

**AGENDA FOR THE BOARD OF TRUSTEES**  
**Tuesday, February 16, 2016, 7:30 P.M.**

Call to Order  
Roll Call  
Pledge of Allegiance  
Minutes of Previous Meeting  
Bills and Payroll  
Public Comment

**REPORTS**

- 16-19            Report and Recommendation of Staff re: Amending Chapter 3 of the Municipal Code to Create a Class N Liquor License Classification and Authorize Issuance of One Class N License for Venue One, LLC
- 16-12-1        Report and Recommendation of Staff re: Linden Avenue Traffic Study
- 16-18            Report and Recommendation of the Plan Commission re: Request for an Amendment to the Deerfield Comprehensive Plan to Adopt a Master Plan for the Northwest Quadrant of the Village Center
- 16-13-1        Sidewalk Snow Clearing Program Review

**CONSENT AGENDA**

- 16-9-1            Ordinance Authorizing an Amendment to a Special Use for Briarwood Country Club to Permit Changes to the Previously Approved Paddle Tennis Facility – 1R
- 16-10-1        Ordinance Authorizing Approval of a Final Plat of Subdivision for 225 and 243 Wilmot Road - JK Wilmot LLC – 1R

**OLD BUSINESS**

**NEW BUSINESS**

- 16-20            Authorization to Add Work under the Central Avenue Rehabilitation Contract
- 16-21            Authorization to Purchase Water Meters from Midwest Meter, Inc.

Items for discussion by Mayor and Board of Trustees  
Reports of the Village Manager  
Adjournment

February 1, 2016

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order by Mayor Harriet Rosenthal in the Council Chambers of the Village Hall on February 1, 2016, at 7:30 p.m. The clerk called the roll and announced that the following were:

Present: Harriet Rosenthal, Mayor  
Alan Farkas  
Thomas Jester  
Robert Nadler  
William Seiden  
Dan Shapiro  
Barbara Struthers

and that a quorum was present and in attendance. Also present were Kent Street, Village Manager, and Village Attorney Peter Coblentz.

PLEDGE OF ALLEGIANCE

Safety Council Chairman Bill Keefe led those in attendance in reciting the Pledge of Allegiance.

MINUTES OF PREVIOUS MEETING

Trustee Struthers moved to approve the minutes from the January 19, 2016, Board of Trustees meeting. Trustee Farkas seconded the motion. The motion passed unanimously on a voice vote.

TREASURER'S REPORT

Finance Director Eric Burk presented the highlights from the December 2015 treasurer's report representing the unaudited results of the 2015 fiscal year. Mr. Burk reported the non-home rule sales tax net of the rebate increased 2 percent. Hotel tax decreased slightly from the previous month, but is consistent with the same period last year. State income tax exceeds the same period last year. Building permit revenue exceeded the same period last year and is ahead of the budget. The large expenditures in December include the large infrastructure projects and police pension contribution. Mayor Rosenthal noted the Village seems to be lagging in water sales. She asked if the budget for 2016 was budgeted in a lesser amount. Mr. Burk stated that water sales are budgeted based on a five-year average of usage. Mr. Street noted that this was a relatively wet and cool summer, so residents used less water outside. Trustee Struthers asked if there is any additional news on the IMET situation. Mr. Burk stated there have not been any recent updates. They still expect a disbursement during the first quarter.

BILLS AND PAYROLL

Trustee Seiden moved to approve the Bills and Payroll. Trustee Farkas seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)  
NAYS: None (0)

PUBLIC COMMENT

There was no public comment on non-agenda items.

REPORTS

REPORT AND RECOMMENDATION OF THE PLAN COMMISSION RE: REQUEST FOR AN AMENDMENT TO A SPECIAL USE FOR BRIARWOOD COUNTRY CLUB TO PERMIT CHANGES TO THE PREVIOUSLY AMENDED PADDLE TENNIS FACILITY

Mr. Street reported the Plan Commission held a Public Hearing on January 14, 2016, to consider the request for an amendment to a Special Use for Briarwood Country Club to permit changes to the previously amended paddle tennis facility. The Plan Commission voted 5-0 in favor of the request.

Trustee Struthers moved to accept the report and recommendation of the Plan Commission. Trustee Farkas seconded the motion. Trustee Nadler indicated he is a member of Briarwood Country Club and would abstain from the vote. The motion passed by the following vote:

AYES: Farkas, Jester, Seiden, Shapiro, Struthers (5)

NAYS: None (0)

ABSTAIN: Nadler (1)

REPORT AND RECOMMENDATION OF THE PLAN COMMISSION RE: APPROVAL OF A FINAL PLAT OF SUBDIVISION FOR 225 AND 243 WILMOT ROAD – JK WILMOT LLC

Mr. Street indicated the Plan Commission held a Public Hearing on January 14, 2016, to consider the approval of a final plat of subdivision for 225 and 243 Wilmot Road. The Plan Commission voted 5-0 that the eight lot subdivision was in substantial conformance with the preliminary plan. Trustee

Struthers inquired if the fire department trucks could turn in the cul-de-sac. Bob Schmude with Atwell Engineering stated the petitioner provided exhibits and the fire department can get their largest vehicle through the cul-de-sac

Trustee Farkas moved to accept the report and recommendation of the Plan Commission. Trustee Shapiro seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

REPORT AND RECOMMENDATION OF THE SAFETY COUNCIL RE: REMOVAL OF STOP SIGNS FOR PINE STREET AT ANTHONY LANE

Deputy Chief Tom Keane reported the Safety Council met on December 22, 2015, to consider the request of residents to remove the stop sign on Pine Street at Anthony Lane. The Safety Council

voted 3-0 in favor of the request.

Ben Feinzimer, 672 Lombardy Lane, opposes the removal of the Pine/Anthony stop sign. Signage was placed after police department review. Mr. Feinzimer believes removing the sign would be negligent and could lead to potential injury.

Charles Trefz, 680 Lombardy Lane, stated that his children walked across the street without the benefit of a stop sign years ago. But believes the stop sign improves the safety for the current residents.

Marc Brown, 1557 Oakwood, is in support of keeping the stop sign.

Lori Gross, 1220 Anthony Lane, noted her children will travel to and from school and walk across the street at Pine and Anthony thousands of times, as do others in the neighborhood. With the stop signs, cars are forced to slow down and pay more attention to their surroundings. Without that stop sign, drivers may not see the children. Ms. Gross does not believe removing the stop sign would make it safer.

Trevor Gross, 1220 Anthony Lane, believes the stop sign assists residents walk safely across the street.

Robert Speckmann, 1280 Anthony Lane, did not realize this was up for consideration until he saw the Board agenda or he would have appeared before the Safety Council. Mr. Speckmann initially did not see a need for the stop sign in 2008. There are a lot more children walking toward the schools or bus stop than in the past. He thinks it is a good idea to leave the sign up, because the residents are used to the sign.

Thomas Bachmeyer, 682 Pine Street, received something in his mailbox stating, "Save our Stop Sign." He has two children and believes removing the stop sign seems absurd. The stop sign will assist in slowing traffic. He would not want the sign removed.

David Hagopian, 696 Lombardy Lane, believes it is safer with the stop sign. He questioned what is different from 2008 that would warrant the removal of the stop sign.

Lori James, 689 Pine Street, is in favor of the stop sign. The neighborhood children cross the street daily. She questioned the harm of having the stop sign and why it is proposed to be removed.

Lauren Camnick, 707 Pine Street, has a child with an intellectual disability who may neglect to look both ways before walking across the street. She noted it is a bit difficult to pull out of the driveway near the stop sign, but it is not a major issue.

Julie Lois, 1260 Anthony Lane, has three kids and feels comfortable with the stop sign. Since the stop sign was originally approved in 2008, Starland moved into the area creating traffic between the grade schools and the facility. The traffic goes quickly and everyone is in danger. Ms. Lois stated that some children walk in the street when the sidewalks are icy. She is in favor of keeping the stop sign.

Kevin Butler, 711 Lombardy Court, noted it would only take one stray ball in the street to cause a tragedy. He noted the meeting minutes were not posted. He questioned what the Safety Council saw that warranted the proposed change. Village Manager Street confirmed the minutes of the Safety Council meeting were posted as part of the Village Board agenda packet.

Safety Council Chairman Bill Keefe reported the request originally was brought to the Safety Council in 2008. The Safety Council tries to follow the Manual on Uniform Traffic Control Devices, which did not show a stop sign was warranted due to the lack of traffic at that location. At that time, Village engineering staff made a recommendation for a stop sign due to the amount of people crossing the street, but not based on traffic volume. The Safety Council received a number of complaints about the stop sign and at their December 22, 2015, meeting voted in favor of the Board to consider removing the stop sign.

Trustee Shapiro questioned the nature of the complaints. Ch. Keefe stated the stop sign was unwarranted and the number of pedestrians was overstated. Trustee Struthers asked if there was a new traffic study. Deputy Chief Keane stated the average speed was 20 miles per hour. The maximum speed was 48 mph and minimum was 5 mph. In November of 2015, the Police Department did a pedestrian count and found there were zero pedestrians in the morning and in the afternoon one adult and two dog walkers during the four day study. The speed count concurred with the November data. Trustee Farkas asked about the weather during the pedestrian counts. Deputy Chief Keane stated the weather was nice. Trustee Seiden asked about the lack of pedestrians during the morning counts. Trustee Nadler asked if the Village has removed any stop signs in the past five years. Deputy Chief Keane does not believe there have been any. Trustee Shapiro asked if removing the stop sign would affect other streets. Deputy Chief Keane does not believe so. Ch. Keefe believes too many stop signs causes people to ignore them, which could put children at a greater risk. He thought in 2008, there were a number of people crossing at Deerfield Road or crossing mid-block.

Trustee Farkas asked what warrants a stop sign. Ch. Keefe stated it should be based on the thresholds of traffic counts and speed as determined by the Manual on Uniform Traffic Control Devices. Trustee Jester noted the traffic at the intersection does not meet the warrants to have a stop sign and has never met the warrants. Trustee Farkas noted there are stop signs two blocks north and south of the intersection.

Trustee Jester asked if stop signs slow traffic. Deputy Chief Keane noted stop signs do not slow traffic. Trustee Jester noted that stop signs have an environmental impact, caused by the increased stopping and starting of cars. He has never seen a grade school child walking unaccompanied with a parent. Grade school students do not walk unattended to and from school. Trustee Jester believes the stop sign was a nuisance stop sign in 2008 and is a nuisance stop sign today. It does not slow traffic and was never warranted. Trustee Struthers agreed that the amount of traffic does not meet the standard warrants.

David Hagopian, 696 Lombardy, works in safety engineering. He noted there would be a difference in speed without a stop sign. It does not make sense to believe there would not be a

difference, even with a rolling stop. He believes removing the stop sign now would be for the convenience of drivers rather than for safety of pedestrians.

Ms. Cannick asked whether school was in session during the November traffic study. She noted adults can also be hit by vehicles. Trustee Jester noted adults know to look both ways. Ms. Cannick believes the stop sign keeps people safe.

Mayor Rosenthal noted the only child hit by a car in Deerfield in her memory was on Pine and Central. The child assumed a car would stop because there was a stop sign. Cars may not stop. There is not a resident that would not want a stop sign on their street. That is the reason there are warrants for stop signs. The numbers did not come close to warrant the stop sign. It is the Trustees job to ensure there are good reasons for a stop sign if they do not meet the warrants. The Trustees in 2008 thought there was a good reason to put up the stop sign. We do need to teach children the responsibility of crossing the street.

Trustee Nadler is in favor of leaving the stop sign because residents want it to remain.

Jack Tarbis, 686 Pine Street, lives 29 feet from the stop sign. He was not in favor of the stop sign in 2008. The stop sign has been a nuisance. Mr. Tarbis noticed students rarely cross at the corner, but walk in the middle of the street. The traffic has been brisk in the area. Mr. Tarbis believes stop signs create a false sense of security as vehicles do not always stop at the stop sign.

Three grade school students told the Board that they walk to and from school and would not be able to do so without the stop sign.

Mr. Bachmeyer, 682 Pine Street, stated the sidewalk is part of the street. He knows how difficult it is to back out of a driveway and would not have moved into his house without the stop sign. Mr. Bachmeyer asked the Trustees to keep the stop sign.

Trustee Seiden was on the Board in 2008. The residents influenced the vote, but did not influence his vote. The Board decided a stop sign was appropriate. Trustee Seiden does not believe there is a valid reason to remove the stop sign at this time.

Trustee Farkas noted the Trustees have a job to do for the entire Village, not just those in the room. He walked into the meeting thinking he would vote in favor of the recommendation since there are stop signs two blocks in each direction, but he has reconsidered. The residents in the room do have reasons to have the stop sign remain. Trustee Farkas would like to revisit the standards for when these type of requests get considered by the Village Board.

Trustee Jester moved to accept the report and recommendation of the Safety Council. Trustee Seiden seconded the motion. The motion did not pass by the following vote:

AYES: Jester, Struthers (2)

NAYS: Farkas, Nadler, Seiden, Shapiro (4)

Trustee Jester feels this issue was ill served when it came to pass in 2008. It has been ill-served tonight as well. Trustee Jester thinks it is a nuisance and travesty. He does not think staff spoke appropriately to the traffic issues and speed. There is a substantial environmental impact.

Vicki Tarbis, 686 Pine Street, thought based on the information presented, the stop sign was not warranted. Nothing was brought up on what was counted. The majority of people that put notes in people's houses pulled at the heart strings of the Board. She does not believe the vote should be determined by how many people showed up. The stop sign was put in even though it was not warranted. There is sound and pollution associated with the stop sign. Ms. Tarbis noted they cannot keep their windows open. Everyone has to respect each other. She thinks it should be looked at more carefully. Trustee Seiden appreciates the comments, but based his vote on what he felt was the best thing to do. He needs to believe the other Trustees were not influenced by the number of people; rather, were influenced by what they felt was right or wrong. Ms. Tarbis hopes the statistics will be followed as the stop sign is not warranted based on speed or traffic. Mayor Rosenthal noted most stop signs in Deerfield do not meet the warrant standards. Trustee Nadler believes removing stop signs can be disruptive once people are accustomed to having the sign. Ms. Tarbis believes most kids cross at Deerfield and Pine.

**REPORT AND RECOMMENDATION  
OF THE SAFETY COUNCIL RE:  
LINDEN AVENUE TRAFFIC STUDY**

Deputy Chief Keane was contacted by residents with safety concerns on Linden Avenue from Stratford to Chestnut due to the number of children, volume of traffic and speed. He noted there are no sidewalks and Linden Avenue is used as a cut-thru street. Deputy Chief Keane indicated there are 37 children on Linden. The Safety Council discussed this request in May, October and November in 2015. After their October meeting, the Village hired Gewalt Hamilton to perform a traffic study. The Safety Council reviewed several suggestions including installing stop signs at Chestnut and Linden and at Stratford and Linden, making Linden and Elmwood one-way streets in opposite directions, and adding sidewalks. The Safety Council voted 2-1 in favor of making Linden and Elmwood one-way streets.

Ch. Keefe noted the topic came to the Safety Council due to concerns about speed and volume of traffic. The Village's stealth traffic study and engineering study was discussed with residents. Use of stop signs would not effectively limit the volume of the traffic, which based on the traffic study was determined to be the main issue. Turn restrictions during certain hours was discussed, but peak times are difficult to identify and this would just push traffic to the next block over. Speed bumps were also discussed but this present a liability issue and snow plowing issue. There was some discussion about one-way streets. The idea was to make Elmwood one way in one direction and Linden one way in the other direction to reduce the volume on each street. Ch. Keefe does not believe one-way streets are a good option as it will put additional traffic on Elmwood. He noted that Deerfield does not have one-way streets. He thinks anything done would have a major impact on neighboring streets. Ch. Keefe wants the Board to exercise caution before making changes. He believes the residents' rationale is that they would have to only be concerned about traffic in one direction. He does not believe there are viable options to lower traffic volume. The average speed was found to be consistent with the posted speed limit.

Trustee Seiden asked how the traffic would be reduced. Ch. Keefe noted most of the traffic is using Linden. If Linden were made one-way, the volume would be reduced on Linden but increased on Elmwood. Trustee Nadler is not in favor of this unless all of the residents on both streets were also in favor. It would set a huge precedent. Trustee Seiden believes having two-way traffic makes the traffic go slower. Ch. Keefe noted this would be an undertaking that would affect the entire neighborhood. Trustee Struthers noted the school bus stops in front of her friend's house and this change would impact school bus pickups and drop offs. Trustee Shapiro added that the possible solutions offered were all looked at by Gewalt Hamilton and were found to not be viable solutions.

Joel Grade, 1145 Elmwood Avenue, noted the reports are difficult to find on the website. He believes Elmwood and Linden are very similar streets and making two streets one-way would just shift the traffic. Mr. Grade asked how residents can be made aware of the issues brought before the commissions. He does not believe changing the traffic patterns is a viable solution and does not want changes made to the street.

Trustee Farkas noted the Village is working on a new website that will allow for better notification of residents and neighborhoods. Mayor Rosenthal agreed the Village needs to communicate better. Trustee Nadler suggested reaching out to the residents.

Mike Razzoog, 1126 Linden Avenue, stated they did not intend to impact Elmwood. They started trying to address the traffic on Linden. The challenge is that not one street in Deerfield meets the warrants for a stop sign. The warrant standards are 300 cars per hour, 6000 cars per day. There are 37 kids on Linden. There are no sidewalks and Linden has limited visibility. At certain times, there is one car per minute traveling on Linden. Mr. Razzoog stated their original proposal was for stop signs at the two corners. The entire Woodland neighborhood cuts down Linden. It is a matter of time before a child gets hit. The residents asked for a reduced speed limit, but that was deemed as undesirable. A traffic study was completed on July 7, which is not during the school year. Mr. Razzoog asked the Trustees for suggestions. He is looking for the right solution to balance the streets or have a better solution to the traffic situation.

Trustee Seiden agreed that there is an issue on the street but does not think one-way streets is the solution. He thinks Village staff should look at it. Trustee Jester noted the issue has been looked at by professional engineers.

Safety Council member Marc Brown is familiar with the issue. He suggested the neighborhood could do a public relations campaign. He believes there are a number of Lincolnshire residents cutting through to get to the Deerfield Metra station. The Woodland Park streets will use North Avenue. Mr. Brown suggested distributing a letter requesting residents slow down and use the proper routes. He also suggested sending an email to the residents from the Village.

Mayor Rosenthal noted it is a volume problem rather than a speeding issue. Stop signs would not have an effect on speed. Ch. Keefe noted there were two stealth studies that did not show a speed issue. The Safety Council considered the various control methods and did not believe a stop sign would impact the traffic on the street.

Rebecca Pesche, 1121 Linden Avenue, reiterated that the issue is the number of cars coming through the intersection daily. There are times where cars are coming through every minute. The number of children, the crest, the cut-through to Woodland, the lack of sidewalks, etc. combined make this unique. The residents want a traffic calming solution.

Steven Rappin, 1108 Linden Avenue, thinks it is good to talk to the residents. He thinks making one-way streets is too drastic. He would welcome other ideas to calm traffic but does not think one-way streets is the answer.

Avery Gray, 1145 Elmwood, noted there are a number of cars that come down Elmwood. There are also a lot of speeders.

Tamara Lerman, 1156 Elmwood, questioned the opposition to speed bumps. She believes it would slow down traffic. Mayor Rosenthal noted it would set a precedent and Deerfield would be a town full of speed bumps. It is also an issue with snow plowing. Mr. Street added it is a liability because the Village set a hazard in the roadway and the Village would be responsible for any damage to vehicles.

Andy Jansen, 1111 Linden, thinks people do speed on Linden. He asked about sidewalks. Mr. Jansen believes stop signs would make sense and would slow down the speed as well as reduce traffic. Mayor Rosenthal noted the Village looked to add sidewalks on nearby streets in the past, but the residents were against it.

Daniel Weiss, 1025 Linden, asked what the Trustees suggest to address the issues. Mayor Rosenthal believes education and enforcement for speed would be a start. Mr. Weiss noted officers are on Chestnut. Mayor Rosenthal suggested staff put together a recommendation on how to proceed.

Manager Street confirmed a staff recommendation will be presented to the Board at the February 16 meeting.

Trustee Jester moved to approve the Safety Council recommendation. Trustee Struthers seconded the motion. The motion did not pass by the following vote:

AYES: None (0)

NAYS: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)

Trustee Seiden moved to instruct staff to look into the situation and prepare a report for the next Board of Trustees meeting. Trustee Farkas seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

**REPORT AND RECOMMENDATION  
OF STAFF RE: SIDEWALK SNOW  
CLEARING PROGRAM**

Justin Keenan, Public Works, reviewed the program efficiency. The Public Works department currently clears 31 miles of sidewalk, which takes 12 hours to complete per snow event. The current program is focused on sidewalks near schools, major thoroughfares and business areas. Mr. Keenan reviewed four alternatives and their costs. He recommended the second option which would institute a snow clearing policy that would grandfather in all current locations to keep the service level the same, but prevent future expansion of the program unless the location met the standards outlined in the snow clearing policy.

Trustee Farkas believes it makes sense to have a policy. He questioned why the streets currently being cleared would be grandfathered. He stated the justification that the Village has always done things this way is a poor one. Residents are supposed to clear their sidewalks. Trustee Farkas moved to adopt the recommendation with the revision to strictly adhere to the policy and eliminate grandfathered locations. Trustee Shapiro seconded the motion. Trustee Struthers noted that the policy should be clear regarding the different clearing needs of carriage walks and sidewalks with parkways. Trustee Jester stated that the practical reality is that the Village will not stop clearing sidewalks in places that are currently being plowed.

The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)  
NAYS: None (0)

**REPORT AND RECOMMENDATION  
OF STAFF RE: BACKFLOW  
PREVENTION VALVE LOCKS**

Mr. Keenan stated the Illinois Environmental Protection Agency requires residents to have their backflow prevention valves in their yard sprinkler systems inspected annually. The Village has received a number of calls from residents stating they are not using their systems, and that they have to pay extra to start up the sprinklers, have them inspected and then shut them down again. Currently, residents are required to hire a plumber after the inspection to re-winterize them. Mr. Keenan stated the proposal would allow residents to shut off the irrigation water valve and have the valve placed in a lock box so it cannot be turned on without first notifying Public Works. Residents would pay a \$45 lock fee plus a \$25 re-inspection fee in subsequent years rather than the average \$300 to have the system turned on, inspected, and shut off. Mayor Rosenthal asked about the Village's liability. Mr. Keenan stated the Village would not be liable, as participants would sign a waiver. The waiver will be reviewed by the Village Attorney.

Trustee Jester moved to accept the report and recommendation. Trustee Farkas seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)  
NAYS: None (0)

CONSENT AGENDA

There were no items on the Consent Agenda.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

APPROVAL OF A LOCAL AGENCY  
AGREEMENT FOR FEDERAL  
PARTICIPATION FOR THE DEERFIELD  
ROAD TRAFFIC SIGNAL  
MODERNIZATION PROJECT AT 4  
WEST DEERFIELD ROAD IN  
HIGHLAND PARK

Deputy Director of Public Works and Engineering Bob Phillips reported there are nine traffic signals in the project and they all required property acquisition. Highland Park was unable to acquire the property in time to make it into the final bid documents for the project, which is why this traffic signal is coming as a separate items. Because Deerfield is the lead agency for the

Deerfield Road project, the Village is required to approve this work even though it will all take place in Highland Park. Deerfield will be reimbursed for all costs associated with this work.

Trustee Farkas moved to approve the Local Agency Agreement. Trustee Nadler seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

ANALYSIS OF BID AND AWARD OF  
THE DEERFIELD ROAD TRAFFIC  
SIGNAL MODERNIZATION PROJECT  
AT 4 WEST DEERFIELD ROAD IN  
HIGHLAND PARK

Mr. Phillips reported this is a subcontractor for A-Lamp, the lead contractor for the project. The Village would be reimbursed in the amount of \$239,878.

Trustee Farkas moved to award the contract for the Deerfield Road Traffic Signal Modernization Project at 4 West Deerfield Road in Highland Park in an amount not to exceed \$239,878. Trustee Shapiro seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)

NAYS: None (0)

AUTHORIZATION TO SUBMIT JOINT  
PURCHASING REQUISITION TO  
PURCHASE SALT UNDER THE STATE  
OF ILLINOIS JOINT PURCHASING  
CONTRACT AND THE LAKE COUNTY  
JOINT AGENCY BULK ROCK SALT  
PURCHASE AGREEMENT

Mr. Phillips reported this is for the 2016-2017 season. The State of Illinois Joint Purchasing contract is held by Central Management Services. The Village also purchases bulk rock salt from the Lake County Joint Agency bulk rock salt purchasing agreement. Mr. Phillips recommends splitting the purchase across both bids to even out

the pricing. The Village should have an extra amount of salt from this season. They are looking to purchase 2,000 tons of rock salt at an estimated cost of \$140,000. Mr. Phillips noted the Village can purchase up to 2,500 tons under the contract.

Trustee Jester suggested minimizing uncertainties and purchasing as much bulk rock salt as the Village can store. Mr. Phillips noted the Village has never purchased more than 4,500 tons, and can go up to 5,000 tons.

Trustee Jester moved to authorize the purchase requisition to purchase salt under both the State of Illinois Joint Purchasing Contract and the Lake County Joint Agency bulk rock salt purchasing agreement. Trustee Struthers seconded the motion. The motion passed by the following vote:

AYES: Farkas, Jester, Nadler, Seiden, Shapiro, Struthers (6)  
NAYS: None (0)

#### DISCUSSION

NW MUNICIPAL CONFERENCE  
LEGISLATIVE BRUNCH Trustee Struthers, Trustee Jester and Trustee Shapiro attended the brunch. Trustee Struthers indicated there were a lot of people from various municipalities calling for a state budget. Representative Carol Sente suggested pooling the small retirement funds so each municipality could get more interest. Senator Durbin brought up the heroin epidemic.

DEERFIELD ROAD CONSTRUCTION Mayor Rosenthal reported staff held two meetings to discuss the upcoming Deerfield Road Reconstruction Project. Both meetings were well attended and staff did a great job answering questions and presenting the project. Mayor Rosenthal reminded residents to check the [deerfieldroad.com](http://deerfieldroad.com) website.

NEW BUSINESSES Mayor Rosenthal reported SportClips recently opened in Cadwell's Corners. It is a very nice facility.

NEXT MEETING The next regular Board of Trustees meeting will be held on Tuesday, February 16, 2016, due to the Presidents' Day holiday.

ADJOURNMENT Trustee Farkas moved to adjourn the meeting. Trustee Shapiro seconded the motion. The motion passed unanimously on a voice vote. The meeting was adjourned at 9:55 p.m.

