facilities.

The monitoring report will include a summary of the field procedures, results and conclusions. The report will contain a groundwater elevation map, analytical results, laboratory reports and a comparison of site results to applicable standards. Graphical analyses of each detected constituent will also be provided to illustrate historical trends. As necessary, AECOM will include recommendations for verification monitoring and alternative source discussion for constituent concentrations that appear to be associated with sources other than the monitored site (i.e., spatial

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and temporal variations in background water quality, laboratory cross-contamination, etc.). Based on past experience verification sampling has not often been required. Therefore, costs for verification have not been included within the current budget. Should verification sampling be necessary, AECOM will advise the Village of the need and estimated cost prior to conducting the verification sampling and analysis.

## Project Cost Estimate

### Estimated Annual Costs for Reservoir 29A 2016 and 2017 Groundwater Monitoring Program Village of Deerfield, Illinois

Task No. and Description	Cost Estimate
1 2016 Groundwater Monitoring Program	\$12,870
<ul style="list-style-type: none"> <li>• Update Project Health and Safety Plan: \$150/year</li> <li>• Groundwater Sampling Field Work and ODCs: \$2,460/event x 2 events</li> <li>• Laboratory (Test America): \$1,700 per event x 2 events/year (markup included)</li> <li>• Statistical Analysis, Reporting, Project Management: \$2,200 per event x 2 events</li> </ul>	
2 2017 Groundwater Monitoring Program (details same as 2016)	<u>\$12,870</u>
<b>2016 and 2017 COST ESTIMATE</b>	<b>\$25,740</b>

## Project Assumptions

The general terms and conditions are those of the previous proposal for professional services dated February 1, 2010 and authorized by the Village of Deerfield on March 3, 2010 (Proposal No. 13272-A03). AECOM's professional hourly rates will be computed using a 3.1 x direct labor multiplier to the project. Additional fees to be charged to the project are:

Other Direct Charges include out-of-pocket expenses, travel and lab Cost + 10%

Based on the review of the analytical results of each event, AECOM will include recommendations in the monitoring reports regarding the need to perform verification monitoring to address potential groundwater exceedances. Verification monitoring will be performed, after receipt of approval to proceed from the Village, on a time and materials basis using the same rate schedule shown above.

Our proposal is based on the following assumptions:

- Site access is the responsibility of Village of Deerfield.
- Field work will be conducted in OSHA Level D PPE. AECOM policy is to have prepared and reviewed on an annual basis a project specific Health & Safety Plan (HASP) for all projects where AECOM personnel are conducting field work.

- Each groundwater sampling event will require one staff-level scientist one field day (estimated 10 hours) to complete the field activities, plus time in preparation time for equipment and coordination with the analytical laboratory.
- Laboratory analyses will be on a standard turn-around time of 10 business days and basic QA/QC data review package. If expedited turn-around or higher level QA/QC review is needed or requested by Village of Deerfield, these additional fees will be charged directly to the project.
- Project management fees include charges to the project for invoice preparation and reviews as well as subcontractor procurement.

## Schedule

AECOM requires signed authorization in order to proceed with work. The next sampling event is required in the 2<sup>nd</sup> quarter of 2016. Each sampling round will require approximately one field day to complete plus office preparation. A draft report summarizing the results for each sampling event will be forwarded to the Village of Deerfield for review approximately 14 days following receipt of the analytical data. The report will be finalized and submitted to the State of Illinois after receipt of the Village's approval.

## Closing

We appreciate the opportunity to submit this change order and look forward to continue to provide professional services for the Village. If you have questions regarding this proposal, please contact Steve Kornder at 262-515-7700.

Sincerely yours,

AECOM Technical Services, Inc.