Respectfully submitted,  
Jeri Cotton, Secretary

**BILLS FOR THE  
FEBRUARY 16, 2016  
VILLAGE BOARD MEETING**

Vendor	Invoice #	Description	Org	Obj	Total Invoice
1ST AYD CORPORATION	PSI17867	SIDEWALK SALT	102036	5422	1,359.24
1ST AYD CORPORATION	PSI19177	SAFETY SUPPLIES	502050	5421	43.06
1ST AYD CORPORATION	PSI19177	SAFETY SUPPLIES	702050	5410	43.05
					<u>1,445.35</u>
303 TAXI, L.L.C.	29152	TAXI SUBSIDY PROGRAM	101210	5384	3,125.00
3M	TP78201	STREET SIGN SUPPLIES	102050	5430	270.00
3M	TP78202	STREET SIGN SUPPLIES	102050	5430	517.50
3M	TP78203	STREET SIGN SUPPLIES	102050	5430	2,283.48
					<u>3,070.98</u>
A LAMP CONCRETE CONTRACTORS	15313	BRIARWOOD VISTA/122115-020116/#14	222082	5910	103,732.15
A LAMP CONCRETE CONTRACTORS	15314	2015 STREET REHAB/111615-020116/#6	142050	5910	206,599.48
A LAMP CONCRETE CONTRACTORS	15314	2015 STREET REHAB/111615-020116/#6	222082	5910	196,304.64
					<u>506,636.27</u>
ACTIVE DISPOSAL COMPANY	0000063387	HAUL LOGS	102037	5365	1,104.00
ADVANCED TREECARE	1031-9400i	TREE TRIMMING	102037	5365	13,984.00
ADVANCED TREECARE	1031-9401i	TREE TRIMMING	102037	5365	15,308.00
ADVANCED TREECARE	1031-9402i	TREE TRIMMING	102037	5365	12,393.00
ADVANCED TREECARE	1031-9403i	TREE TRIMMING	102037	5365	8,609.00
					<u>50,294.00</u>
AMERICAN CHARGE SERVICE	97902	TAXI SUBSIDY PROGRAM	101210	5384	970.00
AMERICAN WATER WORKS ASSN (NATL)	7001142697	MEMBERSHIP - OLMSTEAD/2016	102010	5330	66.00
AMERICAN WATER WORKS ASSN (NATL)	7001142697	MEMBERSHIP - OLMSTEAD/2016	102110	5330	66.00
AMERICAN WATER WORKS ASSN (NATL)	7001142697	MEMBERSHIP - OLMSTEAD/2016	502010	5330	66.00
AMERICAN WATER WORKS ASSN (NATL)	7001142697	MEMBERSHIP - OLMSTEAD/2016	542010	5330	66.00
AMERICAN WATER WORKS ASSN (NATL)	7001142697	MEMBERSHIP - OLMSTEAD/2016	542052	5330	66.00
					<u>330.00</u>
ARIES INDUSTRIES INC	353813	SEWER CAMERA	542051	5322	993.95
AUTOMATIC CONTROL SERVICES	3407	VFD REPAIR	502031	5365	736.00
AVALON PETROLEUM COMPANY	560243	FUEL - RFG 10% ETHANOL	100000	1510	10,796.13
BARGHI, SAEID SAM	02082016	TRAVEL EXP REIMB - ILCMA WINTER CONF	101210	5332	158.22
BEACON SSI INCORPORATED	0000076233	FUEL PUMP REPAIR	102010	5320	249.13
BEACON SSI INCORPORATED	0000076233	FUEL PUMP REPAIR	502010	5320	249.12
BEACON SSI INCORPORATED	0000076233	FUEL PUMP REPAIR	542010	5320	249.13
					<u>747.38</u>
BRADLEY UNIVERSITY	DICKINSON/ICAT	ICAT CONFERENCE - DICKINSON	102110	5210	125.00
BRADLEY UNIVERSITY	PHILLIPS/ICAT	ICAT CONFERENCE - PHILLIPS	102110	5210	125.00
					<u>250.00</u>
BRANIFF COMMUNICATIONS INC	0029830	MAINTENANCE AGREEMENT: 2016	106010	5322	2,163.00
BUCKERIDGE DOOR CO INC	207488	WASHBAY DOOR REPAIR	101210	5320	62.00
BUCKERIDGE DOOR CO INC	207488	WASHBAY DOOR REPAIR	502010	5320	62.00
BUCKERIDGE DOOR CO INC	207488	WASHBAY DOOR REPAIR	542010	5320	62.00
					<u>186.00</u>
CAROL, CHARLES OR AMANDA	525533	TREE APPLICATION REFUND	100001	4232	75.00
CDW GOVERNMENT INC	BZN0903	ADDITIONAL EMAIL LICENSES	101210	5370	317.35
CHIEF SUPPLY CORPORATION INC	445324	JUNIOR PD BADGES (1,000)	106033	5415	669.99
CINTAS	022260229	MATS - VH	101111	5320	59.98
CINTAS	022263267	BOOTS - CALISTRI	502010	5130	174.00
CINTAS	022263276	MATS - VH	101111	5320	59.98
CINTAS	022266362	MATS - VH	101111	5320	59.98
CINTAS	022266363	MATS - PW/ENG/TRN STN	102010	5320	61.68
CINTAS	022266363	MATS - PW/ENG/TRN STN	102038	5320	61.66
CINTAS	022266363	MATS - PW/ENG/TRN STN	502010	5320	61.68
CINTAS	022266363	MATS - PW/ENG/TRN STN	542010	5320	61.68
CINTAS	022266364	MATS - WRF	542052	5320	83.80
CINTAS	022269418	MATS - VH	101111	5320	59.98
					<u>744.42</u>
CIORBA GROUP, INC.	0022507	CARRIAGE WAY CULVERT/PH II/112815-123115	102110	5362	7,035.65
CITY OF HIGHLAND PARK	009155-013116	WATER PURCHASES - JAN 16	502031	5423	116,746.74
CITY OF HIGHLAND PARK	009530-013116	WATER PURCHASES - JAN 16	502031	5423	5,195.86
CITY OF HIGHLAND PARK	020587-013116	WATER PURCHASES - JAN 16	502031	5423	31,242.30
					<u>153,184.90</u>
COMCAST CABLE	40962100	FIBER INTERNET SERVICES - FEB 16	101111	5540	446.04
COMCAST CABLE	40962100	FIBER INTERNET SERVICES - FEB 16	101210	5540	446.04
COMCAST CABLE	40962100	FIBER INTERNET SERVICES - FEB 16	101330	5540	446.04
COMCAST CABLE	40962100	FIBER INTERNET SERVICES - FEB 16	102010	5540	111.51
COMCAST CABLE	40962100	FIBER INTERNET SERVICES - FEB 16	102110	5540	111.51
COMCAST CABLE	40962100	FIBER INTERNET SERVICES - FEB 16	106010	5550	446.04
COMCAST CABLE	40962100	FIBER INTERNET SERVICES - FEB 16	502010	5540	111.51
COMCAST CABLE	40962100	FIBER INTERNET SERVICES - FEB 16	542052	5540	111.51
					<u>2,230.20</u>

Vendor	Invoice #	Description	Org	Obj	Total Invoice
COMED	0039019040-012916	A/C 0039019040 12/29/2015 TO 01/28/2016	102050	5510	219.66
COMED	0210000007-012716	A/C 0210000007 12/23/2015 TO 01/27/2016	542052	5510	31.08
COMED	0233100028-020516	A/C 0233100028 01/06/2016 TO 02/05/2016	102050	5510	1,116.29
COMED	0263148072-012716	A/C 0263148072 12/23/2015 TO 01/27/2016	502031	5510	2,111.62
COMED	0297076067-020116	A/C 0297076067 12/28/2015 TO 01/26/2016	542052	5510	126.94
COMED	0441157035-012616	A/C 0441157035 12/23/2015 TO 01/26/2016	102050	5510	57.95
COMED	0507100076-012916	A/C 0507100076 12/28/2015 TO 01/29/2016	542052	5510	401.93
COMED	0593070056-012516	A/C 0593070056 12/22/2015 TO 01/25/2016	102050	5510	54.64
COMED	0744127017-012816	A/C 0744127017 12/28/2015 TO 01/28/2016	542052	5510	41.00
COMED	1093039047-012716	A/C 1093039047 12/23/2015 TO 01/27/2016	602038	5510	30.10
COMED	1398050042-020316	A/C 1398050042 12/29/2015 TO 01/28/2016	102010	5510	149.04
COMED	1398050042-020316	A/C 1398050042 12/29/2015 TO 01/28/2016	106010	5388	144.73
COMED	1398050042-020316	A/C 1398050042 12/29/2015 TO 01/28/2016	602019	5510	230.28
COMED	1398050042-020316	A/C 1398050042 12/29/2015 TO 01/28/2016	602038	5510	286.01
COMED	1476603014-012816	A/C 1476603014 12/28/2015 THRU 01/28/2016	542052	5510	43.33
COMED	1695047067-012116	A/C 1695047067 12/17/2015 TO 01/21/2016	102050	5510	2,511.99
COMED	1695047076-020516	A/C 1695047076 01/06/2016 TO 02/05/2016	102050	5510	358.03
COMED	2055118031-012716	A/C 2055118031 12/23/2015 TO 01/27/2016	102050	5510	67.22
COMED	2763162001-012816	A/C 2763162001 12/28/2015 TO 01/28/2016	502031	5510	211.63
					<u>8,193.47</u>
CPS COMPANIES / CHICAGO PARTS & SOUND LLC	733974	SQUAD DOOR PANEL REPAIR	702050	5470	295.00
CRAFTWOOD LUMBER CO.	211695	MAILBOX REPLACEMENT SUPPLIES	102036	5421	81.76
CREATIVE PRODUCT SOURCING, INC - DARE	90956	DARE SUPPLIES	106033	5415	656.91
CRYSTAL MNGMNT & MAINT SERVICES CORP	23466	CLEANING SERVICES - FEB 16	101210	5320	967.83
CRYSTAL MNGMNT & MAINT SERVICES CORP	23466	CLEANING SERVICES - FEB 16	102010	5320	351.83
CRYSTAL MNGMNT & MAINT SERVICES CORP	23466	CLEANING SERVICES - FEB 16	106010	5320	891.67
CRYSTAL MNGMNT & MAINT SERVICES CORP	23466	CLEANING SERVICES - FEB 16	542052	5320	28.67
					<u>2,240.00</u>
CURTIS 1000 INC	4428096	BUSINESS CARDS: TOKARZ/MOLL	106010	5130	29.29
CURTIS 1000 INC	4428096	BUSINESS CARDS: TOKARZ/MOLL	106034	5130	19.91
CURTIS 1000 INC	4438310	BUSINESS CARDS: KUPSAK	106034	5130	27.65
					<u>76.85</u>
DATAPROSE LLC	DP1600073	UTILITY BILLING STMTS & LATE NOTICES: JAN 16	502010	5335	287.00
DATAPROSE LLC	DP1600073	UTILITY BILLING STMTS & LATE NOTICES: JAN 16	502010	5337	669.55
DATAPROSE LLC	DP1600073	UTILITY BILLING STMTS & LATE NOTICES: JAN 16	542010	5335	129.61
DATAPROSE LLC	DP1600073	UTILITY BILLING STMTS & LATE NOTICES: JAN 16	542010	5337	302.38
DATAPROSE LLC	DP1600073	UTILITY BILLING STMTS & LATE NOTICES: JAN 16	582030	5337	107.99
DATAPROSE LLC	DP1600073	UTILITY BILLING STMTS & LATE NOTICES: JAN 16	582030	5390	46.29
					<u>1,542.82</u>
DE VROEG, RICHARD	012616	CDL RENEWAL	542052	5210	61.41
DEAN, RICHARD AND MARY	523822	TREE APPLICATION REFUND	100001	4232	75.00
DELUXE	75805244	BANK DEPOSIT SLIPS	101111	5335	75.43
DISCOVERY BENEFITS	0000617631-IN	FLEX BENEFITS ADMIN - JAN 16	101111	5365	259.70
DYNEGY ENERGY SERVICES	147136816011	A/C 0195097137 12/29/2015 TO 01/26/2016	502031	5510	2,563.41
DYNEGY ENERGY SERVICES	147136916011	A/C 0411051084 12/23/2015 TO 01/26/2016	542052	5510	2,340.41
DYNEGY ENERGY SERVICES	147137016011	A/C 0465035072 12/28/2015 TO 01/27/2016	502031	5510	650.21
DYNEGY ENERGY SERVICES	147137116011	A/C 0606055010 12/29/2015 TO 01/26/2016	502031	5510	1,966.20
DYNEGY ENERGY SERVICES	147137216011	A/C 0822171022 12/28/2015 TO 01/27/2016	542052	5510	1,856.19
DYNEGY ENERGY SERVICES	147137316011	A/C 0927104050 12/21/2015 TO 01/24/2016	542052	5510	2,454.36
DYNEGY ENERGY SERVICES	147137416011	A/C 3547124017 12/23/2015 TO 01/25/2016	542052	5510	19,706.01
					<u>31,536.79</u>
EMPLOYMENT SCREENING ALLIANCE	12267	CREDIT REPORTS: LIQUOR LICENSES	106010	5387	74.00
FAMILY SERVICE: PREV, EDUC AND COUNSELING	020916-JAN16	EAP - JAN 16	101111	5365	150.00
FEDERAL EXPRESS CORP	5-285-80905	MAILINGS - ENG	102110	5337	102.24
FEDERAL EXPRESS CORP	5-285-80905	MAILINGS - ENG	542010	5337	135.18
					<u>237.42</u>
FGK SERVICES INC	0216-10	TRAIN STATION CLEANING - FEB 16	102038	5320	505.04
FITZGERALD, DAVID	02022016	EXP REIMB - VILLAGE IPASS REPLENISHMENT	101210	5332	45.00
FOSTER, BRYAN	011316	TRAINING TRAVEL EXP REIMB	106034	5211	97.59
GALLS LLC	004620034	APPAREL: MELVIN	106010	5130	48.99
GALLS LLC	004625907	APPAREL: RUTHER	106034	5130	36.16
GALLS LLC	004686700	APPAREL: LANDY	106034	5130	83.68
GALLS LLC	004717633	APPAREL: CETNAROWICZ	106034	5130	55.61
GALLS LLC	004717648	APPAREL: MCCOWAN	106034	5130	86.53
GALLS LLC	004722938	APPAREL: SMITH	106034	5130	48.16
GALLS LLC	004748836	APPAREL: FRY	106034	5130	56.24
					<u>415.37</u>
GASAWAY DISTRIBUTORS, INC	1056312	LIQUID CALCIUM CHLORIDE	102036	5422	2,722.42
GASVODA & ASSOC INC	16IPT50040	SAMPLER TUBING	542052	5470	222.30
GEWALT-HAMILTON ASSOCIATES INC	4382.410-13	BRIARWOOD VISTA/PH III/122115-012416	222082	5362	1,684.23
GEWALT-HAMILTON ASSOCIATES INC	4382.900-3	TRAFFIC STUDY: DEERFIELD/CHESTNUT	106010	5370	790.00
					<u>2,474.23</u>

Vendor	Invoice #	Description	Org	Obj	Total Invoice
GRAINGER INC	9001460170	VALVE - LAB	542052	5470	82.86
GRAINGER INC	9001460188	CLIPS	542052	5470	73.76
GRAINGER INC	9002499995	AIR FILTERS	542052	5470	18.54
GRAINGER INC	9003130003	WEDGE ANCHOR	542052	5470	34.61
GRAINGER INC	9007136618	DRIVE BELTS	542052	5470	32.70
GRAINGER INC	9007319875	DRIVE BELTS	542052	5470	98.10
GRAINGER INC	9008223225	SOLINOID DOOR LATCHES	542052	5470	177.74
GRAINGER INC	9008362858	DRIVE BELTS	542052	5470	32.70
GRAINGER INC	9009956054	HARDWARE - WRF	542052	5470	18.74
					<u>569.75</u>
GRAND PRIX CAR WASH	123115	SQUAD CAR WASHES: DEC 15	106034	5326	65.50
HACH COMPANY	9762708	CHLORINE TESTING SUPPLIES	502031	5460	193.79
HAVEY COMMUNICATIONS, INC	6071	VEHICLE MAINTENANCE	106034	5326	299.00
HAVEY COMMUNICATIONS, INC	6083	FLASHLIGHTS	106034	5460	65.00
					<u>364.00</u>
HBK WATER METER SERVICE, INC	16-053	METER TEST	502054	5365	188.00
HD SUPPLY WATERWORKS	F038989	VALVES & FITTINGS	502050	5421	1,179.28
HD SUPPLY WATERWORKS	F062765	6-INCH TEE/MAIN WRENCHES	502050	5421	359.07
					<u>1,538.35</u>
HIGHLAND PARK FORD	104396	HOSE - SQUAD #4	702050	5470	32.17
HOME DEPOT CREDIT SERVICES	0106101	PAINT - WRF	542052	5470	30.97
HOME DEPOT CREDIT SERVICES	1023065	MAILBOX REPAIR SUPPLIES	102050	5410	66.41
HOME DEPOT CREDIT SERVICES	106869	PAINT SUPPLIES - WRF	542052	5470	68.21
HOME DEPOT CREDIT SERVICES	2022981	ELECTRIC HEATER	542031	5421	129.00
HOME DEPOT CREDIT SERVICES	3071753	MAILBOX REPLACEMENT SUPPLIES	502050	5421	98.59
HOME DEPOT CREDIT SERVICES	3165119	PRIMER - WRF	542052	5470	68.37
HOME DEPOT CREDIT SERVICES	4107640	OPERATING SUPPLIES	101111	5460	4.72
HOME DEPOT CREDIT SERVICES	4107640	OPERATING SUPPLIES	102038	5460	4.72
HOME DEPOT CREDIT SERVICES	4107640	OPERATING SUPPLIES	106010	5460	37.78
HOME DEPOT CREDIT SERVICES	4165091	MISC OPERATING SUPPLIES - WRF	542052	5470	101.92
HOME DEPOT CREDIT SERVICES	4175157	SEALANT - WRF	542052	5470	8.94
HOME DEPOT CREDIT SERVICES	7170215	CREDIT MEMO - REFUND TAX	502050	5421	(8.96)
					<u>610.67</u>
HUFF & HUFF INC	0714245	DRFLD RD PUMP STN UST REPL DESIGN/THRU 012216	222082	5362	872.00
ILLINOIS ASSN OF WASTEWATER AGENCIES	3725	IAWA MEETING - JANES	542052	5210	50.00
ILLINOIS SECRETARY OF STATE	E489641	LICENSE PLATE RENEWAL - #U-3	106010	5326	101.00
ILLINOIS SECTION AWWA	200021082	WATERCON 2016 CONF - LITTLE	102110	5210	250.00
ILLINOIS SECTION AWWA	200021242	PUMP WORKSHOP - SLOAN	542052	5210	315.00
					<u>565.00</u>
ILLINOIS STATE POLICE	123115	FINGERPRINTS: LIQUOR LICENSES	106010	5387	59.50
INTERBAY ENTERPRISES, INC	154059	POSTAGE MACHINE INK CARTRIDGE	101111	5337	15.41
INTERBAY ENTERPRISES, INC	154059	POSTAGE MACHINE INK CARTRIDGE	101210	5337	15.41
INTERBAY ENTERPRISES, INC	154059	POSTAGE MACHINE INK CARTRIDGE	101330	5337	15.41
INTERBAY ENTERPRISES, INC	154059	POSTAGE MACHINE INK CARTRIDGE	102010	5337	15.41
INTERBAY ENTERPRISES, INC	154059	POSTAGE MACHINE INK CARTRIDGE	106010	5337	20.54
INTERBAY ENTERPRISES, INC	154059	POSTAGE MACHINE INK CARTRIDGE	502010	5337	10.27
INTERBAY ENTERPRISES, INC	154059	POSTAGE MACHINE INK CARTRIDGE	542010	5337	10.25
					<u>102.70</u>
INTERNATIONAL ASSN OF CHIEFS OF POLICE	1001178785	2016 DUES: SLIOZIS	106010	5330	150.00
INTERNATIONAL CODE COUNCIL INC	3079625	MEMBERSHIP DUES/CASE/2016	101330	5330	135.00
JAY-R'S STEEL & WELDING INC	13107	HITCHES - #705/#706	702050	5470	330.00
JG UNIFORMS, INC	40234	APPAREL: DRANICZAREK	106034	5130	109.98
JG UNIFORMS, INC	40244	APPAREL: CACHOLA	106034	5130	113.13
JG UNIFORMS, INC	40274	APPAREL: KUPSAK	106034	5130	167.59
JG UNIFORMS, INC	40408	APPAREL: KUPSAK	106034	5130	420.90
JG UNIFORMS, INC	40409	APPAREL: BUDNY	106034	5130	5.50
JG UNIFORMS, INC	40427	APPAREL: KUPSAK	106034	5130	15.00
JG UNIFORMS, INC	40428	APPAREL: SMITH	106034	5130	129.00
JG UNIFORMS, INC	40521	APPAREL: KUHLEERS	106034	5130	71.05
JG UNIFORMS, INC	40522	APPAREL: KUPSAK	106034	5130	179.97
JG UNIFORMS, INC	40595	APPAREL: SMITH	106034	5130	307.44
JG UNIFORMS, INC	40596	APPAREL: DRANICZAREK	106034	5130	295.00
JG UNIFORMS, INC	40804	APPAREL: CURREN	106034	5130	71.44
JG UNIFORMS, INC	40805	APPAREL: HEITZ	106020	5130	65.90
JG UNIFORMS, INC	40806	APPAREL: KUHLEERS	106034	5130	5.75
JG UNIFORMS, INC	40807	APPAREL: MCCOWAN	106034	5130	10.00
					<u>1,967.65</u>
JP COOKE COMPANY	377597	STAMPERS - BLDG DEPT	101330	5450	133.21
JP COOKE COMPANY	381317	BANK ENDORSEMENT STAMP	101111	5410	73.11
					<u>206.32</u>
LAKE COUNTY RECORDER	2016-00002489	RECORDING FEES: ELYSIAN WAY EASEMENT/ TJ DOCS	101330	5365	141.00
LEAD/SPEAK UP! PREVENTION COALITION	01292016	TEXT-A-TIP PROGRAM	101210	5387	804.71
LITTLE TOMMY'S PLUMBING SHOP	1190-25383	BATHROOM REPAIR	102010	5320	680.00
LYNN PEAVEY COMPANY	312271	EVIDENCE EQUIPMENT	106034	5460	337.05

Vendor	Invoice #	Description	Org	Obj	Total Invoice
MAZARIEGOS, JUAN	010816	TRAVEL EXP REIMB/SPSC WEEK 1	106033	5211	55.30
MAZARIEGOS, JUAN	011516	TRAVEL EXP REIMB/SPSC WEEK 2	106033	5211	<u>62.74</u>
					118.04
MCESSY INVESTMENT COMPANY	010716	PRISONER MEALS: DEC 15	106010	5460	13.08
MCHENRY ANALYTICAL WATER LABORATORY, INC	389698	INDEPENDENT LAB TESTING	542052	5365	483.00
MCHENRY ANALYTICAL WATER LABORATORY, INC	389779	INDEPENDENT LAB TESTING	542052	5365	<u>45.40</u>
					528.40
MEADE ELECTRIC COMPANY INC	672245	TRAFFIC SIGNAL MAINT/DRFLD RD & JONQUIL/121715	102050	5365	596.57
MEADE ELECTRIC COMPANY INC	672246	TRAFFIC SIGNAL MAINT/DRFLD RD & WALGREENS/122715	102050	5365	<u>460.86</u>
					1,057.43
MENACKER, NADINE	JAN16	HOME GREETER - JAN 16	101210	5387	200.00
MERIDIAN IT INC	M083683-IN	ROUTER SECURITY LICENSES	502010	5370	933.12
MERIDIAN IT INC	M083683-IN	ROUTER SECURITY LICENSES	542010	5370	<u>933.13</u>
					1,866.25
MGP, INC	2849	GIS STAFFING SERVICES - JAN 16	102110	5375	6,334.17
MGP, INC	2883	CITIZEN SERVICE REQUEST STUDY GROUP	101210	5365	<u>275.00</u>
					6,609.17
MIDWEST TIME RECORDER INC	147280	TIME & ATTENDANCE SERVICE - JAN 16	102010	5370	42.03
MIDWEST TIME RECORDER INC	147280	TIME & ATTENDANCE SERVICE - JAN 16	502010	5370	42.03
MIDWEST TIME RECORDER INC	147280	TIME & ATTENDANCE SERVICE - JAN 16	542010	5370	42.02
MIDWEST TIME RECORDER INC	147280	TIME & ATTENDANCE SERVICE - JAN 16	542052	5370	<u>42.02</u>
					168.10
MOORE LANDSCAPES INC.	26187	TURF MAINT/FEB 16/#2 OF 12	101111	5324	675.73
MOORE LANDSCAPES INC.	26187	TURF MAINT/FEB 16/#2 OF 12	101210	5914	168.93
MOORE LANDSCAPES INC.	26187	TURF MAINT/FEB 16/#2 OF 12	102038	5320	675.73
MOORE LANDSCAPES INC.	26187	TURF MAINT/FEB 16/#2 OF 12	102050	5365	675.73
MOORE LANDSCAPES INC.	26187	TURF MAINT/FEB 16/#2 OF 12	602019	5320	675.73
MOORE LANDSCAPES INC.	26187	TURF MAINT/FEB 16/#2 OF 12	602038	5390	506.82
MOORE LANDSCAPES INC.	26188	PLANTING & MAINT/FEB 16/#2 OF 12	101111	5324	1,073.74
MOORE LANDSCAPES INC.	26188	PLANTING & MAINT/FEB 16/#2 OF 12	101210	5914	2,863.33
MOORE LANDSCAPES INC.	26188	PLANTING & MAINT/FEB 16/#2 OF 12	102037	5914	2,147.50
MOORE LANDSCAPES INC.	26188	PLANTING & MAINT/FEB 16/#2 OF 12	102038	5320	357.92
MOORE LANDSCAPES INC.	26188	PLANTING & MAINT/FEB 16/#2 OF 12	602019	5320	357.92
MOORE LANDSCAPES INC.	26188	PLANTING & MAINT/FEB 16/#2 OF 12	602038	5390	<u>357.92</u>
					10,537.00
MORTON SALT INC	5400964448	BULK ROAD SALT	102036	5422	5,555.68
MORTON SALT INC	5400964449	BULK ROAD SALT	102036	5422	2,964.31
MORTON SALT INC	5400965961	BULK ROAD SALT	102036	5422	4,640.05
MORTON SALT INC	5400965962	BULK ROAD SALT	102036	5422	4,389.78
MORTON SALT INC	5400970523	BULK ROAD SALT	102036	5422	<u>15,055.71</u>
					32,605.53
MURRIN, MICHAEL	JAN16	PLUMBING INSPECTIONS (30) - JAN 16	101330	5365	1,950.00
MUTUAL SERVICES OF HIGHLAND PARK	519506	SALT TRUCK PARTS	702050	5470	34.54
MUTUAL SERVICES OF HIGHLAND PARK	519685	OPERATING SUPPLIES	101210	5460	11.35
MUTUAL SERVICES OF HIGHLAND PARK	519685	OPERATING SUPPLIES	106010	5460	10.99
MUTUAL SERVICES OF HIGHLAND PARK	519780	SMALL TOOLS	542052	5440	70.00
MUTUAL SERVICES OF HIGHLAND PARK	519809	CREDIT MEMO - RETURNED ITEMS	542052	5440	(8.07)
MUTUAL SERVICES OF HIGHLAND PARK	519810	SMALL TOOLS	542052	5440	<u>17.25</u>
					136.06
NAKAHARA, DANIEL	1126343149402	TRVL EXP REIMB: HOTEL/2016 APA NATL CONF	101330	5212	1,096.40
NAKAHARA, DANIEL	25573	EXP REIMB: 2016 APA NATL CONF REG	101330	5212	735.00
NAKAHARA, DANIEL	7159231885566	TRVL EXP REIMB: AIRFARE/2016 APA NATL CONF	101330	5211	<u>351.10</u>
					2,182.50
NAPA AUTO PARTS - WHEELING	377490	STOCK AUTO PARTS	702050	5470	13.57
NAPA AUTO PARTS - WHEELING	378257	STOCK AUTO PARTS	702050	5470	109.00
NAPA AUTO PARTS - WHEELING	378304	VISORS - #709	702050	5470	<u>73.80</u>
					196.37
NORTH AMERICAN SALT CO	71444661	BULK ROAD SALT	102036	5422	20,784.02
NORTH CENTRAL LABORATORIES	367526	LAB SUPPLIES	542052	5460	125.36
NORTH SHORE GAS	3500001963721-011816	A/C 3 5000 0196 3721 12/15/2015 TO 01/14/2016	542052	5520	748.42
NORTH SHORE GAS	3500025944094-012016	A/C 3 5000 2594 4094 12/17/2015 TO 01/18/2016	502031	5520	<u>293.95</u>
					1,042.37
NORTHERN IL POLICE ALARM SYST	10602	LANGUAGE LINE: DEC 15	106010	5550	43.40
NORTHSHORE UNIVERSITY HEALTHSYSTEM	200915007-010416	RANDOM DRUG SCREEN	106010	5363	40.00
NORTHWEST MUNICIPAL CONFERENCE	9918	2016 NWMC LEGISLATIVE BRUNCH	101210	5387	135.00
NORTHWEST POLICE ACADEMY	011416	TRAINING: KEANE/HURY	106034	5212	50.00
NPELRA	58908	REGISTRATION - ANNUAL TRAINING CONF/ELSASS	101111	5210	639.00

Vendor	Invoice #	Description	Org	Obj	Total Invoice
OFFICE DEPOT	814643614001	PEDESTRIAN RECEIPTS (200)	106010	5335	98.35
OFFICE DEPOT	815936576001	CHAIRMATS/OFFICE SUPPLIES	106010	5450	517.35
OFFICE DEPOT	815936714001	OFFICE SUPPLIES	106010	5450	59.91
OFFICE DEPOT	815936715001	OFFICE SUPPLIES	106010	5450	146.38
OFFICE DEPOT	817056588001	OFFICE SUPPLIES	101111	5450	<u>55.22</u>
					877.21
PARENT NETWORK	01252016	ANNUAL PROM AFTER-PARTY GRANT	101210	5387	1,000.00
PASSPORT PARKING INC	2917	MOBILE PAY SERVICE - JAN 16	101210	5370	904.00
PATTEN POWER SYSTEMS INC	P60C0228583	BLOCK HEATER	542052	5322	216.28
PATTEN POWER SYSTEMS INC	PM600251951	DEERFIELD RD GENERATOR MAINT	542052	5322	<u>1,076.00</u>
					1,292.28
PERKOWITZ-SOLHEIM, JAMES OR BARBARA	527050	TREE APPLICATION REFUND	100001	4232	75.00
PIONEER PRESS	167408078-01282016	DEERFIELD REVIEW SUBSCRIPTION - PW/ENG/WRF	102110	5213	104.00
PLACK, HAROLD	527096	TREE APPLICATION REFUND	100001	4232	75.00
POLAND, MICHAEL	CDL RENEWAL	CDL RENEWAL	102010	5210	60.00
PREON	160006	MAINTENANCE AGREEMENT: 2016	176020	5323	3,250.00
QUILL CORPORATION	2334897	OFFICE SUPPLIES - COMM DEV	101330	5450	13.74
QUILL CORPORATION	2339204	OFFICE SUPPLIES - COMM DEV	101330	5450	120.26
QUILL CORPORATION	2339408	OFFICE SUPPLIES	102110	5450	72.92
QUILL CORPORATION	2372949	OFFICE SUPPLIES - COMM DEV	101330	5450	4.26
QUILL CORPORATION	2414343	OFFICE SUPPLIES - COMM DEV	101330	5450	46.44
QUILL CORPORATION	2696058	OFFICE SUPPLIES - COMM DEV	101330	5450	75.99
QUILL CORPORATION	294702	CREDIT MEMO - RETURNED ITEM	101330	5450	<u>(18.91)</u>
					314.70
RED WING SHOE STORE	7120000010674	BOOTS - GEHRKE	502010	5130	165.75
ROTARY CLUB OF DEERFIELD	944	QTRLY DUES - STREET	101210	5330	219.00
RUNCO OFFICE SUPPLY	635756-0	OFFICE SUPPLIES	106010	5450	168.54
RUNCO OFFICE SUPPLY	635800-0	OFFICE SUPPLIES	106010	5450	<u>31.92</u>
					200.46
RYCKAERT, JEFFERY S	1126390495394	TRVL EXP REIMB: HOTEL/AIRFARE/2016 APA NATL CONF	101330	5211	445.71
RYCKAERT, JEFFERY S	1126390495394	TRVL EXP REIMB: HOTEL/AIRFARE/2016 APA NATL CONF	101330	5212	822.30
RYCKAERT, JEFFERY S	25767	EXP REIMB: 2016 APA NATL CONF REG	101330	5212	<u>735.00</u>
					2,003.01
SCIARRETTA ENTERPRISES, INC	16-181563	SNOW REMOVAL/ICE CONTROL - TRAIN STATION	102036	5390	845.00
SCIARRETTA ENTERPRISES, INC	16-181581	SNOW REMOVAL/ICE CONTROL - DOWNTOWN	102036	5390	630.00
SCIARRETTA ENTERPRISES, INC	16-181600	SNOW REMOVAL/ICE CONTROL - DOWNTOWN	102036	5390	862.50
SCIARRETTA ENTERPRISES, INC	16-181619	SNOW REMOVAL/ICE CONTROL - DOWNTOWN	102036	5390	825.00
SCIARRETTA ENTERPRISES, INC	16-181628	SNOW REMOVAL/ICE CONTROL - DOWNTOWN	102036	5390	368.75
SCIARRETTA ENTERPRISES, INC	16-181650	SNOW REMOVAL/ICE CONTROL - DOWNTOWN	102036	5390	302.50
SCIARRETTA ENTERPRISES, INC	16-184640	FENCE REPAIR - SNOW PLOWING DAMAGE	102050	5365	380.63
SCIARRETTA ENTERPRISES, INC	16-184655	LANDSCAPING DEBRIS REMOVAL	102037	5365	<u>1,070.00</u>
					5,284.38
SHNIDERMAN, SCOTT AND DINA	436916/52705	1233 WINCANTON - DEPOSIT REFUND	910000	2410	1,500.00
SHNIDERMAN, SCOTT AND DINA	436916/52705	1233 WINCANTON - DEPOSIT REFUND	910000	2423	500.00
SHNIDERMAN, SCOTT AND DINA	444769/52704	1233 WINCANTON - DEPOSIT REFUND	910000	2423	5,000.00
SHNIDERMAN, SCOTT AND DINA	448469/52705/1	1233 WINCANTON - DEPOSIT REFUND	910000	2423	2,900.00
SHNIDERMAN, SCOTT AND DINA	448469/52705/2	1233 WINCANTON - DEPOSIT REFUND	910000	2423	<u>200.00</u>
					10,100.00
SPENCER, BENNETT OR MARNI	751/3399	235 E. ST ANDREWS - DAMAGE REIMB/BRIARWOOD VISTA	222082	5910	652.79
STRAND ASSOCIATES INC	0117436	STORM STATION CONTROL REPL: 120115-123115	222082	5990	641.00
SUNSET FOOD MART INC	149266	OPERATING SUPPLIES	101210	5460	40.00
SUNSET FOOD MART INC	149266	OPERATING SUPPLIES	106010	5460	<u>21.99</u>
					61.99
SWALCO	920001923	OPERATIONS & MAINTENANCE FEE - 2016	582030	5390	8,176.25
SWETS, CHRIS	012616	CDL RENEWAL	542010	5210	66.53
TAMAYO, JAZMONIQUE	33-0435/REFUND		500000	1270	47.30
THE CHEVY EXCHANGE	43084	SMALL PLOW BLADES	702050	5470	295.50
THE CHEVY EXCHANGE	43206	SEAT COVER - #800	702050	5470	434.27
THE CHEVY EXCHANGE	43397	TRANSMISSION LINES - #704	702050	5470	112.35
THE CHEVY EXCHANGE	43448	TRANSMISSION LINES - #704	702050	5470	49.14
THE CHEVY EXCHANGE	43449	TRANSMISSION LINES - #704	702050	5470	12.80
THE CHEVY EXCHANGE	43514	THROTTLE BODY - #603	702050	5470	<u>254.29</u>
					1,158.35
THELEN MATERIALS LLC	331106	STONE/DIRT	502050	5421	3,655.58
THOMSON REUTERS - WEST PUBLISHING CORP	833237762	CLEAR PLUS: DEC 15	106010	5370	165.80
TWO BROTHERS DRY CLEANERS INC	TA-01-000018	BLANKET CLEANING: DEC 15	106010	5322	75.00
TWO BROTHERS DRY CLEANERS INC	TA-09-108-1727	BLANKET CLEANING: SEP 15	106010	5322	115.00
TWO BROTHERS DRY CLEANERS INC	TA-11-000089	BLANKET CLEANING: OCT 15	106010	5322	75.00
TWO BROTHERS DRY CLEANERS INC	TA-12-000142	BLANKET CLEANING: NOV 15	106010	5322	<u>30.00</u>
					295.00
TYLER TECHNOLOGIES, INC. / MUNIS	046900	TRAVEL EXPENSES - MESSAGE SWITCH INSTALLATION	106020	5211	1,803.19
TYLER TECHNOLOGIES, INC. / MUNIS	047083	TRAVEL EXPENSES - MESSAGE SWITCH INSTALLATION	106010	5211	<u>1,635.36</u>
					3,438.55

Vendor	Invoice #	Description	Org	Obj	Total Invoice
UNITED STATES POSTAL SERVICE	8910002162016	MAILING: D-TALES / MAR/APR 2016	101210	5337	1,500.00
US BANK	4194168	PAYING AGENT FEES/GOB2013/JAN16-DEC16	357075	5760	450.00
VOLOGY	INV391912	DESK TELEPHONE REPLACEMENTS	211150	5810	18,413.00
WALGREEN NATIONAL CORP	NOV15	SALES TAX REBATE - NOV 15 SALES	101111	5395	188,006.80
WASTE MANAGEMENT	5666771-2008-1	REFUSE SERVICE - JAN 16	582030	5391	277.20
WASTE MANAGEMENT	5666772-2008-9	REFUSE SERVICE - JAN 16	582030	5391	2,433.20
WASTE MANAGEMENT	5666778-2008-6	REFUSE SERVICE - JAN 16	582030	5391	485.10
WASTE MANAGEMENT	5666779-2008-4	REFUSE SERVICE - JAN 16	582030	5391	616.00
WASTE MANAGEMENT	5670067-2008-8	REFUSE SERVICE - JAN 16	582030	5391	97,891.20
WASTE MANAGEMENT	5670068-2008-6	REFUSE SERVICE - JAN 16	582030	5391	271.04
WASTE MANAGEMENT	5670069-2008-4	REFUSE SERVICE - JAN 16	582030	5391	1,151.92
WASTE MANAGEMENT	5670070-2008-2	REFUSE SERVICE - JAN 16	582030	5391	414.72
					103,540.38
WE FIX IT TIRE REPAIR	0161	TIRE REPAIR	702050	5470	246.00
WEISS BUSINESS FORMS	33248	PRINTING - PAYROLL CHECK STOCK	101111	5335	251.73
WEISS BUSINESS FORMS	33249	PRINTING - A/P CHECK STOCK	101111	5335	432.82
					684.55
WHOLESALE DIRECT INC	000216702	LIGHT BARS - #705/#706	102050	5326	734.90
WHOLESALE DIRECT INC	000216702	LIGHT BARS - #705/#706	542031	5326	734.89
WHOLESALE DIRECT INC	000218776	LIGHTS - TRACKLESS VEHICLE	702050	5470	212.63
WHOLESALE DIRECT INC	000218846	LIGHTS - TRACKLESS VEHICLE	702050	5470	212.30
WHOLESALE DIRECT INC	000218922	LED SIGNAL LIGHT - #700	702050	5810	493.29
					2,388.01
WILSHIRE HOMES LLC	427124/52129/FINAL	1033 CENTRAL - DEPOSIT REFUND	910000	2423	5,000.00
WILSHIRE HOMES LLC	427792/52128/2	1033 CENTRAL - DEPOSIT REFUND	910000	2423	200.00
					5,200.00
WINER & WINER	010416	PROSECUTION SERVICES: DEC 15	106010	5361	4,845.00
ZIEBELL WATER SERVICE PRODUCTS	232055-000	SLEEVES	502050	5421	1,050.10
				<b>Total Invoices</b>	<b>\$ 1,261,001.31</b>
<b>Pre-Paid Checks</b>					
GOVT FINANCE OFFICERS ASSN	BUDGETAWARDFY16	BUDGET AWARD APP FEE - FY2016	101111	5365	330.00
				<b>Total Pre-Paid Checks</b>	<b>\$ 330.00</b>
<b>Pre-Paid Wire Transactions</b>					
AUTHORIZE.NET	PSPRTAUTHNET/DEC15	PASSPORT AUTHNET FEES - DEC 15	602019	5390	14.35
AUTHORIZE.NET	PSPRTAUTHNET/DEC15	PASSPORT AUTHNET FEES - DEC 15	602038	5390	14.35
					28.70
DEERFIELD POLICE PENSION	POLPEN01082016	POLPEN CONTRIBS 01/08/2016 PR	730000	2066	14,396.30
DEERFIELD POLICE PENSION	POLPEN01222016	POLPEN CONTRIBS 01/22/2016 PR	730000	2066	14,796.59
					29,192.89
FEDERAL TAXES	PR01082016	FICA/MC/FIT 01/08/2016 PR	730000	2011	51,175.24
FEDERAL TAXES	PR01082016	FICA/MC/FIT 01/08/2016 PR	730000	2031	30,137.94
FEDERAL TAXES	PR01082016	FICA/MC/FIT 01/08/2016 PR	730000	2032	7,048.38
FEDERAL TAXES	PR01082016	FICA/MC/FIT 01/08/2016 PR	730000	2033	3,812.06
FEDERAL TAXES	PR01222016	FICA/MC/FIT 01/22/2016 PR	730000	2011	51,079.86
FEDERAL TAXES	PR01222016	FICA/MC/FIT 01/22/2016 PR	730000	2031	30,319.08
FEDERAL TAXES	PR01222016	FICA/MC/FIT 01/22/2016 PR	730000	2032	7,090.72
FEDERAL TAXES	PR01222016	FICA/MC/FIT 01/22/2016 PR	730000	2033	3,943.92
FEDERAL TAXES	PR01222016B	FICA/MC/FIT 01/22/2016 PR B	730000	2011	376.36
FEDERAL TAXES	PR01222016B	FICA/MC/FIT 01/22/2016 PR B	730000	2031	399.36
FEDERAL TAXES	PR01222016B	FICA/MC/FIT 01/22/2016 PR B	730000	2032	93.40
					185,476.32
ICMA	ICMAREG01082016	ICMA REG 01/08/2016 PR	730000	2042	18,333.48
ICMA	ICMAREG01222016	ICMA REG 01/22/2016 PR	730000	2042	18,352.65
ICMA	ICMAROTH01082016	ICMA ROTH 01/08/2016 PR	730000	2042	6,414.22
ICMA	ICMAROTH01222016	ICMA ROTH 01/22/2016 PR	730000	2042	6,414.22
					49,514.57
ILLINOIS DEPT OF REVENUE	PR01082016	SIT 01/08/2016 PR	730000	2051	12,230.48
ILLINOIS DEPT OF REVENUE	PR01222016	SIT 01/22/2016 PR	730000	2051	12,429.70
ILLINOIS DEPT OF REVENUE	PR01222016B	SIT 01/22/2016 PR B	730000	2051	115.34
					24,775.52

Vendor	Invoice #	Description	Org	Obj	Total Invoice
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	100000	1613	9,722.03
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	100000	2437	500.00
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	100000	2437	1,997.88
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	100000	2437	2,136.77
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	100000	2437	24,534.56
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	100000	2438	59.93
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	100000	2438	108.50
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	100000	2438	23,575.80
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	100000	2439	353.88
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	100000	2439	63,028.28
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	101111	5120	650.00
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	730000	2054	928.44
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	730000	2054	999.59
IPBC	JAN16	MEDICAL/LIFE INSURANCE: JAN 16	730000	2060	<u>168,881.64</u>
					297,477.30
NORTHBROOK BANK & TRUST	PSPRTCC/DEC15	PASSPORT CC FEES - DEC 15	602019	5390	138.85
NORTHBROOK BANK & TRUST	PSPRTCC/DEC15	PASSPORT CC FEES - DEC 15	602038	5390	<u>138.85</u>
					277.70
US BANK	BAF1010JAN16	BANK ANALYSIS FEE/1010/JAN 16	730000	2801	573.64
US BANK	BAF1190JAN16	BANK ANALYSIS FEE/1190/JAN 16	730000	2801	157.11
US BANK	SNKTRSTJAN16	TRUST FEES/SINK ACCT/JAN 16	367072	5369	48.86
US BANK	TRUSTJAN16	TRUST FEES/VILL ACCT/JAN 16	730000	2801	<u>123.18</u>
					902.79
					<b>Total Pre-Paid Wire Transactions \$ 587,645.79</b>
					<b>Grand Total \$ 1,848,977.10</b>

To the Finance Director:

The payment of the above listed accounts has been approved by the Board of Trustees at their meeting held on February 16, 2016 and you are hereby authorized to pay them from the appropriate funds.

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(Treasurer)

**REQUEST FOR BOARD ACTION**

16-19

**Agenda Item:** \_\_\_\_\_

**Subject:** Report and Recommendation of Staff re: Amending Chapter 3 of the Municipal Code to  
\_\_\_\_\_  
Create a Class N Liquor License Classification and Authorize Issuance of One Class N  
\_\_\_\_\_  
License for Venue One, LLC  
\_\_\_\_\_

**Action Requested:** Acceptance of Report

**Originated By:** Staff

**Referred To:** Mayor and Board of Trustees

**Summary of Background and Reason for Request**

On October 6, 2014, the Village Board unanimously approved an ordinance authorizing a text amendment and a special use to permit the establishment of Venue One meeting and event center at 550 Lake Cook Road. In Venue One’s petition, the company indicated that it intended to provide full alcohol and liquor service at private banquets.

Staff worked with Venue One and Attorney Coblenz to create a liquor license classification that would fit the private banquet facility. Existing liquor license classifications did not match the type of private, special event nature of business that will take place at Venue One.

A Class "N" License authorizes the holder to sell and deliver alcoholic spirits and wine by the drink, and beer by the drink or bottle, at private events not generally open to members of the public, and where the alcoholic spirits, beer and wine is both delivered and served by the licensee for consumption on the premises within a free standing private banquet or event facility containing not less than 30,000 square feet located in the I-1 Office, Research and Restricted Industrial District. The fee for the license is \$2,500, which is the same as a full-service restaurant with a private event space.

Venue One CEO Sean Cannon and Management Analyst Fitzgerald will both be available to answer questions from the Board.

**Reports and Documents Attached:**

Information from Venue One’s original petition to the Village, in September 2014  
Letter from Police Chief Sliozis  
Ordinance

**Date Referred to Board:** February 16, 2016

**Action Taken:** \_\_\_\_\_

### **Alcohol and Driving**

Depending on the nature of the event, Venue One will have various beverages available to guests, it is imperative that measures are taken to monitor alcohol consumption. The bartenders will be BASSETT certified and the wait staff will be trained to identify the over-serving of guest. Venue One has both a moral and legal obligation to prevent over-indulgent guests from getting behind the wheel. Staff members will be alert and conscious of intoxicated guests, specifically the employees serving drinks and employees working in the valet service.

The Venue will assist with access to taxis, public transportation, and shuttle service to provide an alternative means for transportation. Furthermore, in the case that a guest does use another form of transportation to go to their hotel or home, Venue One needs to provide a safe, secure place where that guest can feel comfortable leaving their vehicle. The traffic management team is also responsible for the operations and logistics in situations of this manner.

### **Traffic Flow and Safety**

The traffic management team's main goal is to serve the parking needs of guests as well as promote safety and smooth traffic flow on the road. They will ensure that guests can reach the venue in a safe and timely manner, and exit in a similar fashion. This team could consist of VONS employees, employees of the valet company, a certified traffic management company or village/county profession traffic management personnel.



# DEERFIELD POLICE DEPARTMENT



DATE: February 9, 2016  
TO: Kent Street, Village Manager  
FROM: Chief John Sliozis  
CC:  
SUBJECT: Liquor License Applicant: Venue One North Shore

Staff has completed the background investigation for liquor license applicant Venue One North Shore, LLC, doing business as Venue One, at 550 Lake Cook Road, Deerfield, Illinois. Nothing was found that would preclude Venue One North Shore, LLC. from holding a liquor license and conducting business in the Village of Deerfield. If any information is revealed to change the status you will be notified immediately.

A complete copy of the report is available for review upon request.

A handwritten signature in black ink that reads "John J. Sliozis".

---

John J. Sliozis  
Chief of Police

JJS/vm

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

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**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 3, ALCOHOLIC BEVERAGES,  
OF THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD  
TO CREATE THE CLASS "N" LICENSE CLASSIFICATION AND  
AUTHORIZE THE ISSUANCE OF ONE (1) CLASS "N" LICENSE**

---

**PASSED AND APPROVED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF DEERFIELD, LAKE  
AND COOK COUNTIES, ILLINOIS, this**

\_\_\_\_\_ day of \_\_\_\_\_, 2015.

**Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Deerfield, Lake and  
Cook Counties, Illinois, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2015.**

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

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**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 3, ALCOHOLIC BEVERAGES,  
OF THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD  
TO CREATE THE CLASS “N” LICENSE CLASSIFICATION AND  
AUTHORIZE THE ISSUANCE OF ONE (1) CLASS “N” LICENSE**

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**WHEREAS**, Venue One, LLC, has been granted a special use to establish a private event, banquet and meeting center to be known as Venue One on the property commonly known as 550 Lake Cook Road; and

**WHEREAS**, the Venue One event and meeting center will be available for private events and banquets not generally open to members of the public; and

**WHEREAS**, Venue One, LLC has requested that the Village authorize a liquor license classification that would make the operator of the Venue One private event, banquet and meeting center eligible for liquor license to sell and deliver alcoholic spirits and wine by the drink, and beer by the drink or bottle, at private events not generally open to members of the public for consumption on the premises within a free-standing, private banquet or event facility containing not less than thirty thousand (30,000) square feet located in the I-1 Office, Research and Restricted Industrial District; and

**WHEREAS**, the corporate authorities of the Village of Deerfield have determined that it is in the best interests of the Village of Deerfield that the Municipal Code of the Village of Deerfield be amended to authorize one class “N” license as provided herein to permit the sale and deliver of alcoholic spirits, wine and beer for consumption on the premises by guests attending private events,

banquets and meetings held within a free-standing private event, banquet and meeting facility containing not less than thirty thousand (30,000) square feet located in the I-1 Office, Research and Restricted Industrial District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS, in the exercise of its home rule powers, as follows:

**SECTION 1:** That the above and foregoing recitals, being material to this Ordinance, are hereby incorporated and made a part of this Ordinance as if fully set forth herein.

**SECTION 2:** Section 3-8 (“Classes of Licenses”) of Chapter 3 (“Alcoholic Beverages”) of the Municipal Code of the Village of Deerfield, as amended, be and the same is hereby further amended to add the following:

**Class “N” License** – authorizes the holder of a Class “N” License to sell and deliver alcoholic spirits and wine by the drink, and beer by the drink or bottle, for consumption on the premises by guests attending private events, banquets and meetings not generally open to members of the public, and where the alcoholic spirits, beer and wine is both delivered and served by the licensee to event guests for consumption on the premises within a free standing private banquet or event facility containing not less than 30,000 square feet located in the I-1 Office, Research and Restricted Industrial District.

No alcoholic liquor shall be sold, served or dispensed by a Class N licensee to members of the general public.

A Class N License only authorizes the sale and delivery of alcoholic liquor to guests of the private event, banquet or meeting pursuant, and only during the time that a private event, banquet or meeting is being held on the licensed premises.

**SECTION 3:** That Section 3-9 (“Number of Licenses”) of Chapter 3 (“Alcoholic Beverages”) of the Municipal Code of the Village of Deerfield, as amended, be and the same is hereby amended to read as follows:

**3.9. Number of Licenses.**

There shall be issued in the Village no more than:

- (a) Class A Three (3)
- (b) Class B One (1)
- (c) Class BB One (1)
- (d) Class C Five (5)
- (e) Class D Two (2)
- (f) Class D-1 None (0)
- (g) Class D-2 None (0)
- (h) Class E Seventeen (17)
- (i) Class F None (0)
- (j) Class G Four (4)
- (k) Class H None (0)
- (l) Class I Two (2)
- (m) Class J None (0)
- (n) Class K One (1)
- (o) Class L No Limit
- (p) Class M No Limit
- (q) Class N One (1)

**SECTION 4:** That the annual fee resolution of the Village of Deerfield be and the same is hereby amended to add the following:

<u>Classification</u>	<u>Municipal Code Reference</u>	<u>Description</u>	<u>Fee for FY 2015</u>
(A) Alcoholic Beverages	3-8	Class N – annual	\$2,500.00

**SECTION 5:** That this Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or, (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Deerfield that to the extent that the terms of this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

**SECTION 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**REQUEST FOR BOARD ACTION**

16-12-1

**Agenda Item:** \_\_\_\_\_

**Subject:** Report and Recommendation of Staff re: Linden Avenue Traffic Study  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Action Requested:** Acceptance  
\_\_\_\_\_  
Administration

**Originated By:** \_\_\_\_\_  
Mayor and Board of Trustees

**Referred To:** \_\_\_\_\_

**Summary of Background and Reason for Request**

The Safety Council reviewed this matter on May 26, 2015; October 27, 2015; and December 22, 2015. Gewalt Hamilton Associates, Inc. (GHA) was hired as a consultant to assist the Safety Council with their study and fact-finding efforts. At the conclusion of their review, the Safety Council recommended on a 2-1 vote to convert Linden Avenue and Elmwood Avenue to one-way streets between Chestnut Street and Stratford Road.

On February 1, 2016, the Village Board considered this matter and voted 6-0 to deny the Safety Council recommendation. At that time, the Village Board directed staff to prepare a recommendation that incorporated aspects of the GHA report as well as a traffic safety educational campaign.

Staff's recommendation is consistent with the approach suggested by GHA and includes several action items to enhance the safety of Linden Avenue while also deterring cut-through traffic.

Assistant Village Manager Andrew Lichterman will be available to answer questions.

**Reports and Documents Attached:**

- Report
- Draft Traffic Safety Education Brochure

February 16, 2016

**Date Referred to Board:** \_\_\_\_\_

**Action Taken:** \_\_\_\_\_



## Memorandum

DATE: February 8, 2016  
TO: Mayor and Board of Trustees  
CC: Kent Street, Village Manager  
FROM: Andrew Lichterman, Assistant Village Manager  
SUBJECT: **Report and Recommendation of Staff re: Linden Avenue Traffic**

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### **Introduction**

Several residents of Linden Avenue (between Chestnut Street and Stratford Road) have petitioned the Safety Council and subsequently the Village Board for review of traffic volumes, patterns and speeds on this residential street.

### **Background**

The Safety Council reviewed this matter on May 26, 2015; October 27, 2015; and December 22, 2015. Gewalt Hamilton Associates, Inc. (GHA) was hired as a consultant to assist the Safety Council with their study and fact-finding efforts. At the conclusion of their review, the Safety Council recommended on a 2-1 vote to convert Linden Avenue and Elmwood Avenue to one-way streets between Chestnut Street and Stratford Road.

On February 1, 2016, the Village Board considered this matter and voted 6-0 to deny the Safety Council recommendation. At that time, the Village Board directed staff to prepare a recommendation that incorporated aspects of the GHA report as well as a traffic safety educational campaign.

### **Finding of Facts**

#### *Roadway Classifications and Existing Physical Conditions*

Linden Avenue is classified as a “local” street in the Village’s Comprehensive Plan. The nearest “collector” streets, as identified in the Comprehensive Plan, are North Avenue, Greenwood Avenue, Chestnut Street and Wilmot Road.

Linden Avenue has an observable crest that limits visibility, no sidewalks, and is posted with two “Slow – Children” signs (one in each direction of travel).

#### *Traffic Data Collection*

A traffic study was performed by GHA on July 7, 2015. The study revealed that during a 12-hour period 554 cars traveled on Linden Avenue and 215 cars traveled on Elmwood during that same time period. This 12-hour period is anticipated to represent 75-80% of the daily traffic volume.

#### *Warrant Results*

Based on the limited observed traffic volumes, the low number of crashes, and current operations, GHA advised there are no intersections within the study area that meet the *2009 Manual on Uniform Traffic Control Devices (MUTCD)* requirements for posting All-Way stop control. Furthermore, GHA concluded that the existing two-way stop postings are appropriate for the intersections.

## **Action Items**

When considering operational changes to neighborhood streets in response to concerns or complaints of “cut-through” traffic GHA recommends an approach referred to as “The three E’s: Educate, Enforce, Engineer.

### *Educate*

Enclosed with this report is a draft traffic safety educational brochure. The brochure encourages motorists to use the Village’s designated collector streets in lieu of local roads in an effort to be courteous to the neighborhood and promote roadway safety. The literature includes a map illustrating nearby collector routes and notes that collector streets are designed to handle higher volumes of traffic while local roads are narrow and should not be used as a cut-through.

Once finalized, the brochure will be sent via e-blast and direct mail to approximately 530 homes in the Woodland Park area.

### *Enforce*

- Sight lines – Staff has reviewed the sight lines at the east and west end intersections of Linden Avenue and Elmwood Avenue. Some visibility issues were confirmed and will be addressed and re-inspected in the spring.
- Ongoing monitoring – A speed monitoring display board will be placed on Linden Avenue multiple times during the year, particularly during the spring and summer months as a means of deterring speed violations. The speed monitoring board will visually alert drivers that travel in excess of the posted speed limit.
- Selective Enforcement – Marked and unmarked police squad cars will be positioned in the vicinity of Linden Avenue to monitor vehicular maneuvers, speeds and proximity to children throughout the year.

### *Engineer*

- Enhanced Signage – New signage will be installed bringing greater prominence to the “Slow - Children” sign by adding retro reflectivity, and an amber flashing beacon.
- Sidewalk Installation – Staff has reviewed cost estimates and impacts associated with the installation of a 5 foot sidewalk on both sides of the Linden Avenue between Chestnut Street and Stratford Road with a 4 foot parkway buffer. Sufficient right-of-way currently exists for this application. The sidewalk would total approximately 2,400 linear feet with an associated cost of approximately \$200,000. It is estimated that 20-25 trees would be impacted by the sidewalk installation. A limited number of decorative driveways and landscape features would also be impacted.

*Sample beacon*



## **Recommendation**

When considering the action items discussed above staff recommends combining a traffic safety educational brochure with an enhanced field approach. Due to the cost and residential property impacts, a sidewalk installation is the only item discussed above that is not being recommended at this time.

Prior to implementing the other action items discussed above, staff recommends conducting an updated traffic count on Linden Avenue and Elmwood Avenue. This updated traffic count will serve as a new baseline measurement. After the new educate, enforce and engineer campaign has been implemented for a 1 –year period, staff recommends conducting a subsequent traffic count on Linden Avenue and Elmwood Avenue, which can be compared to the baseline measurement thus offering the Village Board an objective evaluation of the approach.

### **Conclusion**

Linden Avenue is classified as a local road but is currently serving as a cut-through for motorists in the Woodland Park area. Staff is recommending the implementation of certain action items that are consistent with the GHA approach of education, enforce and engineer. Moreover, staff recommends establishing a baseline traffic count and re-evaluating the success of the approach after a 1-year period. Additional safety measures (e.g. installation of a 5 foot sidewalk, turn restrictions, roadway choker points, etc.) could be undertaken at a later date should the recommended approach be ineffective.

Assistant Village Manager Andrew Lichterman will be present at the February 16 Board meeting to summarize the report and answer questions.



# Traffic Flow Communication



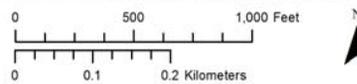
Be Safe, Be Courteous  
Use Collector Streets



9999 ADT Average Daily Traffic Count

Collector Street

Local Street - Not Intended as a Cut Through Street



## The Village of Deerfield



[www.deerfield.il.us](http://www.deerfield.il.us)

# Traffic Safety Educational Brochure

Woodland Park Area



The Village of Deerfield  
850 Waukegan Road  
Deerfield, IL 60015  
Phone: 847-945-5000

847.945.5000

# Neighborhood Traffic Safety



The most important job of the Village is to ensure the safety of all our residents - bicyclists, pedestrians and motorists alike.

In an effort to keep everyone safe while traveling to and from their destinations, the Village of Deerfield encourages motorists to utilize designated “collector” streets in lieu of “local” roads.

**Collector** streets are typically constructed with greater widths and intended to handle higher volumes of traffic. These streets are designed to keep traffic moving through a quadrant in a safe manner and sometimes offer a higher posted speed limit

**Local** streets are residential streets and typically narrow in design. Residential streets have a speed limit of 25 mph and should not be used as a “cut-through”.

## Linden Avenue *Local Traffic Only*

A recent traffic count performed by Traffic Engineer Gewalt Hamilton and Associates, Inc., (GHA) revealed that an excessive amount of traffic is utilizing Linden Avenue (between Chestnut Street and Stratford Road) as a cut-through.

In a 12-hour period, GHA counted 554 cars traveling on Linden Avenue compared to 215 cars traveling on Elmwood Avenue during that same period, which is more typical of a residential street. Moreover, another separate traffic count revealed that on average only 345 cars are traveling on North Avenue, which is unusually low for a collector street.

This data suggests that a high number of commuters are utilizing Linden Avenue as a cut-through instead of utilizing the nearby collector streets of North Avenue or Greenwood Avenue.

When local streets are used as a cut-through for high volumes of traffic it presents an unnecessary danger to the neighborhood, as the local streets are not designed to accommodate higher volumes of traffic.

## Be Safe, Be Courteous

Consider changing your driving behavior to utilize only collector streets when navigating through neighborhoods.

Local streets such as Linden Avenue should not be used as a cut-

through. These local streets are often posted with “Children at Play”

signs to remind drivers to be extra cautious and obey the posted speed limits.



The Police Department will conduct ongoing monitoring and selective enforcement on local streets to keep everyone safe.

*See back page for a map of nearby collector routes servicing the Woodland Park area.*

## **REQUEST FOR BOARD ACTION**

**Agenda Item:** 16-18

**Subject:** Report and Recommendation of the Plan Commission re: Request for an Amendment to the Comprehensive Plan to Adopt a Master Plan for the Northwest Quadrant of the Village Center

**Action Requested:** Approval of Recommendation

**Originated by:** Plan Commission

**Referred to:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request:**

In 2013, the Village Board of Trustees appointed the Northwest Quadrant Unified Task Force in order to create a Master Plan for the northwest quadrant of the Village Center for the benefit of the entire community. The Northwest Quadrant Task Force consisted of all of the major stakeholders in the northwest quadrant. The task force provided the direction to develop the master plan for the northwest quadrant of the Village Center. The northwest quadrant master plan provides a conceptual framework for recommended improvements to enhance the northwest quadrant of the Village Center for the benefit of the community. The task force sent a recommendation to the Village Board of Trustees on August 5, 2013. The Board of Trustees accepted that report and directed Village staff to continue discussions with a couple of the stakeholders, the First Presbyterian Church and Joy Fiorini. All of the planning materials and minutes for the Northwest Quadrant Unified Task Force are available on the Village's website, and have been placed on the Village's website since the beginning of the process: [www.deerfield.il.us](http://www.deerfield.il.us) →Village Government→Boards and Commissions→Northwest Quadrant Unified Task Force.

The Plan Commission is recommending an amendment to the Comprehensive Plan for the Master Plan for the Northwest Quadrant with the concept only plans D, D1, and alternative parking studies with the understanding that there are some concerns that have been raised by the constituents about the southeast corner of the northwest quadrant, specifically the traffic movement and parking that would need to be further addressed and further specified in any future plan. The Plan Commission has reservations and stipulates that the southeast corner of the northwest quadrant is still problematic and needs to be worked out and these plans are not conceptually preferred for the south east corner.

### **Reports and Documents Attached:**

Recommendation

History of Northwest Quadrant

**Reports and Documents Attached (Continued):**

Public Hearing Minutes 1/28/16  
Workshop Minutes 1/28/16  
Air Photo  
Proposed Amendment to the Comprehensive Plan  
Alternative Parking Studies  
Letter to Stakeholders  
Letters Sent to the Plan Commission  
Letter Sent to Mayor Rosenthal

**Date Referred to Board:** February 16, 2016

**Action Taken:** \_\_\_\_\_

## **RECOMMENDATION**

TO: Mayor and Board of Trustees

FROM: Plan Commission

DATE: January 28, 2016

RE: Recommendation Regarding Proposed Amendment to the Deerfield Comprehensive Plan for a Master Plan for the Northwest Quadrant of the Village Center

We transmit for your consideration a recommendation adopted by the Plan Commission of the Village of Deerfield regarding a proposed amendment to the Deerfield Comprehensive Plan. On January 28, 2016, the Plan Commission held a public hearing to consider the proposed amendment to the Comprehensive Plan for a Master Plan for the Northwest Quadrant of the Village Center.