Steven C. Kornder, Ph.D.  
Project Geochemist/Manager



John Hyder  
Operations Manager

Attachments: Authorization Page



AECOM  
100 S. Wacker Drive, Suite 500  
Chicago, Illinois 60606

312.939.1000 tel  
312.939.4198 fax

## Authorization

February 17, 2016

The Village of Deerfield ("Village") hereby authorizes AECOM to proceed with the scope of work and time-and-materials cost estimate of **\$25,740** per AECOM change order (No. OPP-458733) dated February 11, 2016. Performance of professional environmental consulting services related to groundwater monitoring and reporting at the 29A Reservoir for 2016 and 2017 will be performed utilizing the general terms and conditions of the previous proposal for professional services dated February 1, 2010 and authorized by the Village of Deerfield on March 3, 2010 (Proposal No. 13272-A03).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title/Organization

I agree to accept invoices from AECOM Environment via e-mail and not postal mail:

Yes

Signature: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Recipient Mr./Ms: \_\_\_\_\_

### Return to:

Name: Steven C. Kornder, AECOM

Address: 100 S. Wacker Drive, Suite 500  
Chicago, IL 60606

Phone: 262-515-7700

Email steve.kornder@aecom.com

\_\_\_\_\_  
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## **REQUEST FOR BOARD ACTION**

**Agenda Item:** 16-23

**Subject:** Ordinance Amending the Municipal Code Regarding Water Conservation

**Action Requested:** Adopt Ordinance – Request Waiver of Second Reading

**Originated By:** Director of Public Works and Engineering

**Referred To:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request**

The Illinois Department of Natural Resources (IDNR) has issued amendments to the Lake Michigan Water Allocation Rules and Regulations. As part of the amendments, conservation practices have been updated and all units of local government that are Lake Michigan water permittees are required to update their ordinances and/or building codes to be consistent with the rules.

The change in conservation practices will require one change to the Municipal Code. This change relates to plumbing fixtures and irrigation controllers.

The IDNR conservation amendment requires that new and replacement plumbing fixtures and irrigation controllers bear the WaterSense label when such labelled systems are available. WaterSense is a partnership program by the U.S. Environmental Protection Agency. Products that have earned the WaterSense label have been certified to be at least 20 percent more efficient.

The Village Attorney has prepared “An Ordinance Amending Chapter 23 (Water) of the Municipal Code of the Village of Deerfield To Adopt Certain Water Conservation Measures”. This Ordinance will revise Section 23-9 of the Municipal Code to incorporate the required amendments from the IDNR.

A waiver of the second reading is requested since the Illinois Department of Natural Resources finalized the amendments in 2015 and they have asked that we update our ordinances as promptly as possible to be consistent with the rules.

The Director of Public Works and Engineering recommends that the Board of Trustees adopt the Ordinance amending the Municipal Code regarding water conservation.

### **Reports and Documents Attached:**

Ordinance

**Date Referred to Board:** March 7, 2016

**Action Taken:** \_\_\_\_\_

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

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**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 23 (WATER)  
OF THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD  
TO ADOPT CERTAIN WATER CONSERVATION MEASURES**

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**WHEREAS**, the Village of Deerfield has an allocation of Lake Michigan water and is subject to complying with water allocation rules adopted by the Illinois Department of Natural Resources; and

**WHEREAS**, the Illinois Department of Natural Resources (“IDNR”) has amended its current Lake Michigan water allocation rules and regulations (17 Ill.Adm.Code §3730.307) to adopt water conservation practices that the Village must comply with as a permittee of Lake Michigan water; and

**WHEREAS**, the new conservation practices required by IDNR include a requirement that new and replacement plumbing fixtures and irrigation controllers shall bear the “WaterSense” label as designated by the U. S. Environmental Protection Agency WaterSense program when such labelled fixtures are available; and

**WHEREAS**, the corporate authorities of the Village of Deerfield have determined that it is in the best interests of the Village and its residents to adopt the water conservation measures set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS, in the exercise of its home rule powers, as follows:

**SECTION 1:** That Section 23-9 entitled “Limitation on Water Used During Emergencies” of Chapter 23 (“Water”) of the Municipal Code of the Village of Deerfield be and the same is hereby retitled as “Water Conservation Measures,” and is further amended to read as follows:

**Sec. 23-9. Water Conservation Measures:**

**A. Emergencies.**

During any period when the overall demand upon the village water supply system is so great as to endanger the public health, safety and welfare, the village president is authorized to declare an emergency and to issue emergency water conservation regulations, limiting and prohibiting the use of water from the village water mains for use in air conditioning, sprinkling, watering or irrigating shrubbery, trees, lawns, grass, ground covers, vines, gardens, vegetables, flowers or for any other purpose. When the village president declares such an emergency, it shall be unlawful for any person to violate any such regulations. (1963 Code § 23.109)

**B. Lawn Sprinkling Restrictions:**

(1) Between May 15 and September 15 of each year it shall be unlawful for any person to use or any owner to allow the use of any water from the village water mains for the purpose of unrestricted lawn sprinkling except during the time periods provided below:

(a) Unrestricted lawn sprinkling shall be permitted only between the hours of twelve o’clock (12:00) midnight and twelve o’clock (12:00) noon and six o’clock (6:00) P.M. and twelve o’clock (12:00) midnight on odd calendar days for those parcels of property with street addresses ending with an odd number and on even calendar days for those parcels of property with street addresses ending with an even number. Any parcel of property covering an area that includes multiple street addresses shall utilize the street address on the village water bills for purposes of determining the days on which such water use is permitted.

(b) Newly sodded areas of lawns may be watered at any time on any day for the two (2) week period following the installation of such sod.

(2) Any person or property owner violating any provision hereof shall be fined not less than twenty five dollars (\$25.00) for each offense occurring on residential property and not less than one hundred dollars (\$100.00) for each offense occurring on nonresidential property.

**C. WaterSense Plumbing Fixtures:**

Notwithstanding anything to the contrary contained within this chapter or within the Plumbing Code of the Village of Deerfield, and subject to the Illinois Plumbing Code (77 Illinois Administrative Code 890) and the Lawn Irrigation Contractor and Lawn Sprinkler System Registration Code (77 Illinois Administrative Code 892), all new plumbing fixtures and irrigation controllers installed after the effective date of this ordinance shall bear the WaterSense label as designated by the U.S. Environmental Protection Agency WaterSense program when such labeled fixtures are available.

**SECTION 2:** That Section 23-9A (“Restrictions on Water Usage”) of Chapter 23 (“Water”) of the Municipal Code of the Village of Deerfield, being superseded by this Ordinance, be and the same is hereby repealed.

**SECTION 3:** That this Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or, (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Deerfield that to the extent that the terms of this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

**SECTION 4:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 23 (WATER)  
OF THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD  
TO ADOPT CERTAIN WATER CONSERVATION MEASURES**

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**PASSED AND APPROVED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF DEERFIELD, LAKE  
AND COOK COUNTIES, ILLINOIS, this**

**\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Deerfield, Lake and  
Cook Counties, Illinois, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

## REQUEST FOR BOARD ACTION

Agenda: 16 - 26

**Subject:** Authorization to Approve the Repair of Fleet #702 Aquatech Waterjet Truck

**Action Requested:** Accept the proposal from Standard Equipment for the repair of Fleet #702 (NTE \$22,318.50)

**Originated By:** Public Works Department

**Referred To:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request**

The Aquatech Waterjet Truck was purchased in 2006 and is used to clean sanitary sewers. The truck has the ability to perform vacuum excavation, vacuum debris from inside sewer lines, and can clean sewers using the waterjet. This truck is essential to prevent and fix sewer backups, clean sewers before they can be televised, and perform vacuum excavation where conventional excavation is not possible.