In support of its request, the Plan Commission makes the following findings of fact and conclusions:

### **FINDINGS OF FACT**

#### **Background**

In 2012, the Northwest Quadrant Unified Task Force was created in order to bring together the major stakeholders in the northwest quadrant of the Village Center to study the entire quadrant and work together to develop a Master Plan for the entire quadrant to benefit the community. Previously, the planning in the northwest quadrant was piecemeal. To provide a more detailed history of past studies and improvements to the northwest quadrant of the Village Center, attached is a summary of the past studies, proposals, and improvements in the northwest quadrant of the Village Center.

The Task Force looked at the big picture and engaged in comprehensive thinking for the quadrant. The Task Force did not look at property lines when they created the Master Plan for the quadrant. The stakeholders were brought together to

determine what they wanted to see get accomplished in the quadrant and put together a conceptual plan for the future. The lead consultant on the project was Teska Associates who is an experienced planning firm that facilitates workshops and has a wide range of experience in urban planning and design. The team that Teska put together for this project included Hitchcock Design, Gewalt Hamilton and Bondy Studios.

The Task Force sent a report to the Village Board of Trustees on August 5, 2013. The Board of Trustees accepted that report and directed Village staff to continue discussions with a couple of the stakeholders, the First Presbyterian Church and Joy Fiorini.

The planning materials for the Northwest Quadrant Unified Task Force are available on the Village's website at: [www.deerfield.il.us](http://www.deerfield.il.us) →Village Government→Boards and Commissions→Northwest Quadrant Unified Task Force.

### Comprehensive Plan Amendment

A Comprehensive Plan is an advisory document that guides the growth of a community over the next 20 years. A comprehensive plan is an official document produced and adopted by the Village that serves as a road map for guiding future development and land use policy decisions. It will help the Village make informed choices about future growth and development. Since 1955, the Village has utilized a comprehensive plan to guide its growth decisions.

At the January 28, 2016 public hearing, the Plan Commission considered an amendment to the Deerfield Comprehensive Plan for the proposed Master Plan for the Northwest Quadrant of the Village Center. The proposed amendment will consist of both text/language and maps. The proposed amendment to the Comprehensive Plan is attached. The Comprehensive Plan amendment consists of text/language to be added for Goals, Objectives, and Design Criteria, and plans D and D-1. The plans were developed with a certain level of detail so that the Task Force could have realistic discussions about the future of the northwest quadrant.

## What is a Master Plan?

The bullet points below explain what a Master Plan is.

- The Master Plan will serve as a guideline when future improvements are made to the various properties in the northwest quadrant of the Village Center.
- The Master Plan is a long term plan looking years into the future. It's a big picture, conceptual plan. The ideas in the Master Plan are for the future.
- The Master Plan doesn't happen all at once. It is implemented over time.
- When the property owners in the northwest quadrant make future improvements to their properties, the Master Plan will be a guide.
- The Master Plan options set a foundation for further discussions with the stakeholders in the northwest quadrant when these entities are ready to make changes to their properties in future years.
- The Master Plan can be tweaked. The plan is not cast in stone. The Master Plan is not a final finished product.
- The Master Plan sets the framework for working on a more detailed and cohesive plan in the future when the plan is implemented. The Master Plan is to scale but it is not a construction drawing. The Master Plan was developed with aerial photography of the area not actual surveyed data from each of the properties.
- Implementation plans are not part of this Master Plan. Some parts of the Master Plan will involve much discussion and negotiation between stakeholders. Details to implement the plan such as land swaps/land purchases, easements for parking and access, and operational issues such as long term maintenance, costs, etc. were not issues that the Plan Commission considered at the January 28 public hearing, but these discussions with the Village and among property owners will occur in the future as the various entities in the quadrant make improvements to their properties.
- When property owners propose to make improvements to their properties in future years, they will need to go through a zoning approval process when they are ready to make these improvements to their properties as they did in the past (eg. Church Special Use approval for addition in 2006, Village Hall addition in 2005, Library addition in 2011.)

## Northwest Quadrant Master Plan

Below are the main ideas that came out of the Northwest Quadrant Unified Task Force:

- A campus setting/environment for all the public entities.
- As a pedestrian, accessing the quadrant in a barrier free way by connecting the existing destinations in the quadrant.
- A great looking public space.
- A more attractive and vibrant public campus with amenities that foster increased pedestrian use.
- A pedestrian friendly environment by focusing on more room for the pedestrian/useable pedestrian space, and how a pedestrian moves safely in the quadrant, both east/west and north/south, with spacious sidewalks.
- Putting the pedestrian first but also accommodating the motorist.
- A pedestrian centric place to stroll, meet friends and family.
- A visually stunning place.
- A fabulous area that draws people in and makes them want to stay.
- A place to hold community events.
- Friendliness for the environment.

Master Plan D and D-1 (interim plan) are what was developed by the Northwest Quadrant Unified Task Force based on the above ideas. In the Plan D-1 (interim plan) the Jewett Park Community Center nursery school vehicular drop off stays on the east side of the building where it is currently located.

## Church's West Parking Lot

At the public hearing, there was a lot of discussion of the church's west parking lot. When the plans were being developed, the church expressed concern about safety with traffic coming through their parking lot (a 24 foot wide drive aisle with the 19 feet deep spaces were provided on the plans.) Village staff and the consultants met with Church Session in early 2013 and presented a plan with a narrower drive aisle (22 feet wide drive aisle), deeper parking spaces (24' deep spaces) and speed tables at each end of the church west parking lot. The revised plan would allow for cars to back out of the parking deep spaces more safely and drivers could see down the drive aisle. The 22' wide drive aisle and 24' deep

spaces with the speed tables were on the final version of the northwest quadrant Master Plan (D and D-1) that the Northwest Quadrant Unified Task Force sent to the Board of Trustees.

Pastor Suzan Hawkinson presented a letter dated April 24, 2013 from the church which objected to the D and D-1 plans - this letter was presented prior to the final Northwest Quadrant Unified Task Force meeting and was included in the materials for the Board of Trustees August 5, 2013 meeting.

The latest plan of the church west lot that is labeled “alternative parking study plan” has been discussed between the Village staff and the Church in 2015, and was presented by the consultant at the January 28, 2016 public hearing.

#### 2014 and 2015 Discussions with the First Presbyterian Church and Joy Fiorini Resulted in an Alternative Parking Study Plan on Each of These Properties

##### First Presbyterian Church Discussions

When the Task Force submitted its report to the Board of Trustees, the Church expressed concerns about the how the plans D and D-1 impacted their west parking lot. The church explained their concerns at the public hearing and they also submitted a letter to the Plan Commission prior to the public hearing.

At the direction of the Board of Trustees, there were further discussions with the First Presbyterian Church to see if the Church’s issues about the plan could be addressed. Over the past couple of years, discussions with the Church have focused on a possible test site of the Master Plan where the north/south connector drive would be temporarily installed on the Church property by laying out the drive with striping, speed tables, etc. as close as possible to the Master Plan layout. The Church was open to the idea of a test site. Also discussed with the Church was the possibility of swapping (exchanging) Church owned land on the west side of the Church with the Village owned land on the south side of the Church, and the Church and Village were open to continuing these land swap discussions in the future.

As part of the evolution of discussions with the Church was the creation of a new alternate parking study plan for the Church’s west lot that traffic consultant

Gewalt Hamilton worked on with the First Presbyterian Church in 2015. This is a plan that has also been referred to as Plan “D-2”. At the public hearing, the Plan Commission heard details about the alternative parking study plan.

### Joy Fiorini Discussions

Joy Fiorini’s (commercial property owner) main concern with plan D was the location of parking spaces away from her building as Joy’s tenants prefer parking spaces closer to the building. At the public hearing, the Plan Commission heard the details about this alternative parking study plan from Joy Fiorini and Gewalt Hamilton.

## **CONCLUSIONS**

The Plan Commission would like to acknowledge the many hours of hard work that were put into the development of the Master Plan by the Northwest Quadrant Unified Task Force. The Plan Commission carefully reviewed the Task Force findings, along with the additional alternative parking studies that were developed after the Task Force completed its work. The Plan Commission understands that the aim of a Comprehensive Plan is provide a set of principles that can inform and guide future decisions, and that a Comprehensive Plan is an advisory document only.

The Plan Commission believes the proposed amendment to the Master Plan is an opportunity to help create a more attractive and vibrant public campus for the benefit of all, with amenities that foster increased pedestrian use. The Plan Commission believes that the proposed Master Plan has many great elements and realizes that most of the plan for the northwest quadrant of the Village Center is not in dispute. The Plan Commission believes that the proposed amendment (both text and plans) to the Comprehensive Plan is in the best long term interests of the Deerfield community. However, they acknowledge that the southeast corner of the northwest quadrant is still of much concern.

The Plan Commission believes that the amendment to the Comprehensive Plan should also include the two alternate parking study plans for the Church and Joy Fiorini, in addition to the proposed text and plans D and D-1. Including these additional plans provides more options for further discussion in the future with

these property owners when the plan is implemented. The Plan Commission acknowledges that there are valid concerns that have been raised by the Church and Park District about the traffic movement and parking in the area between the church and community center that would need to be further addressed and further specified in any future plan. The Plan Commission believes this area is problematic and needs to be worked out and does not conceptually prefer the plans for this area. The Plan Commission realizes that if there were an easy answer for the plan in this area, it would have been done by now. There are physical land constraints in this key area of the plan.

### **RECOMMENDATION**

Accordingly, it is the recommendation of the Plan Commission to approve the amendment to the Comprehensive Plan for the Master Plan for the Northwest Quadrant with the concept only plans D, D1, and alternative parking studies that were presented with the understanding that there are some concerns that have been raised by the constituents about the southeast corner of the northwest quadrant specifically the traffic movement and parking that would need to be further addressed and further specified in any future plan. The motion notes that the Plan Commission has reservations and stipulates that the southeast corner of the northwest quadrant is still problematic and needs to be worked out and these plans are not conceptually preferred for the southeast corner. The motion specifically acknowledges that the Plan Commission finds that the major constituents concerns are valid. Commissioner Shayman seconded the motion.

Ayes (5): Benton, Bromberg, Jacoby, Shayman, Oppenheim

Nays (0): None

Respectfully submitted,  
Mary Oppenheim, Chairperson  
Deerfield Plan Commission

## **Summary of Past Studies, Proposals, and Improvements in the Northwest Quadrant Occurring Prior to the 2012-13 Northwest Quadrant Unified Task Force:**

### **1999 & 2000 (A Task Force Studied the Northwest Quadrant)**

A task force was formed in 1999 to study future expansion requirements of existing and proposed institutional users in the northwest quadrant of the Village Center. The members of the task force consisted of an official from each of the institutions and three at large appointments, for a total of eight members. The Board of Trustees accepted the recommendation of the northwest quadrant task force in February of 2000.

The main conclusions of the 1999 & 2000 task force Northwest Quadrant study were:

- 1) The Village should amend its Comprehensive Plan to clearly establish that the northwest quadrant of the Village Center is and should remain the institutional corner stone of the community.
- 2) The parking supply is sufficient for current and projected uses of the quadrant.
- 3) Additional or more intensive commercial use should not be allowed.
- 4) The Bank One parking lot is of critical importance to the quadrant.
- 5) The conversion of parking spaces on Park Avenue to perpendicular spaces would create approximately 60 new spaces, but the spaces were not needed in 2000.
- 6) Waukegan Road, south of the Presbyterian Church, should be “greened to the corner” as retail businesses south the Church are phased out.

### **2001 & 2002 (Village acquired properties along Deerfield Road)**

In 2001, the Village passed an ordinance authorizing the acquisition of the Bank One parking lot to the west of the commercial properties for public use as a municipal parking lot and for redevelopment project purposes according to Ordinance 0-01-12, dated April 2, 2001. The cost of the parking lot was 1.4 million dollars. Prior to the Village’s acquisition of the Bank One parking lot, this parking lot was privately owned by Bank One. This parking lot was used as parking for the employees and customers of the bank located on the south side of Deerfield Road.

The parking lot and building to the west of Bank One parking lot was privately held by Lindemann’s Pharmacy. In late 2001, Wintrust Bank petitioned for a Special Use for a bank with a drive through to be developed on the former Lindemann’s Pharmacy property. Wintrust Bank tried to convince the Village to allow a bank on this parcel with a coordinated parking plan for the area. The Village eventually purchased the property from Wintrust Bank for public use as a municipal parking lot and for redevelopment purposes according to Ordinance 0-02-43, dated October 7, 2002. The cost of the purchase was 1.7 million dollars.

**2003 & 2004 (The Village updated its Comprehensive Plan that advised no further commercial development in the northwest quadrant of the Village Center)**

The Village's Comprehensive Plan was updated over a two year period. A Comprehensive Plan Steering Committee was formed and a consultant (Camiros) was hired. Camiros studied the Village Center and as part of the Comprehensive Plan update, the idea of expanding commercial in the northwest quadrant was discussed by the various commissions as part of the update. The Plan Commission, and Board of Trustees weren't in favor of expanding commercial in the northwest quadrant (and this was put into the 2004 Comprehensive Plan update), but the Comprehensive Plan Steering Committee and the Village Center Development Commission (VCDC) were in favor of some commercial development in the northwest quadrant. The major conclusions of the 2000 Northwest Quadrant Task Force were retained in the 2004 updated Comprehensive Plan. A major item expressed as part of the Comprehensive Plan update (especially emphasized by the VCDC) was the need to make the northwest quadrant more pedestrian friendly and improve upon the lack of sidewalks in some areas.

Major changes and improvements in the northwest quadrant of the Village Center since the Comprehensive Plan was approved by the Village Board in late 2004 include the following: The Township offices have relocated outside the northwest quadrant to their new facility at 601 Deerfield Road; the improvements and renovations to the north end of Jewett Park (2004 - 2005); the Village Hall addition (2005 - 2007); the First Presbyterian Church addition (2006 - 2008); and the Deerfield Public Library renovations (2011-2012).

**2006, 2007 & 2008 (Village Sought Request for Proposals from Developers for Transit Oriented Development in the Public Parkings Lots Along Deerfield Road)**

In 2006, the Village Center Development Commission (VCDC) forwarded a recommendation to the Board of Trustees to seek Request for Proposals (RFPs) for commercial development in the northwest quadrant on the Village owned lots along Deerfield Road because of changed conditions which included: the Township offices have relocated outside of the northwest quadrant; there was a decrease in the commuter parking demand due to the Lake Cook Road station; some the Park District programming has shifted to the Senior Center; the governmental uses did not indicate a desire to go onto the Deerfield Road properties; there was public parking in the quadrant that was not needed according to random parking counts at that time. The VCDC believed it made sense to pursue a transit oriented development (TOD) which would create a higher density, mixed use development near the train station. They believed it would generate pedestrian activity which would increase the customer base of local businesses and generate additional tax revenue. If a commercial development on the Village owned lots along Deerfield Road in the northwest quadrant were to go forward, it would have required an amendment to the current (2004) Comprehensive Plan that recommends no commercial expansion in the northwest quadrant of the Village Center.

The Board of Trustees accepted the recommendation of the VCDC to allow the request for proposals (RFPs) to be sent out to the development community. The Village

received 9 proposals from developers for the former Lindemann's/Bank One properties. The Northwest Quadrant Steering Committee consisting of Matt Wylie (Chair), Mike Swartz (Plan Commission Chairman), and Alan Garfield (VCDC Chairman) and Village staff began the process of reviewing the submittals. Multiple meetings with developers and the Steering Committee were held. The Steering Committee screened the plans and selected the developers to participate in the next phase of the process. Four developers were selected for further consideration, and after further meetings, two developers were selected as finalists. The Village Board decided not to proceed with the redevelopment as outlined in the RFP because of the concerns of the density needed to financially support the project, and the uncertain market conditions at that time.

### **2008 to 2011 (Village Green Consideration and Clean-up of the Parking Lots)**

In the summer of 2008, there was a change in direction for the Village owned public properties along Deerfield Road. The Northwest Quadrant Steering Committee began discussing and looking at how it can improve pedestrian friendliness, create a usable green space, and improve parking on these public properties. The goals of the green space were to bring people into the downtown, be aesthetically pleasing, and be a place in the center of the downtown where events could take place. In late 2008, the Village retained Camiros to work with the Northwest Quadrant Advisory Committee to develop a preliminary design concept for open space, parking, and sustainability. A preliminary report was presented to the Board of Trustees in February and the Board referred the proposal to the Plan Commission, VCDC, and ARC. Consultants were retained and the various hearings were held with the commissions in late April and early May of 2009 and the Board of Trustees received the recommendations on June 1, 2009 for approval of the Village Green but the project did not proceed, and Board was considering a scaled back Village Green.

In 2010-11, the Village cleaned up the public parking lots along Deerfield Road with minor landscaping improvements along Deerfield Road, and restriping the lot that facilitated drop-off for the preschool at the north end of the parking lot and accommodated smaller box trucks/loading area in the parking lot.

PLAN COMMISSION  
VILLAGE OF DEERFIELD

The Plan Commission of the Village of Deerfield held a Public Hearing at 7:30 P.M. on January 28, 2016 at the Village Hall, 850 Waukegan Road, Deerfield, Illinois.

Chairperson Oppenheim called the meeting to order.

Present were:       Mary Oppenheim, Chairperson  
                          Bob Benton  
                          Alan Bromberg  
                          Elaine Jacoby  
                          Stuart Shayman

Absent:               Larry Berg  
                          Jim Moyer

Also present:       Jeff Ryckaert, Principal Planner  
                          Dan Nakahara, Associate Planner

**Public Comment on a Non-Agenda Item**

No public comment on a non-agenda item.

(1) Request for an Amendment to the Deerfield Comprehensive Plan to Adopt a Master Plan for the Northwest Quadrant of the Village Center

Proof of notification was presented to Chairperson Oppenheim. The legal notice was published in the Deerfield Review on January 7, 2016.

Chairperson Oppenheim introduced the northwest quadrant (NWQ) commenting that Mr. Ryckaert provided a historical overview of all the past studies, proposals and improvements that have taken place over the last 15 years or so which was provided in the Plan Commissioner's packet. She added that many of them had had some involvement in these efforts over the years including several of her colleagues who were on the Plan Commission when the Village Green proposal was approved and sent to the Board in 2009.

When the Village Green proposal was brought to the Board, Trustee Jester raised the issue that we were planning in a vacuum by only considering what to do with the southeastern most corner of the quadrant and that they really needed to consider the quadrant as a whole. With that thought and because the library renovations would be coming, the plan was shelved.

She added that in 2011, after the Library's plans were finalized, the issue of safety for pedestrians walking from the parking and the other buildings at the south end of the

quadrant to the Library at the north end was raised. The Village, working in cooperation with the Park District, proposed a north/south path, a sidewalk, between the community center and the library. Once again, Trustee Jester objected as he felt, and the Board agreed, that the path would be a piecemeal approach to the problem, too narrow of a focus and they didn't want to do something that they might need to undo in the future.

Chairperson Oppenheim noted that at the same time, the Village owned parking lot along Deerfield Road was deteriorating, and needed repair. The question arose as to whether the layout and flow in that lot should be addressed as part of the repair, and if so, what should be the scope of those improvements.

The idea for the Task Force derived from this conjunction of events. Tom Jester was the driving force behind the idea of looking at the quadrant as a whole, and doing some planning that took into account all the uses and properties in it. With the Library's plans finalized, and since the Village had given up the idea of doing any commercial development on the former Lindemann's property, the buildout of the area was complete. This gave the Village an opportunity to really look at how everything fit together, and do some long range planning to guide any future development.

The Village set up the Task Force with representatives of all the property owners and stakeholders in the quadrant in the hope that they could put together a comprehensive plan that would coordinate all the activities and work for everyone that shared the space.

Chairperson Oppenheim commented that because the NWQ held most of the public entities along with the Church and train station, it really is the 'community' part of the downtown.

She noted that the vision of the task force was to create a campus setting for our public institutions, unify them visually, and move people around them safely. The goal was to make a really usable, great looking public space that draws people in, and makes them want to stay, to make the area into the cultural centerpiece of Deerfield and a benefit for the entire community.

Chairperson Oppenheim commented that it was exciting to sit down together with colleagues from various agencies of the Village, the Park District, the Library, the Presbyterian Church, the commercial property owners and the American Legion to talk about how they shared the space and the issues they saw. The task force met as a group over a period of about a year, had smaller meetings with individual stakeholder groups, and a community wide meeting to ask for input from the public.

The task force had the following basic assumptions: to look at the entire quadrant, ignore property lines, and assume that the buildings would stay where they were. She noted that this was an opportunity to address any issues they saw in the quadrant and improve on what we currently have. The charge of the task force was to develop a long range Master Plan, not necessarily to be implemented anytime soon, but as a

conceptual framework to guide future development when and if that came about. The task force looked to find the best use for the quadrant and have a plan in place to guide the thinking as it could be phased over 5, 10, or 20 years.

The task force recommendation was finalized and sent on the Board in August of 2013. The Board asked for further discussion with the Church to consider issues they had with access and parking and for the Master Plan to be sent to the Plan Commission for consideration and a recommendation on its inclusion into the Comprehensive Plan.

Over the last two years, Village staff and the representatives from the Church and one of the commercial properties have had a number of discussions on issues with the Master Plan and the Village retained a traffic consultant who worked with the Church to suggest an alternative design in their area.

Chairperson Oppenheim stated that this evening the Plan Commission would be considering the request for an amendment to the Village's Comprehensive Plan to adopt the Master Plan developed by the task force. This includes the language to describe the concepts and intent of the design plan, as well as the preferred Master Plan D, Interim Plan D1, and two alternative parking study plans, one developed to reflect issues raised by the Church and one suggested to address issues raised by the commercial property owner.

She emphasized that the Master Plan is macro, big picture, and conceptual in nature and not construction drawings. In this Master Plan, property lines have not been addressed but would need to be before any actual changes are made. Chairperson Oppenheim commented that before any physical redevelopment of the quadrant, the land use approval process would need to take place, with all the procedural and legal requirements and protections that are built into that process. Any proposed changes to the quadrant would involve discussions between the individual landowners and would come to the Plan Commission for study and public input before any recommendations were made to the Village Board.

Chairperson Oppenheim noted that by amending the Comprehensive Plan to adopt the NWQ Master Plan, the process of revision and detailing would be guided by the principles and concepts set out by the Task Force Report. Additional planning and reconciling of some issues would need to happen before any of the improvements suggested by the Master Plan could be implemented. The Comprehensive Plan would give a framework for those discussions to take place. She added that with the direction and eventual goals for the quadrant laid out in the Comprehensive Plan, the Village would be able to commit its resources strategically and make sure they are using them to get where we want to go. The framework would allow the process of fine tuning and revising the plan to continue as issues are worked through by the stakeholders.

She concluded by commented that this is not a final step but a continuation of the process the NWQ Task Force began with the eventual goal of guiding improvements for the whole quadrant.

Jeff Ryckaert, Principal Planner explained that a Comprehensive Plan (CP) is a planning tool that establishes goals for the development of the Village. The CP is long range thinking to guide growth and development over the next 20 years and added that the Village has used a CP to guide its growth since the 1950s. A CP is basically a vision for the future and is an advisory document only; basically a guidance for the future. Mr. Ryckaert noted that tonight's public hearing is for consideration of an amendment to the CP of the Village of Deerfield for the proposed Master Plan for the NWQ of the Village Center and consultant Jodi Mariano of Teska would explain both the text and maps in her presentation.

Mr. Ryckaert explained that a Master Plan is not a construction drawing. This Master Plan was developed with aerial photography of the area and not actual surveyed data from each of the properties. The Master Plan is not cast in stone and is not a final finished product but a guide to the future of the quadrant. He added that when property owners propose to make improvements to their properties in future years, they will need to go through a zoning approval process at the time they are ready to make these improvements to their properties as they have done in the past.

As the stakeholders in the quadrant make improvements to their properties, there will need to be discussion and negotiation between them. Details to implement the plan such as land exchanges or swaps, new easements for parking and access, new parking agreements, will occur in the future as the various entities in the NWQ make improvements to their properties.

Consultant Jodi Mariano, Principal, Teska Associates, presented the process and Master Plan to the Plan Commission. Teska Associates was engaged by the Village in 2012 to help with visioning and master planning for the NWQ. The boundaries of the NWQ are Hazel Avenue to the north, Deerfield Road to the south, Waukegan Road to the east and the Metra tracks to the west. She commented that the area is full of vibrant community destinations with the library, village hall, Church, community center, park, Metra station and the question has always come up as to what to do with the spaces in between. The spaces in between lack in pedestrian safety and access and although Teska has been involved since 2012, the Village had been studying this, at least, since 1999. She noted that the NWQ had been studied with the idea of also improving its character and appearance. In the 2004 Comprehensive Plan update, one of the themes was to make the NWQ more pedestrian friendly, in 2008 the Village Green was set aside because of the Village's desire to make the quadrant more cohesive by looking at the overall circulation, appearance and character of the quadrant. Ms. Mariano commented that Teska was involved in visioning of the NWQ in spring of 2012 with two workshops meetings with the NWQ Unified Task Force members. The workshops discussed the positives, negatives, the message to convey and what should take place in the quadrant in the future. As a result of these discussions a vision statement was derived. The Vision Statement of the NWQ Unified Task Force for the NWQ is:

*“The Northwest Quadrant is a place of community pride representing the civic and cultural heart of the Deerfield. Throughout the year it is a safe, beautiful sustainable campus where residents and visitors of many differing interests gather to learn, play, shop, worship, relax and participate in civic life.”*

Ms. Mariano commented that it is wonderful that all of Deerfield’s civic life is all in one place versus being spread throughout the community as is in other communities. In the fall of 2012, Teska was involved in creating the master plan for the quadrant based on the goal, objectives and design criteria from the task force. These goals, objectives and design criteria guided the development of the master plan. The task force agreed to the idea that the NWQ has the opportunity to be transformed into the cultural center place of Deerfield. There was a series of meetings with the task force where many concepts were generated and as a result of the discussion there was one preferred plan and one interim plan. An open house followed in March of 2013.

Ms. Mariano commented that one of the central themes of the Master Plan was that there are wonderful destinations linked by parking lots. The parking lots still need to function, but could be organized in a way that provided for safer pedestrian walks so that pedestrians are not always walking through parking lots but instead be in designated pedestrian ways. She noted that Jewett Park is a beautiful space and the plans focused on this space with views to the park and the pedestrian axis coming to this space. Ms. Mariano called Jewett Park Deerfield’s version of the lakefront, it was the big show that they wanted to highlight in the Master Plan.

Ms. Mariano went through the traffic and pedestrian circulation of the plan D. She noted one of the features of the plan being the pedestrian entry plaza off of Deerfield Road that continues north throughout the quadrant. Ms. Mariano commented that the main difference between plan D and the interim plan D1 is that the main childcare drop off functions in plan D is on the west side of the park district building with a reconfigured parking lot while interim plan D1 keeps the main childcare drop off functions on the east side of park district building. She commented that other than the childcare drop-off functions for the community center building, the plans D and D1 are essentially the same.

Ms. Mariano noted that one of the main points of discussion was the southeast corner of the quadrant north of Deerfield Road between the Church, park district building and the AT&T building. This area of the plan has the municipal lot being reconfigured as well as well as the Church parking lot. She commented that they implemented design features so that whenever a pedestrian were to walk between parking lots there would be curb bump outs, speed tables, defined cross walks and pavement treatments to further define where pedestrians would go. Ms. Mariano went through views and renderings as though a pedestrian were walking from Deerfield Road and heading north through the quadrant. She noted the many beautiful canopy trees in the quadrant and pointed out the canopy tree walk feature which is essentially a walkway that takes pedestrians into the tree canopy of the mature trees as if in a treehouse. She also pointed out some overlook features along the pedestrian walkway as well as a possible pavilion area.

Ms. Mariano displayed the pedestrian and vehicular circulation diagram and introduced Dan Brinkman, senior traffic engineer, with Gewalt Hamilton. Mr. Brinkman noted that when Gewalt Hamilton was brought in they did a significant amount of data collection of both pedestrians and vehicles throughout the quadrant. He commented that they also observed loading and deliveries in the quadrant for the commercial businesses, Church and Village Hall. Mr. Brinkman commented that when guiding principles are driving a plan, there needs to be enough engineering to be done to ensure that the premises of the plan work with the full understanding that there is still a lot of work to do.

Mr. Brinkman commented on the alternative parking study done for commercial property owner Joy Fiorini. He noted that this parking study brings parking to the rear of the commercial property instead of a drive aisle in plan D and D1. He commented that this would be the only change to plan D and D1.

The next alternative parking study that Mr. Brinkman reviewed was focused on the area between the Church and the community center building. He recalled that plan D and D1 have a single drive aisle with parking on both sides as well as pedestrian space in this area of the plan. The parking study divides the access way into two pieces so that pedestrians can make shorter crosses against moving traffic, add green space, creates two different locations where there is a raised crosswalk all of which are efforts to slow down traffic, make it more pedestrian friendly while still being able to move traffic through the area. The balance of this plan is similar to the master plan. He commented that this alternative plan would be the next step and one of many next steps that would come forward as the Master Plan is refined and designed. He noted that this alternative plan is based on the same premises of the Master Plan. The alternative plan is another variation on how to deal with defined pedestrian and vehicular space between buildings. This alternative plan could be the basis of a plan that gets presented in the future.

Chairperson Oppenheim commented that the task force discussed safety, trucks moving through the area, in and out of Deerfield Road and these alternative plans are the first step because they have not been analyzed in terms of landscaping, pedestrian and vehicular access as were done with the plans that came out of the task force discussions. She noted that these alternative plans are more preliminary than what has come out of the task force. Mr. Brinkman commented that the alternative plans were more focused and didn't include the entire quadrant and components of the quadrant. He noted that they are next steps and not construction documents but based on the same purposes that the task force was using.

Commissioner Shayman asked how the number of parking spaces compares with the number of parking that is currently provided in the quadrant. Mr. Brinkman noted that plan D was a net increase of 18 parking spaces while plan D1 was a net increase of 9 parking spaces over the current supply. Ms. Mariano clarified that most of the net increase in parking occurred on the west side of the quadrant. Chairperson Oppenheim

commented that the task force wanted to keep the aggregate parking supply similar to what is currently provided.

Chairperson Oppenheim called up Joy Fiorini and the Church to speak on their concerns.

Joy Fiorini, commercial property owner in the quadrant, greeted the Commission and commented that there is great potential as long as we all share a better vision of what the quadrant can be. She noted that there will be give and take among the stakeholders and we should all be willing to do it. She commented that there has been so much work that has been done and she is looking forward to the process. She thanked Kent Street and Jean (Spagnoli) for their help. In an effort to make the quadrant work better, Ms. Fiorini realizes it will require a different kind of relationship – a public/private relationship to get the whole quadrant to work a lot better and is confident in what is to come.

Pastor Suzan Hawkinson, First Presbyterian Church of Deerfield (FPCD), introduced Elder and Deerfield resident, Ben White, Elder and Deerfield resident Brit Olander (Moderator the Properties Council) and Robert Kenny, attorney and legal counsel retained by the FPCD. Mr. Kenny is an attorney that specializes in municipal and land title law. Pastor Hawkinson noted the Church's enthusiasm for the improvements to be made in the NWQ and reiterated their willingness to be a good neighbor in the quadrant.

In 2012, Pastor Hawkinson was privileged to serve on the NWQ Unified Task Force with the late Ray Craig and acknowledged his living and commitment to the Village. She noted that Mr. Craig's notes were instrumental in her preparation and the Church's thinking. She noted that at the end of the task force meeting in 2013 there was no vote taken as documented in the meeting minutes so whether or not there was consensus is a point of question for the Church. Pastor Hawkinson commented that because there was no vote at the meeting, FPCD had asked that their letter of discontent be included in those 2013 minutes. Sentences in that letter that was to be included in those minutes repeats in her presentation, mainly that FPCD will not support or cooperate with the plans as they are outlined in sketch D or D1 and the Church looks forward to continuing conversation. It is her hope that those two things are heard.

Pastor Hawkinson commented that there are things in the plan that they like; beautification, more green, safer truck deliveries in the back of the retail, a more front look in the south parking lot and a safe way for the trucks to get through. She added that they realize there needs to be renovation and restoration of the existing roadway and the parking areas which are long overdue for Village and property owner maintenance. Pastor Hawkinson wanted it clarified on an article about this public hearing in the Pioneer Press that came out today. She noted that there was a paragraph in article that suggests that the conversations between the Church and the Village were sufficient to alleviate the concerns of the Church. She clarified that the Church was not interviewed for this article nor are their concerns alleviated.

Pastor Hawkinson commented that they reject plan D and D1 as it appears. Referencing plan D, she noted that Jewett Park Drive is gone and the Church's west parking lot, referred in the task force discussions, is now the north-south connector. Pastor Hawkinson stated that they would like to retranslate this language to say that this is a two-way road through their parking lot and the Church has difficulty with both the language and the premise of such a thing. The Church also has questions with the sidewalk along the park district building commenting that the sidewalk is nearly 30 feet wide in an area which is a hub of activity and also a place where snow needs to be piled. The Church questions the pedestrian way and the traffic way. She noted that from their vantage point, the Church is not just counting parking spots but the plan causes the Church to lose two traffic through-ways and all of the parallel handicap parking up against their building. She added that diagram (plan D and D1) does not show any handicap parking spaces. Pastor Hawkinson commented that in the discussions with the task force one of the features that were presented so that the stakeholders would be able to talk openly was this "bubble place" where property lines do not exist. She noted that they embraced that conversation for the opportunity for good neighbors to talk openly about what is possible, however (referencing the Church's property lines) this plan not only eliminates two pathways through their parking lot, but it eliminates the land that they own to the Jewett Park Road property line. Pastor Hawkinson referenced the goals and objectives of the task force noting the following will be talked about later in her presentation: Respectful and Neighborly; Barrier free Connectivity; Reliably Safe; Reasonably Maintained, and Fully Integrated Between Uses.

Pastor Hawkinson stated that the FPCD has a long history of cooperation with the Village referencing the years: 1962, 1965, 1970, 1990, 1993, and 2002 when the Church gave easements along Church property to enable the Village of Deerfield to construct public improvements upon and adjacent to the Church properties to allow beneficial use and access to the NWQ. These easements include use of the land to accommodate the traffic on Jewett Park Road. She noted easement maps that indicate easements on nearly every edge of their property and that when a plan works the Church has not just complied but generously given land to the purposes of the Village and to help their neighbors. She noted that the Church is excited to work together on a plan that works.

Pastor Hawkinson noted that FPCD has been consistent in their communication with the Village about plan D and D1. At the conclusion of the task force meetings, the Church stated then that they could not do plan D or D1. In the April 2013 task force minutes the Church invited conversation by suggesting a temporary traffic design (or test) in the Church parking lot to see if the plan worked. Seventeen months after that invitation was the first time the Church received a call from the Village that they would like to meet and talk (she noted this date as September 4, 2014). Pastor Hawkinson and Ben White met with Village staff three or four times. The idea behind the drawing (referencing alternative parking study of the Church west parking lot which was originally drawn up by the Church) was that the Church was willing to talk. She commented that the assurances given to the Church was that the drawing and all of the other property

owners were going to be talked to and the Church would be hearing back from the Village. She noted that the last meeting with the Village was in July of 2015 and never heard from the other stakeholders nor were they invited into a conversation with the other property stakeholders. She commented that the next thing they heard from the Village was a postmarked letter from the Village dated December 22, 2015 and arriving on December 24, 2015, the day before one of the biggest holy days of the year.

Pastor Hawkinson spoke of the Church's involvement in the community with 763 members, 85% of which are Deerfield residents, families and friends who serve in the mission and ministry of the Church. The Church also houses the Christian Beginnings Preschool – Monday through Friday with 95-150 children enrolled annually in part-time and full-time preschool education and care. She commented that the children and families go from cars in the Church parking lot and cross the sidewalks and traffic lanes to get into their building. She added that another 100 children and their families who do the very same thing on the park district side across Jewett Park Road from the Church parking lot. Pastor Hawkinson commented that there are people in the Church 24 hours a day and pointed out that the consultants noted that the traffic study done for the quadrant was done when the library was closed for renovation.

Pastor Hawkinson noted that FPCD serves as a PADS Homeless shelter 7 months out of the year with the help of 25 other congregation, both Jewish and Christian and area businesses and over 150 volunteers as well as home to 50+ year Boy Scout Troop 52. She commented that the drawing (plan D) with 200 children from preschools on both sides of their parking lot, plus youth groups is suggesting that they could get across a 2-way road through the parking lot safely. The Church questions this.

The Church also serves as the home for the South Asian Congregation and will house another congregation beginning in July of this year. Other groups that meeting in the evenings in the Church building include the Highland Park Chorus, Focus Martial Arts, the Church's youth program Tuesday Nights Together (150 children in the TNT program), Jr. and Sr. High youth groups and adult education. She added that the Church offers concerts that often require a lot of parking and people. The Church also lends its building to community agencies and noted that FPCD is a disaster response site (warming center) for the Village. The Church also serves as a parking partner and emergency staging for Village events such as the Art Exhibit, Deerfield Christmas, 4<sup>th</sup> of July parade and Farmer's Market.

FPCD has objections to plan D and D1. The first fundamental and dearest objection is that neither of the designs are safe. Pastor Hawkinson stated that plan D and D1 erase the north-south road that is Jewett Park Road based on a flawed traffic study report. She noted that two lanes of traffic decimates the Church's only west parking lot and it would be narrowed from easy entry diagonal parking into a 24' wide drive aisle that separates the diagonal parking and the parallel parking against the building. She added that there is no room in the D and D1 drawings to back safely out of the parking spaces into two traffic and there is no accommodation for handicap parking without significant reduction in parking spaces and no safety considerations for parents with small children

disembarking from vehicles that are parked. Pastor Hawkinson commented that each day she watches a mom opening the back seat of a car with a child in her arm, while the other child breaks free. In these drawings, she noted that a child would be breaking free into a two way road. Pastor Hawkinson commented that they think that plan D and D1 provide a constricted and confused purpose in the west lot or what was called the north-south connector that the Church calls a north-south road.

Pastor Hawkinson stated that the west entrance is the busiest entrance of the Church and it is private property Church parking that is being turned into a road. She commented that this two-way roadway has preschool drop off and pick up for the Church, park district drop off and pick up, it is a pedestrian access hub for the Church, park district, library and Village Hall. She commented that the plan calls for 30 feet of sidewalk and noted that when the temperature drops there are not a lot of people walking to the library or the park district, instead they bring their cars. Pastor Hawkinson noted that there has to be a way to figure out how to do both (vehicular and pedestrian access) safely and believes it's possible.

Pastor Hawkinson stated that the Church is concerned about loss of land and loss of access. She noted that the only way plan D and plan D1 can happen is if the Village succeeded in enforcing eminent domain and condemning the land of a vibrant, living, vital part of Deerfield that has been in Deerfield for 140 years. She noted that the Village website defines a comprehensive plan as an advisory document that guides land use decisions. She commented that what is not being said is that after this plan was adopted to the strategic plan, the Village would have the power to restrict use. Pastor Hawkinson noted that the Church, the owners of the land, would not be able to close their lot and control of improvements and modifications on their land. She noted that if they wanted to make changes they would be hassled for it. Pastor Hawkinson has heard over and over that this plan is just a concept and does not change property rights. She recalled the representative from AT&T who served on the task force with her who announced to the task force at the very first meeting saying, "I am here to represent AT&T and the message from AT&T is we understand that you want to make changes in the northwest quadrant and the answer is no!" She noted that this person gave her sound advice when he said "Our council advises us that it is not true, that nothing changes if these diagrams are adopted into the comprehensive plan." She is not sure what is more disappointing – that the Village might not know it or they might. She commented that they have been trying to get to the table for discussion. Pastor Hawkinson commented that when their issues were raised on the task force they were told that they were not timely because the Church was presuming no property lines. As the Church has been discussing these issues with Village staff over the past year, they have been told that their desires for use of property would be raised and they would be part of a conversation with the landholders and that they (the Village) would get back to them. Pastor Hawkinson commented that they are on a less than reassuring reality that they are being told not to worry, this is just a conceptual document; the detail will be worked out in actual negotiation over the years. She commented that this may be a response that the Village deems as responsible and helpful to the landholders of the NWQ but it is not one that the Church finds to be responsible or helpful – it is not a just

a concept. The Church rejects any design recommendations added to the Village's strategic plan for the NWQ based on the premise that property lines don't matter. The Church rejects the idea that property easement negotiation would take place after a conceptual plan is adopted by the Deerfield Village Board. Pastor Hawkinson commented that FPCD has been and will continue to be a good neighbor in the Village. The Church, in the center of, and integral to, plan D and D1 will not approve or participate in either of the plans as they are currently drawn or any variant which is known to the Church's Session.

Pastor Hawkinson noted that the Church believes that there is a way forward and they propose that the stakeholders gather together and explore alternatives with property lines intact with a view to develop a plan that adequately addresses the designs that are being offered and subscribed to by the Village to adequately address legitimate public necessities; to address the safety of all that use the west Church parking lot and who would use Jewett Park Road if it were there and satisfies the fiduciary, spiritual, social, educational and merciful obligations of the Church and its other neighbors.

Pastor Hawkinson has heard that the Church has been dragging their feet and that the Church is afraid. She addressed both concerns by saying that the Church was ready after the task force to continue this conversation fairly and having been waiting for the opportunity. She commented that it is becoming increasingly clear that at this junction the Church is being asked to be the leader of this conversation and they are ready. Pastor Hawkinson invited any stakeholders in the NWQ and Village to come and discuss this at the Church. She commented that February 28 at 2PM would work for the church. She added that the Church will bring in a community organizer.

Chairperson Oppenheim asked Mr. Ryckaert if an adoption of a plan, of this type, to the comprehensive plan would give the Village any legal rights to take the Church's property. Pastor Hawkinson noted that she didn't say that the Village could take the Church's property. Mr. Ryckaert stated that there are no plans to condemn property and it has never been discussed. Chairperson Oppenheim noted that if the Church were to make any type of improvement on their property, whether or not, this is adopted to the comprehensive plan they would still have to go through the same land use process regardless. Mr. Ryckaert noted that they would have to go through the same special use process as they did ten years ago with their addition. A member of the audience interjected that they wanted to make a statement. Chairperson Oppenheim asked Pastor Hawkinson if she wanted to respond. Pastor Hawkinson clarified that they understand that the Village cannot take their land and that was not the Church's objection. She deferred to Bob Kenny to speak on the Church's behalf.

Mr. Kenny, longtime Deerfield resident, clarified that comprehensive plans are large pictures of the entire Village and clearly conceptual because there are no lot lines. He added that it is also true that communities do subarea plans and this is a subarea plan with real definition. This site plan is not in the nature of a conceptual site plan for a comprehensive plan because it is too specific. Mr. Kenny recalled a piece of property at the northwest corner of Wilmot and Lake Cook Road where his client wanted

commercial development but couldn't because of a subarea plan that called for residential. Mr. Kenny noted that the Village only approved what was in the subarea plan. Mr. Kenny realizes this is the concept plan for a comprehensive plan but when you get too detailed for a concept plan, it changes the concept because when development comes back for any property that will be the plan the Village is going to look to. He added that if there were to be a plan that only had wording and not specific drawings that would be a totally different scenario. Mr. Kenny stated that the Church is reacting to the specifics of this plan because that is the direction, if it is adopted, that the Village clearly wants to go. He commented that it takes a village to raise a child but only one car to kill the child.

Larry Dondanville, longtime resident and NWQ Unified Task Force Member, wanted to talk about the transportation planning that went into this project. Mr. Dondanville noted that Tim Doron, traffic consultant that worked on this project and a longtime colleague, felt the same way that Mr. Dondanville felt about this project, but Mr. Doron was told to keep his mouth shut by the urban planners in the group. Mr. Dondanville commented that the Village killed access to Coromandel from the north and killed access to Carlisle Avenue to Lake Cook Road. He noted that the Village has some of the worst circulation and through street access than any village in the state of Illinois. He noted other traffic problems in the Village and stated that the proposals that this plan calls will not hurt this area, but it will paralyze the rest of the Village. Mr. Dondanville stated that this plan will hurt the library, the Village Hall, park district and the Church because there is no access except through Waukegan Road unless you want to use the pedestrian way. He commented that coming from the east, south and southwest the only way to get into the quadrant is by making a left turn on Waukegan Road. He added that the Police will have trouble going west because they will have to get out on to Waukegan Road. Mr. Dondanville also noted that Park Avenue is used for traffic getting to the southwest quadrant and this hurts them. Mr. Dondanville referenced the April 23, 2013 task force minutes and hopes they are a part of the Plan Commission's discussions. He specifically referred to his comments on page 7 and those comments are no different today as they were then. He believes there are some good ideas but it is paralyzing the downtown area with this vehicle circulation plan. He commented that you can't get anywhere without getting on to Waukegan Road and this plan destroys access to the southwest quadrant.

Commissioner Bromberg commented that there is a right turn in and a right turn out on to Deerfield Road. Chairperson Oppenheim commented that east-west portion of the road is still open to vehicles under the plan.

Ben White, 1051 Park Avenue, Church Elder and 16 year Deerfield resident, commented that he was involved with the talks with the Village and commented that Suzan (Hawkinson) has done a great job representing the Church. Mr. White has a 14 year old and 9 year old and they use the Jewett Park in the various sports that his children are involved in as well as the ice rink and skateboard park. Mr. White lives on Park Avenue and they walk all over town. He commented that you could not target a pedestrian friendly plan to a better constituent than himself. He loves the idea of

improving things but feels that this plan is a little over the top. As much as it is a beautiful and wonderful plan he is worried that as a conceptual plan it won't ever actually come to be so maybe it is time to change the conceptual plan into something that is more realistic for everyone.

Brit Olander, Church Elder and Deerfield resident, supported Pastor Hawkinson's remarks.

Courtney Lorentz, 463 Hermitage, commented that she just saw the plan yesterday and her immediate reaction has to do with what Suzan was talking about in regards to the safety of the children. Ms. Lorentz has two young children that go to Christian Beginnings. Her concerns deal with the drop off in the parking lot south of the Church adding that this is a "death trap". Her other concern is that people will use the Church's west parking lot as a cut-through to avoid Deerfield and Waukegan Roads. Kathy Heid, 428 Cumnor Ct., displayed alternative plans that proposes compromises with everyone involved and does solve some of the problems that she and Ms. Lorentz have discussed. Ms. Lorentz noted that current plan has semi-trucks driving in the south parking lot from Deerfield Road. One of the alternatives eliminates a loading area for the flower shop in a commercial building. Chairperson Oppenheim clarified that many ideas were pursued through the task force and were either eliminated for one reason or another. She wondered if it is productive in the sense that possibly these things were already examined and maybe have her contact the traffic consultant, Dan Brinkman to look at her ideas. Ms. Heid stated that the point of these alternatives is that they would like to continue the conversation and that there seems to be a lot of viable options and they would like to be part of the conversation.

Paul Johnson, 8 Bannockburn Ct., represents the boy scouts from Deerfield and 98% of his scouts are Deerfield residents. Mr. Johnson's primary concern is safety and learned about this meeting in the last 48 hours. He has not had any prior discussions with anyone about this so far and his immediate concern is the safety of the plans put forward for which Suzan (Hawkinson) has very eloquently illustrated. Accessibility and practicality are the two things that concern Mr. Johnson in that their major drop off collection and meeting area for their (Boy Scout) meetings and that their meetings can be at very odd hours day and night. One of his concerns, without consultation, are the parameters of the traffic study and it seems that it was conducted in a less than satisfactory manner. Mr. Johnson believes that by putting this down as a detailed plan you have made an error by wanting approval for something that is way too detailed for what you are trying to achieve. This should really be a proposal and not a detailed plan. He agrees that the whole area should be renovated and it will be enormously beneficial if it were. Mr. Johnson noted that due consideration should be given to the safety, practicality and usability of the whole area. He added that if you have to put in traffic calming measures you have already lost the argument of traffic safety. There will only be one chance to get this right, everything else will be expensive.

Jan Caron, Deerfield Park District Board Member, along with Rick Julison, Park District Executive Director, was a member of the NWQ Unified Task Force representing the

Deerfield Park District. Ms. Caron reiterated that the task force was never asked to take a vote on these plans and was never asked in any other way for consensus. She commented that presenting this as the task force plan is questionable. The Park District has never taken any action on this plan and have not seen any of the revisions and didn't know conversations were going since the task force stopped meeting. She stated that until they received their letter notifying them of the meeting they did not know anything was happening with the task force or this plan. The Park District is strongly in favor of a plan for the quadrant and agree with many parts of this plan and actually instigated parts of it. The Park District believes the task force was making good progress but had not completed its work. Ms. Caron stated that the Park District has some of the same concerns as the Church. The Park District has had a long standing agreement with the Church to use their parking lot so they do have the same concerns about traffic and safety that they do. The Park District is concerned with the safety of all of their users, their constituents (which are the same as the Village Board's constituents) and believe that there are major safety issues that have not been resolved in these plans. At this point, the Park District cannot support either one of the plans and wanted this stated in the public record. Based on everything they have read in the newspapers the implication is that everyone on the task force was on board with this plan and the Park District would like to correct that. The Park District has agreements and good working relationships with many of the stakeholders in the quadrant and they would like to continue this, maintain those relationships and they would like to work on solutions to the remaining problems either through the task force or any type of meeting that is recommended. The Park District would like to see this action tabled until there is support for an improved plan from more of the stakeholders in the area.

Quintin Brown, 1025 Hillside Dr., wonders why the Deerfield website shows NWQ renderings without, what some have labeled the "Deerfield missile", the 220 foot monopole antenna. He commented that none of the drawings show the monopole and as a resident and tax payer we have to face facts that when someone walks across Deerfield Road to the north you will see the monopole. He commented that the Plan Commission is doing a wonderful job and would like to see something done in the NWQ but whatever is presented to the public should be more realistic than what is in these renderings.

Michael Butera, 915 Birch Court, has lived in Deerfield for 10 years with his wife and two children both of which attend Christian Beginnings. Like so many residents, they chose Deerfield for the school system, strong community presence and safety. They could not be happier with the decision they have made. He commented that the Christian Beginnings and Church staff has always made the children feel safe and secure and have always made safety a priority. Safety begins at the south parking lot during drop-off. He noted that there is a lot of activity during drop-off and the main concern with this proposal is the safety of the children, parents and staff may be compromised. Mr. Butera is confident that the safety of the children, parent, staff members, pedestrians, and motorists will be the number one priority and he hopes this plan is carefully looked at with the safety of all parties in mind.

Jeff Holway, 1423 Ambleside, supports the comments that Suzan Hawkinson had made.

Marcy Reed, 864 Central Ave. and a 30 year resident, commented that her family have been involved in many of the activities that happen in this quadrant such as boy scouts and AYSO soccer. Her family has spent a lot of time in this quadrant, they are patrons of the library, members of the Church and customer to the businesses on the corner. Right now she cannot imagine entering that area except at the Robert York and Deerfield intersection. With the way the traffic pattern is set up she wonders if there will be a need to add a stop light on Waukegan Road so vehicles can get in and out with the increased traffic. As a resident she would not be happy with another light on Waukegan Road. She has real concerns and echoes the concerns regarding safety. She is thankful for the efforts to beautify the Village as it is an important part of what the Village does. The efforts make the Village look nice and makes her proud to live in Deerfield. She added that when it becomes uncomfortable to navigate because of the beautification then it becomes counterproductive. Ms. Reed would like to see if it can become a comfortable place and a beautiful place.

Judy Rundell, Director of Christian Beginnings, commented that while many safety concerns have been brought to light there is one that has been overlooked. Ms. Rundell noted that on the south side of the Church building, Christian Beginning students are dropped off in a one-way drive aisle in the south parking lot. Currently, the parking spaces against the building are angled so that should a child get away from a parent they are easily seen by the traffic coming towards and looking into the angled spots. The new drawings show that the angled spots are now perpendicular which make it more difficult for a car to see a child that might be between cars as well as the drive aisle allowing for two way traffic. This also means that parents will be pulling out into two way traffic. Ms. Rundell views these changes as significant safety concern to their students.

Betsy Legat, 1163 North Avenue, noted that people primarily walk in the street (drive aisle) to get between the park district and the library. She noted that on the plan the proposed pedestrian walk way along Jewett Park west of the Village parking lot is the most important part of the plan and hopes that this walk way stays so people don't have to walk in the parking lots. Chairperson Oppenheim noted that a sidewalk was proposed a while ago in cooperation with the Village and the Park District. Ms. Legat commented this piece of the plan is the finest part of the plan.

Jeff Zimmerman, 637 Elder Lane, is concerned that two major stakeholders feel that they didn't have a final voice in the drawing this together. He hopes the offer will be taken by the Church to begin to work to through the issues before this is voted on and approved by the Village Board.

Eileen White, 941 Waukegan Road, #1B, walks because she is not able to drive. When she first heard about the plan she was very excited but then began seeing what it was doing to the rest of the community. Ms. White does attend FPCD and is concerned with

the issues that the Church is concerned about. She is wondering why there is another road being built parallel to Waukegan Road. It was clarified that a road parallel to Waukegan Road is not being proposed.

Chairperson Oppenheim asked the consultant Jodi Mariano if she wanted to respond or clarify some of the issues that were raised about the plan.

Ms. Mariano acknowledged the public forum that is being offered. She did comment that before Teska was involved, at least since 1999, the Village has been honing in on this idea of being pedestrian friendly. Ms. Mariano noted that clearly there is more work to be done and we, as consultants, are listening. There are a lot of things that she heard that the stakeholders did agree with regarding the plan and there are some things that need further work. The beauty of drawing plans is that you are always inventing so there is a solution that has not been invented yet. A solution can be achieved. She commented that this was a framework for discussion and the forum is still open. She likes that everyone is willing to talk about the issues and there still seems to be an opportunity to continue discussions as the stakeholders are still interested. She encourages everyone to continue to talk until they can find a solution that works.

There being no further comments Commissioner Bromberg motioned to close the public hearing and Commissioner Benton seconded the motion.

Respectfully submitted,

Daniel Nakahara

PLAN COMMISSION  
VILLAGE OF DEERFIELD

The Plan Commission of the Village of Deerfield held a Workshop meeting at 7:30 P.M. on January 28, 2016 at the Village Hall, 850 Waukegan Road, Deerfield, Illinois.

Chairperson Oppenheim called the meeting to order.

Present were:       Mary Oppenheim, Chairperson  
                          Bob Benton  
                          Alan Bromberg  
                          Elaine Jacoby  
                          Stuart Shayman

Absent:               Larry Berg  
                          Jim Moyer

Also present:       Jeff Ryckaert, Principal Planner  
                          Dan Nakahara, Associate Planner

(1) Discussion of Master Plan for the Northwest Quadrant of the Village Center

As a member of the NWQ Unified Task Force, Chairperson Oppenheim stated that a lot of the things that were brought up tonight such as safety, moving cars through the parking lot, and protecting the children coming out of both preschools were topics that were discussed and were covered at length with the task force. She commented that the notes and materials reflect this, but unfortunately this was not covered in depth during the presentation. There was a lot of planning about truck traffic to make sure the trucks were not in the path of the children that were going into the nursery schools. She noted that this was all considered and the traffic consultants determined that these plans were ways to accomplish safe movement. Chairperson Oppenheim commented that no one (on the Plan Commission) would ever want to say that we are endorsing anything that is not safe. She reminded the Commission that whatever is done tonight in terms of the request to amend the comprehensive plan does not commit the Village or anyone else to build the plan exactly like this. She commented that there are a lot of things in this Master Plan that were really liked and agreed to by all of the stakeholders. She added that there are a lot of components that are not in dispute. The primary area that is in dispute is the pinch point or the area between the Jewett Park Community Center and the church and the access through the narrow point which is the most difficult part of the plan. Chairperson Oppenheim does not feel that this is a final solution but an opportunity to keep talking.

Chairperson Oppenheim commented that the Village's position is that until there is some kind of conceptual plan into the Comprehensive Plan as to where we want to be eventually, it is not in their preference to expend more resources hiring consultants and using staff time, etc. She added that by adopting this in a conceptual way along with all

of the variations(alternatives) that have been proposed along with this initial plan which the vast majority of it does not seem to present problems to the stakeholders. Chairperson Oppenheim noted that unless this is adopted it does not allow for the discussions to continue. There needs to be more talking and listening but unless something is put into the comprehensive plan the Village is reluctant to commit the resources to continue this.

Commissioner Shayman commented that one of the difficulties that he has is he believes that these are very detailed plans and too detailed to be called a master plan. If the plan is getting into how the traffic is flowing whether it's the inside or outside of the parking lot, it is too detailed. Commissioner Shayman commented on using the language of the main ideas to become part of the plan. The plan has to be a plan prior the current plan before it can be put into the comprehensive plan.

Commissioner Benton noted that when one of the studies was done, (a study done when Lindeman's Drug store occupied the property that is the municipal parking lot), there was some general discussion that this quadrant was the "public" quadrant. Commissioner Benton believes this is a good description for the quadrant even with the commercial properties and the AT&T building. Overall, the general idea of the quadrant is that it is public for the use of the entire community. He feels the offer by the church is a good one although maybe too specific at this point. If this goes into the comprehensive plan as a frame work, then further discussions along with some give and take from all sides should bring about a plan that can be taken to the consultants to "flesh" out and put then put in the details. This is what Commissioner Benton would be in favor of.

Chairperson Oppenheim asked how the actual drawings would be dealt with. Commissioner Benton stated that the drawings would not follow specifically what is in the Comprehensive Plan until it is vetted. Commissioner Benton has no problem putting the plan into the comprehensive plan without the specifics of the plans. Commissioner Jacoby inquired about striking the wording that "Master Plan D and interim Master Plan D-1 will serve as concepts". Chairperson Oppenheim commented that the wording calls the plans concepts and they are by no way final design plans. She reiterated that plan D and plan D1 are concepts. Chairperson Oppenheim is concerned that a lot of work was done by the task force with input and feedback and great information and she would hate for this to get lost because they (the Plan Commission) did nothing about it or didn't acknowledge that we have committed to these things.

Commissioner Shayman feels the plan has to either be a little more generic or the issues have to be worked out. To leave the plan like this where some areas are fine and very detailed and have other areas where there are problems is getting too specific and giving too much direction.

Chairperson Oppenheim noted that this is difficult because it is only one small area where there is a dispute. Commissioner Shayman believes this is a complete design

plan. Chairperson Oppenheim noted that this was still conceptual. Commissioner Shayman commented that the details still have to be worked out. Chairperson Oppenheim asked the Commission if accepting the two plans plus the variations as options it would allay the concerns for specificity. Mr. Ryckaert noted that all of the plans can be adopted into the Master Plan. Commissioner Benton commented on putting in the wording, "as amended in future" to read Plan D and D1 as amended in future. Chairperson Oppenheim noted that if we call them concepts it specifies that Plan D and D1 will serve as concept designs along with the alternative plans. Chairperson Oppenheim stated that there is so much question in that one area that the plan couldn't be considered without the alternates, plus the fact that it forces everyone to work through it if there are conflict concepts that are adopted. Including all of the drawings in the Comprehensive Plan would demand that the issues get worked out.

Commissioner Bromberg asked Mr. Ryckaert that if the concept is approved and the church wants to make a change to their property and the change is not consistent with this concept is the church prohibited from making that improvement? Mr. Ryckaert commented that the church would have to make the case at that time. Commissioner Bromberg asked if the change is relevant if it is inconsistent with the concept plan. Mr. Ryckaert commented that the Plan Commission will decide if the change meets the spirit and intent of the comprehensive plan. Mr. Ryckaert noted that the Master Plan is two things: the language and the maps including the alternative options. Chairperson Oppenheim commented that Plan D and D1 have been more fleshed out and the alternatives are not nearly as fleshed out because they are at a different level of design. Commissioner Shayman commented that the Master Plan needs to specify that all of these are options and that this is an area of great concern. Chairperson Oppenheim reiterated that we need to work it out and need the ability to keep moving so that the issues can be worked out to everyone's satisfaction. She would hate for the process to stop because there is not enough information in the Master Plan to continue to work on it with stakeholders.

Commissioner Jacoby commented that there are stakeholders that are not happy with their portion of it. Her difficulty is passing something that they are not happy with. She would like to continue to work on it and add something to the comprehensive plan with everyone being happy. Commissioner Jacoby noted that we don't need to figure out a solution, but we do need to come up with the right wording so it can get passed and work can continue on finding the right solution.