Due to wear and tear over time, the equipment, especially the tank, is beginning to deteriorate. This type of truck has a life expectancy of 10 years with a new truck costing upwards of \$400,000. Due to the high cost of purchasing a new truck, repairs have been recommended to extend the life of the truck by 4 – 5 years. This will save money by getting more use out of the truck and will give the department more time to save for a replacement. These repairs include patching the steel tank, replacing the vacuum fan and replacing part of the rodder mechanism. \$50,000 was budgeted for this repair.

Two proposals were received for this work:

Standard Equipment - \$22,318.50

EJ Equipment, Inc. - \$23,464.38

The Director of Public Works and Engineering recommends that the Board accept Standard Equipment's proposal for in an amount not to exceed \$22,318.50.

Public Works Analyst Keenan will be available at the March 7, 2016 Board meeting to answer questions.

### **Reports and Documents Attached**

Invoice

**Date Referred to Board:** March 7, 2016

**Action Taken:** \_\_\_\_\_



Standard Equipment Company  
 2033 W. Walnut Street  
 Chicago, IL 60612  
 (312) 829-1919 Phone  
 (312) 829-6142 Fax

Customer 22002                      W O R K O R D E R                      Document A45033                      Pg 2  
    \*\* ESTIMATE/EXP 30 DAYS \*\*                      11/04/15                      15:00

Sold To  
 VILLAGE OF DEERFIELD  
 850 WAUKEGAN ROAD  
 DEERFIELD IL 60015

Ship To  
 VILLAGE OF DEERFIELD  
 465 ELM STREET  
 DEERFIELD IL 60015

847/945-5000

847/945-5000

Br	Trk	Make	Model	Serial	Equipment	Meter	Sls	Customer P.O.
001		VT	2110-J4	05-12V-9665		2	010	

Ord	Ship	OH	Description	Each	Amount
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DEBRIS BODY

REPLACE REAR DOOR SEAL, CLEAN PLUGGED DECANT SCREEN, WELD NEW FLOAT STOP IN BODY INTERIOR. REPLACE THE BODY CROSSOVER CHAMBER AND AFFECTED SECTION OF ROOF AS NEEDED.

PARTS \$3750.38                      LABOR \$4544.00                      PAINT \$2000.00  
 SANDBLASTING \$1650.00                      TOTAL \$11944.38

\*\*\*\*\*

FAN

REPLACE VACUUM FAN

PARTS \$2914.38                      LABOR \$1536.00                      TOTAL \$4450.38

\*\*\*\*\*

WATER SYSTEM

REPLACE 1/2" HEAT EXCHANGER DRAIN HOSE

PARTS \$75.00                      LABOR \$64.00                      TOTAL \$139.00

\*\*\*\*\*

CONTINUED

Standard Equipment Company  
 2033 W. Walnut Street  
 Chicago, IL 60612  
 (312) 829-1919 Phone  
 (312) 829-6142 Fax

Customer 22002                      W O R K O R D E R                      Document A45033                      Pg 3  
 \*\* ESTIMATE/EXP 30 DAYS \*\*                      11/04/15                      15:00

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 DEERFIELD IL 60015

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Br	Trk	Make	Model	Serial	Equipment	Meter	Sls	Customer P.O.
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TRAINING

PROVIDE OPERATOR TRAINING AT YOUR FACILITY

TRAINING FEE \$950.00

\*\*\*\*\*

THIS ESTIMATE IS FOR WORK PERFORMED AT STANDARD EQUIPMENT.

ADDITIONAL PARTS AND LABOR MAY BE REQUIRED UPON TEARDOWN.

TRANSPORTATION IS NOT INCLUDED.