Chairperson Oppenheim commented that the whole point with getting the task force together was to share. Commissioner Bromberg asked why there was no vote was taken to decide on a plan. Chairperson Oppenheim disagreed with the earlier assessment that there was no consensus stating that it was her sense that a consensus was reached and all of the participants gave their feedback. She noted that there was an A, B and C plan that were all rejected. Her sense was that there were some issues with plan D, but the group thought this was the best solution.

Commissioner Jacoby asked if the motion could be to adopt “a” master plan for the NWQ and without naming plan D or plan D1. She would like to not name the plans so that this could move forward. Chairperson Oppenheim commented that this could still move forward regardless by using the wording and saying that these are the options that the group recommended. Chairperson Oppenheim noted that she could not say why a vote was not taken because it was just not the format. She added that it was a complex thing and not “black and white” because there was a lot of mixed feelings about a lot of things. Overall plan D had the most support.

Commissioner Bromberg asked why, if this plan is not approved, there would not be any work going forward. He commented that the consultant is saying that the forum is still open and there are still opportunities for discussion and pointed out that she (Chairperson Oppenheim) also stated that there is still a lot to work through. He asked if this is not approved tonight why everything stops. Chairperson Oppenheim noted that it does not stop everything, but the position of the Village is that they have funded all of the efforts from the very beginning at a considerable expense and are reluctant to continue this process with no hope of getting to an end or being assured that the money is spent in a directed way. She feels that this is a fair and realist position and the village would like to know where they are going with this. A lot of efforts were spent trying to develop this quadrant and unfortunately all of those efforts have a cost.

Commissioner Bromberg commented that if this is approved and we’re giving a message that this is the direction we want to end up and there are still a lot of issues with this plan. Chairperson Oppenheim can’t speak for the Board, but it is always easier if the expenditure you are making is justified and there is something in writing that this is the intent of the community. She added that from the beginning of the task force there was a knowledge that everyone had to make a compromise for the greater good of the quadrant. Commissioner Bromberg understands this and agrees with Commissioner Shayman that he can get behind this plan and approve it in concept with less detail. Commissioner Benton added that when there is such meeting of the stakeholders and they make their compromises then they can go forward with a final concept and have the consultants draw it up. Commissioner Benton commented that the stakeholders can meet without the consultants. Chairperson Oppenheim commented that the stakeholders don’t have the expertise and need the consultants, adding that the biggest issues are parking, traffic, and safety and you need professional expertise for these issues. Chairperson Oppenheim noted that the library renovation is complete and this would be an opportunity to get real traffic data versus projected numbers. Another discussion that took place between the church and the Village was to temporarily restripe the church parking lot as a test to see if the area would work as it is proposed in the plan.

Commissioner Jacoby suggested adopting the pedestrian/vehicular circulation diagram shown in the consultants presentation and taking out the detail of the parking spaces. Ms. Mariano pulled up the diagram from her presentation and noted that this diagram reflects Plan D and still shows Jewett Park Drive being closed. Commissioner Jacoby

suggested making changes to this diagram and keeping it more conceptual. Her thought is to change the diagram to show vehicular and pedestrian circulation without putting in a lot of detail. Chairperson Oppenheim commented that this is not getting to the heart of the problem being the church's objection is that the vehicular access goes only through their parking lot rather than a separate roadway distinct from the parking lot. Chairperson Oppenheim noted that the reason why this area was designed this way was maximize the pedestrian space between the park district building and the parking lot. She added that this area could be re-measured to see if there could be an access drive separate from the parking lot. Commissioner Jacoby noted that the plan is supposed to be a concept. Chairperson Oppenheim commented that it is a concept no matter what the level of design. Commissioner Shayman commented that it is text from Master Plan that talks about the big picture of what the quadrant is i.e. campus setting, pedestrian friendly and the idea that retail in the quadrant is off the table. Chairperson Oppenheim stated that the comprehensive plan currently states that the quadrant does not support additional commercial development, however it doesn't say what it would support instead of commercial. Commissioner Shayman called the current plans the next stage but not plans for a comprehensive plan. Chairperson Oppenheim commented that as much as a comprehensive plan is supposed to be a framework, it is also to guide and inform for progress and development. She is not sure the plan is detailed because there are a lot of things that are not very specific in the plan. She is not uncomfortable with this level of design as long as we acknowledge there are issues that the stakeholders are still unhappy with, areas that need to be reworked and competing interests that need to be reconciled; still this gives us the tools, the start to working through them. She is less uncomfortable with this level of specificity as long as we are stipulating that this is a concept that was arrived at by the task force which represents their work and these new alternative plans still need some work. Chairperson Oppenheim's concern is that by doing nothing where would it leave us. She would really like to see something done and commented that this is a commitment that this quadrant eventually will get thought through and something will happen.

Mr. Kenny asked if it were possible to continue this until the next Plan Commission meeting and in the interim meet with staff to try to accomplish what the Plan Commission is struggling with and what we are struggling with so a plan can go forward. He added that all of the stakeholders want this to happen and as much as the Village suffers through the length of time so to do the stakeholders suffer with the lack of certainty. Mr. Kenny realizes that there will not be a solution now, but maybe there is language that could be derived that would accomplish the task. Chairperson Oppenheim noted the thoughtful comment but added that there have been lengthy discussions and there have not been any compromise. Mr. Kenny is not suggesting there will be a solution in the next two weeks but is suggesting wording that would identify the benefits and pinch points of the plan to the extent that everyone could come to agreement on all aspects of the plan. Mr. Kenny is looking for language that could be put into a plan, without the pressure of a detailed plan, which could be put forward to the Board and into the comprehensive plan. Mr. Kenny clarified that he is only talking about wording that everyone is struggling with that could be derived before the next meeting.

Chairperson Oppenheim asked the Commissioners how they felt about Mr. Kenny's suggestion. Commissioner Bromberg stated that there was a lot of merit to that suggestion. Commissioner Benton agreed so long as there is talk and movement to accord one way or another. Commissioner Bromberg commented that this is just about wording a motion, that they can approve wording that says what they have been discussing. Chairperson Oppenheim commented that it is hard to separate the feelings, fears and angst until there is actual negotiation so to craft wording on how we are going to start negotiating seems like an additional layer of delay that does not need to happen. Mr. Kenny noted that he is not suggesting any negotiation, but just finding wording with what everyone is struggling with. He added the goal is to get something adopted and to identify the pressure points. The pressure points are still going to have to be worked through, but that will be independent of the Village getting a master plan for the quadrant. Chairperson Oppenheim reminded the audience that the Plan Commission is an advisory board and the Board may not like their language and may suggest their own language.

Commissioner Bromberg made a motion to approve the amendment to the Comprehensive Plan for the Master Plan for the Northwest Quadrant with the concept only plans D, D1, and alternative parking studies that were presented with the understanding that there are some concerns that have been raised by the constituents about the southeast corner of the Northwest Quadrant specifically the traffic movement and parking that would need to be further addressed and further specified in any future plan. The motion notes that the Plan Commission has reservations and stipulates that the southeast corner of the Northwest Quadrant is still problematic and needs to be worked out and these plans are not conceptually preferred for the southeast corner. The motion specifically acknowledges that the Plan Commission finds that the major constituents concerns are valid. Commissioner Shayman seconded the motion.

Ayes (5): Benton, Bromberg, Jacoby, Shayman, Oppenheim

Nays (0): None

This recommendation will go to the Village Board on Tuesday, February 16, 2016.

Chairperson Oppenheim assured the audience that the intent of the Plan Commission is to keep the dialogue going and to continue to work through the issues and making sure everyone is happy with how this turns out. She added that nothing will happen physically without the land use and special use process being followed.

### **Document Approval**

Commissioner Bromberg moved to approve the minutes and recommendation from the January 14, 2016 meeting. Commissioner Jacoby seconded the motion. The motion passed by voice vote. Commissioner Benton abstained as he was absent from that meeting.

Workshop Meeting

January 28, 2016

Page 7

There being no further business to discuss the meeting adjourned.

Respectfully submitted,  
Daniel Nakahara

# Northwest Quadrant



PROPOSED AMENDMENT TO THE COMPREHENSIVE PLAN

## **Northwest Quadrant - Proposed Amendment to the Deerfield Comprehensive Plan**

**Add the following language to page 63 of the 4.1 Village Center Subarea:**

### **Northwest Quadrant Master Plan**

#### **Goal:**

Transform the Northwest Quadrant into the cultural centerpiece of Deerfield.

#### **Objectives:**

1. Maintain the cluster of related civic assets and destinations. Incorporate compelling, new and compatible destinations and features.
2. Invite and engage pedestrians, and accommodate motorists.
3. Create a series of visually stunning experiences.

#### **Design criteria:**

1. Conveniently walkable
2. Barrier-free connectivity
3. Extremely attractive
4. Reliably safe
5. Environmentally friendly
6. Fiscally responsible/phased
7. Respectful and neighborly
8. Reasonably maintained
9. Reliably durable
10. Fully integrated between uses

Master Plan D, interim Master Plan D-1, and alternative parking studies will serve as concepts for the advisory comprehensive design plan for the northwest quadrant of the Village Center as the various entities make improvements to their properties in future years.

# VILLAGE OF DEERFIELD NORTHWEST QUADRANT MASTER PLAN

## Preferred Plan D

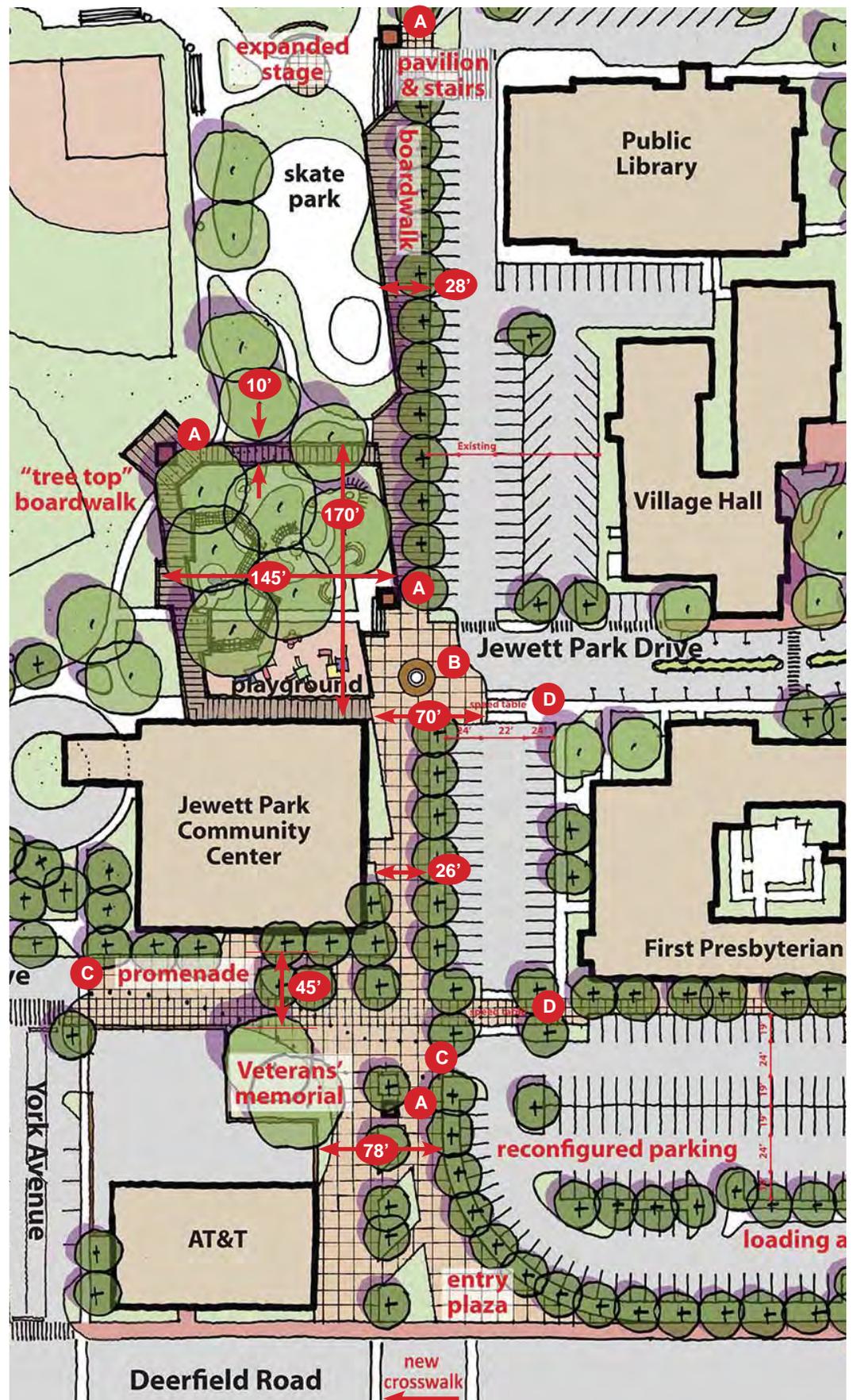


## MASTER PLAN D

Entry Plaza /  
Boardwalk /  
Tree Top Boardwalk  
Enlargement

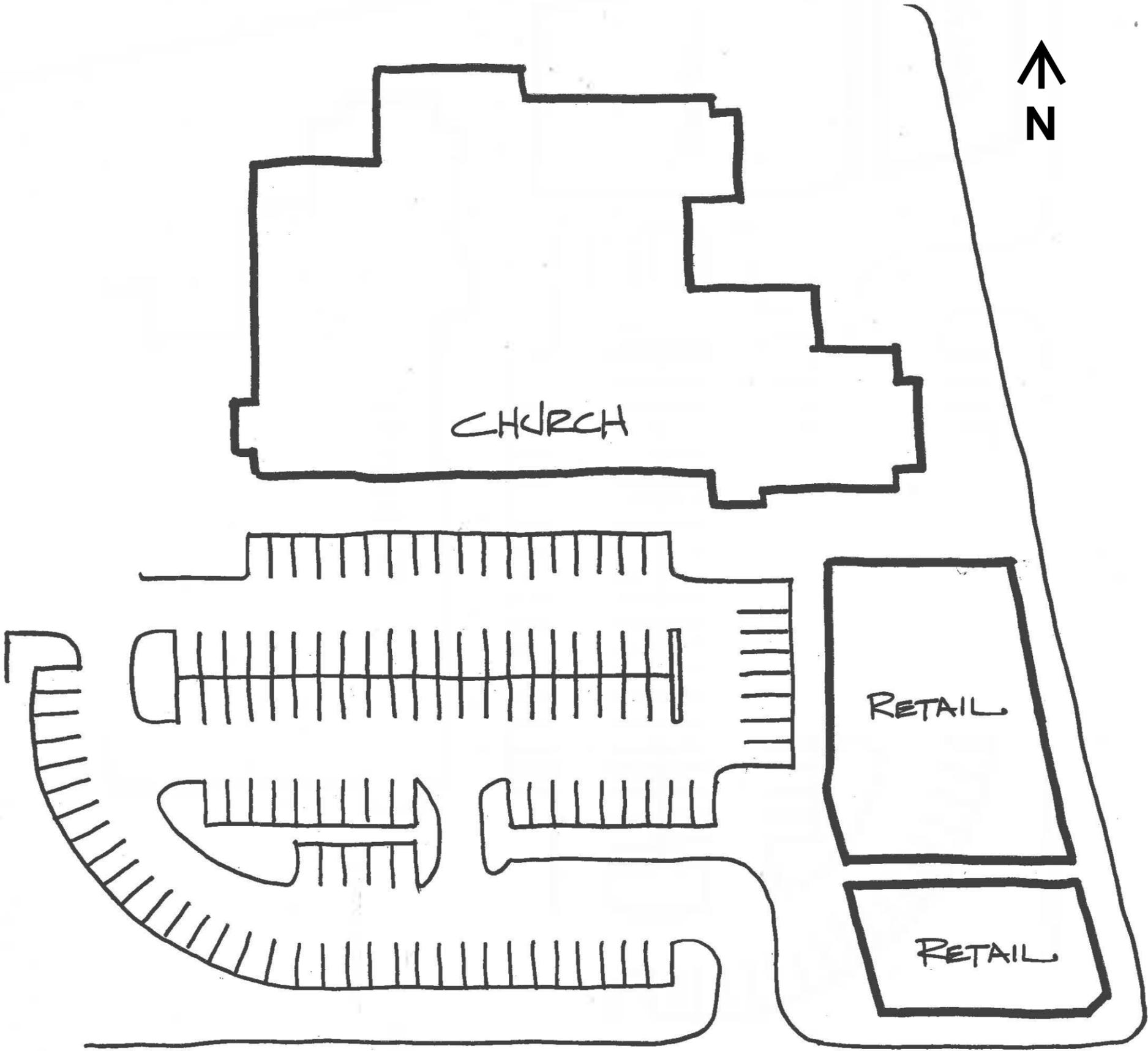
The Entry Plaza, Boardwalk, and Tree Top Boardwalk are key design features of the Master Plan. Dimensions are provided to assist with understanding the proposed scale for these areas. Dimensions shown are based on aerial photography and are conceptual in nature. Additional features are noted on the plan and below:

- A** Tower Features along the walkway and boardwalk provide orientation and wayfinding.
- B** Focal Feature at the west terminus of Jewett Park Drive includes a fountain and/or sculpture.
- C** Promenade Area may be temporarily closed to vehicular traffic via removable bollards to support community events.
- D** Speed Tables within the parking lot include raised textured surfacing to reinforce pedestrian routes between the Church and Jewett Park.





ALTERNATIVE PARKING STUDY PLAN - FIORINI





WAUKEGAN ROAD

VILLAGE OWNED SPACES

"RIGHT TURN ONLY" SIGN

SPEED TABLE

POSSIBLE DROP-OFF ZONE

5 FLEX SPACES FOR HANDICAP PARKING

SPEED TABLE

ELIMINATE FENCE AND LOADING ZONE

PEDESTRIAN PLAZA & GATEWAY ENTRY

CLOSE EXISTING DRIVE  
PROPOSED RIGHT-IN/RIGHT-OUT

DEERFIELD ROAD

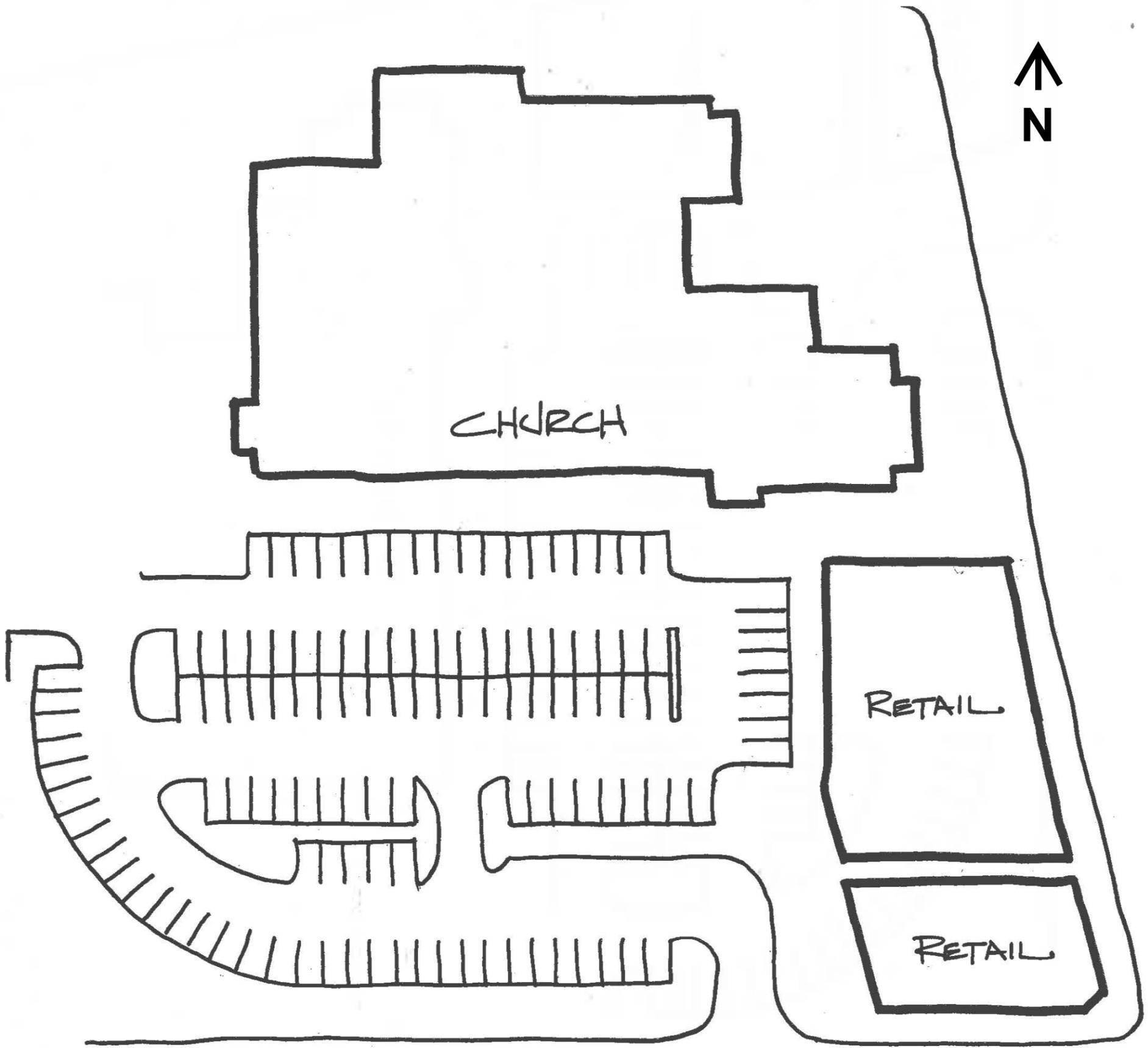
# ALTERNATIVE PARKING STUDY PLANS

Commercial Property Owner – FIORINI

Church

# ALTERNATIVE PARKING STUDY PLAN - FIORINI

(To Be Included in the Comprehensive Plan)





WAUKEGAN ROAD

VILLAGE OWNED SPACES

"RIGHT TURN ONLY" SIGN

SPEED TABLE

POSSIBLE DROP-OFF ZONE

5 FLEX SPACES FOR HANDICAP PARKING

SPEED TABLE

ELIMINATE FENCE AND LOADING ZONE

PEDESTRIAN PLAZA & GATEWAY ENTRY

CLOSE EXISTING DRIVE PROPOSED RIGHT-IN/RIGHT-OUT

DEERFIELD ROAD

THE ATTACHED LETTER DATED DECEMBER 22, 2015  
WAS SENT TO THE FOLLOWING STAKEHOLDERS FOR  
THE JANUARY 28, 2016 PUBLIC HEARING

John Coughenour  
American Legion Post #738

Amy Falasz-Peterson, Director  
Deerfield Public Library

Joy Fiorini  
Commercial Property Owner

Pastor Suzan Hawkinson  
First Presbyterian Church

Rick Julison, Director  
Deerfield Park District

Mr. David M. Swanson, Principal  
Swan Enterprises, Inc. – AT&T

Seymour Taxman  
Commercial Property Owner



## VILLAGE OF DEERFIELD

December 22, 2015

Pastor Suzan Hawkinson  
First Presbyterian Church  
824 Waukegan Road  
Deerfield, IL 60015

Dear Suzan:

On January 28, 2016 at 7:30 PM the Deerfield Plan Commission will hold a public hearing for the proposed amendment to the Deerfield Comprehensive Plan regarding a Master Plan for the northwest quadrant of the Village Center. A Comprehensive Plan guides land use in an advisory role, instead of a regulatory capacity. In 2013, the Village Board of Trustees appointed the Northwest Quadrant Unified Task Force in order to create a Master Plan for the northwest quadrant of the Village Center for the benefit of the entire community. The Northwest Quadrant Task Force consisted of all of the major stakeholders in the northwest quadrant. The task force provided the direction to develop the master plan for the northwest quadrant of the Village Center. The northwest quadrant master plan provides a conceptual framework for recommended improvements to enhance the northwest quadrant of the Village Center for the benefit of the community. The task force sent a recommendation to the Village Board of Trustees on August 5, 2013. The Board of Trustees accepted that report and directed Village staff to continue discussions with a couple of the stakeholders, the First Presbyterian Church and Joy Fiorini.

**The proposed amendment to the Deerfield Comprehensive Plan is attached.** If you wish to review any of the background materials for the northwest quadrant Master Plan, these materials can be found online at [www.deerfield.org](http://www.deerfield.org) → Village Government → Board and Commissions → Northwest Quadrant Unified Task Force.

If you would like to meet prior to the January 28 public hearing, Village staff can meet with you in early January. Please contact me at (847) 719-7482 or [jryckaert@deerfield.il.us](mailto:jryckaert@deerfield.il.us) to let me know if you would like to meet prior to the public hearing.

The Village of Deerfield would like to thank the Task Force members who participated in the planning process that created the northwest quadrant Master Plan. We are excited to reach this stage of the planning process and look forward to the betterment of the northwest quadrant of the Village Center for the benefit of the entire community.

Sincerely,

Jeff Ryckaert  
Principal Planner

## **Northwest Quadrant - Proposed Amendment to the Deerfield Comprehensive Plan:**

**Add the following language to page 63 of the 4.1 Village Center Subarea:**

### **Northwest Quadrant**

#### **Goal:**

Transform the Northwest Quadrant into the cultural centerpiece of Deerfield.

#### **Objectives:**

1. Maintain the cluster of related civic assets and destinations. Incorporate compelling, new and compatible destinations and features.
2. Invite and engage pedestrians, and accommodate motorists.
3. Create a series of visually stunning experiences.

#### **Design criteria:**

1. Conveniently walkable
2. Barrier-free connectivity
3. Extremely attractive
4. Reliably safe
5. Environmentally friendly
6. Fiscally responsible/phased
7. Respectful and neighborly
8. Reasonably maintained
9. Reliably durable
10. Fully integrated between uses

The Master Plan (Plan D) and interim Master Plan (Plan D-1) will serve as the comprehensive design plan for the Northwest Quadrant as the various entities make improvements to their properties in future years.

# VILLAGE OF DEERFIELD NORTHWEST QUADRANT MASTER PLAN

## Preferred Plan D

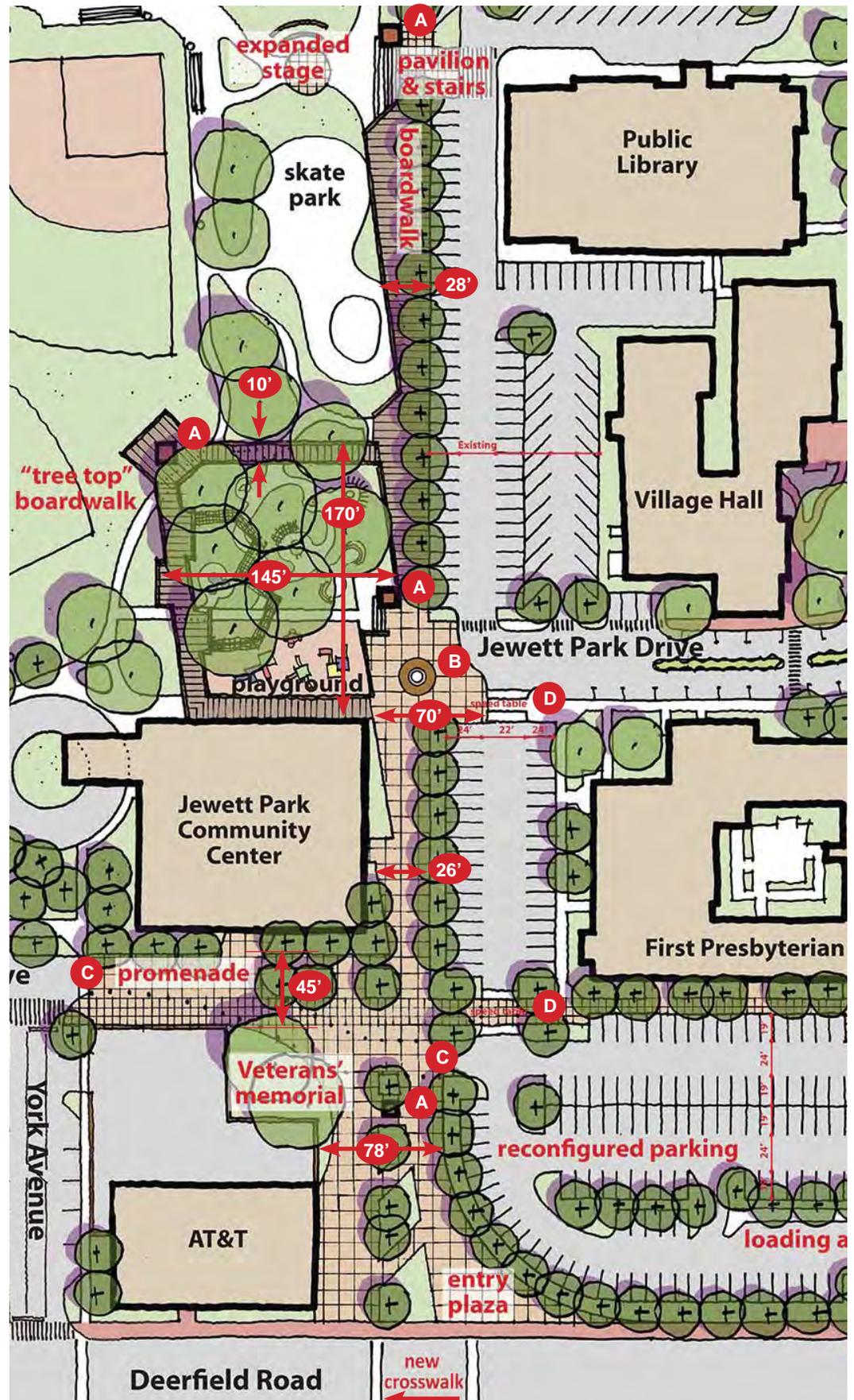


## MASTER PLAN D

Entry Plaza /  
Boardwalk /  
Tree Top Boardwalk  
Enlargement

The Entry Plaza, Boardwalk, and Tree Top Boardwalk are key design features of the Master Plan. Dimensions are provided to assist with understanding the proposed scale for these areas. Dimensions shown are based on aerial photography and are conceptual in nature. Additional features are noted on the plan and below:

- A** Tower Features along the walkway and boardwalk provide orientation and wayfinding.
- B** Focal Feature at the west terminus of Jewett Park Drive includes a fountain and/or sculpture.
- C** Promenade Area may be temporarily closed to vehicular traffic via removable bollards to support community events.
- D** Speed Tables within the parking lot include raised textured surfacing to reinforce pedestrian routes between the Church and Jewett Park.



# VILLAGE OF DEERFIELD NORTHWEST QUADRANT MASTER PLAN

Interim Plan D1



## LETTERS SENT TO THE PLAN COMMISSION

- Joy Fiorini
- First Presbyterian Church of Deerfield
- Deerfield Park District

January 16, 2016

Mary Oppenheim  
Chairman  
Plan Commission  
Village of Deerfield

Re: Northwest Quadrant Task Force Proposals

To: Members of the Plan Commission,

I write to suggest an alternative to the proposal presented to the Board of Trustees in 2013, with particular regard to my property. At the heart of this alternative is the relocation of my private parking into the public lot facing the retail stores. This creates the possibility of adding landscaping to the back of the buildings, and the potential for leasing access to create rear entry for the adjoining buildings.

As you may recall, the Northwest Quadrant Task Force developed several choices reflecting the needs of the various constituents in the quadrant, but without regard to property lines, ownership, or cost. In order to bring the proposed plans closer to reality, several of the stakeholders met with village staff over the last two years to build on the initial recommendations.

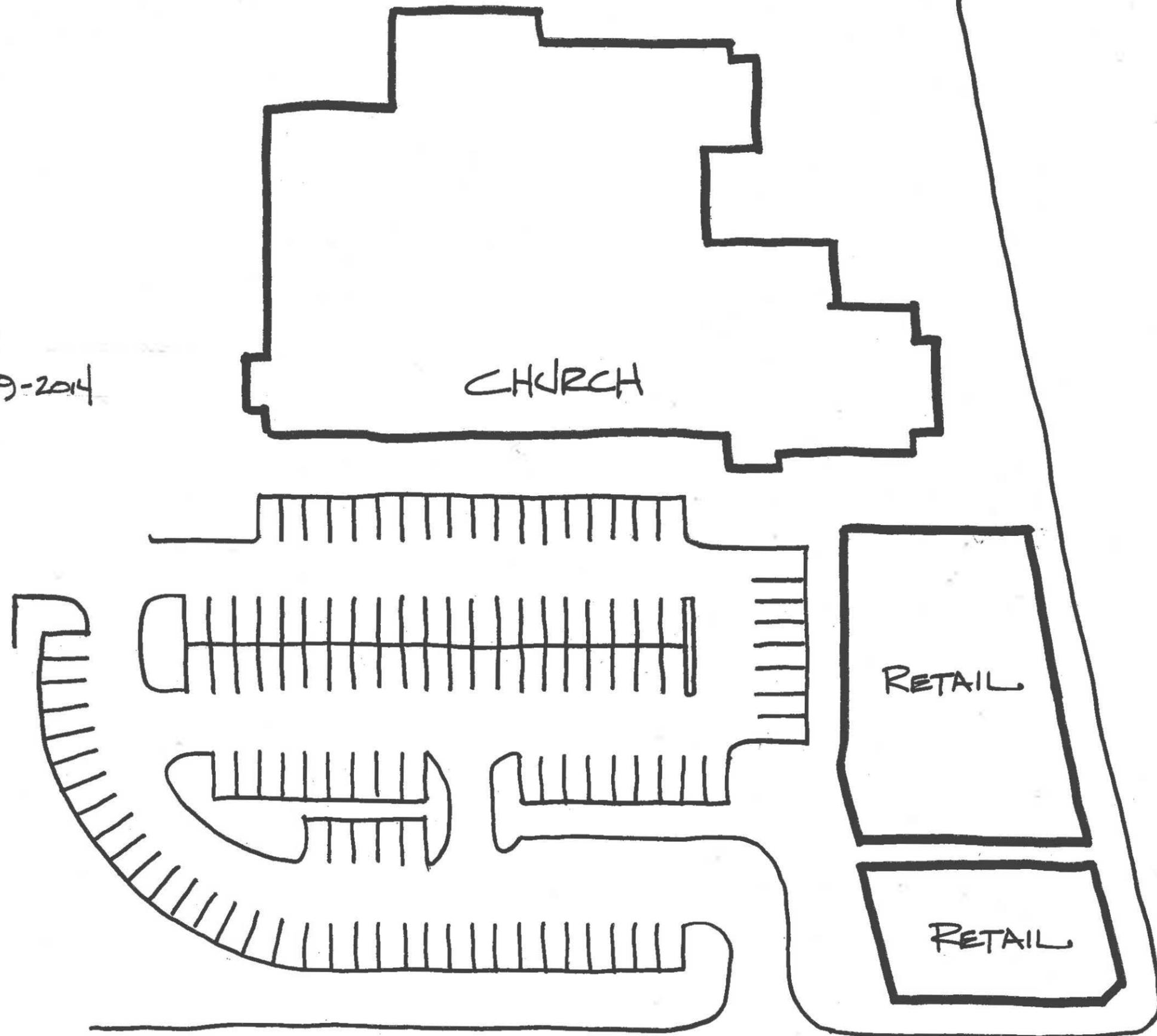
I met with Jean Spagnoli and Kent Street for a thorough discussion, the result of which is the sketch created by Jean reflecting our conversations. The original proposals, D and D-1, would require the village to appropriate my private parking lot and driveway access. There is no justification for considering such a costly outcome. A plan that better meets the needs of the commercial properties located in the quadrant is required.

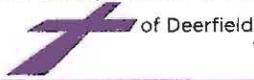
I believe that an agreement that addresses private parking and leasing considerations could work well for all involved. I am prepared to partner with the village to create a public/private solution that will address the needs of those who work, shop, and worship in the quadrant.

Best,

Joy Fiorini  
F and M Property Holdings  
Managing Partner

NORTHWEST QUADRANT  
PARKING LOT REVISED 4-9-2014





January 21, 2016

To: The Deerfield Village Planning Commission

Grace to you and peace.

On Christmas Eve we received notice of a public meeting to be held with the Planning Commission in regard to discussions and drawings which emerged from the NW Quadrant Task Force, concluded April 2013. We understand that the Planning Commission has a matter related to those documents on its docket for Thursday evening, January 28<sup>th</sup>.

It is our position that the D and D1 plans represent no consensus among stakeholders, nor are they an official communication from Village officers. Nonetheless, we are prepared to strongly address the Planning Commission with regard to the inadequacy of these plans as a piece for inclusion in the Strategic Plan of the Village of Deerfield. Such action would be premature at best.

Should the matter come forward on the docket, however, we'd like you to see in advance the nature of our objection to the proposed drawings D and D1 and will be on hand to speak in the meeting on these matters.

We appreciate the time spent in conversation over this past year with Kent Street and Jeff Ryckaert. We are confident that such conversations, held with the landholders of the quadrant before there is public hearing, would be the way forward to an agreeable plan design that will be a continued example of Village cooperation.

We recommend at this juncture that the item be removed from the Planning Commission Docket for the January 28<sup>th</sup> meeting.

We look forward to continuing conversation with the Village and our other good neighbors in the NW Quadrant.

Sincerely,

Suzan Hawkinson, M.Div., D.Min.  
Pastor, First Presbyterian Church of Deerfield



**Resolution Regarding NW Quadrant Plan Proposals D & D1 from the 2013 Task Force Conclusion  
From First Presbyterian Church of Deerfield Session  
January 18, 2016**

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Whereas, pursuant to the Book of Order (Constitution of the PCUSA), responsibility for stewardship of the First Presbyterian Church of Deerfield, its properties and buildings is assigned by the Presbytery of Chicago to the Session of Ruling Elders and its congregation; and

Whereas, responsibility for stewardship of Church Properties includes, among other fiduciary duties, preservation of the Church Properties for future Congregations; and,

Whereas, responsibility for stewardship of Church Properties includes, among other fiduciary duties, preservation of safe access to the Church and its sanctuary for the young, old, healthy and infirm; and,

Whereas, pursuant to the Book of Order, responsibility for the education of children of the congregation and children of the larger community who attend the Church School known as Christian Beginnings is assigned to the Session of Ruling Elders; and,

Whereas, responsibility for education of our children includes, among other fiduciary duties, a responsibility for the safety of those children who attend Christian Beginnings; and,

Whereas, responsibility for the safety of children attending the Christian Beginnings school includes assuring safe access to the school and safe transit to and from nearby park facilities utilized for recreation during the school day; and,

Whereas, First Presbyterian Church, in 1962, 1965, 1970, 1990, 1993 and 2002 (FPCD Easements) granted to the Village of Deerfield certain easements across Church Properties to enable the Village to construct public improvements upon and adjacent to the Church Properties; and,

Whereas, the West-boundary easement has now expired; and,

Whereas, the Village of Deerfield proposes to alter the plan pursuant to which the FPCD Easements were granted and requests, in addition to the FPCD Easements previously granted, the grant of a new easement which, when taken together with the FPCD Easements will affect in excess of twenty-five per cent of the total square footage of the Church Properties and a larger percentage of the that portion of the Church Properties devoted to parking;

Whereas, the Session of Ruling Elders has prayerfully considered the proposed plans designated D and D-1 and all of their implications, and finds:

1. Plans D and D-1, propose a two-way thoroughfare to be constructed in the center of the Church's principal parking lot (the West Parking Lot);
2. Plans D and D-1 move vehicular traffic from streets which were constructed in part upon FPCD Easements and which are presently separate and distinct from the West Parking Lot;
3. The West Parking Lot is presently used by members of the Church Congregation, nearly 800 members strong, and their daily education, worship and service ministries ; by the 95 students who attend Christian Beginnings School and Pre-school and their teachers, siblings and parents; the homeless who find shelter



4. in our Church PADS program and the 150 community volunteers from 22 area congregations who care for them; adults and children attending programs at the Deerfield Park District and Park; and, members of Boy Scout Troop 52 who utilize the Church Undercroft for their weekly/monthly meetings; the Highland Park Chorus; Focus Martial Arts that provides classes in our building twice a week; the South Asian Congregation who nests in our building for worship, study and fellowship every week; the Korean congregation recently displaced in Deerfield who will begin nesting in our building Spring 2016; by Deerfield special events—such as the Art Fair, Deerfield Christmas, the 4<sup>th</sup> of July Parade, the summer Farmer's Market; by Church Special events such as Family Fun Day, the Spring Plant Sale, and Summer Rummage, and for Church and community concerts, recitals, weddings, funerals and emergency assistance (the Church is one of the Village's disaster response sites.)
5. Plans D and D-1 present unacceptable safety risks to those who presently use the West Parking Lot, particularly to senior members of the Church Congregation and members of the general public and to children attending programs at Christian Beginnings and the Deerfield Park District;
6. Plans D and D-1 unacceptably constrict access routes to the South side of the Church Properties and therefore to the Christian Beginnings facilities;
7. Plans D and D-1 entail an unacceptable additional impact upon the Church Properties and parking facilities;
8. The fiduciary, spiritual, social, educational, and merciful responsibilities given to the Session of Ruling Elders demand a prudent and long term focus when addressing public plans which have been and remain variable;

Therefore, Be It Resolved by the Session of Ruling Elders, as follows:

1. That First Presbyterian Church of Deerfield will not approve or participate in either of the plans designated D and D-1, or any variant thereof which is known to this Session;
2. That the Senior Pastor, Dr. Suzan Hawkinson, together with the Ruling Elders of the Properties Council, are directed to continue discussions with the Village of Deerfield and the Deerfield Park District in order to explore alternatives to Plans D and D-1 with a view to developing a plan which adequately addresses legitimate public necessities; adequately addresses the safety of all who use the West Parking Lot and adjacent Church and public facilities, including and especially the Christian Beginnings School and preschool; and, which satisfies Session's multiple and significant obligations as stewards of the Church Properties.

Adopted by the Session of Ruling Elders, First Presbyterian Church Deerfield, on this 18<sup>th</sup> day of January, 2016.

  
Arla Straight, Clerk of Session

# 1st Presbyterian and the NW Quadrant



Planning and Working for Good

## First Presbyterian to the Task Force

**We will not be able to support or cooperate with the plans as they are outlined in sketch D or D-1...We look forward to continuing in conversation.**

**Message Delivered to the Task Force**

**April 24, 2013**

---

## Long History of Cooperation

**In 1962, 1965, 1970, 1990 1993, and 2002**

**First Presbyterian Church of Deerfield granted easements across Church Properties to enable the Village of Deerfield to construct public improvements upon and adjacent to the Church properties to allow beneficial use and access to the NW Quadrant. These easements include use of our land to accommodate the traffic of Jewett Park Road.**

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LOT 4

12" DIP

30' EASEMENT FOR THE PURPOSE OF INGRESS AND EGRESS BY

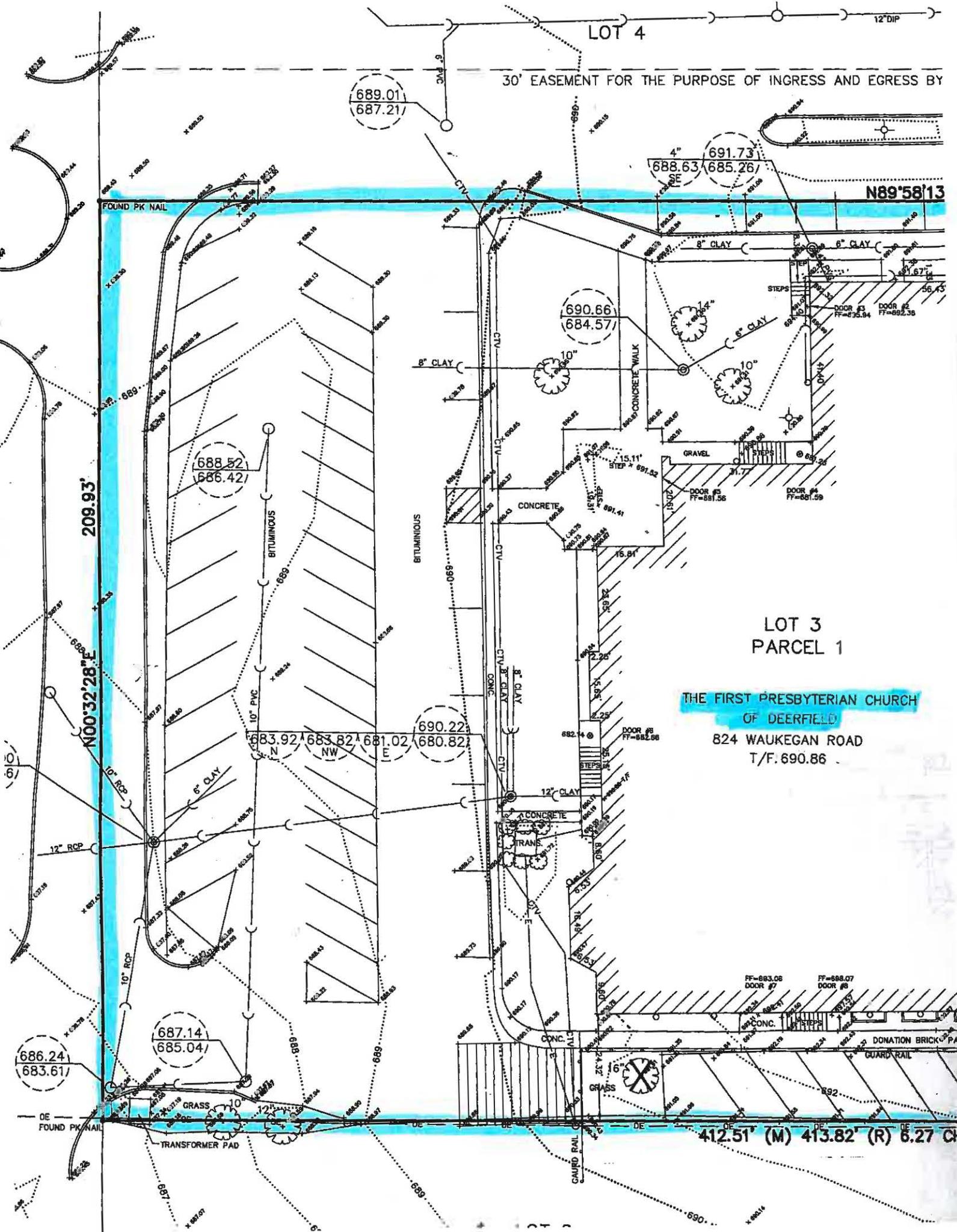
N89°58'13"

LOT 3  
PARCEL 1

THE FIRST PRESBYTERIAN CHURCH  
OF DEERFIELD

824 WAUKEGAN ROAD  
T/F. 690.86

412.51' (M) 413.82' (R) 6.27 CH



689.01  
687.21

691.73  
688.63  
685.26

690.66  
684.57

688.52  
686.42

690.22  
683.92  
683.82  
681.02  
680.82

687.14  
685.04

686.24  
683.61

209.93'

N00°32'28" E

FOUND PK NAIL

FOUND PK NAIL

GRASS

TRANSFORMER PAD

BITUMINOUS

BITUMINOUS

GRASS

DONATION BRICK CHURCH

GUARD RAIL

GAUPE RAIL

GAUPE RAIL

GAUPE RAIL

First Presbyterian Church



WHERE FAITH, FAMILY & FRIENDS CONNECT

**Home base to a vital collection of residents and organizations:**

**\*763 members, 90% of which are Deerfield residents, their families and friends who are served and serving in mission and ministry**

---

## Continuing at FPCD

First Presbyterian Church



WHERE FAITH, FAMILY & FRIENDS CONNECT

**\*Christian Beginnings Preschool : Monday- Friday, 95 to 150 children enrolled annually in Part-Time, Full-Time venue preschool education and care. CB families find fellowship and connection at regular events like Thanksgiving Dinner, Bingo Night, Easter Breakfast and more.**

---

## Continuing at FPCD

First Presbyterian Church



of Deerfield

WHERE FAITH, FAMILY & FRIENDS CONNECT

**\*PADS Homeless Shelter - a collaborative mission with 25 other Deerfield congregations (Christian, Jewish, business) and over 150 volunteers serving nearly 60 guests weekly**

**\*Boy Scout Troop 52--- a vital boys program 50+ years Chartered and meeting in our building**

---

## Continuing at FPCD



- \*The South Asian Congregation that has nested here for worship, study and fellowship for 8 years**
  - \* The Korean Congregation coming to nest in our building for worship, study and fellowship beginning in June 2016**
-

## Continuing at FPCD

First Presbyterian Church



of Deerfield

WHERE FAITH, FAMILY & FRIENDS CONNECT

- \* **Highland Park Chorus rehearsal and performance venue**
  - \* **Focus Martial Arts that provides training classes serving children and adults every Wednesday and Saturday, year-long**
-

## Continuing at FPCD



**\*Tuesday Nights Together -A weekly children's education program that serves 150 children ages Kindergarten to Senior High School from the church and community offering programs in music, scripture study, mission and crafts, complete with a full service meal.**

---

## Continuing at FPCD

First Presbyterian Church



of Deerfield

WHERE FAITH, FAMILY & FRIENDS CONNECT

**\*Strong youth programming for Jr and Sr High youth reaching over 150 youth in our membership and community**

**\*Community Concerts--Offerings include Anima, Chicago Bronze Bell Choir, other nationally known groups**

---

## Continuing at FPCD

**Adult Education --Offering Sunday and weekday venue for Area Academics, Service Agency programs and recitals.**

**\*Disaster Response Site for the Village--If power goes out in a Village sector, we are prepared to house hundreds in need**

**\* Parking Partner and emergency staging for Village Events such as the Art Exhibit, Deerfield Christmas, 4th of July Parade, and Farmer's Market**

---

## Objections to D and D1-

### \*Safety Risks

-----for members, partners, friends, and neighbors who use the Church West Lot Parking and connected trafficways.

\* Of Special Concern: Parents with young children, the physically impaired and aging, new drivers, newcomers

---

## Objections to D and D1

### Constricted and Confused Purpose in West Lot

- \*Private Property Church Parking Lot at busy West Church Entry
  - \*Preschool and Church activity drop-off and pick up
  - \*Two-way Traffic Vehicle Roadway
  - \*Pedestrian access hub for the Church, Park District, Library, Village Hall
-

## Objections to D and D1

### \*Loss of Land and Loss of Access

\*The plan-proposed roadway through our parking lot, together with easements already granted, would demand use in excess of 20% of Church owned land.

\*The plan-proposed roadway and parking configuration of Church land would impair essential church and public use, including children's drop off and handicap access.

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# Working Together

Rejecting Obstacles

**We reject any design recommendation added to the Village Strategic Plan for the NW Quadrant that is based on the premise that “property lines don’t matter.”**

**We reject the idea that property easement negotiation would take place AFTER a conceptual plan is adopted by the Deerfield Village Board.**

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# Our Position

**The First Presbyterian Church has been, and will continue to be, a good neighbor in the Village.**

**The First Presbyterian Church of Deerfield, owner of the land at the center of, and integral to, D & D1, will not approve or participate in either of the plans as they are currently drawn, or any variant thereof which is known to our Session.**

## A Way Forward

FPCD proposes that stakeholders enter into gathered conversation with leadership from the Church, the Park District and other NW Quadrant Property holders to explore alternatives with a view to developing a plan which adequately addresses legitimate public necessities; the safety of all who use the West Church Parking Lot and adjacent Church public facilities, and which satisfies the fiduciary, spiritual, social, educational and merciful obligations of the Church and its other neighbors.

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# Deerfield Park District

836 Jewett Park Drive • Deerfield, IL 60015-3291 • (847) 945-0650 • Fax (847) 945-0699 • www.deerfieldparks.org

January 22, 2016

Ms. Mary Oppenheim  
Chairperson  
Village of Deerfield Plan Commission  
850 Waukegan Road  
Deerfield, IL 60015

Dear Chairperson Oppenheim:

This letter is in response to the December 22, 2016, Deerfield Plan Commission notice of a public hearing set for Thursday, January 28, 2016 for the proposed amendment to the Deerfield Comprehensive Plan regarding a Master Plan for the northwest quadrant of Village Center. Unfortunately, due to the timing of our regularly scheduled Park Board meeting on Thursday, January 21, the Board and staff were unable to readdress the options presented prior to the response deadline for next week's meeting.

As you are aware, as a District, we have always worked closely with the Village of Deerfield. We have partnered on a variety of projects and programs including but not limited to; the sharing of Brickyards Park for recreational use, the shared Public Works/Park District Maintenance Facility, Library/Park District/Village Walkway Agreement and the Patty Turner Center Adult Enrichment Partnership. In similar fashion, we believe it is important that there be consensus in making the northwest quadrant's vehicular and pedestrian circulation work safely for all the stakeholders, and ultimately the entire community.

As representatives of the Park District, serving on the Northwest Quadrant Task Force, Commissioner Caron and I appreciated involvement in the process. All entities represented brought great perspective to the planning process, and the exercises undertaken to reach this point have been very beneficial. However, the Park District cannot support the current plan as proposed.

As mentioned above, there is a concern with vehicular and pedestrian circulation between the First Presbyterian Church and the Jewett Community Center that in our opinion needs additional design consideration. As stated, in the Plan Commission notice, the task force sent a recommendation to the Village Board of Trustees on August 5, 2013. At that time, the Board of Trustees directed Village staff to continue discussions with the Church and Joy Fiorini. We believe that due to a lack of consensus by three of the major stakeholders that are directly affected by the plan, additional meeting time as a group is necessary before a final plan can be endorsed.

If you have any questions, please contact me at your earliest convenience.

Sincerely,

  
Rick Julison  
Executive Director



## Commissioners

Gil Antokal    Joe Cohen  
Jan Caron     Greg Lapin  
Rick Patinkin

Rick Julison, Director

## Affiliated With

National Recreation and Park Association  
Illinois Association of Park Districts  
Illinois Park and Recreation Association

LETTER SENT TO THE MAYOR ROSENTHAL

# Deerfield Park District

836 Jewett Park Drive • Deerfield, IL 60015-3291 • (847) 945-0650 • Fax (847) 945-0699 • www.deerfieldparks.org

February 8, 2016

Mayor Harriet Rosenthal  
Village of Deerfield  
850 Waukegan Rd.  
Deerfield, IL 60015

Dear Mayor Rosenthal and Board of Trustees:

This letter is in response to the January 28, 2016 Deerfield Plan Commission meeting. In spite of significant opposition to a portion of the plan (Concepts D and D-1) by three of the five property owners affected, the Commission approved the proposed amendment to the Deerfield Comprehensive Plan regarding a Master Plan for the Northwest Quadrant of Village Center.

As you are aware, the Deerfield Park District has always worked cooperatively with the Village of Deerfield and surrounding property owners to make the best of the existing conditions in the quadrant. Knowing the past and current challenges we have faced in the quadrant, we appreciated the chance for Park District representation on the Northwest Quadrant Task Force.

All the represented entities brought great perspective to the planning process, and the exercises undertaken to reach this point have been very beneficial. However, we believe it is vital to reach a broader consensus among property owners affected by the plan in making the northwest quadrant's vehicular and pedestrian circulation work safely for all. The Park District wants the plan to work for the quadrant, and a majority of it does. We do believe, however, that more discussion time with property owners in the southeast quadrant of the plan area is required before a final design can be endorsed by the District.

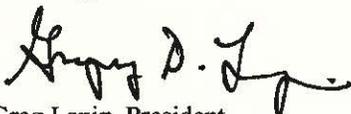
Due to recent talks with property owners directly affected by the proposed pedestrian and vehicular circulation changes found in plans D and D-1, we believe a final design can be worked out that will meet most of the original design criteria, while supporting the daily traffic patterns in the quadrant. This will ultimately benefit the entire community.

Therefore, we ask that you:

- Consider tabling any action on the Plan Commission's recommendation for proposed amendment to the Deerfield Comprehensive Plan that includes the illustrations D and D-1, and/or
- Consider approving only the language portion of the Northwest Quadrant Plan that includes Goals, Objectives and Design Criteria.

If you have any questions, please contact any of our board members or Executive Director Rick Julison at your earliest convenience.

Sincerely,



Greg Lapin, President  
Board of Park Commissioners



## Commissioners

Gil Antokal    Joe Cohen  
Jan Caron     Greg Lapin  
Rick Patinkin

Rick Julison, Director

## Affiliated With

National Recreation and Park Association

Illinois Association of Park Districts

Illinois Park and Recreation Association

## REQUEST FOR BOARD ACTION

**Agenda:** 16-13-1

**Subject:** Report and Recommendation of Staff re: Sidewalk Snow Clearing Program

**Action Requested:** Adopt and Implement the Proposed Sidewalk Snow Clearing Program

**Originated By:** Public Works Analyst

**Referred To:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request**

Due to the confusion regarding the motion and vote for the Sidewalk Snow Clearing Program, staff has placed this item on the February 16 Village Board agenda to clarify and confirm the Board's intent.

As part of snow removal operations for the Village, the Public Works Department clears sidewalks that are determined to be strategically important due to their proximity to schools, the downtown business district, and along major thoroughfares. Currently, Public Works clears 31.5 miles of sidewalk often taking a day or more to clear the entire sidewalk route. A single lap can take approximately 12 hours to complete, and a single storm can require multiple laps. The Public Works Department reviewed the current route map and is proposing to formalize the current sidewalk clearing route while providing guidance on how to evaluate requests for future expansion of the program. By adopting these changes, the department can better service the community and ensure that the carefully chosen important locations can be better maintained during a snow event.

To better manage sidewalk snow clearing expectations, the Director of Public Works and Engineering is recommending an official program policy be instituted. This policy specifically lists the major thoroughfares that are to be cleared and defines which sidewalks around schools are cleared. By adopting this policy, the department can clearly explain to residents how and why sidewalk clearing operations are conducted and maintain an efficient and effective program.

By adopting this policy as written, the miles of cleared sidewalks will remain at 31.5 walkway miles. It is important to note, however, while not all of the current sidewalk clearing routes meet the standards in the recommended policy, the department intends to "grandfather" in locations that are currently being cleared. Staff is able to effectively manage and clear the current number of sidewalk miles and is not recommending a reduction in sidewalk clearing services at this time. This will keep the program size the same while giving the department the ability to prevent any future streets that are not strategic important from being added.

The second alternative is to adopt the policy without the grandfathered locations. This would effectively cut the program in half. Only sidewalks along major thoroughfares (Waukegan, Wilmot, Lake Cook Road and Deerfield Road), surrounding schools and in the downtown business center will be cleared. All remaining locations will be removed.

Public Works Analyst Keenan will be available at the February 16, 2016 Board meeting to answer questions.

### **Reports and Documents Attached**

Memorandum  
Program Policy

**Date Referred to Board:** February 1, 2016

**Action Taken:** \_\_\_\_\_

# Memorandum



**TO:** Kent Street, Village Manager

**CC:** Barbara Little, Director of Public Works and Engineering  
Robert Phillips, Asst. Director of Public Works and Eng.

**FROM:** Justin Keenan, Public Works Analyst

**DATE:** January 18, 2016

**RE:** Sidewalk Snow Clearing Program Update

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## **Background:**

As part of snow removal operations for the Village, the Public Works Department clears sidewalks that are determined to be strategically important due to their proximity to schools, the downtown business district, and along major thoroughfares. Currently, Public Works clears 31.5 miles of sidewalk often taking a day or more to clear the entire sidewalk route. A single lap can take approximately 12 hours to complete, and a single storm can require multiple laps.

The sidewalk clearing route is ever changing depending upon the needs of the community and the sidewalk clearing routes have changed overtime. For this reason, the Public Works Department reviewed the current route map and is proposing to formalize the current sidewalk clearing route while providing guidance on how to evaluate requests for future expansion of the program. By adopting these changes, the department can better service the community and ensure that the carefully chosen important locations can be better maintained during a snow event.

## **Equipment**

Snow on sidewalks is cleared using a MT Trackless Snow Blower (purchased in 2013). Public Works also maintains a Bombardier Snow Plow (purchased 2002). The Bombardier has reached end-of-life and is only used as a backup, if necessary.

## **Recommendation**

To better manage sidewalk snow clearing expectations, the Director of Public Works and Engineering is recommending an official program policy (Attachment 1) be instituted. This policy specifically lists the major thoroughfares that are to be cleared and defines which sidewalks around schools are cleared. By adopting this policy, the department can clearly explain to residents how and why sidewalk clearing operations are conducted and maintain an efficient and effective program.

As outlined in the attached policy, sidewalks along the following major thoroughfares will be cleared:

### **East – West Thoroughfares**

Deerfield Road  
Lake Cook Road

### **North – South Thoroughfares**

Wilmot Road  
Waukegan Road

The sidewalks surrounding the following schools will be cleared:

**Village Schools\***

Alan B. Shepard Kipling School	Charles J. Caruso South Park School	Deerfield High School Walden School	Holy Cross School Wilmot School
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\* Hellenic American Academy and Chicagoland Jewish High School are only bordered by one public sidewalk along Lake Cook Road which is cleared.