NON-TAXABLE MUNICIPAL  
 E9995-7787-02

N/C

HOSE REEL  
 DEBRIS BODY  
 FAN  
 HEAT EXCHANGER HOSE

CONTINUED

Standard Equipment Company  
 2033 W. Walnut Street  
 Chicago, IL 60612  
 (312) 829-1919 Phone  
 (312) 829-6142 Fax

Customer  
 22002

W O R K O R D E R  
 \*\* ESTIMATE/EXP 30 DAYS \*\*

Document  
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Pg  
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11/04/15

15:00

Sold To  
 VILLAGE OF DEERFIELD  
 850 WAUKEGAN ROAD  
 DEERFIELD IL 60015

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Signature

Date

Weight

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Total

.00

Authorized Signature

Date

Pulled By

Checked By

## REQUEST FOR BOARD ACTION

Agenda Item: 16-27

Subject: Request for Board Action – Authorization to Purchase a Voice Logging Recorder

Action Requested: Approval of Recommendation

Originated By: Police Department

Referred To: Mayor and Board of Trustees

### Reports and Documents Attached:

- Memorandum Chief Sliozis to Kent Street with background and recommendation.

Date Referred to Board: March 7, 2016

Action Taken: \_\_\_\_\_



# DEERFIELD POLICE DEPARTMENT



DATE: March 1, 2016

TO: Kent Street, Village Manager

FROM: Chief John Sliozis

CC: Mary Anne Glowacz, Communications Director

SUBJECT: Request for Board Action – Purchase of Logging Recorder

On March 7, 2016 at the regularly scheduled meeting of the Mayor and Board of Trustees the Police Department will seek authorization to purchase a “Voice Logging Recorder.”

## **BACKGROUND**

A “Voice Logging Recorder” is a key equipment component in the Dispatch Center designed to automatically record and instantly playback telephone calls and radio traffic in a Public Safety environment. The immediate playback of calls and radio traffic may be instrumental in maintaining Officer safety and ensuring the accurate gathering of information by Police personnel. The recorder also provides an archived record of radio transmissions and telephone conversations. These recorded messages are then retrievable and used to fulfill training and legal obligations.

Our current recorder, a NICE brand Call Focus III purchased in 2007, is no longer “supported” by the manufacturer making future repair and maintenance very difficult or impossible. It has been a line item on the Vehicle Equipment Replacement Fund (VERF) and scheduled for replacement in 2016 with a budgeted cost of \$30,000. Various manufacturers were contacted and sales proposals received as follows;

<b>VENDOR</b>	<b>PRODUCT COST</b>	<b>COST TO INTEGRATE</b>	<b>TOTAL</b>
NICE/Word Systems	\$32,289	\$5,111	\$37,400
Nelson Systems	\$18,416	\$5,111	\$23,527
Radicom	\$21,115	\$4,871	\$25,986

While all manufacturers indicate their products are compatible with the current radio/telephone dispatch system, there is often a loss of product functionality when disparate products are forced to work together. This is particularly the case when a problem arises. The current “Zetron” brand phone and radio system was purchased with this in mind as the product was interfaced and made interoperable with other equipment. The system has proven to be extremely reliable and any service required has been managed expeditiously by Radicom, our current maintenance vendor. The Word Systems and Nelson Systems pricing reflect an additional \$5,111 of work to be done

by Radicom to incorporate the radio channels and make the systems compatible with the Department's other equipment. The Radicom pricing is for equipment specifically designed to work with our current "Zetron" equipment with a slightly reduced "Cost to Integrate".

Radicom also offers other recommended options such as touch screen features, additional network cards and the transfer of information concerning Officer and phone number information. The cost of these additional and recommended features is \$4,811. These items are not available through the other vendors.

The Department believes it is prudent to purchase a NexLog recording system through Radicom, our current phone/radio vendor. Radicom has provided outstanding service and products in the past. The proposed equipment is "Next Generation 9-1-1" compatible and may be expanded to accommodate growing technology.

Radicom offers certain "sole source" features for a system specifically designed to operate with our current technology.

### **RECOMMENDATION**

Because of the "sole source" features and design of the product, the Department is seeking a waiver of the competitive bidding process and Board authorization to purchase the NexLog IP Logging Recorder and additional recommended features, from Radicom, Inc. at a cost not to exceed \$30,798.20.

  
John J. Sliozis  
Chief of Police