**Policy Implications – Grandfathered locations**

By adopting this policy as written, the miles of cleared sidewalks will remain at 31.5 walkway miles. It is important to note, however, while not all of the current sidewalk clearing routes meet the standards in the recommended policy, the department intends to “grandfather” in locations that are currently being cleared. Staff is able to effectively manage and clear the current number of sidewalk miles and is not recommending a reduction in sidewalk clearing services at this time. This will keep the program size the same while giving the department the ability to prevent any future streets that are not strategic important from being added.

**Program Alternatives**

As part of the evaluation and due diligence process, staff explored alternatives to the sidewalk clearing program. Should the Board wish to amend the recommended policy these alternatives may include:

- (1) Adopting the recommended policy with no grandfathered locations,
- (2) Outsourcing sidewalk clearing for major thoroughfares only (i.e. Waukegan, Deerfield, Lake Cook and Wilmot Roads),
- (3) Outsourcing sidewalk clearing for the entire Village; and
- (4) Clearing sidewalks for the entire Village in-house.

Staff utilized recent bid tabs from neighboring communities and historical snow accumulations to make assumption about an average snow season and provided the cost estimates below.

Please note these four alternatives are for informational purposes only and are not included as part of the proposed policy recommendation.

*Alternative 1 - Adopt the Recommended Policy with No Grandfathered Locations*

By adopting this alternative the miles of cleared sidewalks will be reduced from 31.5 walkway miles to 16.4 walkway miles. It is expected that this will reduce the amount of time it takes to complete the sidewalk clearing route from 12-14 hours down to 8 hours. Adopting this alternative would allow staff to focus on schools zones, the Village Center and major thoroughfares that see the heaviest pedestrian traffic. Furthermore, an additional snowplow will be able to remain on the street, thereby positively impacting vehicle safety.

- Estimated cost savings associated with eliminating “grandfathered” locations and reducing the sidewalk clearing program from 31.5 miles to 16.4 miles - \$1,400 annually.

Alternative 2 - *Outsource Major Thoroughfares (i.e. Waukegan, Deerfield, Lake Cook and Wilmot Roads)*

This option includes outsourcing the sidewalk clearing for the four major thoroughfares in the Village. The Public Works Department would clear the remaining strategically significant locations in residential areas and around schools as part of the sidewalk snow clearing policy. In total, the four streets listed above are 14.1 walkway miles in length.

- Estimated cost range for outsourcing the four major thoroughfares - \$7,960 - \$14,649 annually.

Alternative 3 - *Village Wide Sidewalk Clearing Program – Outsourced*

Staff estimates that clearing all Village sidewalks will increase the sidewalk clearing program from the current 31.5 walkway miles to approximately 100 walkway miles.

- Estimated cost range for outsourcing a Village wide sidewalk clearing program - \$44,400 - \$87,200 annually.

Alternative 4 - *Village Wide Sidewalk Clearing Program – In-house*

To be able to complete a Village wide sidewalk clearing program in-house, the department would need to purchase an additional trackless snow blower at an approximate cost of \$130,000. Additionally, one more full-time employee at the approximate cost of \$100,000 including benefits would be required as current staffing levels are not sufficient to complete this project.

- Estimated cost for a Village wide sidewalk clearing program completed in-house - \$230,000 start-up cost plus on-going salary and maintenance.

## **Conclusion**

The Public Works Department frequently receives inquiries regarding the Village’s policy regarding sidewalk clearing routes. Staff believes it is in the best interest of the Village to formalize the current sidewalk clearing program so that future requests for expansion of the program can be objectively evaluated. At this time, staff does not believe it is necessary to reduce sidewalk clearing services and recommends adopting the new Sidewalk Snow Clearing Policy, which retains all of the current routes. Staff strongly considered Alternative 1, which includes eliminating the ‘grandfathered’ locations. Alternative 1 would provide greater equity in the policy; however, this would result in a nominal savings of only \$1,400 annually while cutting the current service level approximately in half. Staff felt that the trade-off between reducing service levels and reducing cost in Alternative 1 was too great, and for that reason staff recommends adopting the policy as presented, which includes retaining the “grandfathered” locations. The other alternatives were deemed to be cost prohibitive and for that reason are not being recommended. Public Works Analyst Keenan will be available at the February 1, 2016 Board meeting to answer questions.

# Public Works Policy #1



**SUBJECT: Sidewalk Snow Clearing Program Policy**

## **I. Applicability**

This policy shall apply to how Village staff selects sidewalks that are cleared during winter snow events. Only streets that fall within the categories defined below shall be cleared.

## **II. Purpose**

The purpose of this policy is to formally create rules and guidelines for the selection of sidewalks for the Sidewalk Snow Clearing Program.

## **III. Policy**

### A. Overview

During snow events of 2 inches of snow or more, the Public Works Department clears sidewalks of snow along strategically important routes. These locations include major thoroughfares running through the community in addition to sidewalks surrounding schools and the Village Center.

### B. Major Thoroughfare Locations

The following roads will have their sidewalks cleared for their entire length through the Village.

1. East – West Thoroughfares
  - a. Deerfield Road
  - b. Lake Cook Road
2. North – South Thoroughfares
  - c. Wilmot Road
  - d. Waukegan Road

### C. Village Center

1. Sidewalks directly surrounding the Village Center
2. Metra Parking Lot Sidewalks

D. School Locations

The following schools will have the sidewalks running directly around their property. Additionally, sidewalks up to one block away from the school may also be cleared along roads that frequently have students going to and from those locations.

1. Alan B. Shepard Middle School
2. Charles J. Caruso Middle School
3. Deerfield High School
4. Holy Cross Catholic School
5. Kipling School
6. South Park school
7. Walden School
8. Wilmot School

**IV. Grandfathered Locations**

Locations throughout the Village that were cleared before the adoption of this policy but do not fit into the established guidelines will remain in the Sidewalk Snow Clearing Program. These Locations can be removed at any time at the discretion of the Public Works and Engineering Director.

**V. Additions**

Additions and changes can be made with the approval of the Director of Public Works.

\_\_\_\_\_  
Kent Street, Village Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Barbara Little, Public Works and Engineering Director

\_\_\_\_\_  
Date

Existing Plow Areas

### Public Buildings and Places

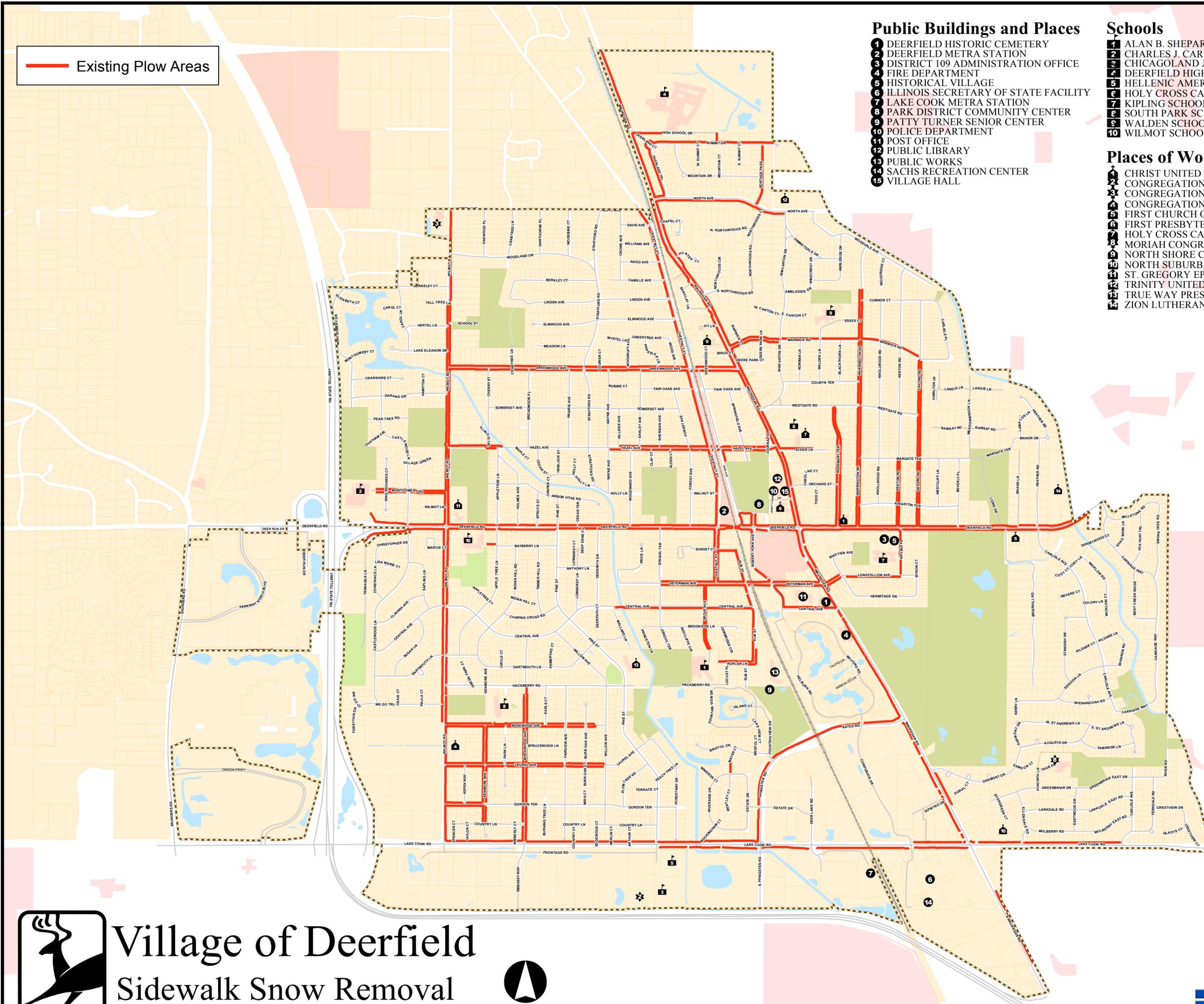
- 1 DEERFIELD HISTORIC CEMETERY
- 2 DEERFIELD METRA STATION
- 3 DISTRICT 109 ADMINISTRATION OFFICE
- 4 FIRE DEPARTMENT
- 5 HISTORICAL VILLAGE
- 6 ILLINOIS SECRETARY OF STATE FACILITY
- 7 LAKE COOK METRA STATION
- 8 PARK DISTRICT COMMUNITY CENTER
- 9 PATTY TURNER SENIOR CENTER
- 10 POLICE DEPARTMENT
- 11 POST OFFICE
- 12 PUBLIC LIBRARY
- 13 PUBLIC WORKS
- 14 SACHS RECREATION CENTER
- 15 VILLAGE HALL

### Schools

- 1 ALAN B. SHEPARD MIDDLE SCHOOL
- 2 CHARLES J. CARUSO MIDDLE SCHOOL
- 3 CHICAGOLAND JEWISH HIGH SCHOOL
- 4 DEERFIELD HIGH SCHOOL
- 5 HELLENIC AMERICAN ACADEMY
- 6 HOLY CROSS CATHOLIC SCHOOL
- 7 KIPLING SCHOOL
- 8 SOUTH PARK SCHOOL
- 9 WALDEN SCHOOL
- 10 WILMOT SCHOOL

### Places of Worship

- 1 CHRIST UNITED METHODIST CHURCH
- 2 CONGREGATION B'NAI JEHOASHUA BETH ELOHIM
- 3 CONGREGATION B'NAI TIKVAH
- 4 CONGREGATIONAL CHURCH OF DEERFIELD
- 5 FIRST CHURCH OF CHRIST SCIENTIST
- 6 FIRST PRESBYTERIAN CHURCH OF DEERFIELD
- 7 HOLY CROSS CATHOLIC CHURCH
- 8 MORIAH CONGREGATION
- 9 NORTH SHORE CHINESE CHURCH
- 10 NORTH SUBURBAN EVANGELICAL CHURCH
- 11 ST. GREGORY EPISCOPAL CHURCH
- 12 TRINITY UNITED CHURCH OF CHRIST
- 13 TRUE WAY PRESBYTERIAN CHURCH
- 14 ZION LUTHERAN CHURCH



# Village of Deerfield

## Sidewalk Snow Removal

Updated 10/27/2015



## **REQUEST FOR BOARD ACTION**

**Agenda Item:** 16-9-1

**Subject:** Ordinance Authorizing an Amendment to a Special Use for Briarwood Country Club to Permit Changes to the Previously Approved Paddle Tennis Facility – 1R

**Action Requested:** First Reading

**Originated by:** Plan Commission

**Referred to:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request:**

On February 1, 2016, the Board of Trustees accepted the Plan Commission's recommendation to amend a Special Use to permit changes to the previously approved paddle tennis facility.

### **Reports and Documents Attached:**

Ordinance

**Date Referred to Board:** February 16, 2016

**Action Taken:** \_\_\_\_\_

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE  
SPECIAL USE FOR BRIARWOOD COUNTRY CLUB TO  
PERMIT CHANGES TO THE PADDLE TENNIS FACILITIES**

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**WHEREAS**, Briarwood Country Club (the “Applicant”), being the owner of the property commonly known as the Briarwood Country Club, 355 Deerfield Road, and legally described on Exhibit A attached hereto (the “Subject Property”), has petitioned the Plan Commission of the Village of Deerfield for approval of an amendment to the Special Use for the Subject Property pursuant to Article 4.01-C, Paragraph 3, Subparagraph a, Article 4.02-C, Paragraph 3, Subparagraph a, Article 4.03-C, Paragraph 3, Subparagraph a and Article 13.11 of the Zoning Ordinance of the Village of Deerfield to permit: (A) the addition of two paddle tennis courts to the existing paddle tennis facility located on the Subject Property; (B) an addition to the warming hut for the paddle tennis facility; (C) the reconfiguration and expansion of the paddle tennis facility parking lot to add 13 parking spaces (for a total of 41 parking spaces; and (D) a variation to reduce the required length of the parking spaces in the paddle tennis facility parking lot from 19 feet to 18 feet (collectively, the “Paddle Facility Expansion”); and

**WHEREAS**, the Plan Commission of the Village of Deerfield held a public hearing on January 14, 2016 to consider said petition, said hearing being held pursuant to public notice duly given and published as required by statute and conforming in all respects, in both manner and form, with the requirements of the statutes of the State of Illinois and the Zoning Ordinance of the Village of Deerfield; and

**WHEREAS**, the Plan Commission of the Village of Deerfield, after considering the evidence, testimony and supporting materials offered at said public hearing, filed its written report and findings of fact with the President and Board of Trustees recommending that the proposed Paddle Facility Expansion be authorized as an amendment to the Special Use for the Subject Property in the R-1, R-2 and R-3 Single-Family Residence Districts pursuant to Article 4.01-C, Paragraph 3, Subparagraph a, Article 4.02-C, Paragraph 3, Subparagraph a, Article 4.03-C, Paragraph 3, Subparagraph a and Article 13.11 of the Zoning Ordinance of the Village of Deerfield; and

**WHEREAS**, the President and Board of Trustees of the Village of Deerfield have considered and reviewed the proposed Paddle Facility Expansion, the supporting materials submitted by the Applicant, the evidence and testimony adduced at said public hearing for and against the proposed amendment to the Special Use to permit the Paddle Facility Expansion, and the findings of fact and recommendations of the Plan Commission of the Village of Deerfield; and

**WHEREAS**, the President and Board of Trustees of the Village of Deerfield have determined that the proposed Paddle Facility Expansion fully comply with the requirements and standards for special uses set forth in Article 13.11 of the Zoning Ordinance of the Village of Deerfield; and

**WHEREAS**, the President and Board of Trustees of the Village of Deerfield have determined that the best interests of the Village will be served by the authorizing and granting of an amendment to the Special Use for the Subject Property to permit the construction, establishment, maintenance and use of the Paddle Facility Expansion as more fully described herein, as an amended Special Use of the Subject Property in the R-1, R-2 and R-3 Single-

Family Residence Districts, all in accordance with the plans and supporting materials submitted by the Applicant which are incorporated herein and made a part hereof by this reference;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS, in the exercise of its home rule powers, as follows:

**SECTION 1:** That the President and Board of Trustees of the Village of Deerfield do hereby affirmatively find that the proposed amendment to the Special Use for the Subject Property for the proposed Paddle Facility Expansion fully complies with the requirements and standards set forth in Article 4.01-C, Paragraph 3, Subparagraph a, Article 4.02-C, Paragraph 3, Subparagraph a, Article 4.03-C, Paragraph 3, Subparagraph a and Article 13.11 of the Zoning Ordinance of the Village of Deerfield.

**SECTION 2:** That the President and Board of Trustees do hereby approve and authorize an amendment to the Special Use for the Subject Property in the R-1, R-2 and R-3 Single-Family Residence Districts to permit the construction, establishment, maintenance and use of the Paddle Facility Expansion generally consisting of: (A) the addition of two paddle tennis courts to the existing paddle tennis facility located on the Subject Property; (B) an addition to the warming hut for the paddle tennis facility; (C) the reconfiguration and expansion of the paddle tennis facility parking lot to add 13 parking spaces (for a total of 41 parking spaces); and (D) a variation to reduce the required length of the parking spaces in the paddle tennis facility parking lot from 19 feet to 18 feet (collectively, the “Paddle Facility Expansion”), all as more fully described herein and subject to the conditions, regulations and restrictions set forth in Section 3 of this Ordinance.

**SECTION 3:** That the approval and authorization of said amendment to the Special Use for the Subject Property to permit the Paddle Facility Expansion in the R-1, R-2 and R-3 Single-Family Residence Districts is granted subject to the following conditions, regulations and restrictions and continued compliance with ordinance O-12-28 except as amended herein: (i) the establishment, construction, maintenance and use of the Paddle Facility Expansion on the Subject Property shall be in accordance with the plans and supporting materials attached hereto and made a part of this Ordinance as Exhibit B hereof; (ii) compliance with all representations made and submitted by the Applicant to the Plan Commission and the President and Board of Trustees of the Village of Deerfield; and, (iii) continued compliance by the Applicant with all applicable provisions of the amended Special Use for the Subject Property, this Ordinance and the Zoning Ordinance of the Village of Deerfield.

**SECTION 4:** That the amendment to the Special Use as hereby authorized shall be binding upon and inure to the benefit of the Applicant and Applicant's successors, grantees, transferees and assigns, and any violation of the conditions herein set forth by the Applicant or its successors, grantees, transferees or assigns shall authorize the revocation of the amended Special Use as hereby authorized.

**SECTION 5:** That the Village Clerk is hereby authorized and directed to publish this Ordinance in pamphlet form and to record this Ordinance in the office of the Recorder of Deeds of Lake County, Illinois at Applicant's expense.

**SECTION 6:** That this Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or, (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Deerfield that to the extent that the terms of

this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

**SECTION 7:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

## EXHIBIT A

Briarwood Country Club, commonly known as: 355 Deerfield Road, Deerfield, Illinois.

PINs: 16-33-103-064 through 16-33-103-065; 16-33-201-001 through 16-33-201-014; 16-33-201-019 through 16-33-201-024; 16-33-201-034 through 16-33-201-035; 16-33-300-003; and 16-33-400-001.

**Exhibit B**  
**Exhibits to an Ordinance Authorizing an Amended Special Use**  
**for Briarwood Country Club to Permit Changes**  
**to the Paddle Tennis Facilities**

1. Briarwood Country Club Existing Site Plan – Paddle Courts by Witmer and Associates, dated November 12, 2015.
2. Briarwood Country Club Site Plan – Paddle Courts by Witmer and Associates, dated November 12, 2015.
3. Briarwood Country Club Tree Removal Plan – Paddle Courts by Witmer and Associates, dated November 12, 2015.
4. Briarwood Country Club Existing Floor Plan – Paddle Courts by Witmer and Associates, dated November 12, 2015.
5. Briarwood Country Club Floor Plan – Paddle Hut by Witmer and Associates, dated November 12, 2015.
6. Briarwood Country Club Existing Elevations – Paddle Courts by Witmer and Associates, dated November 12, 2015 and consisting of two sheets.
7. Briarwood Country Club Elevations – Paddle Courts by Witmer and Associates, dated November 12, 2015 and consisting of two sheets.
8. Briarwood Country Club Color Elevations – Paddle Courts by Witmer and Associates, dated November 12, 2015 and consisting of two sheets.
9. Briarwood Country Club Street Elevation – Paddle Courts by Witmer and Associates, dated November 12, 2015.
10. Briarwood Country Club Street Section – Paddle Courts by Witmer and Associates, dated November 12, 2015.
11. Photometric Plan for Paddle Tennis Courts Facility by Visual, dated 10-22-2015.
12. Two cut sheets for Lithonia Lighting KVF2 Series arm mounted area lighting.
13. Cut sheets for GE Lighting Solutions Powr Spot Sports and Stadium lighting fixtures.
14. Cut sheets for USAI Lighting BeveLED2.1 3021 trim recessed downlight fixtures dated 2015.10.19.

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

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**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE  
SPECIAL USE FOR BRIARWOOD COUNTRY CLUB TO  
PERMIT CHANGES TO THE PADDLE TENNIS FACILITIES**

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**PASSED AND APPROVED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF DEERFIELD, LAKE  
AND COOK COUNTIES, ILLINOIS, this**

**\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Deerfield, Lake and  
Cook Counties, Illinois, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

## **REQUEST FOR BOARD ACTION**

**Agenda Item:** 16-10-1

**Subject:** Ordinance Authorizing Approval of a Final Plat of Subdivision for 225 & 243 Wilmot Road - JK Wilmot -1R

**Action Requested:** First Reading

**Originated by:** Plan Commission

**Referred to:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request:**

On February 1, 2016, the Board of Trustees accepted the Plan Commission's recommendation and found the Final Plat of Subdivision in substantial conformance to the preliminary plat.

### **Reports and Documents Attached:**

Ordinance

**Date Referred to Board:** February 16, 2016

**Action Taken:** \_\_\_\_\_

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

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**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING A PLANNED RESIDENTIAL  
DEVELOPMENT SPECIAL USE TO PERMIT A RESUBDIVISION  
OF THE PROPERTY AT 225 AND 243 WILMOT ROAD  
(J K WILMOT RESUBDIVISION)**

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**WHEREAS**, the owner of the property legally described on Exhibit A attached hereto and made a part hereof (the “Subject Property”) has applied for approval of an eight (8) lot plat of resubdivision (the “J K Wilmot Resubdivision”) of the Subject Property as a Planned Residential Development Special Use in the R-1 Single-Family Residence District; and,

**WHEREAS**, the Plan Commission of the Village of Deerfield held a public hearing on September 9, 2015 to consider a Preliminary Plat of Resubdivision of the Subject Property as a Planned Residential Development Special Use in the R-1 Single-Family Residence District, said hearing being held pursuant to public notice and conforming in all respects, in both manner and form, with the requirements of the Zoning Ordinance and the Subdivision Code of the Village of Deerfield; and,

**WHEREAS**, the Plan Commission, after considering the proposed Preliminary Plat of Resubdivision and the evidence and supporting materials offered at said public hearing, filed its report with the President and Board of Trustees containing its written findings of fact and recommendation that the requested Planned Residential Development be authorized pursuant to Article 12.03 of the Zoning Ordinance of the Village of Deerfield to allow an eight (8) lot resubdivision of the Subject Property as a Special Use in the R-1 Single-Family Residence

District, subject to submission of a Final Plat of Resubdivision in compliance with the requirements of the Zoning Ordinance and Subdivision Code of the Village of Deerfield; and,

**WHEREAS**, the President and Board of Trustees of the Village of Deerfield concurred in the recommendation of the Plan Commission recommendation that the proposed Preliminary Plat of Resubdivision fully complied with the requirements and standards set forth in Article 12.03 of the Zoning Ordinance of the Village of Deerfield and should be authorized as Planned Residential Development Special Use of the Subject Property, subject to submission and approval of a Final Plat of Resubdivision; and,

**WHEREAS**, the owner of the Subject Property has now presented a Final Plat of Resubdivision for approval as a Planned Residential Development Special Use of the Subject Property, together with final engineering plans as required by the Subdivision Code of the Village of Deerfield; and,

**WHEREAS**, the owner of the Subject Property has agreed in a certain Statement of Intent and Agreement for the J K Wilmot Resubdivision attached hereto as Exhibit B hereof to comply with the requirements of the ordinances of the Village of Deerfield as required by Section 9.106 of the Subdivision Code; and,

**WHEREAS**, the owner of the Subject Property has not requested any variations from the provisions and standards of the Subdivision Code of the Village of Deerfield; and

**WHEREAS**, the Plan Commission has submitted its report to the Board of Trustees containing its finding that said Final Plat of Resubdivision is in substantial conformance with the Preliminary Plat of Resubdivision heretofore approved, and its recommendation that said Final Plat should be approved as a Planned Residential Development Special Use of the Subject Property in the R-1 Single-Family Residence District;

**WHEREAS**, the corporate authorities of the Village of Deerfield concur in the findings and recommendation of the Plan Commission;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEERFIELD, LAKE AND COOK COUNTIES, ILLINOIS, in the exercise of its home rule powers, as follows:

**SECTION 1:** That the corporate authorities of the Village of Deerfield do hereby approve the Final Plat of Resubdivision for the J K Wilmot Resubdivision, being a resubdivision of the Subject Property described on Exhibit A attached hereto, as a Planned Residential Development Special Use of the Subject Property in the R-1 Single-Family Residence District pursuant to the provisions of Article 12.03 of the Zoning Ordinance of the Village of Deerfield.

**SECTION 2:** Pursuant to Section 9.106 of the Village of Deerfield Subdivision Code the corporate authorities of the Village of Deerfield do hereby further approve the Statement of Intent and Agreement for the J K Wilmot Resubdivision, a copy of which is attached hereto as Exhibit B hereof, and the Village President and Village Clerk are hereby authorized and directed to execute said Statement of Intent and Agreement for and on behalf of the Village. Except as otherwise provided in this Ordinance or in said Statement of Intent and Agreement, the Owner shall comply with the requirements of the Municipal Code, the Subdivision Code and the Zoning Ordinance of the Village of Deerfield.

**SECTION 3:** The President and Village Clerk of the Village of Deerfield are hereby authorized and directed to execute the Statement of Intent and Agreement for J K Wilmot Resubdivision and the Final Plat of the J K Wilmot Resubdivision on behalf of the Village of Deerfield.

**SECTION 4:** That the Village Clerk is hereby authorized and directed to cause said Final Plat of Resubdivision and the Statement of Intent and Agreement for said subdivision to be recorded, at Developer's expense, in the office of the Lake County Recorder of Deeds.

**SECTION 5:** That this Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or, (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Deerfield that to the extent that the terms of this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

**SECTION 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**VILLAGE OF DEERFIELD  
LAKE AND COOK COUNTIES, ILLINOIS**

---

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING A PLANNED RESIDENTIAL  
DEVELOPMENT SPECIAL USE TO PERMIT A RESUBDIVISION  
OF THE PROPERTY AT 225 AND 243 WILMOT ROAD  
(J K WILMOT RESUBDIVISION)**

---

**PASSED AND APPROVED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF DEERFIELD, LAKE  
AND COOK COUNTIES, ILLINOIS, this**

**\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Deerfield, Lake and  
Cook Counties, Illinois, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2016.**

## REQUEST FOR BOARD ACTION

Agenda Item: 16-20

**Subject:** Authorization of Final Work for Central Avenue Rehabilitation Project-Contract Final  
**Action Requested:** Authorize additional expenditure to complete the project- for a total of \$1,999,259  
**Originated By:** Director of Public Works and Engineering  
**Referred To:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request:**

In June of 2015, the Village of Deerfield awarded the construction contract for the 2015 Street Rehabilitation Project. Out of three bidders, A-Lamp Concrete Contractors, Inc. was the low bidder with a bid price of \$1,926,768 with the next lowest bid was \$2,319,900. The Engineer's Estimate of Probable Cost was \$2,200,000. We believe that the competitive bidding environment, created by a strained economy, contributed to the favorable prices.

The original roadway and utilities had reached the end of their design life. The infrastructure was poor condition due age, unsuitable sub-grade conditions, and lesser quality of material and construction techniques. As such, the project included roadway replacement, storm sewer replacement/repair, sidewalk repair/replacement, and the addition of a new sidewalk along the north side of Central Avenue between the Middle Fork Bridge and Elm Street. The limits of reconstruction for the project were Central Avenue between Wilmot Road and Elm Street. The project began in July and was complete in late November.

The installation of new sidewalk along the north side of Central Avenue, was not included on the original bid. The work was requested by the Village Board as an add-on at the time of the project award, June 1, 2015. To install the new sidewalk, staff directed the contractor to perform additional grading, tree removal, and repair of driveway aprons (damaged or removed during the process). The additional work was completed under unit prices that were already included in the project.

The additional contract work totals \$74,741. The Deputy Director of Public Works and Engineering recommends that the Mayor and Board of Trustees authorize the additional expenditure for the completion of the Central Avenue Rehabilitation Project, increasing the total contract amount from the base bid of \$1,926,768 to \$1,999,259.

### **Reports and Documents Attached:**

None

**Date Referred to Board:** February 16, 2016

**Action Taken:** \_\_\_\_\_

## REQUEST FOR BOARD ACTION

**Agenda Item:** 16-21

**Subject:** Authorization to Purchase Water Meters from Midwest Meter Inc.  
**Action Requested:** Authorization to Purchase Water Meters from Midwest Meter Inc. on an As-Needed Basis up to Budgeted Amount of \$32,000  
**Originated By:** Deputy Director of Public Works and Engineering  
**Referred To:** Mayor and Board of Trustees

### **Summary of Background and Reason for Request**

The Water Department has been purchasing Badger water meters and equipment from Midwest Meter Incorporated for approximately 15 years. The Village previously purchased directly from Badger, but they no longer sell directly to customers. Midwest Meter Inc. is their area distributor and the only local source for the Badger meters and Orion meter reading system used by the Village. They are a dependable supplier with excellent customer service. The Orion meter installation program was originally chosen to obtain more frequent and accurate meter readings from residential as well as commercial accounts.

This year, staff is preparing to replace several commercial meters. Since of all the meters within the Village have been manufactured by Badger Meter, it is not recommended that price quotes for other brands be entertained at this time. The unit price for water meters fluctuates, mainly due to the cost of brass, and/or supply and demand, by approximately +/- 2%, and no large cost increases have been noticed over the length of the program.

The Deputy Director of Public Works and Engineering requests that the Board waive the formal bidding procedure and authorize the purchase of water meters and associated supplies from Midwest Meter Inc. on an as-needed basis up to the budgeted amount of \$32,000.

### **Reports and Documents Attached:**

None

**Date Referred to Board:** February 16, 2016

**Action Taken:** \_\_\_\_\_